

**WORK SESSION AGENDA
WYOMING CITY COUNCIL MEETING
CITY COUNCIL CHAMBERS**

Monday, July 12, 2021, 5:30 P.M.

- 1) Call to Order**
- 2) Student Recognition**
- 3) Public Comment on Agenda Items (3 minute limit per person)**
- 4) Building Inspections Organizational Changes**
- 5) Deputy Director of Public Safety Position**
- 6) Board and Commission Reappointments**
- 7) Brief Update by City Attorney on Indigent Defense Matters**
- 8) Continuation of Retreat Discussion**
- 9) 56th Street Special Assessment**
- 10) Any Other Matters**
- 11) Acknowledgement of Visitors/Public Comment (3 minute limit per person)**
- 12) Closed Session (Real Estate Acquisition)**

STAFF REPORT

Date: July 6, 2021

Subject: Commercial & Industrial Building Inspector and Building Inspector Trainee Job Descriptions & Position Request; and Construction Inspector Wage Scale Proposals

From: Rebecca Rynbrandt, Director of Community Services

Meeting Date: July 12, 2021

RECOMMENDATION:

- To authorize the creation of two new job descriptions, COMMERCIAL/INDUSTRIAL PROPERTY BUILDING INSPECTOR and BUILDING INSPECTOR TRAINEE, necessary to employ under current market conditions and ensure service delivery is appropriate, timely, and of a quality for service delivery.
- To authorize one additional full-time position within the FY 2022 budget (Building Inspector Trainee).
- To align all building inspector wage scales for market conditions.

COMMUNITY, SAFETY, STEWARDSHIP:

Our Inspection office of the Community Services Department assures that all structures within the City are constructed safely and related property is maintained according to minimum code standards. This mission is carried out through the effective enforcement of codes for Building, Electrical, Mechanical, Plumbing, Property Maintenance, Rental Programs and Signs. These standards are used to measure the quality of new construction, the structural integrity of existing structures and sanitary conditions of buildings and exterior property areas.

DISCUSSION:

Since May of 2019, the Community Services Department has undertaken several in-depth reviews of its Building Inspections services, including internal and external wage studies, staffing needs to perform services in relation to demand, the effectiveness of mutual aid agreements, and the pursuit of contracted construction permitting services, including the higher costs of contracted services as compared to employed. The outcomes from these evaluations are:

- A. The City Council affirming in the Spring of 2021 its direction to maintain employed building inspectors to perform construction inspection services.
- B. The recommendation by administration, including Human Resources, that market constraints and employment demands necessitate the creation of two new job descriptions:
 - a. **Commercial/Industrial Property Building Inspector** to provide for a higher skilled and tenured professional inspector necessary to ensure public safety and the investment of resources in commercial and industrial property development. *Note: We have attempted to hire a commercial and industrial property building inspector 4 times over this last year and have be unable to do so under the current Building Inspector job description and wage classification.*

- b. **Building Inspector Trainee** to provide for the development of staff for succession planning and economic development growth/demand for Residential and Commercial/Industrial inspectors; to provide for a level of coverage in the absence of Residential and Commercial/Industrial inspectors, mutual aid providers, or contracted staff.

C. The recommendation by administration, including Human Resources, that market constraints and employment demands necessitate the elevation of current wages through wage scale modifications for current staff. That wage scales be modified to better align for price point within the midpoint of the market for building inspectors as follows:

Title	Current Title, Classification and Wage Scale (per hour)	Proposed Classification and Wage Scale (per hour)	Net Increase Per Annum total wages (1976 hours)
Commercial/Industrial Property Building Inspector	Building Inspector; G67 \$29.19-\$35.50 \$57,679-\$70,148	G71 \$30.57-\$36.99 Change: \$1.38-\$1.49 \$60,406-\$73,02	\$2,727-\$2,944
Building (Residential), Housing, Electrical, Plumbing, Mechanical Inspectors	G67 \$29.19-\$35.50 \$57,679-\$70,148	G69 \$29.86-\$36.14 Change: \$0.67-64 \$59,003-\$71,413	\$1,324-\$1,265 (per position)
Building Inspector Trainee	Na	G67 \$29.19-\$35.50 \$57,679-\$70,148	\$57,679-\$70,148

At this time, we average 10 commercial/industrial inspections and 10 new plan review submittals per week and 13 new residential permits and 13 related plan reviews per week. Combined, we average 628 building permits (commercial/industrial/residential) per year and 2,040 inspections per year (4 year average per annum, FY 2018-2021).

Due to staff vacancy, we are currently contracting with PCI to perform commercial/industrial inspections and related construction plan review. The cost for contracted inspection is \$100 per inspection and a base rate of \$150 per plan review (with an additional \$100 for every hour or half hour exceeding one hour). The total employee cost for an inspection, including benefit costs (FICA, Workers Compensation, retirement, health care, etc.) is \$59.84 per hour.

Based upon 2 inspections per hour, at the proposed G71 rate's top step, the comparison with contracted inspections costs are:

Projected Cost Comparisons	Per inspection (2 per hour)	Per plan review (one per hour)
Contracted	\$200.00	\$150.00
Employee – Commercial/Industrial Property Building Inspector (G71 Proposal, K Step)	\$29.92	\$59.84
Employee – All other construction inspectors (G69 Proposal, K Step)	\$28.91	\$57.82
Employee – Building Inspector Trainee (G67 Proposal, K Step)	\$28.40	\$56.80

BUDGET IMPACT:

With City Council's support of these proposals, the number of authorized positions within the Community Services Department and its Inspections office shall grow by 1 position.

Net projected budget impact of current position adjustments: \$24,345

The FY 2022 Inspections Fund Building Permit Activity Budget, has a budget of \$811,513 for personnel services. An additional 3% allocation of Inspection Fund Balance is necessary, or \$24,345, to provide for the new Commercial/Industrial Building Inspector position (replacing one of two Building Inspector positions) and the increase of wages for the scale adjustment for all currently employed construction inspectors.

Net projected budget impact of adding Building Inspector Trainee position: \$112,237

The projected all in cost (including benefits) associated with annual wages for a Trainee position at the top of the wage scale (k) of \$70,148 is \$112,237. Our plan would be to hire between the A to C step, which would be \$30.57 or \$96,650 total cost.

Net cost of all proposals: \$136,582; Impact to Building Permit Fees: None

These funds are available in the Inspections Fund's Fund Balance. Building permit fee revenue averages (over the last 4 years) \$1,303,275 annually. The FY 2022 Building Permit activity expense budget, including all operational costs such as personnel, supplies, etc. is \$940,538. The additional \$136,582 in expense would result in an FY 2022 budget of \$1,077,120, or a net positive return to the fund balance or to subsidize Code Enforcement and Zoning of \$226,155.

These proposals align with City Council direction to maintain a staffed building inspections office, are cost effective, and provide for redundancy of positions for service delivery during staff vacancy (vacation, sick leave, open positions) and establishes a trainee program, consistent with that successfully implemented in the City's Utilities Department. If City Council concurs with these recommendations at the July Work Session, we will speak to the Union regarding these changes, finalize the job descriptions, and seek final City Council actions as required.

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RESOLUTION NO. _____

RESOLUTION TO AUTHORIZE THE CITY MANAGER TO EXECUTE
AN EMPLOYMENT AGREEMENT WITH THE DEPUTY DIRECTOR OF PUBLIC SAFETY
AND TO AUTHORIZE THE CITY MANAGER TO EXECUTE THE AGREEMENT

WHEREAS:

1. Section 4.7 of the City Charter allows the City Manager to "...exercise his judgment in the appointment or employment of officers and employees in the administrative service."
2. The City Manager desires to appoint Kip Snyder as the Deputy Director of Public Safety and recommends City Council approve the employment agreement the City Manager has negotiated.

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council approves the employment agreement and authorizes the City Manager to execute the agreement.
2. The City Manager is authorized to approve future amendments to the agreement that are generally equivalent to the existing City of Wyoming bargaining agreements.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on:

Kelli A. VandenBerg, Wyoming City Clerk

ATTACHMENTS:

Staff Report

Employment Agreement

MEMORANDUM

To: Curtis Holt, city manager

From: Kimberly Koster, director of police and fire services

Cc: Kim Oostindie, director of human resources

Date: June 30, 2021

Subject: Deputy Director of Public Safety Position

At the City, we have historically placed a high level of importance upon succession planning – setting the department up for success by preparing current employees for promotion to increasingly more responsible roles.

In working with the Human Resources Department, I have reviewed retirement trends and forecasts and the data shows that the current command staff could experience up to 70% turnover in the next seven years. Because of this, the Department of Public Safety needs to place an even stronger emphasis on succession planning for the command staff, training and mentoring the next generation of leaders within the department.

Additionally, I've placed an emphasis on cultivating the relationships we've established with our community. Expanding those relationships is crucial to maintain the trust of the community and nurture our partnership in attaining our goal of Community, Safety, Stewardship. Finally, if the City is to approach the residents with a request for additional funding to support a more appropriately staffed Department of Public Safety, this relationship will prove to be beneficial to communicate the needs of the department.

To accomplish these ideas, I would like to create the position of Deputy Director of Public Safety. I recommend appointing Kip Snyder to this position. He is currently a police captain with 27 years of experience at the City of Wyoming. In promoting Captain Snyder to a deputy director position, this would leave his current captain position open and allow him to mentor and train two new captains together. This, then, leads itself to the trickle down where we can promote and train an additional lieutenant.

After reviewing these changes with Human Resources and the Finance Department, I have been advised that this proposed change would increase our FY 2021-2022 personnel budget by approximately \$191,316. However, we currently have one open position (office specialist I) budgeted in the amount of \$78,802, which we would not fill the office specialist position. This would be a net increase to our personnel budget of \$112,514. We will continue to closely monitor full department staffing and attrition to ensure that our budget is able to sustain the new structure that includes the deputy director position.

Because Captain Snyder has entered the DROP plan, the City would only need to sustain this higher level of salary until February 4, 2024, at the latest.

Provided that you agree with this recommendation, I respectfully request that this be placed on an upcoming City Council agenda.

CITY OF WYOMING
EMPLOYMENT AGREEMENT –
DEPUTY DIRECTOR OF PUBLIC SAFETY

THIS AGREEMENT between Kip C. Snyder, whose current address is as provided in his personnel file (“Employee”), and the City of Wyoming, a municipal corporation, of 1155 – 28th Street SW, Wyoming, Michigan 49509 (“City”), is made on the following terms:

1. TERM. The City hereby employs the Employee as Deputy Director of Public Safety. This appointment shall be effective on July 20, 2021. The Employee understands that as Deputy Director of Public Safety, he serves at the pleasure of the City Manager, who may terminate the Employee for any reason at any time, as provided by the City Charter and City Code.

2. PERFORMANCE. The Employee agrees to perform the duties of Deputy Director of Public Safety in a competent and professional manner and as set forth in the City Charter, City Code, established policies and regulations of the City, and the laws of the State of Michigan. A job description has been provided to the Employee that the City may periodically revise with notice to the Employee. The Employee shall report to and be supervised by the Director of Police and Fire Services.

3. SERVICE DATE. The Employee’s date of service with the City shall be May 3, 1993. The Employee shall be credited with all earned benefits from his service date and shall accumulate benefits uninterrupted after the effective date of this Agreement.

4. COMPENSATION. The Employee’s salary shall be established by the City Manager in accordance with the annual budget authorization, the City Charter, and the City Code. The salary shall be paid in accordance with City payroll procedures.

5. BENEFITS. The Employee shall be provided the same health, dental, vision, and life insurance, holidays, vacation (at the department head level), sick leave, sick leave incentive,

bereavement leave, educational benefits, longevity pay, and payout of accrued benefits upon separation from employment as provided to regular employees in the Administrative and Supervisory Association unless otherwise stated herein. Any accrued compensatory time off, as of the effective date of this agreement, will be paid out at the “F” step of the Captain classification. The Employee shall be provided the same retirement benefits as provided to employees in the POLC – Command Division. Benefits shall be based on a hire date of May 3, 1993. The Employee entered the DROP on February 4, 2021 and will continue in that Plan in accordance with the terms of the Defined Benefit Plan.

6. TERMINATION. This Agreement and the Employee’s employment pursuant to it may be terminated as follows:

a. By the Employee’s resignation. The Employee shall give written notice of the Employee’s resignation at least thirty (30) days prior to its effective date. If the Employee fails to do so, any other provision of this Agreement notwithstanding, the City shall have no obligation to pay the Employee for accumulated sick leave or vacation time or any other accrued benefits, the amount of which the City shall be entitled to retain as liquidated damages for the costs it will incur as a result of such sudden resignation.

b. By the City Manager for the reason that the Employee 1) failed to substantially perform the Employee’s job duties; 2) committed misfeasance, malfeasance, or nonfeasance in the Employee’s position; 3) engaged in criminal misconduct; 4) is convicted of any felony; 5) is convicted of a misdemeanor involving bodily harm or dishonesty; or 6) performed a deliberate and wrongful act. In such circumstances, any other provision of this Agreement notwithstanding, the City shall have no obligation to pay the Employee for accumulated sick leave or vacation time or any other accrued benefits.

c. By the City Manager, other than as provided in subsection (b) of this Section. If such action is taken, the City shall pay the Employee, in addition to any other amounts to which the Employee is entitled under this Agreement, an amount equal to six months of the Employee's base salary. Such severance pay will be paid to the Employee over a six-month period by checks issued on regular City paydays and will have appropriate amounts withheld. The Employee's insurance (health, dental, vision and life) shall continue to be paid by the City for the same period. However, if the Employee secures another position of equal or greater pay during the six-month period, the City's obligation to make severance payments and continue insurance will cease. If the Employee takes another position at less pay during the six-month period, the City's obligation will be limited to the difference in pay for the balance of said six-month period. For purposes of this section, "another position" shall include employment, self-employment, independent contracting, or compensation from any source. The aforesaid severance pay and benefits shall be paid to the Employee contingent upon the Employee executing a waiver and release of all claims satisfactory to the City.

d. Upon termination of the Employee's employment, the Employee shall arrange for the immediate and orderly transfer of the Employee's office and the City-owned personal property, records, documents, and other items in the Employee's possession.

e. Nothing in this Agreement shall prevent, limit, or otherwise interfere with the right of the City to terminate the services of the Employee at any time and for any reason, subject only to the provisions set forth in this Section. Nothing in this Agreement shall prevent, limit, or otherwise interfere with the right of the Employee to resign at any time from the Employee's position with the City, subject only to the provisions set forth in this Section.

