

## NOTICE OF COVID-19 PROCEDURES FOR WYOMING CITY COUNCIL MEETING

The current Michigan Department of Health and Human Services (MDHHS) Emergency Epidemic Order restricts gatherings to reduce viral spread during the COVID-19 pandemic. Due to this order and Open Meetings Act requirements, the City Council provides for remote participation by those not comfortable attending meetings in-person and modified seating accommodations for persons attending in-person.

### ATTENDING REMOTELY

#### ***Watch Council Live Online***

The meeting will be broadcast live on WKTU (Comcast Cable Channel 26) or online at [wktv.org/live26.html](http://wktv.org/live26.html) and streamed live on WKTU Community Media's Facebook page at [facebook.com/WKTU.org](https://facebook.com/WKTU.org).

#### ***Provide Public Comment Remotely***

Those wishing to comment on agenda items or to raise other issues to the City Council are encouraged to send written comments by e-mail, leave voice messages by phone, or call-in live during the meeting. The opportunity for public comment on agenda items is near the meeting's beginning, while the opportunity to address matters not on the agenda is near the meeting's end. If there is a public hearing scheduled for a meeting, it will also be near the meeting's beginning. All written comments and all voice messages will be provided in full to all City Council members.

Email Comments – Email to: [CityCouncilComments@wyomingmi.gov](mailto:CityCouncilComments@wyomingmi.gov).

Voicemail Comments – Call 616.228.6179 to leave up to a 3-minute voice message before the meeting. This number will transition to a live public comment number 30 minutes before the meeting begins. This allows time for staff to forward comments to council for review.

Live Phone Call Comments – The live call line will open 30 minutes before the scheduled meeting begins. Call 616.228.6179, listen carefully to the prompts, and follow them to be placed in line for the public comment period you would like. The public comment rules for speaking are the same for any City Council meeting.

1. When you connect to the meeting, turn down the volume on the TV or computer you are using to watch the council meeting.
2. State your name and address. You will have 3 minutes to speak.
3. You may speak once on each issue.
4. All comments are limited to 3 minutes.
5. Public comment is not an opportunity for dialogue or debate, please do not expect comment from the Council.
6. If you want to speak during another public comment period, call back and follow the appropriate prompts.

Email City Council Members Directly –City Council members may be directly contacted using contact information at [wyomingmi.gov/CityCouncil](http://wyomingmi.gov/CityCouncil).

## **ATTENDING IN-PERSON**

### ***Building Entry***

To reduce viral spread, visitors to City Hall are required to follow safety protocols. Those who are ill or have COVID symptoms should stay home and participate remotely.

1. Wear a face covering.
2. Enter through the front entrance off 28<sup>th</sup> Street SW.
3. Sanitize hands using the hand sanitizer provided.
4. Complete a health questionnaire.
5. Follow meeting requirements and procedures, including seating instructions.

### ***Meeting Room Requirements and Procedures***

#### **Council Chambers**

Under the MDHHS order, occupancy is limited to 25 persons. The 7 City Council members will be seated at the dais with the city clerk, city manager, and other city officials and staff also present during the meeting. This leaves room for 15-17 guests or commenters at any time. All individuals must maintain 6-foot distancing. Masks must be worn to and from seats. Masks may be removed only when speaking.

#### **West Conference Room**

This room is reserved for up to 10 city staff members who will individually enter the council chambers to provide information as needed. 6-foot distancing and, except when speaking, masks are required.

#### **Rotunda**

Up to 10 meeting individuals may be seated in the city hall rotunda. Masks and 6-foot distancing are required. A television will display the broadcasted meeting and council chamber doors will remain open. During a public hearing and public comment periods, a city staff person will invite individuals to enter council chambers to comment at the podium. All guests are asked to provide their name and address. Masks may be removed if necessary, for understanding when speaking. There is a 3-minute limit.

#### **Outside front entry of City Hall**

Additional individuals will be asked to watch the meeting on their smart devices outside of city hall. During a public hearing and public comment periods, a city staff person will invite individuals to enter council chambers one at a time to comment at the podium. Masks and 6-foot distancing are required inside city hall. Masks may be removed if necessary, for understanding when speaking. All commenters are asked to provide their name and address. There is a 3-minute limit.

## **SPECIAL ACCOMMODATIONS**

Persons with impairments or disabilities needing accommodations to participate in the meeting or persons who need language interpretation services may contact the City Clerk at either [clerk\\_info@wyomingmi.gov](mailto:clerk_info@wyomingmi.gov) or 616.530.7296 at least 36 hours before the meeting to make arrangements for appropriate accommodation.

## **ACOMODACIONES ESPECIALES**

Personas que deseen asistir a esta reunión y necesiten acomodación para participar, como servicios de interpretación, deben comunicarse con la Oficina del Administrador de la Ciudad al 616.530.7296 o [Clerk\\_info@wyomingmi.gov](mailto:Clerk_info@wyomingmi.gov) al menos 36 horas antes de la reunión para hacer arreglos para el alojamiento apropiado.

