

## NOTICE OF COVID-19 PROCEDURES FOR WYOMING CITY COUNCIL MEETING

The current Michigan Department of Health and Human Services (MDHHS) Emergency Epidemic Order restricts gatherings to reduce viral spread during the COVID-19 pandemic. Due to this order and Open Meetings Act requirements, the City Council provides for remote participation by those not comfortable attending meetings in-person and modified seating accommodations for persons attending in-person.

### ATTENDING REMOTELY

#### ***Watch Council Live Online***

The meeting will be broadcast live on WKTV (Comcast Cable Channel 26) or online at [wktv.org/live26.html](http://wktv.org/live26.html) and streamed live on WKTV Community Media's Facebook page at [facebook.com/WKTV.org](https://facebook.com/WKTV.org).

#### ***Provide Public Comment Remotely***

Those wishing to comment on agenda items or to raise other issues to the City Council are encouraged to send written comments by e-mail, leave voice messages by phone, or call-in live during the meeting. The opportunity for public comment on agenda items is near the meeting's beginning, while the opportunity to address matters not on the agenda is near the meeting's end. If there is a public hearing scheduled for a meeting, it will also be near the meeting's beginning. All written comments and all voice messages will be provided in full to all City Council members.

Email Comments – Email to: [CityCouncilComments@wyomingmi.gov](mailto:CityCouncilComments@wyomingmi.gov).

Voicemail Comments – Call 616.228.6179 to leave up to a 3-minute voice message before the meeting. This number will transition to a live public comment number 30 minutes before the meeting begins. This allows time for staff to forward comments to council for review.

Live Phone Call Comments – The live call line will open 30 minutes before the scheduled meeting begins. Call 616.228.6179, listen carefully to the prompts, and follow them to be placed in line for the public comment period you would like. The public comment rules for speaking are the same for any City Council meeting.

1. When you connect to the meeting, turn down the volume on the TV or computer you are using to watch the council meeting.
2. State your name and address. You will have 3 minutes to speak.
3. You may speak once on each issue.
4. All comments are limited to 3 minutes.
5. Public comment is not an opportunity for dialogue or debate, please do not expect comment from the Council.
6. If you want to speak during another public comment period, call back and follow the appropriate prompts.

Email City Council Members Directly –City Council members may be directly contacted using contact information at [wyomingmi.gov/CityCouncil](http://wyomingmi.gov/CityCouncil).

## **ATTENDING IN-PERSON**

### ***Building Entry***

To reduce viral spread, visitors to City Hall are required to follow safety protocols. Those who are ill or have COVID symptoms should stay home and participate remotely.

1. Wear a face covering.
2. Enter through the front entrance off 28<sup>th</sup> Street SW.
3. Sanitize hands using the hand sanitizer provided.
4. Complete a health questionnaire.
5. Follow meeting requirements and procedures, including seating instructions.

### ***Meeting Room Requirements and Procedures***

#### **Council Chambers**

Under the MDHHS order, occupancy is limited to 25 persons. The 7 City Council members will be seated at the dais with the city clerk, city manager, and other city officials and staff also present during the meeting. This leaves room for 15-17 guests or commenters at any time. All individuals must maintain 6-foot distancing. Masks must be worn to and from seats. Masks may be removed only when speaking.

#### **West Conference Room**

This room is reserved for up to 10 city staff members who will individually enter the council chambers to provide information as needed. 6-foot distancing and, except when speaking, masks are required.

#### **Rotunda**

Up to 10 meeting individuals may be seated in the city hall rotunda. Masks and 6-foot distancing are required. A television will display the broadcasted meeting and council chamber doors will remain open. During a public hearing and public comment periods, a city staff person will invite individuals to enter council chambers to comment at the podium. All guests are asked to provide their name and address. Masks may be removed if necessary, for understanding when speaking. There is a 3-minute limit.

#### **Outside front entry of City Hall**

Additional individuals will be asked to watch the meeting on their smart devices outside of city hall. During a public hearing and public comment periods, a city staff person will invite individuals to enter council chambers one at a time to comment at the podium. Masks and 6-foot distancing are required inside city hall. Masks may be removed if necessary, for understanding when speaking. All commenters are asked to provide their name and address. There is a 3-minute limit.

## **SPECIAL ACCOMMODATIONS**

Persons with impairments or disabilities needing accommodations to participate in the meeting or persons who need language interpretation services may contact the City Clerk at either [clerk\\_info@wyomingmi.gov](mailto:clerk_info@wyomingmi.gov) or 616.530.7296 at least 36 hours before the meeting to make arrangements for appropriate accommodation.

## **ACOMODACIONES ESPECIALES**

Personas que deseen asistir a esta reunión y necesiten acomodación para participar, como servicios de interpretación, deben comunicarse con la Oficina del Administrador de la Ciudad al 616.530.7296 o [Clerk\\_info@wyomingmi.gov](mailto:Clerk_info@wyomingmi.gov) al menos 36 horas antes de la reunión para hacer arreglos para el alojamiento apropiado.