7. SCOPE AND AMENDMENTS. This Agreement is made in accordance with the provisions of the City Charter and City Code and shall be the sole agreement of the parties, any written or oral contracts to the contrary notwithstanding. By way of illustration and not limitation, any prior agreement or promises, and any collective bargaining agreements, have no application to the Employee or to the employment relationship between the Employee and the City. This agreement may not be modified orally, but only by an agreement in writing signed by the parties.

8. SEVERABILITY. The invalidity or unenforceability of any term in this Agreement shall not affect the validity or enforceability of any other term in this Agreement. If any term in this Agreement is determined to be invalid, unenforceable, or over broad in any respect, that term shall nevertheless be enforceable to the fullest extent permitted by law.

9. APPLICABLE LAW. The terms of this agreement are to be interpreted, construed, enforced, and performed under the laws of the State of Michigan.

10. ASSIGNMENT. Neither party may assign its rights, duties, or interests in this Agreement without the prior written consent of the other party.

11. JURISDICTION AND VENUE. To the extent permitted by law, the parties agree that the jurisdiction and venue of any action brought pursuant to or to enforce this Agreement shall be solely in state court in Kent County, Michigan.

12. BINDING. This Agreement shall be binding upon the parties and their heirs, subrogates, successors, and assigns.

13. RETURN OF CITY PROPERTY. The Employee agrees that when the Employee's employment ends, the Employee is responsible for returning any City-owned property in the Employee's possession and for paying any expenses or other amounts that the Employee may owe to

the City at that time. The Employee authorizes the City to deduct any amount owed from any wage or benefit payments that may be due to the Employee.

14. SHORTENED LIMITATIONS PERIOD. The Employee agrees that any lawsuit or claim against the City arising out of the Employee's employment or termination of employment (including, but not limited to, claims arising under state, federal or local civil rights laws) must be brought within the following time limits or be forever barred: (a) for lawsuits requiring a Notice of Right to Sue from the Equal Employment Opportunity Commission, within 90 days after the EEOC issues that Notice; or (b) for all other lawsuits, within (i) 180 days of the event(s) giving rise to the claim, or (ii) the time limits specified by statute, whichever is shorter. The Employee waives any statute of limitations that exceeds this time limit.

CITY OF WYOMING

Dated: _____

Curtis Holt
City Manager

Dated: _____

Kip C. Snyder
Deputy Director of Public Safety

STAFF REPORT

Date: July 7, 2021
Subject: Board and Commission Reappointments
From: Kelli A. Vandenberg, City Clerk
Meeting Date: July 12, 2021

BACKGROUND:

The Clerk's Office continues to navigate changes and improvements to the board and commission application and review process, while being mindful of the policies that guide this process and the role of the City Council in making appointments. Staff will continue to present information on a monthly basis to meet the needs of Council and this process.

RECOMMENDATION:

It is recommended the City Council appoint and reappoint the members presented. Staff is also seeking feedback on the report provided and whether this meets the needs of council for the review of applicants.

COMMUNITY, SAFETY, STEWARDSHIP:

Community – Community is served when (i) community members serve on city boards and commissions, (ii) when board and commission members have needed qualifications and desired abilities and characteristics, and (iii) when boards and commissions broadly reflect the community.

Safety – This resolution will have no impact on safety.

Stewardship – This resolution will not affect stewardship issues.

DISCUSSION:

The following board and commission members have been recommended for appointment and reappointment and those being reappointed have expressed interest in continuing in their service:

Board/Commission	Appt/Reappt	Member	Initial Appt.	Appt'd by:
Downtown Development Authority	Appt	Jenna Morton	NA	Mayor
Historical Commission	Reappt	Ronald Strauss*	02/15/1999	Mayor
Historical Commission	Reappt	Jackie Moore	06/01/2015	Mayor

Table 1 Members marked with an asterisk have reached or exceeded the maximum term of service.

Staff and Mayor Poll are recommending appointment of Jenna Morton to the DDA. Of the three current vacancies on the DDA, all but one require the applicant to own property or operate a business within the district. Staff is reviewing the remaining applicants and will provide feedback for the Mayor's consideration.

The reappointments for the Historical Commission are a carryover from the June work session. At the time of the June meeting, we did not have the information necessary to take action on these items. Since then, we have confirmed Ronald Strauss and Jackie Moore wish to continue and the board and Mayor Poll support this. Ronald Strauss will be exceeding the term limits identified in the Council policy, however this board often struggles to have a full roster, so unless council directs otherwise, the resolution will be written to waive this requirement for him.

The following commission member will not be reappointed and a resolution of appreciation will be prepared for the July 20 City Council meeting to acknowledge her service:

Board/Commission	Member	Appointed on:
Historical Commission	Catherine Bueche	12/03/2001

Also attached a comprehensive report of the membership, vacancies and applications on file for each of our boards and commissions. Steps are being taken to update the board and commission database and reporting functions in order to provide a valuable mechanism for staff and council review. Your feedback on this material is appreciated.

I look forward to discussing these with you at the City Council Work Session on Monday, July 12 and addressing any questions or concerns that you might have.

ATTACHMENT: Report of Board and Commission Membership and Applications

Board of Review

Number of Members: 6 (3 regular and 3 alternates)
Length of Term: 3 years, maximum 3 terms or 9 years
Term Expiration Date: January 31
Appointed by: Council

Membership

Member Name	Original Appt	Current Appt	Expires	Term Limit*
1. Pamela Brenzing	11/16/2020	11/16/2020	01/31/2022	2030 – Citizen Rep Alt
2. James Hake	02/20/2012	01/21/2019	01/31/2022	2021 – CPA/Acct Rep Alt
3. Amanda Remo	11/17/2014	01/21/2019	01/31/2022	2023 – CPA/Acct Rep
4. Lillian VanderVeen	01/11/1999	01/20/2020	01/31/2023	2008 – Citizen Rep
5. Matthew Buist	02/02/2021	02/01/2021	01/31/2024	2030 - Realtor

Vacancies and Applications

Vacancies: 1 (Realtor Alternate)

Applications on File: 1

Applicant Name	Date Received	Qualified?	Notes
1. Renee Hill	05/04/2021	Not for current vacancy	Appt'd to CEC
2.			
3.			

City of **Wyoming** Michigan

BOARD/COMMISSION APPLICATION

Board(s) or Commission(s) applying for:

Board of Review; Community Enrichment Commission; Downtown Development Authority; Officers' Compensation Commission; Planning Commission; T

Name: Renee L. Hill Home phone: [REDACTED] Cell phone: _____

Home Address: 854 52nd St SW Wyoming MI 49509

Email Address: [REDACTED]

Business/Occupation: na Position: _____

Business Address: na

Business Phone: na

Name of Immediate Supervisor: Renee L. Hill

Work Experience:

Doctor of Physical Therapy as a Career.

Volunteer Experience and Involvement:

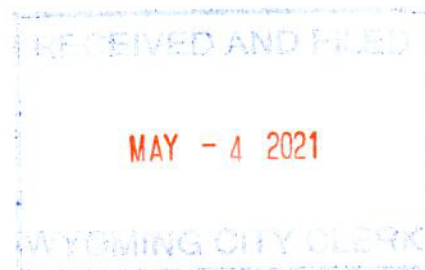
While my children were in School, I was very involved with school PTO as well as on the Health Committee at Roger's High School.
Planted Frontline Church with my Husband and friends about 23 years ago which extended into various volunteer opportunities through out these years.
Kent County Millennium Park Commissioner Member.

Educational Background:

Doctor of Physical Therapy is my highest degree.
BS in Biology. Post Baccalaureate in Physical Therapy.

Reason(s) for wanting to serve on this board or commission:

It is time to get involved at the City level and also School Board.



Are you able to take time off from your business/occupation to attend a meeting or meetings of a City Board or Commission if it is scheduled during your regular working hours (Y/N)? Yes

Are you a registered voter in the City of Wyoming (Y/N)? Yes

I have resided continuously in the City of Wyoming since: 11/15/1994

What school district do you reside in? Wyoming Public Schools

I agree my application will be reviewed against City records for dues owed and I may be ineligible? YES

Signature: Renee Hill Date: 05/03/2021

This application will be active for no more than two (2) years. Any applicant wishing to be considered for appointment beyond this time must complete a new application.

Building Authority

Number of Members: 3
Length of Term: 3 years, maximum 3 terms or 9 years
Term Expiration Date: June 30
Appointed by: Council

Membership

Member Name	Original Appt	Current Appt	Expires	Term Limit*
1. Kelli Vandenberg	06/19/2017	06/17/2019	06/30/2022	NA
2. Myron Erickson	06/15/2020	06/15/2020	06/30/2023	NA
3. Curtis Holt	03/20/2000	06/21/2021	06/30/2024	NA

Vacancies and Applications

Vacancies: 0
Applications on File: NA – These seats are held by staff

Applicant Name	Date Received	Qualified?	Notes
1.			
2.			
3.			

Community Development Committee

Number of Members: 9
Length of Term: 2 years, maximum 4 terms or 8 years
Term Expiration Date: June 30
Appointed by: Council

Membership

Member Name	Original Appt	Current Appt	Expires	Term Limit*
1. Jill DeJager	05/19/2014	07/06/2020	06/30/2022	2022
2. Kalene McElveen	09/08/2020	09/08/2020	06/30/2022	2028
3. Deborah Krenz	06/16/2008	06/15/2020	06/30/2022	2016
4. Chris Hall	03/04/2013	06/15/2020	06/30/2022	2021
5. Aaron Thelenwood	09/08/2020	09/08/2020	06/30/2022	2028
6. Stephani McIntosh	09/08/2020	09/08/2020	06/30/2022	2028
7. Luke Moeckel	02/01/2021	06/21/2021	06/30/2023	2029

Vacancies and Applications

Vacancies: 2

Applications on File: 2

Applicant Name	Date Received	Qualified?	Notes
1. LeighAnn TeBos	09/01/2020	Unknown	Appt'd to CEC
2. Renee Hill	05/04/2021	unknown	Appt'd to CEC
3.			

City of **Wyoming** Michigan

BOARD/COMMISSION APPLICATION

Board(s) or Commission(s) applying for:

Community Development Committee; Community Enrichment Commission; Downtown Development Authority; Economic Development Corporation & Br

Name: LeighAnn Marie TeBos Home phone: [REDACTED] Cell phone: [REDACTED]

Home Address: 2455 36th St SW Wyoming MI 49519

Email Address: [REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Business/Occupation: Capstone Financial soon to be Victory Financi Position: Administrative Assistant

Business Address: 4125 Embassy Dr SE (moving fall 2020)

Business Phone: 616.949.7130

Name of Immediate Supervisor: [REDACTED]

Work Experience:

I have worked in the service sector, education, HR, and finance

Volunteer Experience and Involvement:

I organized the volunteers and logistics for the Hispanic Festival in Grand Rapids for several years.

Educational Background:

I have a BA in History with a Political Science minor from GVSU. Had a certificate for secondary education with an endorsement in social studies

Reason(s) for wanting to serve on this board or commission:

I have skills that would serve the community. I have ideas and would like to meet with people to help improve our community.

Are you able to take time off from your business/occupation to attend a meeting or meetings of a City Board or Commission if it is scheduled during your regular working hours (Y/N)? Yes

Are you a registered voter in the City of Wyoming (Y/N)? Yes

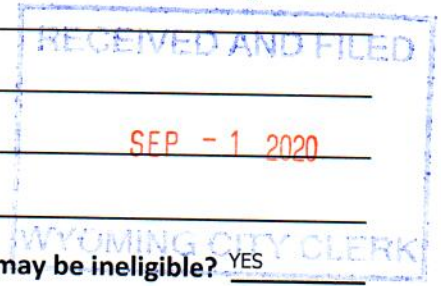
I have resided continuously in the City of Wyoming since: 10/1/2014

What school district do you reside in? Wyoming Public Schools

I agree my application will be reviewed against City records for dues owed and I may be ineligible? YES

Signature: LeighAnn M TeBos Date: 9/1/2020

This application will be active for no more than three (3) years. Any applicant wishing to be considered for appointment beyond this time must complete a new application.



City of **Wyoming** Michigan

BOARD/COMMISSION APPLICATION

Board(s) or Commission(s) applying for:

Board of Review; Community Enrichment Commission; Downtown Development Authority; Officers' Compensation Commission; Planning Commission; T

Name: Renee L. Hill Home phone: [REDACTED] Cell phone: _____

Home Address: 854 52nd St SW Wyoming MI 49509

Email Address: [REDACTED]

Business/Occupation: na Position: _____

Business Address: na

Business Phone: na

Name of Immediate Supervisor: Renee L. Hill

Work Experience:

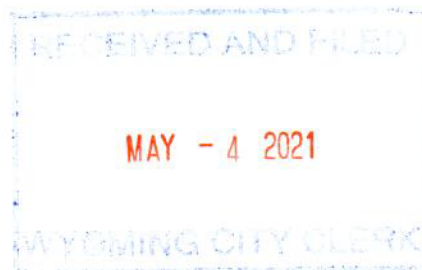
Doctor of Physical Therapy as a Career.

Volunteer Experience and Involvement:

While my children were in School, I was very involved with school PTO as well as on the Health Committee at Roger's High School.
Planted Frontline Church with my Husband and friends about 23 years ago which extended into various volunteer opportunities through out these years.
Kent County Millennium Park Commissioner Member.

Educational Background:

Doctor of Physical Therapy is my highest degree.
BS in Biology. Post Baccalaureate in Physical Therapy.



Reason(s) for wanting to serve on this board or commission:

It is time to get involved at the City level and also School Board.

Are you able to take time off from your business/occupation to attend a meeting or meetings of a City Board or Commission if it is scheduled during your regular working hours (Y/N)? Yes

Are you a registered voter in the City of Wyoming (Y/N)? Yes

I have resided continuously in the City of Wyoming since: 11/15/1994

What school district do you reside in? Wyoming Public Schools

I agree my application will be reviewed against City records for dues owed and I may be ineligible? YES

Signature: Renee Hill Date: 05/03/2021

This application will be active for no more than two (2) years. Any applicant wishing to be considered for appointment beyond this time must complete a new application.

Community Enrichment Commission

Number of Members: 9
Length of Term: 3 years, maximum 3 terms or 9 years
Term Expiration Date: June 30
Appointed by: Council

Membership

Member Name	Original Appt	Current Appt	Expires	Term Limit*
1. Renee Hill	06/21/2021	06/21/2021	06/30/2022	2030
2. Gary Bowman	04/07/2014	06/17/2019	06/30/3022	2023
3. Nancy Quero-Ramirez	03/01/2021	03/01/2021	06/30/2022	2030
4. LeighAnn TeBos	02/15/2021	02/15/2021	06/30/2023	2030
5. Kim Briggs	07/06/2020	07/06/2020	06/30/2023	2029
6. Dana Knight	02/01/2021	02/01/2021	06/30/2023	2030
7. Sonia Riley	10/07/2019	06/21/2021	06/30/2024	2029

Vacancies and Applications

Vacancies: 2

Applications on File: 1

Applicant Name	Date Received	Qualified?	Notes
1. Aaron Thelenwood	08/19/2020	Unknown	Appt'd to CDC
2.			
3.			

