

## **NOTICE OF COVID-19 PROCEDURES FOR WYOMING CITY COUNCIL MEETING**

The current Michigan Department of Health and Human Services (MDHHS) Emergency Epidemic Order restricts gatherings to reduce viral spread during the COVID-19 pandemic. Due to this order and Open Meetings Act requirements, the City Council provides for remote participation by those not comfortable attending meetings in-person and modified seating accommodations for persons attending in-person.

### **ATTENDING REMOTELY**

#### ***Watch Council Live Online***

The meeting will be broadcast live on WKTV (Comcast Cable Channel 26) or online at [wktv.org/live26.html](http://wktv.org/live26.html) and streamed live on WKTV Community Media's Facebook page at [facebook.com/WKTV.org](https://facebook.com/WKTV.org).

#### ***Provide Public Comment Remotely***

Those wishing to comment on agenda items or to raise other issues to the City Council are encouraged to send written comments by e-mail, leave voice messages by phone, or call-in live during the meeting. The opportunity for public comment on agenda items is near the meeting's beginning, while the opportunity to address matters not on the agenda is near the meeting's end. If there is a public hearing scheduled for a meeting, it will also be near the meeting's beginning. All written comments and all voice messages will be provided in full to all City Council members.

Email Comments – Email to: [CityCouncilComments@wyomingmi.gov](mailto:CityCouncilComments@wyomingmi.gov).

By Phone – Call 616.228.6179 to leave up to a 3-minute voice message prior to the meeting.

Email City Council Members Directly –City Council members may be directly contacted using contact information at <https://bit.ly/2y6fYmS>.

### **ATTENDING IN-PERSON**

#### ***Building Entry***

To reduce viral spread, visitors to City Hall are required to follow safety protocols. Those who are ill or have COVID symptoms should stay home and participate remotely.

1. Bring a mask. (Under the MDHHS order, staff must refuse entry to individuals failing to wear cloth face-coverings while inside unless they meet an exception under that order.)
2. Enter through the front entrance off 28<sup>th</sup> Street SW.
3. Sanitize hands using the hand sanitizer provided.
4. Complete a health questionnaire.
5. Follow meeting requirements and procedures, including seating instructions.

## ***Meeting Room Requirements and Procedures***

### **Council Chambers**

Under the MDHHS order, occupancy is limited to 25 persons. The 7 City Council members will be seated at the dais with the city clerk, city manager, and other city officials and staff also present during the meeting. This leaves room for 15-17 guests or commenters at any time. All individuals must maintain 6-foot distancing. Masks must be worn to and from seats. Masks may be removed only when speaking.

### **West Conference Room**

This room is reserved for up to 10 city staff members who will individually enter the council chambers to provide information as needed. 6-foot distancing and, except when speaking, masks are required.

### **Rotunda**

Up to 10 meeting individuals may be seated in the city hall rotunda. Masks and 6-foot distancing are required. A television will display the broadcasted meeting and council chamber doors will remain open. During a public hearing and public comment periods, a city staff person will invite individuals to enter council chambers to comment at the podium. All guests are asked to provide their name and address. Masks may be removed if necessary, for understanding when speaking. There is a 3-minute limit.

### **Outside front entry of City Hall**

Additional individuals will be asked to watch the meeting on their smart devices outside of city hall. During a public hearing and public comment periods, a city staff person will invite individuals to enter council chambers one at a time to comment at the podium. Masks and 6-foot distancing are required inside city hall. Masks may be removed if necessary, for understanding when speaking. All commenters are asked to provide their name and address. There is a 3-minute limit.

## **SPECIAL ACCOMMODATIONS**

Persons with impairments or disabilities needing accommodations to participate in the meeting or persons who need language interpretation services may contact the City Clerk at either [clerk\\_info@wyomingmi.gov](mailto:clerk_info@wyomingmi.gov) or 616.530.7296 at least 36 hours before the meeting to make arrangements for appropriate accommodation.

## **ACOMODACIÓN**

Personas que deseen asistir a esta reunión y necesiten acomodación para participar, como servicios de interpretación, deben comunicarse con la Oficina del Administrador de la Ciudad al 616.530.7296 or [Clerk\\_info@wyomingmi.gov](mailto:Clerk_info@wyomingmi.gov) al menos 36 horas antes de la reunión para hacer arreglos para el alojamiento apropiado.

**WORK SESSION AGENDA  
WYOMING CITY COUNCIL MEETING  
CITY COUNCIL CHAMBERS**

**Monday, March 8, 2021, 5:30 P.M.**

- 1) Call to Order**
- 2) Student Recognition**
- 3) Public Comment on Agenda Items (3 minute limit per person)**
- 4) Budget Review**
  - Utilities and Public Works**
- 5) Sewer Overflow Policy Review**
- 6) Board and Commission Appointment Process**
- 7) PUD-4 Review**
- 8) Civil Rights Policy Review**
- 9) Any Other Matters**
- 10) Acknowledgement of Visitors/Public Comment (3 minute limit per person)**
- 11) Closed Session (Labor Contract Negotiations)**