**AGENDA**  
**WYOMING CITY COUNCIL MEETING**  
**CITY COUNCIL CHAMBERS**  
**MONDAY, APRIL 19, 2021, 7:00 P.M.**

**1) Call to Order**

**2) Invocation** – Pastor Wayne Ondersma, The Pier Church

*If you wish and are able, please stand for the invocation. The Pledge of Allegiance will immediately follow the invocation.*

**3) Pledge of Allegiance**

**4) Roll Call**

**5) Student Recognition**

**6) Approval of Minutes**

From the April 5, 2021 Regular Meeting and the April 12, 2021 Work Session

**7) Approval of Agenda**

**8) Public Hearings**

*If you wish to speak to an item during a public hearing you are welcome to do so. It is important to note this is not an opportunity for dialog or debate; this is an opportunity to provide comment to the City Council. Comments made during a public hearing may become part of the meeting's permanent record. Upon approaching the podium, please begin by providing your name and address. There is a 3 minute limit per person.*

**7:01 p.m.** To Confirm the Necessity of an Aerial Insecticide Spray for a Gypsy Moth Suppression Program, Special Assessment Roll 21-808

**7:02 p.m.** To Confirm the Necessity of an Aerial Insecticide Spray for a Gypsy Moth Suppression Program, Special Assessment Roll 21-809

**9) Public Comment on Agenda Items**

*This public comment period is reserved for comment on agenda items only. If you wish to speak about an item that is not on the agenda, please hold your comments until the acknowledgement of visitors at the end of the meeting. It is important to note this is not an opportunity for dialog or debate; this is an opportunity to provide comment to the City Council. Upon approaching the podium, please begin by providing your name and address. There is a 3 minute limit per person.*

**10) Presentations and Proclamations**

a) Presentations

1. Michigan Independent Citizens Redistricting Commission

b) Proclamations

**11) Petitions and Communications**

a) Petitions

b) Communications

**12) Reports from City Officers**

a) From City Council

b) From City Manager

21-02 Acceptance of a Watermain Easement Along Wilson Avenue SW,  
Rivertown Valley Phase 5 (TMGB Wilson, LLC)

21-03 Acceptance of a Non-Motorized Trail Easement at 5792 Wilson Avenue SW,  
(TMGB Wilson, LLC)

21-04 Acquisition of Property via Warranty Deed from TMGB Wilson, LLC, for Wilson Avenue Right-of-Way as Part of Rivertown Valley Plat Phase 5

**13) Budget Amendments**

- a) Budget Amendment No. 60 – To Appropriate \$225,000.00 of Budgetary Authority to Fund the Unplanned Replacement of Police Cars Covered by Insurance

**14) Consent Agenda**

*All items under this section are considered to be routine and will be enacted by one motion with no discussion. If discussion is desired by a Councilmember, that member may request removal from the Consent Agenda.*

- a) To Set a Public Hearing for the Transfer of an Industrial Facilities Exemption Certificate from Zeeland Lumber Real Estate Holding 4, LLC to ZLS-US LBM, LLC (May 3, 2021 at 7:02 p.m.)

**15) Resolutions**

- b) To Confirm Special Assessment Roll #21-808 for the 2021 Gypsy Moth Suppression Project
- c) To Confirm Special Assessment Roll #21-809 for the 2021 Gypsy Moth Suppression Project
- d) To Amend City Council Policy Manual Sections 4.01 and 4.02 to Revise the Appointment Policy
- e) To Amend City Council Policy Manual Section 8 to Revise the Water and Sewer Use, Maintenance, Repair, and Backup Policy
- f) To Approve City Seasonal Employment for a Relative of an Appointive Official

**16) Award of Bids, Contracts, Purchases, and Renewal of Bids and Contracts**

- g) To Authorize Payment to Grand Elk Railroad, Inc., for Annual Maintenance of Traffic Control Devices at Railroad Crossings in the City of Wyoming
- h) To Award the Bid for the 2021 Public Works Pond Rehabilitation Project and to Authorize the Mayor and City Clerk to Execute the Contract (Budget Amendment No. 59)
- i) For Annual Testing and Certification of Fire Department Hoses, Ladders, and Aerial Devices and to Authorize the Mayor and City Clerk to Execute the Contract
- j) To Accept Amendment Two of the Emergency Commercial and Industrial Demand Response Customer Agreement and to Authorize the Mayor and City Clerk to Execute the Amendment
- k) To Accept a Quote from Canon Solutions America for the Purchase of Thirteen ImageFormula Scanners
- l) To Accept a Quote from Denny's Excavating Inc. for Excavation of the 42" Transmission Main for Cathodic Protection Repair and to Authorize the Mayor and City Clerk to Execute the Contract
- m) To Accept a Quote from Hurst Mechanical to Upgrade the Control Room HVAC System at the Clean Water Plant and to Authorize the Mayor and City Clerk to Execute the Contract
- n) To Authorize the Purchase of Laboratory Supplies
- o) To Authorize the Purchase of Liquid Sodium Hypochlorite

**17) Ordinances**

- 4-21 To Amend Section 30-108 of the Code of Ordinances to Modify the Procedure for Noise Ordinance Variances (Final Reading)
- 5-21 To Amend Section 2-342 of the Code of Ordinances to Defer to the City's Civil Rights Policy (Final Reading)
- 6-21 To Amend Chapter 70, Article I of the Code of Ordinances by Adding Section 70-9 to Prohibit Staying in Vehicles Parked on Public Rights-of-Way or other City Property for Certain Periods and Prescribing Penalties for Violations (Final Reading)
- 10-21 To Amend Articles I and II of Chapter 86 of the Code of Ordinances Including Penalties for Violations of Those Provisions (First Reading)

**18) Informational Material**

**19) Acknowledgment of Visitors**

*This public comment period is an opportunity to share concerns or present topics to the City Council that were not part of this meeting's agenda. This is not an opportunity for dialog with Council, but Council may make referrals or request staff to follow up. Please provide your name and address when approaching the podium. There is a 3 minute limit per person.*

**20) Closed Session (Labor Contract Negotiations)**

**21) Adjournment**