City of **Wyoming** Michigan

BOARD/COMMISSION APPLICATION

Board(s) or Commission(s) applying for:

Community Development Committee; Community Enrichment Commission; Downtown Development Authority; Economic Development Corporation & Br

Name: Aaron Thelenwood Home phone: [REDACTED] Cell phone: _____

Home Address: 5824 Walnut Ridge Dr Wyoming MI 49418

Email Address: [REDACTED]

[REDACTED] _____ [REDACTED] _____ [REDACTED] _____

[REDACTED] _____

[REDACTED] _____

Business/Occupation: City of Holland Position: Operations Manager - West Michigan Regional Airport Aut

Business Address: 270 S. River Ave.

Business Phone: 6163551363

Name of Immediate Supervisor: [REDACTED]

Work Experience:

Six years progressively advanced Public Service Experience; Board Certified - Johnson Center of Philanthropy; development & management of municipal/public sector budgets; extensive experience reading, interpreting and writing City ordinances; experience in grant application, award, and administration; experience managing Federal & State capital improvement grants; experience managing operations and facilitating meetings of Public

Volunteer Experience and Involvement:

Volunteered as part of the GVSU PALS Program; Served as a group leader for the Wyoming Public Schools TEAM 21 Program; served as a board member for Wildwood Adventured; currently Appointed to the GVSU School of Public, Nonprofit, and Health Administration Alumni Board

Educational Background:

Masters of Public Administration
Bachelors of Science in Film and Video production

Reason(s) for wanting to serve on this board or commission:

I would like to apply my extensive Public Administration experience in support of the Community I call home.

Are you able to take time off from your business/occupation to attend a meeting or meetings of a City Board or Commission if it is scheduled during your regular working hours (Y/N)? Yes

Are you a registered voter in the City of Wyoming (Y/N)? Yes

I have resided continuously in the City of Wyoming since: 08/26/2019

What school district do you reside in? Grandville Public Schools

I agree my application will be reviewed against City records for dues owed and I may be ineligible? YES

Signature: Aaron R Thelemwood Date: 07/21/2020

This application will be active for no more than three (3) years. Any applicant wishing to be considered for appointment beyond this time must complete a new application.

Construction Board of Appeals

Number of Members: 5, plus 1 alternate
Length of Term: 3 years, maximum 3 terms or 9 years
Term Expiration Date: June 30
Appointed by: City Manager, confirmed by Council

Membership

Member Name	Original Appt	Current Appt	Expires	Term Limit*
1. Sheldon DeKryger	09/08/2009	06/17/2019	06/30/2022	2018 - Alternate
2. Robert DeKryger	05/17/2021	05/17/2021	06/30/2022	2030
3. Kenneth Stockel	10/02/2017	06/15/2020	06/30/2023	2026
4. William Kerby	12/05/2005	07/06/2020	06/30/2023	2014
5. Joe Simon	09/21/2015	06/21/2021	06/30/2024	2024
6. Richard Postema	04/21/1997	06/21/2021	06/30/2024	2006

Vacancies and Applications

Vacancies: 0

Applications on File: 0

Applicant Name	Date Received	Qualified?	Notes
1.			
2.			
3.			

Downtown Development Authority

Number of Members: 9

Length of Term: 4 years, maximum 2 terms or 8 years

Term Expiration Date: January 1

Appointed by: Mayor, confirmed by Council

Membership

Member Name	Original Appt	Current Appt	Expires	Term Limit*
1. Jack Poll	11/09/2009	11/09/2009	NA	Mayor
2. Jeff Baker	05/19/2014	01/15/2018	01/01/2022	2022
3. Lillian VanderVeen	01/11/1999	01/15/2018	01/01/2022	2007
4. Steven Harkema	01/11/1999	01/15/2018	01/01/2023	2007
5. Jennie VanHorn	07/15/2019	12/21/2020	01/01/2025	2028
6. Daniel Lynema	02/06/2017	12/21/2020	01/01/2025	2025

Vacancies and Applications

Vacancies: 3

Applications on File: 5

Applicant Name	Date Received	Qualified?	Notes
1. Aaron Thelenwood	08/19/2020	Unknown	Appt'd to CDC
2. LeighAnn TeBos	09/01/2020	Unknown	Appt'd to CEC
3. Ryan Vandergraaf	04/01/2021	Unknown	
4. Renee Hill	05/04/2021	Unknown	Appt'd to CEC
5. Jenna Morton	06/14/2021	Yes	Hom Flats Rep

City of **Wyoming** Michigan

BOARD/COMMISSION APPLICATION

Board(s) or Commission(s) applying for:

Community Development Committee; Community Enrichment Commission; Downtown Development Authority; Economic Development Corporation & Br

Name: Aaron Thelenwood Home phone: [REDACTED] Cell phone: _____

Home Address: 5824 Walnut Ridge Dr Wyoming MI 49418

Email Address: [REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Business/Occupation: City of Holland Position: Operations Manager - West Michigan Regional Airport Aut

Business Address: 270 S. River Ave.

Business Phone: 6163551363

Name of Immediate Supervisor: [REDACTED]

Work Experience:

Six years progressively advanced Public Service Experience; Board Certified - Johnson Center of Philanthropy; development & management of municipal/public sector budgets; extensive experience reading, interpreting and writing City ordinances; experience in grant application, award, and administration; experience managing Federal & State capital improvement grants; experience managing operations and facilitating meetings of Public

Volunteer Experience and Involvement:

Volunteered as part of the GVSU PALS Program; Served as a group leader for the Wyoming Public Schools TEAM 21 Program; served as a board member for Wildwood Adventured; currently Appointed to the GVSU School of Public, Nonprofit, and Health Administration Alumni Board

Educational Background:

Masters of Public Administration
Bachelors of Science in Film and Video production

Reason(s) for wanting to serve on this board or commission:

I would like to apply my extensive Public Administration experience in support of the Community I call home.

Are you able to take time off from your business/occupation to attend a meeting or meetings of a City Board or Commission if it is scheduled during your regular working hours (Y/N)? Yes

Are you a registered voter in the City of Wyoming (Y/N)? Yes

I have resided continuously in the City of Wyoming since: 08/26/2019

What school district do you reside in? Grandville Public Schools

I agree my application will be reviewed against City records for dues owed and I may be ineligible? YES

Signature: Aaron R Thelemwood Date: 07/21/2020

This application will be active for no more than three (3) years. Any applicant wishing to be considered for appointment beyond this time must complete a new application.

City of **Wyoming** Michigan

BOARD/COMMISSION APPLICATION

Board(s) or Commission(s) applying for:

Community Development Committee; Community Enrichment Commission; Downtown Development Authority; Economic Development Corporation & Br

Name: LeighAnn Marie TeBos Home phone: [REDACTED] Cell phone: [REDACTED]

Home Address: 2455 36th St SW Wyoming MI 49519

Email Address: [REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Business/Occupation: Capstone Financial soon to be Victory Financi Position: Administrative Assistant

Business Address: 4125 Embassy Dr SE (moving fall 2020)

Business Phone: 616.949.7130

Name of Immediate Supervisor: [REDACTED]

Work Experience:

I have worked in the service sector, education, HR, and finance

Volunteer Experience and Involvement:

I organized the volunteers and logistics for the Hispanic Festival in Grand Rapids for several years.

Educational Background:

I have a BA in History with a Political Science minor from GVSU. Had a certificate for secondary education with an endorsement in social studies

Reason(s) for wanting to serve on this board or commission:

I have skills that would serve the community. I have ideas and would like to meet with people to help improve our community.

Are you able to take time off from your business/occupation to attend a meeting or meetings of a City Board or Commission if it is scheduled during your regular working hours (Y/N)? Yes

Are you a registered voter in the City of Wyoming (Y/N)? Yes

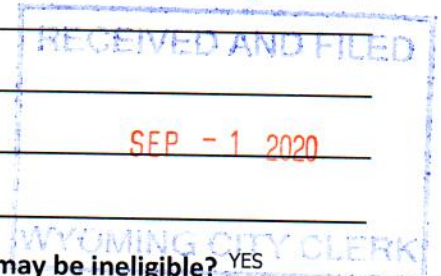
I have resided continuously in the City of Wyoming since: 10/1/2014

What school district do you reside in? Wyoming Public Schools

I agree my application will be reviewed against City records for dues owed and I may be ineligible? YES

Signature: LeighAnn M TeBos Date: 9/1/2020

This application will be active for no more than three (3) years. Any applicant wishing to be considered for appointment beyond this time must complete a new application.



City of **Wyoming** Michigan

BOARD/COMMISSION APPLICATION

Board(s) or Commission(s) applying for:

Downtown Development Authority

Name: ryan vandergraaf Home phone: [REDACTED] Cell phone: _____

Home Address: 2334 138TH AVE DORR MI 49423

Email Address: [REDACTED]

[REDACTED] _____

[REDACTED] _____

[REDACTED] _____

Business/Occupation: 02173508880 Position: _____

Business Address: 2250 28th st.

Business Phone: 6168263322

Name of Immediate Supervisor: ryan vandergraaf

Work Experience:

7 years business owner
10 years finance career

Volunteer Experience and Involvement:

Hosts mentor
Assisted in 12 local events in past 2 years volunteering.

Educational Background:

Bachelors degrees in business with finance concentration.

Reason(s) for wanting to serve on this board or commission:

I want to serve my community by helping shape the future of Wyoming dda. I also want to make a positive impact from all the violence and crime happening recently.

Are you able to take time off from your business/occupation to attend a meeting or meetings of a City Board or Commission if it is scheduled during your regular working hours (Y/N)? _____

Are you a registered voter in the City of Wyoming (Y/N)? _____

I have resided continuously in the City of Wyoming since: _____

What school district do you reside in? Other _____

I agree my application will be reviewed against City records for dues owed and I may be ineligible? _____

Signature: Ryan vandergraaf Date: 03/15/21

This application will be active for no more than three (3) years. Any applicant wishing to be considered for appointment beyond this time must complete a new application.



City of **Wyoming** Michigan

BOARD/COMMISSION APPLICATION

Board(s) or Commission(s) applying for:

Board of Review; Community Enrichment Commission; Downtown Development Authority; Officers' Compensation Commission; Planning Commission; T

Name: Renee L. Hill Home phone: [REDACTED] Cell phone: _____

Home Address: 854 52nd St SW Wyoming MI 49509

Email Address: [REDACTED]

Business/Occupation: na Position: _____

Business Address: na

Business Phone: na

Name of Immediate Supervisor: Renee L. Hill

Work Experience:

Doctor of Physical Therapy as a Career.

Volunteer Experience and Involvement:

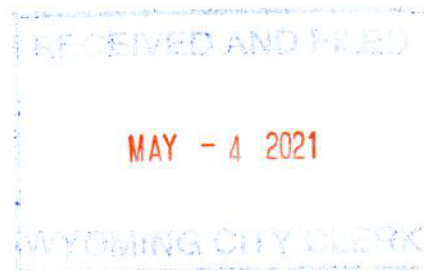
While my children were in School, I was very involved with school PTO as well as on the Health Committee at Roger's High School.
Planted Frontline Church with my Husband and friends about 23 years ago which extended into various volunteer opportunities through out these years.
Kent County Millennium Park Commissioner Member.

Educational Background:

Doctor of Physical Therapy is my highest degree.
BS in Biology. Post Baccalaureate in Physical Therapy.

Reason(s) for wanting to serve on this board or commission:

It is time to get involved at the City level and also School Board.



Are you able to take time off from your business/occupation to attend a meeting or meetings of a City Board or Commission if it is scheduled during your regular working hours (Y/N)? Yes

Are you a registered voter in the City of Wyoming (Y/N)? Yes

I have resided continuously in the City of Wyoming since: 11/15/1994

What school district do you reside in? Wyoming Public Schools

I agree my application will be reviewed against City records for dues owed and I may be ineligible? YES

Signature: Renee Hill Date: 05/03/2021

This application will be active for no more than two (2) years. Any applicant wishing to be considered for appointment beyond this time must complete a new application.

City of **Wyoming** Michigan

BOARD/COMMISSION APPLICATION

Board(s) or Commission(s) applying for:

Downtown Development Authority

Name: Jenna Kristine Morton Home phone: [REDACTED] Cell phone: _____

Home Address: 1 [REDACTED]

Email Address: [REDACTED]

Business/Occupation: Magnus Capital Partners Position: Director of Marketing and Business Development

Business Address: 1401 PRAIRIE PKWY SW

Business Phone: [REDACTED]

Name of Immediate Supervisor: [REDACTED]

Work Experience:

I currently serve as the Director of Marketing and Business Development for Magnus Capital Partners—focusing my attention on our West Michigan-based workforce housing brand, HÖM Flats. In this role, I am responsible for the management of all strategic and operational marketing efforts as well as developing relationships with local communities.

Volunteer Experience and Involvement:

- Humane Society of West Michigan - Dog Walker
- Humane Society of West Michigan - Bark in the Dark Event Planning Committee
- Ronald McDonald House of Western Michigan - Red Shoe Brew Planning Committee

Educational Background:

- Master's Certificate in Design and Innovation Management (Kendall College of Art & Design)
- BBA in Marketing (GVSU)

Reason(s) for wanting to serve on this board or commission:

Operating as the Director of Marketing and Business Development for Magnus Capital Partners / HÖM Flats at 28 West, I would like to get more involved within the community in which our flagship product resides. We are bringing a significant amount of density to the area and have key insights on what these Wyoming residents would like to see within their community. Furthermore, our brand values are significantly inline with the DDA's vision for the community and I would love to be a part of—and support—the progress.

Are you able to take time off from your business/occupation to attend a meeting or meetings of a City Board or Commission if it is scheduled during your regular working hours (Y/N)? Yes

Are you a registered voter in the City of Wyoming (Y/N)? No

I have resided continuously in the City of Wyoming since: _____

What school district do you reside in? Grand Rapids Public Schools

I agree my application will be reviewed against City records for dues owed and I may be ineligible? YES

Signature: Jenna K. Morton Date: 06/14/2020

This application will be active for no more than two (2) years. Any applicant wishing to be considered for appointment beyond this time must complete a new application.