**AGENDA**  
**WYOMING CITY COUNCIL MEETING**  
**CITY COUNCIL CHAMBERS**  
**MONDAY, MAY 3, 2021, 7:00 P.M.**

**1) Call to Order**

**2) Invocation** – Pastor Al Kerkstra, Resurrection Life Church

*If you wish and are able, please stand for the invocation. The Pledge of Allegiance will immediately follow the invocation.*

**3) Pledge of Allegiance**

**4) Roll Call**

**5) Student Recognition**

**6) Approval of Minutes**

From the April 19, 2021 Regular Meeting and Closed Session

**7) Approval of Agenda**

**8) Public Hearings**

*If you wish to speak to an item during a public hearing you are welcome to do so. It is important to note this is not an opportunity for dialog or debate; this is an opportunity to provide comment to the City Council. Comments made during a public hearing may become part of the meeting's permanent record. Upon approaching the podium, please begin by providing your name and address. There is a 3 minute limit per person.*

**7:01 p.m.** Proposed City of Wyoming Budget for 2021-2022

**7:02 p.m.** To Consider Approval of a Transfer Application for an Industrial Facilities Exemption Certificate in the City of Wyoming from Zeeland Lumber Real Estate Holding 4, LLC to ZLS-US LBM, LLC

**9) Public Comment on Agenda Items**

*This public comment period is reserved for comment on agenda items only. If you wish to speak about an item that is not on the agenda, please hold your comments until the acknowledgement of visitors at the end of the meeting. It is important to note this is not an opportunity for dialog or debate; this is an opportunity to provide comment to the City Council. Upon approaching the podium, please begin by providing your name and address. There is a 3 minute limit per person.*

**10) Presentations and Proclamations**

a) Presentations

b) Proclamations

**11) Petitions and Communications**

a) Petitions

b) Communications

**12) Reports from City Officers**

a) From City Council

b) From City Manager

**13) Budget Amendments**

**14) Consent Agenda**

*All items under this section are considered to be routine and will be enacted by one motion with no discussion. If discussion is desired by a Councilmember, that member may request removal from the Consent Agenda.*

- a) Of Sympathy to the Family of Nancy Hockstra
- b) Of Sympathy to the Family of Ronald Palmer
- c) Of Appreciation to Douglas Kochneff for His Service as a Member of the Downtown Development Authority for the City of Wyoming
- d) Of Appreciation to Emil Hannesson for His Service as a Member of the Greater Wyoming Community Resource Alliance for the City of Wyoming
- e) To Set a Public Hearing for the Transfer of an Industrial Facilities Exemption Certificate from Agropur, Inc. to Schreiber Foods, Inc. (May 17, 2021 at 7:01 p.m.)

**15) Resolutions**

- f) To Approve the Transfer of 1998 PA 328 Personal Property Tax Exemption to Schreiber Foods, Inc.
- g) To Approve the Transfer of an Industrial Facilities Exemption Certificate from Zeeland Lumber Real Estate Holding 4, LLC to ZLS-US LBM, LLC
- h) To Approve and Authorize the Mayor and City Clerk to Sign the 1<sup>st</sup> Amendment to Utilities Cost Sharing Agreements for the Reserve at Rivertown
- i) To Grant Preliminary Plat Tentative Approval for Rivertown Valley Plat VI
- j) To Approve and Authorize the Signing of an Election Coordinating Report/Agreement with Kent County and Public School Districts in Wyoming

**16) Award of Bids, Contracts, Purchases, and Renewal of Bids and Contracts**

- k) To Accept a Proposal from Progressive AE to Update the City of Wyoming Thoroughfare Plan and Authorize the Mayor and City Clerk to Execute the Contract
- l) To Award the Bid for the 2021 Watermain Replacement Project (Buchanan Avenue from 44<sup>th</sup> Street to 40<sup>th</sup> Street) and to Authorize the Mayor and City Clerk to Execute the Contract (Budget Amendment No. 63)
- m) To Authorize M & M Pavement Marking to Perform the Annual Pavement Markings for 2021
- n) To Award the Bid for Municipal Parking Lot Resurfacing and to Authorize the Mayor and City Clerk to Execute the Contract (Budget Amendment No. 62)
- o) To Accept a Proposal from Plummer's Disposal Service for the 2021 Community Cleanup Day and to Authorize the Mayor and City Clerk to Execute the Contract
- p) To Accept an Agreement from Purity Cylinder Gases, Inc. for the Purchase of Argon Gas and Lease of the Argon Storage Tank and Authorize the Mayor and City Clerk to Execute the Agreement
- q) To Concur with the Emergency Repairs of the 42" Transmission Main and to Authorize Payment for the Repairs (Budget Amendment No. 61)
- r) To Accept a Quote from Patrick Enterprises/GE Grid Solutions for the Purchase of Twelve Multilin 869 Motor Protection Relays
- s) For Award of Bids and to Authorize the Mayor and City Clerk to Execute the Contract
  - 1. Uniforms, Cold Weather Gear, and Service Awards
  - 2. Water Supply Piping

**17) Ordinances**

- 8-21 To Amend Chapter 90 of the Code of Ordinances by Amending Section 90-409C in Article 4C (Final Reading)
- 9-21 To Amend Chapter 90 of the Code of Ordinances by Amending Section 90-414C in Article 4C (Final Reading)

- 11-21 To Amend Section 90-32 of the Code of Ordinances by Adding Subsection (128) to Rezone 4050 and 4056 56<sup>th</sup> Street SW from ER Estate Residential to RO-1 Restricted Office (First Reading)
- 12-21 To Amend Section 90-32 of the Code of Ordinances by Adding Subsection (129) to Rezone 2333 and 2329 44<sup>th</sup> Street SW from R-1 Residential to B-1 Local Business (First Reading)
- 13-21 To Amend Chapter 90 of the Code of Ordinances by Amending Section 90-412C(4) in Article 4C (First Reading)

**18) Informational Material**

**19) Acknowledgment of Visitors**

*This public comment period is an opportunity to share concerns or present topics to the City Council that were not part of this meeting's agenda. This is not an opportunity for dialog with Council, but Council may make referrals or request staff to follow up. Please provide your name and address when approaching the podium. There is a 3 minute limit per person.*

**20) Closed Session** (as necessary)

**21) Adjournment**