Economic Development Committee & Brownfield Redevelopment Authority

Number of Members: 9
Length of Term: 6 years, maximum 2 terms or 12 years
Term Expiration Date: February 13
Appointed by: Mayor, confirmed by Council

Membership

Member Name	Original Appt	Current Appt	Expires	Term Limit*
1. Barrett Walquist	06/17/2019	06/17/2019	02/13/2022	2031
2. Brian Hager	01/17/2011	03/06/2017	02/13/2023	2023
3. Greg King	09/08/2020	09/08/2020	02/13/2024	2032
4. Keith Morgan	12/02/2013	04/01/2019	02/13/2025	2025
5. Jeff Koeze	01/05/2004	02/03/2020	02/13/2026	2016
6. Tom Brann	03/04/2002	02/03/2020	02/13/2026	2014
7. Ken Sommerdyke	09/05/2017	02/03/2020	02/13/2026	2029
8. Nicole Hofert	05/17/2021	05/17/2021	02/13/2027	NA

Vacancies and Applications

Vacancies: 1

Applications on File: 3

Applicant Name	Date Received	Qualified?	Notes
1. Aaron Thelenwood	08/19/2020	Unknown	Appt'd to CDC
2. LeighAnn TeBos	09/01/2020	Unknown	Appt'd to CEC
3. Nicole Turner	03/35/2021	Unknown	

City of **Wyoming** Michigan

BOARD/COMMISSION APPLICATION

Board(s) or Commission(s) applying for:

Community Development Committee; Community Enrichment Commission; Downtown Development Authority; Economic Development Corporation & Br

Name: Aaron Thelenwood Home phone: [REDACTED] Cell phone: _____

Home Address: 5824 Walnut Ridge Dr Wyoming MI 49418

Email Address: [REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Business/Occupation: City of Holland Position: Operations Manager - West Michigan Regional Airport Aut

Business Address: 270 S. River Ave.

Business Phone: 6163551363

Name of Immediate Supervisor: [REDACTED]

Work Experience:

Six years progressively advanced Public Service Experience; Board Certified - Johnson Center of Philanthropy; development & management of municipal/public sector budgets; extensive experience reading, interpreting and writing City ordinances; experience in grant application, award, and administration; experience managing Federal & State capital improvement grants; experience managing operations and facilitating meetings of Public

Volunteer Experience and Involvement:

Volunteered as part of the GVSU PALS Program; Served as a group leader for the Wyoming Public Schools TEAM 21 Program; served as a board member for Wildwood Adventured; currently Appointed to the GVSU School of Public, Nonprofit, and Health Administration Alumni Board

Educational Background:

Masters of Public Administration
Bachelors of Science in Film and Video production

Reason(s) for wanting to serve on this board or commission:

I would like to apply my extensive Public Administration experience in support of the Community I call home.

Are you able to take time off from your business/occupation to attend a meeting or meetings of a City Board or Commission if it is scheduled during your regular working hours (Y/N)? Yes

Are you a registered voter in the City of Wyoming (Y/N)? Yes

I have resided continuously in the City of Wyoming since: 08/26/2019

What school district do you reside in? Grandville Public Schools

I agree my application will be reviewed against City records for dues owed and I may be ineligible? YES

Signature: Aaron R Thelemwood Date: 07/21/2020

This application will be active for no more than three (3) years. Any applicant wishing to be considered for appointment beyond this time must complete a new application.

City of **Wyoming** Michigan

BOARD/COMMISSION APPLICATION

Board(s) or Commission(s) applying for:

Community Development Committee; Community Enrichment Commission; Downtown Development Authority; Economic Development Corporation & Br

Name: LeighAnn Marie TeBos Home phone: [REDACTED] Cell phone: [REDACTED]

Home Address: 2455 36th St SW Wyoming MI 49519

Email Address: [REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Business/Occupation: Capstone Financial soon to be Victory Financi Position: Administrative Assistant

Business Address: 4125 Embassy Dr SE (moving fall 2020)

Business Phone: 616.949.7130

Name of Immediate Supervisor: [REDACTED]

Work Experience:

I have worked in the service sector, education, HR, and finance

Volunteer Experience and Involvement:

I organized the volunteers and logistics for the Hispanic Festival in Grand Rapids for several years.

Educational Background:

I have a BA in History with a Political Science minor from GVSU. Had a certificate for secondary education with an endorsement in social studies

Reason(s) for wanting to serve on this board or commission:

I have skills that would serve the community. I have ideas and would like to meet with people to help improve our community.

Are you able to take time off from your business/occupation to attend a meeting or meetings of a City Board or Commission if it is scheduled during your regular working hours (Y/N)? Yes

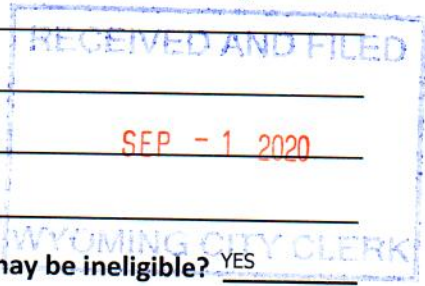
Are you a registered voter in the City of Wyoming (Y/N)? Yes

I have resided continuously in the City of Wyoming since: 10/1/2014

What school district do you reside in? Wyoming Public Schools

I agree my application will be reviewed against City records for dues owed and I may be ineligible? YES

Signature: LeighAnn M TeBos Date: 9/1/2020



This application will be active for no more than three (3) years. Any applicant wishing to be considered for appointment beyond this time must complete a new application.

City of **Wyoming** Michigan

BOARD/COMMISSION APPLICATION

Board or Commission applying for: Economic Development Corporation & Brownfield Redevelopment Authority

Name: Nicole Turner Home phone: [REDACTED] Cell phone: [REDACTED]

Home Address: 3835 Hazelwood Ave SW, Wyoming, MI 49519

Email Address: [REDACTED]

Business/Occupation: Benchmark Capital Management Position: Mortgage Originator/Property Manager

Business Address: 3919 Remembrance Rd NW, Grand Rapids, MI 49534

Business Phone: 6167359800

Name of Immediate Supervisor: [REDACTED]

Work Experience: _____

Benchmark Capital Management - MLO/Property Manager

Develop plan and strategy to meet client financial goals

Volunteer Experience and Involvement: _____

2018-2019 Grand Rapids GROW Ted Talk - Volunteered as committee lead for 'Day of Help'

Scheduled volunteers to certain areas for set up and removal of all furniture.

Educational Background: _____

East Kentwood High School

Michigan State University - Bachelors of Economics

Reason(s) for wanting to serve on this board or commission: _____

Ive been a resident of the Wyoming community far beyond the 5 years ive lived here. Growing up in surrounding areas ive witnessed Wyoming at different peaks and valleys, which is why I would be honore

Are you able to take time off from your business/occupation to attend a meeting or meetings of a City Board or Commission if it is scheduled during your regular working hours (Y/N)? Yes

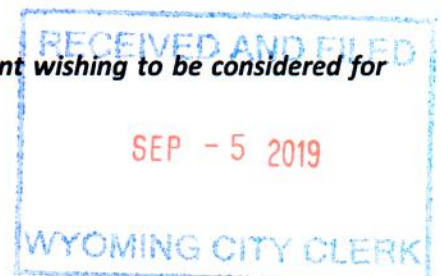
Are you a registered voter in the City of Wyoming (Y/N)? Yes

I have resided continuously in the City of Wyoming since: 04/01/2014

What school district do you reside in? Wyoming Public Schools

Signature: Nicole Turner Date: 09/05/2019

This application will be active for no more than three (3) years. Any applicant wishing to be considered for appointment beyond this time must complete a new application.



Election Commission

Number of Members: 3
Length of Term: 2 years, maximum 4 terms or 8 years
Term Expiration Date: June 30
Appointed by: Council

Membership

Member Name	Original Appt	Current Appt	Expires	Term Limit*
1. Kelli Vandenberg			NA	City Clerk
2. Scott Smith			NA	City Attorney
3. Bruce Robey	08/19/2013	06/21/2021	06/30/2023	2021

Vacancies and Applications

Vacancies: 0

Applications on File: 3

Applicant Name	Date Received	Qualified?	Notes
1. Alex Fera	01/05/2021	Unknown	Appt'd to P&R
2. Renee Hill	01/28/2021	Unknown	Appt'd to CEC
3. Lily Williams	03/25/2021	Unknown	

City of **Wyoming** Michigan

BOARD/COMMISSION APPLICATION

Board(s) or Commission(s) applying for:

Election Commission; Parks and Recreation Commission; Zoning Board of Appeals

Name: Alexander M Fera Home phone: [REDACTED] Cell phone: [REDACTED]

Home Address: 3921 Hillock St SW, Apt. 12 Wyoming MI 49418

Email Address: [REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Business/Occupation: Fera Group, LLC Position: Owner

Business Address: 3921 Hillock St Apt 12

Business Phone: 6162582079

Name of Immediate Supervisor: None

Work Experience:

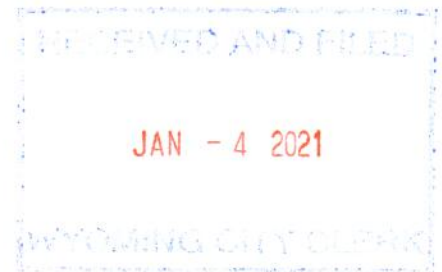
10+ Years of IT Consulting and Telecom

Volunteer Experience and Involvement:

Eagle Scout, FIRST Robotics, KCEST

Educational Background:

Novi High School 2011



Reason(s) for wanting to serve on this board or commission:

I have been a volunteer and love giving back to the community, my passion is the outdoors and want to help take care of the community I live in.

Are you able to take time off from your business/occupation to attend a meeting or meetings of a City Board or Commission if it is scheduled during your regular working hours (Y/N)? Yes

Are you a registered voter in the City of Wyoming (Y/N)? Yes

I have resided continuously in the City of Wyoming since: 01/01/2021

What school district do you reside in? Grandville Public Schools

I agree my application will be reviewed against City records for dues owed and I may be ineligible? YES

Signature: Alexander M Fera Date: 01/01/2021

This application will be active for no more than three (3) years. Any applicant wishing to be considered for appointment beyond this time must complete a new application.

City of **Wyoming** Michigan

BOARD/COMMISSION APPLICATION

Board(s) or Commission(s) applying for:

Election Commission; Parks and Recreation Commission

Name: Renee L Hill Home phone: [REDACTED] Cell phone: _____

Home Address: 854 52nd St SW Wyoming MI 49509

Email Address: [REDACTED]

[REDACTED] _____ [REDACTED] _____ [REDACTED] _____
[REDACTED] _____
[REDACTED] _____

Business/Occupation: Doctor of Physical Therapy at Heartland Home Position: Home Health Physical Therapist

Business Address: 49509

Business Phone: 616-942-7733

Name of Immediate Supervisor: [REDACTED]

Work Experience:

30 years as a Physical Therapist in a variety of settings, providing highly skilled services to my patients.

Volunteer Experience and Involvement:

Kent County Commissioner Millennium Park.
Frontline Community Church, Safety team, church planter.
Paws With A Cause Foster Puppy Raiser

Educational Background:

Doctorate in Physical Therapy is my highest degree



Reason(s) for wanting to serve on this board or commission:

For a free and functioning society, regular folks need to be a part of the government.

Are you able to take time off from your business/occupation to attend a meeting or meetings of a City Board or Commission if it is scheduled during your regular working hours (Y/N)? Yes

Are you a registered voter in the City of Wyoming (Y/N)? Yes

I have resided continuously in the City of Wyoming since: 11/15/1994

What school district do you reside in? Wyoming Public Schools

I agree my application will be reviewed against City records for dues owed and I may be ineligible? YES

Signature: Dr. Renee Hill Date: 01/27/2021

This application will be active for no more than three (3) years. Any applicant wishing to be considered for appointment beyond this time must complete a new application.

City of Wyoming Michigan

BOARD/COMMISSION APPLICATION

Board or Commission applying for: Election Commission

Name: Lily Williams Home phone: [REDACTED] Cell phone: [REDACTED]

Home Address: 3850 Madsion Ave Unit 27 Grand Rapids, MI 49548

Email Address: [REDACTED]

Business/Occupation: Wedgwood Christian Services Position: Developmental Care Specialist

Business Address: 3300 36th St. SE, Grand Rapids, MI 49512

Business Phone: (616) 942-2110

Name of Immediate Supervisor: [REDACTED]

Work Experience: _____

Experienced professional and strategic leader with a demonstrated history of working in healthcare, ABA therapy, food- service, manufacturing and higher education industries. I am always interested in

Volunteer Experience and Involvement: _____

RED Project - distributed contraceptives and information regarding the HIV/AIDS virus.

Educational Background: _____

My educational background is in Business/Management. Currently I am pursuing a Doctorate of Business Administration. I am a life long learner that is continually learning, growing, and succeeding as a

Reason(s) for wanting to serve on this board or commission: _____

I am very interested in serving on this board to advocate and get others actively involved in their voting rights and opportunities available in the city of Wyoming.

Are you able to take time off from your business/occupation to attend a meeting or meetings of a City Board or Commission if it is scheduled during your regular working hours (Y/N)? Yes

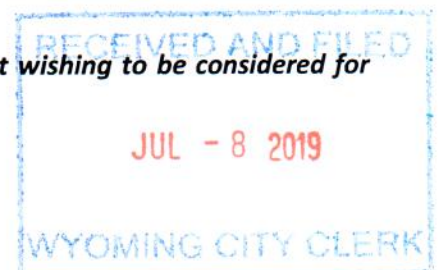
Are you a registered voter in the City of Wyoming (Y/N)? Yes

I have resided continuously in the City of Wyoming since: 07/01/2018

What school district do you reside in? Wyoming Public Schools

Signature: Lily Williams Date: 07/07/2019

This application will be active for no more than three (3) years. Any applicant wishing to be considered for appointment beyond this time must complete a new application.



Greater Wyoming Community Resource Alliance

Number of Members: 11
Length of Term: 3 years, maximum 3 terms or 9 years
Term Expiration Date: January 1
Appointed by: Council

Membership

Member Name	Original Appt	Current Appt	Expires	Term Limit
1. Kent Vanderwood	12/03/2007	12/03/2007	NA	Council Rep
2. Curtis Holt	12/03/2007	12/03/2007	NA	City Manager Rep
3. Amy Berridge	01/18/2021	01/18/2021	NA	Finance Rep
4. Gabriela De La Vega	02/01/2021	02/01/2021	01/01/2024	01/01/2030
5. Kimberly Koster	06/04/2018	01/07/2019	01/01/2022	01/01/2028
6. Rebecca Rynbrandt	12/03/2007	12/16/2019	01/01/2023	01/01/2016
7. Jennifer Franson	10/02/2017	01/07/2019	01/01/2022	01/01/2026
8. Greg King	06/21/2021	06/21/2021	01/01/2022	01/01/2031
9. Jeff Koeze	01/05/2009	12/16/2019	01/01/2023	01/01/2018
10. Casey VanHattum	10/19/2020	12/21/2020	01/01/2024	01/01/2029
11. Bob O'Callaghan	09/21/2015	12/21/2020	01/01/2024	01/01/2024

Vacancies and Applications

Vacancies: 0
Applications on File: 2

Applicant Name	Date Received	Qualified?	Notes
1. Christine N. Mwangi	01/13/2021	Yes	Review by GWCRA in May 2021
2. Joyce M. Rohrer	05/20/2021	Unknown	

City of **Wyoming** Michigan

BOARD/COMMISSION APPLICATION

Board(s) or Commission(s) applying for:

Greater Wyoming Community Resource Alliance

Name: Christine Nyawira Mwangi Home phone: _____ Cell phone: [REDACTED]

Home Address: 36 34th St. SE Grand Rapids Michigan 49548

Email Address: [REDACTED]

[REDACTED] [REDACTED] [REDACTED]

[REDACTED]

[REDACTED]

Business/Occupation: Kent District Library Position: Director of Fund Development

Business Address: 814 West River Center Dr. NE, Comstock Park, MI 49321

Business Phone: 616.784.2092

Name of Immediate Supervisor: [REDACTED]

Work Experience:

CURRENT EXPERIENCE

*Director of Fund Development - Kent District Library

Volunteer Experience and Involvement:

Board Membership:

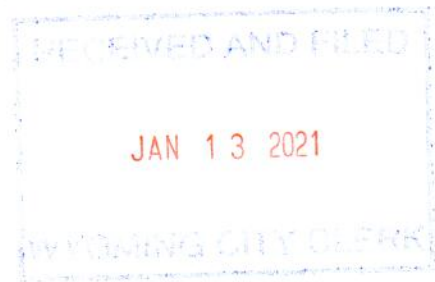
GreenHome Institute

Affinity Mentoring

Educational Background:

Master of Pharmacy - University of Manchester, UK

Bachelor of Science - Biology - Towson University, Maryland



Reason(s) for wanting to serve on this board or commission:

As a first generation immigrant, I have always felt so welcome and culturally supported in the city of Wyoming. So much so, that when I was ready to purchase a home in 2019, I couldn't think of a better city. I would be honored to participate and give back to my community by serving on this board and providing my perspective and leveraging my extensive network to promote social, cultural, environmental, economic and health and wellness

Are you able to take time off from your business/occupation to attend a meeting or meetings of a City Board or Commission if it is scheduled during your regular working hours (Y/N)? Yes

Are you a registered voter in the City of Wyoming (Y/N)? Yes

I have resided continuously in the City of Wyoming since: 09/17/2019

What school district do you reside in? Godwin Public Schools

I agree my application will be reviewed against City records for dues owed and I may be ineligible? YES

Signature: Christine Mwangi Date: 01/13/2021

This application will be active for no more than three (3) years. Any applicant wishing to be considered for appointment beyond this time must complete a new application.

Historical Commission

Number of Members: 9

Length of Term: 3 years, maximum 3 terms or 9 years

Term Expiration Date: June 30

Appointed by: Mayor, confirmed by Council

Membership

Member Name	Original Appt	Current Appt	Expires	Term Limit*
1. Catherine Bueche*	12/02/2001	06/18/2018	06/30/2021	2020
2. Ronald Strauss*	02/15/1999	06/18/2018	06/30/2021	2018
3. Jackie Moore*	06/01/2015	06/18/2018	06/30/2021	2024
4. David Britten	01/04/2021	01/04/2021	06/30/2022	2030
5. Bill Branz	07/03/2006	06/15/2020	06/30/2023	2015
6. Dan Farkas	03/21/2016	07/06/2020	06/30/2023	2025
7. Steve Chwalek	01/18/2021	01/18/2021	06/30/2023	2030

Vacancies and Applications

Vacancies: 2 existing and at least 1 upcoming

Applications on File: 2

Applicant Name	Date Received	Qualified?	Notes
1. Kristian Daniel	04/15/2021	Yes	Routing for consideration
2. Tom DeGennaro	07/06/2021	Yes	Routing for consideration
3.			

City of **Wyoming** Michigan

BOARD/COMMISSION APPLICATION

Board(s) or Commission(s) applying for:

Historical Commission

Name: Kristian Joseph Daniel Home phone: [REDACTED] Cell phone: [REDACTED]

Home Address: 705 Den Hertog St SW Wyoming Michigan 49509

Email Address: [REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Business/Occupation: CU*Answers/Financial Technology Position: Vice President of Mobile Technologies Group

Business Address: 6000 28th St SE, Grand Rapids, MI, 49548

Business Phone: [REDACTED]

Name of Immediate Supervisor: [REDACTED]

Work Experience:

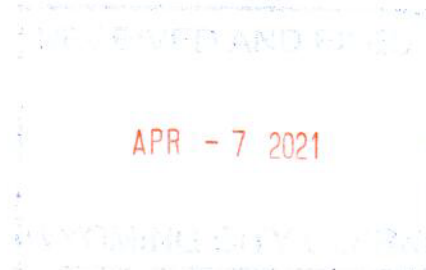
CU*Answers - 8 years
Western Michigan University -

Volunteer Experience and Involvement:

Kent County Credit Union Board of Directors
Michigan Maritime Museum - Internship

Educational Background:

Western Michigan University - Bachelor of Arts in Public History



Reason(s) for wanting to serve on this board or commission:

I graduated in 2010 from Western Michigan University with a bachelors degree in Public History and truly miss working with history and want to continue to learn more. I also have lived in the Grand Rapids area my entire life and have always been interested in local history.

Are you able to take time off from your business/occupation to attend a meeting or meetings of a City Board or Commission if it is scheduled during your regular working hours (Y/N)? Yes

Are you a registered voter in the City of Wyoming (Y/N)? Yes

I have resided continuously in the City of Wyoming since: 9/1/2020

What school district do you reside in? Wyoming Public Schools

I agree my application will be reviewed against City records for dues owed and I may be ineligible? YES

Signature: Kristian Daniel Date: 4/7/2021

This application will be active for no more than three (3) years. Any applicant wishing to be considered for appointment beyond this time must complete a new application.

City of **Wyoming** Michigan

BOARD/COMMISSION APPLICATION

Board(s) or Commission(s) applying for:

Historical Commission

Name: Thomas Martin DeGennaro **Home phone:** _____ **Cell phone:**

Home Address: 3342 Gladiola Avenue SW Wyoming MI 49519

Email Address:

Business/Occupation: Retired **Position:** _____

Business Address: _____

Business Phone: _____

Name of Immediate Supervisor: _____

Work Experience:

History teacher and coach at Rogers High School and Lee High School

Volunteer Experience and Involvement:

Vice President of Godfrey-Lee Education Foundation; volunteer coaching

Educational Background:

BS from Grand Valley State University; Master of Arts in Teaching, Aquinas College; Master of Educational Leadership, Grand Valley State University

Reason(s) for wanting to serve on this board or commission:

I have always been interested in history and would like to work to preserve and present our local history in Wyoming

Are you able to take time off from your business/occupation to attend a meeting or meetings of a City Board or Commission if it is scheduled during your regular working hours (Y/N)? Yes

Are you a registered voter in the City of Wyoming (Y/N)? Yes

I have resided continuously in the City of Wyoming since: 09/01/1972

What school district do you reside in? Wyoming Public Schools

I agree my application will be reviewed against City records for dues owed and I may be ineligible? YES

Signature: Thomas Martin DeGennaro **Date:** 06/21/2021

This application will be active for no more than two (2) years. Any applicant wishing to be considered for appointment beyond this time must complete a new application.

Housing Board of Appeals

Number of Members: 5
Length of Term: 5 years, maximum 2 terms or 10 years
Term Expiration Date: June 30
Appointed by: Council

Membership

Member Name	Original Appt	Current Appt	Expires	Term Limit*
1. Carol Lomonaco	12/17/2012	06/19/2017	06/30/2022	2022
2. Dan Beal	03/07/2005	06/18/2018	06/30/2023	2015
3. Patricia Kooienga	07/20/2009	06/17/2019	06/30/2024	2019
4. Mark Troy	08/04/2014	06/15/2020	06/30/2025	2024
5. William Kerby	05/07/2007	06/21/2021	06/30/2026	2017

Vacancies and Applications

Vacancies: 0

Applications on File: 0

Applicant Name	Date Received	Qualified?	Notes
1.			
2.			
3.			

Housing Commission

Number of Members: 5
Length of Term: 5 years, maximum 2 terms or 10 years
Term Expiration Date: June 30
Appointed by: City Manager, confirmed by Council

Membership

Member Name	Original Appt	Current Appt	Expires	Term Limit*
1. Katy Steele	06/19/2017	06/19/2017	06/30/2022	2027
2. Jennifer Stowell	10/17/2016	06/18/2018	06/30/2023	2026
3. Marilee Roukema	06/05/2017	06/17/2019	06/30/2024	2027
4. Bruce Robey	10/06/2014	06/15/2020	06/30/2025	2024
5. Diana Lanser	03/06/2017	06/21/2021	06/30/2026	2027

Vacancies and Applications

Vacancies: 0

Applications on File: 1

Applicant Name	Date Received	Qualified?	Notes
1. Robert DeKryger	11/16/2020	Unknown	Appt'd to CBA
2.			
3.			

City of **Wyoming** Michigan

BOARD/COMMISSION APPLICATION

Board(s) or Commission(s) applying for:

Construction Board of Appeals; Housing Commission; Planning Commission; Zoning Board of Appeals

Name: Robert James DeKryger Home phone: [REDACTED] Cell phone: [REDACTED]

Home Address: 5238 Rischow Ct Sw Wyoming MI 49509

Email Address: [REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Business/Occupation: RJDK Builders LLC Position: Owner

Business Address: 49509

Business Phone: _____

Name of Immediate Supervisor: _____

Work Experience:

I have worked in residential construction for 10 years.

Volunteer Experience and Involvement:

I volunteer at resurrection life church on a weekly basis.

Educational Background:

I graduated from Tri-unity Christian school in 2016 and attended WMU for 2 years studying aerospace engineering.

Reason(s) for wanting to serve on this board or commission:

I believe it is important to serve in the community, and being as young as I am I think this is a good place to start. With my background in construction it gives me unique insight into problems that may arise in these different areas.

Are you able to take time off from your business/occupation to attend a meeting or meetings of a City Board or Commission if it is scheduled during your regular working hours (Y/N)? Yes

Are you a registered voter in the City of Wyoming (Y/N)? Yes

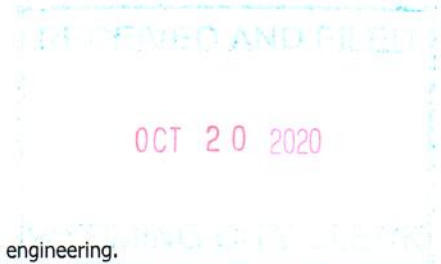
I have resided continuously in the City of Wyoming since: 04/08/1998

What school district do you reside in? Wyoming Public Schools

I agree my application will be reviewed against City records for dues owed and I may be ineligible? YES

Signature: Robert DeKryger Date: 10/19/2020

This application will be active for no more than three (3) years. Any applicant wishing to be considered for appointment beyond this time must complete a new application.



Officers Compensation Commission

Number of Members: 7
Length of Term: 7 years, maximum 1 term or 7 years
Term Expiration Date: June 30
Appointed by: Mayor confirmed by Council

Membership

Member Name	Original Appt	Current Appt	Expires	Term Limit*
1. Kimberly Grzeszak	01/21/2019	01/21/2019	06/30/2022	2026
2. Tim Dent	09/05/2017	09/05/2017	06/30/2023	2024
3. Karl Cuncannan	02/04/2019	02/04/2019	06/30/2024	2026
4. Don Stypula	01/21/2019	01/21/2019	06/30/2025	2026

Vacancies and Applications

Vacancies: 3

Applications on File: 1

Applicant Name	Date Received	Qualified?	Notes
1. Renee Hill	05/04/2021	Unknown	Recently appt'd to CEC
2.			
3.			

*This board will meet in early 2023.

City of **Wyoming** Michigan

BOARD/COMMISSION APPLICATION

Board(s) or Commission(s) applying for:

Board of Review; Community Enrichment Commission; Downtown Development Authority; Officers' Compensation Commission; Planning Commission; T

Name: Renee L. Hill Home phone: [REDACTED] Cell phone: _____

Home Address: 854 52nd St SW Wyoming MI 49509

Email Address: [REDACTED]

Business/Occupation: na Position: _____

Business Address: na

Business Phone: na

Name of Immediate Supervisor: Renee L. Hill

Work Experience:

Doctor of Physical Therapy as a Career.

Volunteer Experience and Involvement:

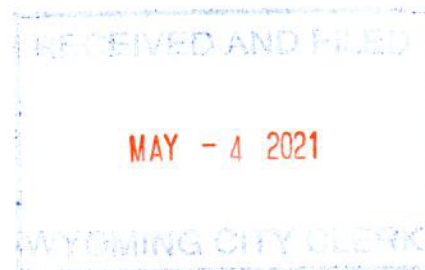
While my children were in School, I was very involved with school PTO as well as on the Health Committee at Roger's High School.
Planted Frontline Church with my Husband and friends about 23 years ago which extended into various volunteer opportunities through out these years.
Kent County Millennium Park Commissioner Member.

Educational Background:

Doctor of Physical Therapy is my highest degree.
BS in Biology. Post Baccalaureate in Physical Therapy.

Reason(s) for wanting to serve on this board or commission:

It is time to get involved at the City level and also School Board.



Are you able to take time off from your business/occupation to attend a meeting or meetings of a City Board or Commission if it is scheduled during your regular working hours (Y/N)? Yes

Are you a registered voter in the City of Wyoming (Y/N)? Yes

I have resided continuously in the City of Wyoming since: 11/15/1994

What school district do you reside in? Wyoming Public Schools

I agree my application will be reviewed against City records for dues owed and I may be ineligible? YES

Signature: Renee Hill Date: 05/03/2021

This application will be active for no more than two (2) years. Any applicant wishing to be considered for appointment beyond this time must complete a new application.

Parks & Recreation Commission

Number of Members: 11
Length of Term: 3 years, maximum 3 terms or 9 years
Term Expiration Date: June 30
Appointed by: Council

Membership

Member Name	Original Appt	Current Appt	Expires	Term Limit*
1. Daniel Larabel	11/05/2018	06/17/2019	06/30/2022	2027
2. Marie Groters	07/06/2020	07/06/2020	06/30/2022	2029 – Kelloggsville
3. LeeAnn Platschorre	05/17/2021	05/17/2021	06/30/2022	2030 - Godwin
4. Lilian Cummings-Pulli	07/05/2016	06/17/2019	06/30/2022	2025 - Wyoming
5. Gene Kort	01/06/2020	06/15/2020	06/30/2023	2030
6. Nathan Peltz*	10/01/2018	06/15/2020	06/30/2023	2027 - Grandville
7. Aaron Velthouse	08/20/2012	06/15/2020	06/30/2023	2021 – Godfrey
8. Alex Fera	02/15/2021	02/15/2021	06/30/2023	2030
9. Gabriela De La Vega	02/01/2021	02/01/2021	06/30/2024	2030

Vacancies and Applications

Vacancies: 2

Applications on File: 2

Applicant Name	Date Received	Qualified?	Notes
1. Deborah Dawe	07/06/2021	Unknown	
2. Joyce Rohrer	07/06/2021	Unknown	

3. Casey Kreiner	02/03/2021	Unknown	
4. Renee Hill	01/28/2021	unknown	Appt'd to CEC

City of **Wyoming** Michigan

BOARD/COMMISSION APPLICATION

Board(s) or Commission(s) applying for:

Parks and Recreation Commission

Name: Deborah Irene Dawe **Home phone:** ██████████ **Cell phone:** ██████████

Home Address: 4246 Stonebridge Dr SW #10 Wyoming MI 49519

Email Address: ██████████

Business/Occupation: OCBA Landscape Architects **Position:** Landscape Designer

Business Address: 124 Fulton St E, Suite 6B, Grand Rapids, MI, 49503

Business Phone: ██████████

Name of Immediate Supervisor: ██████████

Work Experience:

- Landscape Designer, OCBA Landscape Architects (October 2020-present)
- Landscape Architecture Intern, POND & Co. (January-April 2019)
- Teaching Assistant, Ball State University Department of Landscape Architecture (August 2019-May 2020)

Volunteer Experience and Involvement:

- Detroit Audubon 2019-2020: Graphic design for educational materials, signage, and newsletters.
- Ball State University Cru (Campus Ministry), 2015-2020: Secretary, Area Coordinator.
- Juneau Alaska Cru (Summer Campus Ministry) 2018, 2019: Director of Operations, Staff Leader.

Educational Background:

Bachelor of Landscape Architecture 2020, Minor in Historic Preservation, Ball State University. Summa Cum Laude, Academic Honors in Writing.

Reason(s) for wanting to serve on this board or commission:

Since moving to the greater Grand Rapids area, specifically in Wyoming, I have enjoyed time in the local parks and have been impressed by Wyoming's network of recreational opportunities. I would like to be more involved in the coordination between facilities and spaces and be a part of continuously improving our resources and access to them. I bring a strong educational background and work experience with both design, planning, and community input for parks, recreational facilities, and green space networks.

Are you able to take time off from your business/occupation to attend a meeting or meetings of a City Board or Commission if it is scheduled during your regular working hours (Y/N)? Yes

Are you a registered voter in the City of Wyoming (Y/N)? Yes

I have resided continuously in the City of Wyoming since: 10/05/2020

What school district do you reside in? Wyoming Public Schools

I agree my application will be reviewed against City records for dues owed and I may be ineligible? YES

Signature: Deborah Dawe **Date:** 6/18/2021

This application will be active for no more than two (2) years. Any applicant wishing to be considered for appointment beyond this time must complete a new application.

City of **Wyoming** Michigan

BOARD/COMMISSION APPLICATION

Board(s) or Commission(s) applying for:

Parks and Recreation Commission

Name: Casey Allen Kreiner Home phone: [REDACTED] Cell phone: [REDACTED]

Home Address: 4300 Crooked Tree Rd. SW Apt. 8 Wyoming Michigan 49519

Email Address: [REDACTED]

[REDACTED]
[REDACTED]
[REDACTED]

Business/Occupation: Right to Life of Michigan Position: PAC/Purchasing Director

Business Address: 2340 Porter St. SW

Business Phone: 6165322300

Name of Immediate Supervisor: [REDACTED]

Work Experience:

June 2011 - September 2013 (Seasonal): Park Maintenance Aid, North Higgins Lake State Park

Fall 2012 - Spring 2014: Assistant and Research Aid, Clarke Historical Library (CMU Campus)

Volunteer Experience and Involvement:

Winter of 2013 and 2014: Organized care package drives for military personnel overseas, with the Central Michigan University College Republicans and College Democrats.

Educational Background:

June 2011: Graduate of Houghton Lake High School

May 2016: Graduate of Central Michigan University

Reason(s) for wanting to serve on this board or commission:

I am interested in taking my experience in Parks and Recreation at North Higgins Lake State Park and working to serve this community. I have lived in Wyoming for a little over the last 4 years and increasingly would like to give back. I feel the Parks and Recreation committee would allow me to give back to the community.

Are you able to take time off from your business/occupation to attend a meeting or meetings of a City Board or Commission if it is scheduled during your regular working hours (Y/N)? Yes

Are you a registered voter in the City of Wyoming (Y/N)? Yes

I have resided continuously in the City of Wyoming since: 09/06/2016

What school district do you reside in? Wyoming Public Schools

I agree my application will be reviewed against City records for dues owed and I may be ineligible? YES

Signature: Casey Allen Kreiner Date: 02/02/2021

RECEIVED AND FILED
FEB - 3 2021
WYOMING CITY CLERK

This application will be active for no more than three (3) years. Any applicant wishing to be considered for appointment beyond this time must complete a new application.

City of **Wyoming** Michigan

BOARD/COMMISSION APPLICATION

Board(s) or Commission(s) applying for:

Election Commission; Parks and Recreation Commission

Name: Renee L Hill Home phone: [REDACTED] Cell phone: _____

Home Address: 854 52nd St SW Wyoming MI 49509

Email Address: [REDACTED]

[REDACTED] _____ [REDACTED] _____ [REDACTED] _____

[REDACTED] _____

[REDACTED] _____

Business/Occupation: Doctor of Physical Therapy at Heartland Home Position: Home Health Physical Therapist

Business Address: 49509

Business Phone: 616-942-7733

Name of Immediate Supervisor: [REDACTED]

Work Experience:

30 years as a Physical Therapist in a variety of settings, providing highly skilled services to my patients.

Volunteer Experience and Involvement:

Kent County Commissioner Millennium Park.
Frontline Community Church, Safety team, church planter.
Paws With A Cause Foster Puppy Raiser

Educational Background:

Doctorate in Physical Therapy is my highest degree



Reason(s) for wanting to serve on this board or commission:

For a free and functioning society, regular folks need to be a part of the government.

Are you able to take time off from your business/occupation to attend a meeting or meetings of a City Board or Commission if it is scheduled during your regular working hours (Y/N)? Yes

Are you a registered voter in the City of Wyoming (Y/N)? Yes

I have resided continuously in the City of Wyoming since: 11/15/1994

What school district do you reside in? Wyoming Public Schools

I agree my application will be reviewed against City records for dues owed and I may be ineligible? YES

Signature: Dr. Renee Hill Date: 01/27/2021

This application will be active for no more than three (3) years. Any applicant wishing to be considered for appointment beyond this time must complete a new application.

Planning Commission

Number of Members: 9
Length of Term: 3 years, maximum 3 terms or 9 years
Term Expiration Date: June 30
Appointed by: Mayor, confirmed by Council

Membership

Member Name	Original Appt	Current Appt	Expires	Term Limit*
1. Barb VanDuren	06/17/2019	06/17/2019	06/30/2022	2028
2. Robert Goodheart	05/02/2005	06/17/2019	06/30/2022	2014
3. William Hegyi	09/06/1994	06/17/2019	06/30/2022	2003
4. Chris Hall	07/06/2011	06/15/2020	06/30.2023	2020
5. Rob Arnoys	07/05/2011	06/15/2020	06/30/2023	2020
6. Chris Weller	11/07/2005	06/15/2020	06/30/2023	2014
7. Jim DeLange	12/19/2016	06/21/2021	06/30/2024	2025
8. Audrey Zapata	03/01/2021	06/21/2021	06/30/2024	2030
9. Dave Micele	06/15/2009	06/21/2021	06/30/2024	2018

Vacancies and Applications

Vacancies: 0

Applications on File: 4

Applicant Name	Date Received	Qualified?	Notes
1. Sheri Gilwreath-Watts	05/07/2020	Unknown	
2. Greg King	06/02/2020	Unknown	Appt'd to GWCRA & EDC

3. Robert DeKryger	11/16/2020	No	Appt'd to CBA
4. Renee Hill	05/04/2021	unknown	Appt'd to CEC

City of **Wyoming** Michigan

BOARD/COMMISSION APPLICATION

Board or Commission applying for: Planning Commission

Name: SHERI GILREATH-WATTS Home phone: _____ Cell phone: [REDACTED]

Home Address: 1750 SUNVALE WYOMING MICHIGAN 49519

Email Address: [REDACTED]

Business/Occupation: GRANDVILLE PUBLIC SCHOOLS Position: ENGLISH/LA TEACHER

Business Address: 4700 CANAL SW, GRANDVILLE, MI. 49418

Business Phone: 616-254-6430

Name of Immediate Supervisor: [REDACTED]

Work Experience: High School Teacher- Grandville High School (2009-present) High School Teacher/Lead teacher-Orion

Volunteer Experience and Involvement: I am the Teacher Rep on the Grandville Education Foundation, Kent Distri

Educational Background: High School Diploma-St. Thomas Aquinas, Southgate, MIB.FA Wayne State University, Detri

Reason(s) for wanting to serve on this board or commission: I want to serve on Wyoming's Planning Commissior

Are you able to take time off from your business/occupation to attend a meeting or meetings of a City Board or Commission if it is scheduled during your regular working hours (Y/N)? Yes

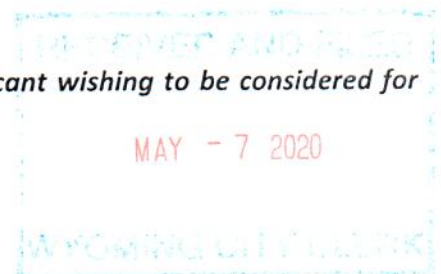
Are you a registered voter in the City of Wyoming (Y/N)? Yes

I have resided continuously in the City of Wyoming since: 07/01/1993

What school district do you reside in? Wyoming Public Schools

Signature: Sheri Gilreath-Watts Date: 05/06/2020

This application will be active for no more than three (3) years. Any applicant wishing to be considered for appointment beyond this time must complete a new application.



City of **Wyoming** Michigan

BOARD/COMMISSION APPLICATION

Board or Commission applying for: Planning Commission

Name: Gregory Stewart King Home phone: _____ Cell phone: [REDACTED]

Home Address: 4618 Pinehurst Avenue SW Wyoming MI 49548

Email Address: [REDACTED]

Business/Occupation: Lakeshore Advantage Position: Business Solutions Manager

Business Address: 201 W. Washington Avenue, Loft 410, Zeeland, MI 49464

Business Phone: 616-772-5226

Name of Immediate Supervisor: [REDACTED]

Work Experience: _____

- Lakeshore Advantage, Business Solutions Manager
- Junior Achievement of the Michigan Great Lakes, Development Manager

Volunteer Experience and Involvement: _____

- Wyoming Community Foundation - Board Chair
- Junior Achievement - Classroom Volunteer

Educational Background: _____

- Grand Valley State University, Master of Public Administration, State, Regional & Local Governance
- Grand Valley State University, Bachelor of Business Administration, Marketing & Supply Chain Management Double Major

Reason(s) for wanting to serve on this board or commission: _____

I've been working in an economic development role for the past two years and in that time have collaborated with and presented to a fair number of planning commissions, township boards, and city councils. And in my role with the Wyoming Community Foundation I've developed and still-growing

Are you able to take time off from your business/occupation to attend a meeting or meetings of a City Board or Commission if it is scheduled during your regular working hours (Y/N)? Yes

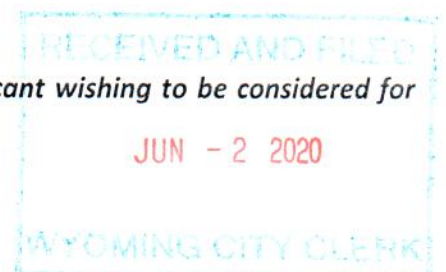
Are you a registered voter in the City of Wyoming (Y/N)? Yes

I have resided continuously in the City of Wyoming since: 04/17/2017

What school district do you reside in? Kelloggsville Public Schools

Signature: Gregory King Date: 06/02/2020

This application will be active for no more than three (3) years. Any applicant wishing to be considered for appointment beyond this time must complete a new application.



City of **Wyoming** Michigan

BOARD/COMMISSION APPLICATION

Board(s) or Commission(s) applying for:

Construction Board of Appeals; Housing Commission; Planning Commission; Zoning Board of Appeals

Name: Robert James DeKryger Home phone: [REDACTED] Cell phone: [REDACTED]

Home Address: 5238 Rischow Ct Sw Wyoming MI 49509

Email Address: [REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Business/Occupation: RJDK Builders LLC Position: Owner

Business Address: 49509

Business Phone: _____

Name of Immediate Supervisor: _____

Work Experience:

I have worked in residential construction for 10 years.

Volunteer Experience and Involvement:

I volunteer at resurrection life church on a weekly basis.

Educational Background:

I graduated from Tri-unity Christian school in 2016 and attended WMU for 2 years studying aerospace engineering.

Reason(s) for wanting to serve on this board or commission:

I believe it is important to serve in the community, and being as young as I am I think this is a good place to start. With my background in construction it gives me unique insight into problems that may arise in these different areas.

Are you able to take time off from your business/occupation to attend a meeting or meetings of a City Board or Commission if it is scheduled during your regular working hours (Y/N)? Yes

Are you a registered voter in the City of Wyoming (Y/N)? Yes

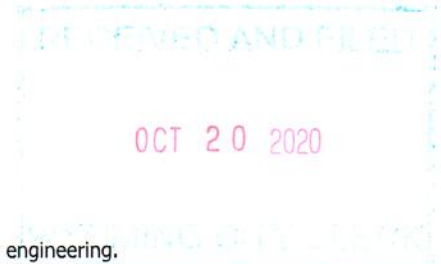
I have resided continuously in the City of Wyoming since: 04/08/1998

What school district do you reside in? Wyoming Public Schools

I agree my application will be reviewed against City records for dues owed and I may be ineligible? YES

Signature: Robert DeKryger Date: 10/19/2020

This application will be active for no more than three (3) years. Any applicant wishing to be considered for appointment beyond this time must complete a new application.



City of **Wyoming** Michigan

BOARD/COMMISSION APPLICATION

Board(s) or Commission(s) applying for:

Board of Review; Community Enrichment Commission; Downtown Development Authority; Officers' Compensation Commission; Planning Commission; T

Name: Renee L. Hill Home phone: [REDACTED] Cell phone: _____

Home Address: 854 52nd St SW Wyoming MI 49509

Email Address: [REDACTED]

Business/Occupation: na Position: _____

Business Address: na

Business Phone: na

Name of Immediate Supervisor: Renee L. Hill

Work Experience:

Doctor of Physical Therapy as a Career.

Volunteer Experience and Involvement:

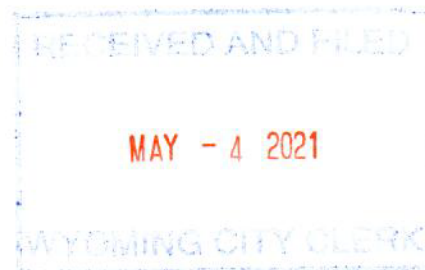
While my children were in School, I was very involved with school PTO as well as on the Health Committee at Roger's High School.
Planted Frontline Church with my Husband and friends about 23 years ago which extended into various volunteer opportunities through out these years.
Kent County Millennium Park Commissioner Member.

Educational Background:

Doctor of Physical Therapy is my highest degree.
BS in Biology. Post Baccalaureate in Physical Therapy.

Reason(s) for wanting to serve on this board or commission:

It is time to get involved at the City level and also School Board.



Are you able to take time off from your business/occupation to attend a meeting or meetings of a City Board or Commission if it is scheduled during your regular working hours (Y/N)? Yes

Are you a registered voter in the City of Wyoming (Y/N)? Yes

I have resided continuously in the City of Wyoming since: 11/15/1994

What school district do you reside in? Wyoming Public Schools

I agree my application will be reviewed against City records for dues owed and I may be ineligible? YES

Signature: Renee Hill Date: 05/03/2021

This application will be active for no more than two (2) years. Any applicant wishing to be considered for appointment beyond this time must complete a new application.

Retirement Board

Number of Members: 7
Length of Term: 3 years, maximum 3 terms or 9 years
Term Expiration Date: June 30
Appointed by: Council

Membership

Member Name	Original Appt	Current Appt	Expires	Term Limit*
1. Curtis Holt			NA	City Manager
2. Kate Balfort			NA	Finance/Treas. (non-voting)
3. Aaron Vis	07/01/2019	07/01/2019	06/30/2022	Elected
4. Lynn Vis	07/01/2017	07/01/2020	06/30/2023	Elected
5. Robert Kaminski	08/04/2014	06/15/2020	06/30/2023	2023 – Citizen Rep
6. Sam Bolt	01/03/2006	06/21/2021	06/30/2024	2015 - Council Rep
7. Jason Richardson	06/21/2021	06/21/2021	06/30/2024	Elected

Vacancies and Applications

Vacancies: 0

Applications on File: 0

Applicant Name	Date Received	Qualified?	Notes
1.			
2.			
3.			

Tree Commission

Number of Members: 7
Length of Term: 4 years, maximum 2 terms or 8 years
Term Expiration Date: June 30
Appointed by: City Manager, confirmed by Council

Membership

Member Name	Original Appt	Current Appt	Expires	Term Limit*
1. Rosemary Davis	12/17/2018	12/17/2018	06/30/2022	2026
2. Estelle Sloomaker	07/18/2016	06/18/2018	06/30/2022	2024
3. James Ward	10/17/2016	06/17/2019	06/30/2023	2024
4. Mallory Bourdo	06/17/2019	06/17/2019	06/30/2023	2027
5. Elizabeth Kreager	01/16/2017	06/15/2020	06/30/2024	2025
6. Nicholas Moleski	11/04/2019	06/15/2020	06/30/2024	2027
7. Margaret Cartwright	06/19/2017	06/21/2021	06/30/2025	2025

Vacancies and Applications

Vacancies: 0

Applications on File: 0

Applicant Name	Date Received	Qualified?	Notes
1.			
2.			
3.			

WKTV Commission

Number of Members: 4
Length of Term: 3 years, maximum 3 terms or 9 years
Term Expiration Date: June 30
Appointed by: Council

Membership

Member Name	Original Appt	Current Appt	Expires	Term Limit*
1. Doug Jurgens	07/16/2018	06/15/2020	06/30/2023	2027
2. Robert Brenzing	05/04/2015	06/15/2020	06/30/2023	2024
3. Amy Tzintzun	12/21/2020	06/21/2021	06/30/2024	2029
4. Hung Nguyen	10/19/2015	06/21/2021	06/30/2024	2024

Vacancies and Applications

Vacancies: 0

Applications on File: 0

Applicant Name	Date Received	Qualified?	Notes
1.			
2.			
3.			

Zoning Board of Appeals

Number of Members: 9
Length of Term: 3 years, maximum 3 terms or 9 years
Term Expiration Date: June 30
Appointed by: Council

Membership

Member Name	Original Appt	Current Appt	Expires	Term Limit*
1. Ann Huizen	11/04/2019	11/04/2019	06/30/2022	2029
2. Matt Buist	07/06/2015	06/17/2019	06/30/2022	2023
3. Ciarra Adkins	05/17/2021	05/17/2021	06/30/2023	2030
4. Garry VandenBerg	12/15/2008	06/15/2020	06/30/2023	2018 - Alternate
5. William VanderSluis	01/06/2006	06/15/2020	06/30/2023	2015
6. Canda Lomonaco	07/17/2006	06/21/2021	06/30/2024	2015
7. Dan Burrill	06/16/2003	06/21/2021	06/30/2024	2012*

Vacancies and Applications

Vacancies: 2 – 1 regular and 1 alternate

Applications on File: 4

Applicant Name	Date Received	Qualified?	Notes
1. Nicole Zuidema	09/24/2019	Unknown	
2. Robert DeKryger	11/16/2020	No	Appt'd to CBA
3. Alex Fera	01/05/2021	Unknown	Appt'd to P&R
4. Matt Wierenga	03/17/2021	Unknown	

City of **Wyoming** Michigan

BOARD/COMMISSION APPLICATION

Board or Commission applying for: Zoning Board of Appeals

Name: Nicole Zuidema

Home phone: [REDACTED]

Cell phone: [REDACTED]

Home Address: 1558 Den Hertog SW

Email Address: [REDACTED]

Business/Occupation: Keller & Almassian, PLC

Position: Paralegal

Business Address: 230 East Fulton St.

Business Phone: 616-364-2100

Name of Immediate Supervisor: [REDACTED]

Work Experience: _____

I have worked at the firm for 13 years and have experience in litigation, bankruptcy, and some family law.

Volunteer Experience and Involvement: _____

I sat on multiple boards at Second Congregational UCC, have volunteered at my daughters schools, and at Blandford Nature Center.

Educational Background: _____

High School graduate with some college

Reason(s) for wanting to serve on this board or commission: _____

I believe it will be an opportunity to help Wyoming grow and allow me the opportunity to understand zoning laws. I grew up in Wyoming and spent the first 20 years of my life here. Now I have moved bac

Are you able to take time off from your business/occupation to attend a meeting or meetings of a City Board or Commission if it is scheduled during your regular working hours (Y/N)? Yes

Are you a registered voter in the City of Wyoming (Y/N)? Yes

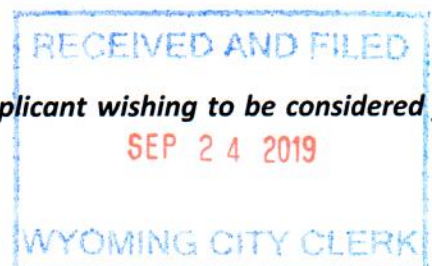
I have resided continuously in the City of Wyoming since: 04/01/2018

What school district do you reside in? Wyoming Public Schools

Signature: Nicole Zuidema

Date: 09/24/2019

This application will be active for no more than three (3) years. Any applicant wishing to be considered for appointment beyond this time must complete a new application.



City of **Wyoming** Michigan

BOARD/COMMISSION APPLICATION

Board(s) or Commission(s) applying for:

Construction Board of Appeals; Housing Commission; Planning Commission; Zoning Board of Appeals

Name: Robert James DeKryger Home phone: [REDACTED] Cell phone: [REDACTED]

Home Address: 5238 Rischow Ct Sw Wyoming MI 49509

Email Address: [REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Business/Occupation: RJDK Builders LLC Position: Owner

Business Address: 49509

Business Phone: _____

Name of Immediate Supervisor: _____

Work Experience:

I have worked in residential construction for 10 years.

Volunteer Experience and Involvement:

I volunteer at resurrection life church on a weekly basis.

Educational Background:

I graduated from Tri-unity Christian school in 2016 and attended WMU for 2 years studying aerospace engineering.

Reason(s) for wanting to serve on this board or commission:

I believe it is important to serve in the community, and being as young as I am I think this is a good place to start. With my background in construction it gives me unique insight into problems that may arise in these different areas.

Are you able to take time off from your business/occupation to attend a meeting or meetings of a City Board or Commission if it is scheduled during your regular working hours (Y/N)? Yes

Are you a registered voter in the City of Wyoming (Y/N)? Yes

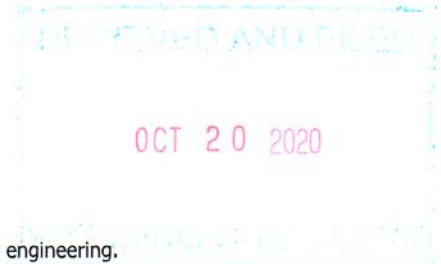
I have resided continuously in the City of Wyoming since: 04/08/1998

What school district do you reside in? Wyoming Public Schools

I agree my application will be reviewed against City records for dues owed and I may be ineligible? YES

Signature: Robert DeKryger Date: 10/19/2020

This application will be active for no more than three (3) years. Any applicant wishing to be considered for appointment beyond this time must complete a new application.



City of **Wyoming** Michigan

BOARD/COMMISSION APPLICATION

Board(s) or Commission(s) applying for:

Election Commission; Parks and Recreation Commission; Zoning Board of Appeals

Name: Alexander M Fera Home phone: [REDACTED] Cell phone: [REDACTED]

Home Address: 3921 Hillock St SW, Apt. 12 Wyoming MI 49418

Email Address: [REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Business/Occupation: Fera Group, LLC Position: Owner

Business Address: 3921 Hillock St Apt 12

Business Phone: 6162582079

Name of Immediate Supervisor: None

Work Experience:

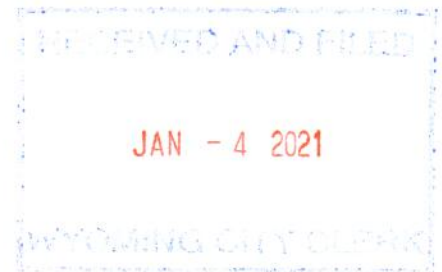
10+ Years of IT Consulting and Telecom

Volunteer Experience and Involvement:

Eagle Scout, FIRST Robotics, KCEST

Educational Background:

Novi High School 2011



Reason(s) for wanting to serve on this board or commission:

I have been a volunteer and love giving back to the community, my passion is the outdoors and want to help take care of the community I live in.

Are you able to take time off from your business/occupation to attend a meeting or meetings of a City Board or Commission if it is scheduled during your regular working hours (Y/N)? Yes

Are you a registered voter in the City of Wyoming (Y/N)? Yes

I have resided continuously in the City of Wyoming since: 01/01/2021

What school district do you reside in? Grandville Public Schools

I agree my application will be reviewed against City records for dues owed and I may be ineligible? YES

Signature: Alexander M Fera Date: 01/01/2021

This application will be active for no more than three (3) years. Any applicant wishing to be considered for appointment beyond this time must complete a new application.

RESUME/APPLICATION

Name: Matt Wierenga Telephone: [REDACTED]

Home Address: 3936 Wedgewood Dr. SW

E-mail Address [REDACTED]

Applicant for Wyoming Zoning Board of Appeals Board or Commission

Name of your Business/Firm/Occupation: JWK Construction Inc.

Address of Business/Firm/Occupation: 3340 LaRue St.
Grandville MI 49418

Business Telephone Number: (616) 538-9102

Position: Vice President/owner

Name of Immediate Supervisor: —

Work Experience: 20 years - JWK Construction
3 years - owner

Educational Background: Graduate Jenison High school 1999

Graduate GRCC 2005 - Associates in Business Admin-

Volunteer Experience and Involvement: —

Why would you like to serve on this Board? Civic Duty

Would you be able to take time off from your business, work or occupation to attend a meeting or meetings of a City Board or Commission if it is scheduled during your regular working hours?

Yes No

Are you a registered elector (voter) in the City of Wyoming?

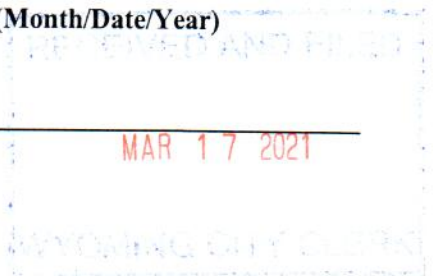
Yes No

I have resided continuously in the City of Wyoming since: 5/6/04 (Month/Date/Year)

Date: 3/16/21 Signed: Matthew O Wierenga

Please return to:

Wyoming City Clerk's Office
1155 - 28th Street, S.W.
P.O. Box 905
Wyoming, MI 49509-0905



Memo

To: Curtis Holt, City Manager

From: John McCarter, Deputy City Manager
Kate Balfourt, Director of Finance
Paul Smith, Analytics Project Specialist

Date: June 30, 2021

Subject: Fire, Police and Park Needs and Funding Mechanism

The purpose of this memorandum is to provide a framework for discussion and decisions regarding funding for Fire, Police and Parks at the July 12, 2021 City Council Work Session. At the June 14, 2021 Work Session City Council discussed each of the needs outlined below and potential funding mechanisms but did not come to a consensus on specific needs or a funding mechanism.

The goal for the July Work Session is twofold: 1) agree upon the specific needs that have to be addressed, including the costs and 2) agree upon a funding mechanism to be utilized the generate additional revenue to address the needs.

All calculations put forth in this document assume that required ballot proposals will be considered as a part of the May 2022 election and staff will be hired beginning in Fiscal Year 2023 (FY23) and fully onboarded by FY24. This analysis assumes that the City's Taxable Value (TV) will increase 3.6% in FY23 and 1.2% in FY24. Income tax revenue projections were completed using the same methodology as the 2017 Income Tax Study, with updated information based on the most current available data.

Consensus Required: Need for Fire and Police staffing and Parks capital investment

Before moving on to discussions about potential funding mechanisms, it is imperative that we have a clear scope of the needs to be addressed. This section describes three areas staff has identified as needs to be addressed with additional funding. Further information has been provided as a part of previous City Council discussions.

Taken together, the needs outlined below will cost \$5,811,759 (2.2340 mills) in 2024, the first full year we anticipate all proposed staff would be hired. This amount will increase annually, as inflation, cost of living adjustments and other costs increase over time. One-time costs such as capital, equipment and onboarding costs are currently being developed and will vary depending

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Kent Vanderwood

Marissa Postler

Robert Postema

Sam Bolt

Jack A. Poll, Mayor

on the number of positions added. These costs will either be covered using fund balance or revenue from the new funding mechanism before staff are hired.

27 Firefighter positions: \$3,082,882 recurring cost (1.2328 mills)

These additional positions are necessary to provide the resources the Fire Department needs to respond to incidents within the City of Wyoming. Minimum staffing per shift will move from 7 to 13. Additional staff will allow the City to staff the two vacant fire stations, reduce reliance on mutual aid from surrounding communities and reduce response times. Also, additional staff will reduce the amount of time when no City of Wyoming firefighters are available to respond to calls. In order to support these additional Firefighter positions, the current command structure will have to be expanded. To accomplish this end, current positions will be reclassified into new Battalion Chief, Lieutenant, and Equipment Operator positions. Start-up costs such as turnout gear, uniform, vehicles, and other equipment will be required before these positions are hired. Additional capital costs to make necessary improvements to fire stations are currently being developed.

14 positions in the Police Department: \$2,218,876 recurring cost (0.8513 mills)

Additional positions in the Police Department are proposed across four divisions but all share a common goal of shifting focus from a predominantly reactive approach to a proactive approach. By dedicating these positions to proactive patrols, community outreach, state/regional task forces and crime analysis, we provide our Police Department with more tools to prevent crime from happening rather than relying primarily on response to crime after it occurs. The additional positions outlined here will be essential to ensuring Wyoming remains a safe community. Each sworn position will require purchase of a vehicle, which is an additional start-up cost not included here. These 14 positions are broken out as follows:

4 Officers in Patrol: \$621,854 recurring cost (0.2486 mills)

Increase number of assigned officers on target shifts. Additional officers will allow these shifts to move from a primarily reactive stance to a proactive stance by increasing self-initiated investigations, neighborhood patrols and checks on schools, businesses, and property.

3 Detectives in Investigations: \$463,917 recurring cost (0.1855 mills)

Dedicate one detective to cellphone/internet/computer crimes, one to Metro Enforcement Team or Drug Enforcement Agency Task Force and one for general casework. Dedicated detectives will provide improved service in specialized areas and the general casework detective will reduce caseload for existing detectives, which has almost doubled since 2008.

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Robert Postema

Sam Bolt

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6 Officers in Community Services/Traffic: \$932,781 recurring cost (0.3730 mills)

Additional officers will work in business/retail/hotel districts, apartment/mobile home parks and neighborhoods to utilize community-driven approaches to prevent crime and initiate traffic stops.

1 Crime Analyst: \$110,323 recurring cost (0.0441 mills)

This position will provide a staff member embedded in the Police Department dedicated to crime analysis. This analysis will be leveraged to make decisions about proactive patrols and other preventative measures.

Additional annual capital funding for Parks: \$600,000 recurring cost (0.2399 mills)

This additional funding will provide a sustainable, annual investment in the City’s Parks system, as outlined in the Parks Capital Replacement Plan. The current dedicated Parks & Recreation millage is not adequate to support both operational and capital needs of the Parks & Recreation Department. Instead, in 2017 voters approved the use of the Library Capital Fund for Parks projects. In FY22, only no in capital improvements were funded from the dedicated Parks & Recreation millage.

Consensus Required: Funding mechanism

Once consensus has been reached regarding the City’s current needs, and the estimated dollar amount that needs to be generated to address those needs, Council must come to a consensus on what financing mechanism to generate this additional revenue. To this point, three options have been discussed at City Council Work Sessions to generate additional revenue.

Funding Option #1: Income tax with combined, lower millage rate

In this option the City would levy a 0.8% income tax with a \$2,000 personal exemption for residents while combining the City’s dedicated millage into one, lower rate.

Description	Amount
6.9284 reduction in Combined Millage	(\$17,259,795)
1.0% Income tax*	\$29,001,386
Net Change to Revenue	\$11,741,591

*If voters approve the implementation of an income tax, the City will be authorized to levy up to 1.0% on residents and up to 0.5% on non-residents. The City actually intends to levy 0.8% on residents and 0.4% on non-residents.

Key Points

1. Non-residents who work in Wyoming, who currently benefit from City service but do not pay property taxes to support city services, would pay an income tax.

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2. The City does not currently levy an income tax so approving one would diversify the revenue streams in the General Fund.
3. Income tax revenue increases in direct proportion to growth in the income tax base, unlike property tax, which is limited by the Headlee Amendment and Proposition A.
4. An income tax applies equally to all individuals earning income in Wyoming, unlike property taxes, which are capped at the value of the property when it is purchased plus inflation. As a result, new residents pay more in property taxes than residents who have owned their property for a long period of time.
5. The City is able to apply a personal exemption to income tax bills.
 - a. Current revenue models apply a \$2,000 exemption, which is more than most other income tax communities. We are required to establish a personal exemption of no less than \$600.
 - b. The City can establish other exemptions as well, such as for seniors or disabled individuals, among others.
 - c. Residents who pay income tax in another community are given a credit for those payments.
6. If voters approve the implementation of an income tax, the City will be authorized to levy up to 1.0% on residents and up to 0.5% on non-residents. The City actually intends to levy 0.8% on residents and 0.4% on non-residents.

Description	Amount
6.9284 reduction in Combined Millage	(\$17,259,795)
0.8% Income tax	\$23,201,109
Net Change to Revenue	\$5,941,314.19

If Council would like to proceed with Funding Option #1, the following steps would need to be occur:

1. City Attorney crafts ballot language
2. 4 votes required to put the 1% income tax question on the May 2022 ballot
3. 5 votes required to put the question to combine the millage rate and reduce it to 5 mills on the May 2022 ballot (This is technically a Charter amendment.)
 - a. Understanding that the City will receive only a partial year of income tax the first year, the property tax rate cannot be lowered to 5 mills right away, instead it would be stepped down over two years to ensure the City remains solvent.
4. Michigan Attorney General and Governor approve ballot language
 - a. If the Governor disapproves, by a 2/3 vote, the Council can still put the issue on the ballot
5. Conduct May 2022 election

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Jack A. Poll, Mayor

- a. The two questions would be tie-barred, meaning if the income tax fails, they both fail
- 6. If they pass,
 - a. Income tax will be assessed on paycheck beginning in January 2023 and the City will begin receiving revenue in April 2023
 - b. Lower millage rate will be assessed beginning with the Summer 2022 tax bill and the rate would drop again with the Summer 2023 tax bill.

Funding Option #2: Additional Public Safety and Parks millages

This option would entail increasing the existing Parks and Public Safety Millages.

Description	Amount
2.0841 increase to Public Safety Millage	\$5,211,759
0.2399 increase to Parks Millage	\$600,000
Net Change to Revenue	\$5,811,759

Key Points

- 1. The City currently relies on property tax for 57%
- 2. Growth in property tax bills, and by extension revenue, are limited by the Headlee Amendment and Proposition A.
- 3. The limited growth in property tax revenue has led to a deficit in the General Fund roughly every five years unless cuts in expenditures are made. If the City chooses to pursue a millage to support these needs, we should expect another millage election to be needed in approximately five years.

If Council would like to proceed with Funding Option #2, the following steps would need to occur:

- 1. City Attorney crafts ballot language
- 2. 5 votes required to put two millage increase questions on the May 2022 ballot (This is technically a Charter amendment.)
 - a. Increase Public Safety Millage by 2.0841
 - b. Increase Parks Millage by 0.2399
- 3. Michigan Attorney General and Governor approve ballot language
 - a. If the Governor disapproves, by a 2/3 vote, the Council can still put the issue on the ballot
- 4. Conduct May 2022 election
 - a. Questions would not be tie-barred, meaning if one failed, the other can still pass
- 5. If one or both passes, the increased millage rates will be assessed beginning with the July 2022 tax bill

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Funding Option #3: Increased water rates, increased millage

In this scenario, the City would still go out for an increase to the millage but part of that increase would be offset by moving the portion of the current Capital Improvement Millage that is currently being utilized for water & sewer projects (roughly \$2 million) over to Public Safety. Understanding that the water & sewer capital needs still need to be addressed, City Council will need to increase water rates for all customers to generate additional revenue for these projects.

Description	Amount
0.7998 mills moved from Capital Millage	\$2,000,000
0.2399 increase to Parks Millage	\$600,000
1.2843 Increase to Public Safety Millage	\$3,811,759
Net Change to Revenue	\$5,811,759

Key Points

1. Water rates would need to be increased 31% for this plan to work and allow the City to keep up with infrastructure needs. This would equate to a \$62.58 increase in the average residential bill annually.
2. Changes to water rates are decided by City Council, not voters.
3. Based on historical revenue, if \$2 million is removed from the Capital Improvement Fund (400), roughly \$1.5 million would remain to support capital projects.
4. Act 51 currently provides an additional \$2 million in local and major street funding over 2017 funding levels. However, these funds are distributed by the state government and subject to annual approval. Similar to other state shared revenue, these revenues could be reduced at any time, as we have seen in the past.
5. The current Capital Improvement Millage has been in existence for over 30 years. In 2010, the a ballot measure to expand the use of this millage to general operating (with an intent to be used for public safety) failed by a 60% to 40% margin.
6. Growth in property tax bills, and by extension revenue, are limited by several state laws.
7. The limited growth in property tax revenue has led to a deficit in the General Fund roughly every five years. If the City chooses to pursue a millage to support these needs, we should expect another millage election to be needed in approximately five years.

If Council would like to proceed with Funding Option #3, the following steps would need to occur:

1. City Attorney crafts ballot language
2. 5 votes required to put two millage increase questions and one millage reallocation question on the May 2022 ballot (This is technically a Charter amendment.)
 - a. Reallocate 0.7998 mills of the capital project millage to the Public Safety Millage

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- b. Increase Public Safety Millage by 1.2843
- c. Increase Parks Millage by 0.2399
3. Michigan Attorney General and Governor approve ballot language
 - a. If the Governor disapproves, by a 2/3 vote, the Council can still put the issue on the ballot
4. Conduct May 2022 election
 - a. Questions would not be tie-barred, meaning if one failed, the other can still pass
5. 4 votes required to increase water rates by an estimated 31%, which should be done concurrently with the change to the capital project millage
6. If one or both passes, the increased millage rates will be assessed beginning with the July 2022 tax bill

There have been discussions about using fund balance to hire additional personnel. This option is not put forth in this document because it is unsustainable. The annual recurring cost for the needs identified in the first section is \$5,811,759. The Fiscal Year 2022 Adopted Budget contains a \$15,725,056 projected ending fund balance in the General Fund, exceeding the 16.6% policy minimum by \$9,627,308. Moving forward with fulfilling these needs without additional revenue will result in the General Fund dropping below policy minimum in one year and being completely insolvent in three years.

Next Steps

Consensus is required both for the magnitude of the need and for the funding mechanism to move forward. Mayor Pro Tem Bolt, who will not attend the July Work Session, expressed support for additional funding for the items identified through Funding Option #1. Once consensus is reached, Staff will work on ballot language, continue to develop capital costs associated with re-opening fire stations and putting together a more detailed plan of action.

If Council is not able to reach a consensus at the July Work Session, this topic will be added to the August Work Session for additional discussion. A decision will need to be made by City Council by September 2021 in order to place an item on the May 2022 election.

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CITY COUNCIL

Sheldon DeKryger John Fitzgerald Kent Vanderwood Marissa Postler Robert Postema Sam Bolt
Jack A. Poll, Mayor

Memorandum

To: Curtis Holt, City Manager
From: Myron Erickson, PE, Director of Public Works & Utilities
Date: 12 July 2021
Re: 56th Street Special Assessment

The City of Wyoming is proposing to fully improve 56th Street from Haughey Avenue to Division Avenue. The project includes construction of a new street with concrete curb and gutter, new storm sewer drainage, new sanitary sewer (Buchanan to Division), new concrete drive approaches, and new concrete sidewalks along both sides of 56th Street. The project will capture the storm water from the street with the curb and gutter, and outlet via a new storm sewer system. The street will have a short narrow “traffic choker” at the trail crossing for the Inter Urban trail to calm traffic and encourage slower speeds. Additionally, there will be a median island at Division to calm traffic and provide some street scape benefits.

Along with the street improvements there will be a new sanitary sewer constructed from Buchanan Avenue to Division Avenue. Sewer laterals will be extended into each property to allow for future connection to each business/residence, however, connection to the sewer is not required at the time of completion. Connection will be required at the time of a septic system failure or permitted septic system improvement (Kent County Health Department would likely require connection to the sanitary sewer in lieu of issuing a permit to work on a septic system). Connection of a residence/business to the sewer lateral is not part of the proposed project.

Notable dates of the proposed project:

Informational Meeting: June 30, 5:30 pm, Council Chambers

Set Necessity Hearing: July 19; A resolution to hold the Necessity Hearing at Council.

Necessity Hearing: August 2; A hearing to determine the project’s necessity; Residents may attend this meeting to voice an appeal OR submit a written appeal to the Wyoming City Clerk prior to the hearing.

Confirmation Hearing: August 16; A hearing to confirm the special assessment roll.

The project will likely start construction in late August or early September 2021 and continue to mid-November. The road will be closed to through traffic but will be maintained for residents. Access will be maintained for emergency vehicles at all times. Residents are asked to use caution when and if driving through the construction site as conditions will frequently change and workers and equipment will be in the street.

Project Costs:

Construction:	\$1,103,064.50 (Engineer's Estimate)
Special Assessment total:	\$404,726.86 (Total Assessment amount)

Special Assessment is 36.7% of the total Construction Cost.