

**WORK SESSION AGENDA
WYOMING CITY COUNCIL MEETING
CITY COUNCIL CHAMBERS**

Monday, May 9, 2022, 5:30 P.M.

- 1) Call to Order**
- 2) Student Recognition**
- 3) Public Comment on Agenda Items (3 minute limit per person)**
- 4) Marijuana Update**
- 5) Kent Industrial Center Special Assessments**
- 6) City Center Update**
- 7) City Council Rules of Procedure**
- 8) Income Tax Alternative Next Steps**
- 9) FY 2023 Budgets for Component Units and Related Entities**
 - Retirement Board**
 - Greater Wyoming Community Resource Alliance**
 - Community Enrichment Commission**
 - Tree Commission**
 - Brownfield Redevelopment Authority**
 - Downtown Development Authority**
 - Grand Valley Regional Biosolids Authority**
- 10) Any Other Matters**
- 11) Acknowledgement of Visitors/Public Comment (3 minute limit per person)**

STAFF REPORT

Date: May 3, 2022
 Subject: Marijuana Update
 From: Scott Smith, City Attorney
 Heather Chapman, Assistant City Attorney
 Meeting Date: May 9, 2022 Work Session

Introduction

When the Council adopted the ordinances prohibiting marijuana¹ establishments under the Michigan Regulation and Taxation of Marijuana Act² (**MRTMA**) and marijuana facilities under the Michigan Medical Facilities Licensing Act³ (**MMFLA**) (this staff report refers jointly to establishments and facilities as “businesses”⁴), wished to periodically review that policy. This staff report provides information for that periodic review.

Background

MMFLA facilities are licensed only by the state. Local authority is limited to adopting an ordinance to control the types of businesses allowed and where they may be located. The state determines compliance and license renewal. The MRTMA gives municipalities more control regarding who is or is not approved for a license and what types of licenses or establishments will be allowed where.

The following table summarizes the types of businesses licensed under MRTMA and MMFLA along with those that provide revenue to the municipality other than application fees:

	<u>Type of License</u>	<u>MRTMA</u>	<u>MMFLA</u>
1	Class A Grower (≤ 100 plants)	X	X
2	Class B Grower (≤ 500 plants)	X	X
3	Class C Grower (≤ 2,000 plants)	X	X
4	Excess Grower (≤ 2,000 plants, depends on allowed # of med. plants)	X	
5	Microbusiness (grow ≤ 150 plants, process, and retail)	15% of sales tax	
6	Class A Microbusiness (grow ≤ 300 plants, process, & retail)	15% of sales tax	
7	Processor (acquire, process, package & reconvey)	X	X
8	Retailer (acquire & convey to individuals & businesses)	15% of sales tax	
9	Safety Compliance Facility (test & certify for potency/contaminates)	X	X
10	Secure Transporter (transport within municipality)	X	X
11	Designated Consumption Business (location for public consumption)	X	
12	Event Organizer (need temp. event lic. & sale, transfer, or consump. lic.)	X	
13	Temporary Event (event org. lic. & sale, transfer, or consump. lic.)	X	
14	Educational Research (affiliation w/ college/univ. & business w/ lic. for intended activity, e.g., use/sale/transfer/testing)	X	
15	Provisioning Center (convey to qualified patient or registered caregiver)		.75%/ret sales

Wyoming residents wishing to obtain marijuana will find it easy to do. There are currently 20 licensed marijuana businesses within 30 miles of the city.⁵ Of that, 10 are within a 5 to 10 minute drive from city hall. One of the attached maps shows all 20 businesses. The second shows the 15 retail locations. Many of the retailers indicate they provide home delivery.

Potential city revenues under the MRTMA include a license application fee, not to exceed \$5,000,⁶ and 15% of the sales tax collected by recreational marijuana retailers and microbusinesses distributed to

¹ State laws spell it with an “h.” In that context this report does too. Otherwise, it uses the more common “j” spelling.

² 2018 IL 1, MCL 333.27951 *et seq.*

³ 2016 PA 281, MCL 333.27101 *et seq.*

⁴ Marijuana caregivers and marijuana patients under the Michigan Medical Marijuana Act, 2008 IL 1, MCL 333.2641 *et seq.* (MMMA), are not addressed in this report because (i) except for limited zoning regulation they are not subject to local licensing or other regulation, (ii) local governments will not receive any tax or other revenues from them, and (iii) because of the MRTMA, they are not as prevalent as they once might have been.

⁵ See, <https://michigan.maps.arcgis.com/apps/webappviewer/index.html?id=cd5a1a76daaf470b823a382691c0ff60>.

⁶ Under MRTMA, license application fees are collected directly by the municipality.

municipalities based on the number of licensed businesses collecting the tax in each municipality. Tax revenues per business were \$56,453.44 for fiscal year 2021. Some project that tax revenues per business will decrease as the numbers of businesses increase, competition lowers prices, and the business in Michigan matures.

Under the MMFLA (medical facilities) all fees and taxes are first sent to the Michigan Department of Treasury and then allocated according to the statute. Provisioning Centers are the only licensed facilities under this law that submit retail sale records to the state treasury. These records and the accompanying payment of 3% of retail sales are submitted quarterly. Of the 3% of retail sales collected, 25% of those funds are allocated to be disbursed back to municipalities based on the number of provisioning centers they have. That's less than 1% of their sales. We could not find information regarding municipal disbursements under this system. With the development of recreational marijuana retailers, medical marijuana sales are projected to significantly diminish.

The revenues do not reflect municipal costs for licensing, inspection, enforcement, and other administration. Some communities have added staff to undertake this work. License renewal is an annual process for all parties requiring the same steps and expenses as the original license. Many local governments have been sued over licensing ordinances, procedures, decisions, etc.

Recommendation

City staff prefers that Council continue the existing prohibition. Staff believes continued observation of the nascent development and regulation of marijuana businesses is the best course. By waiting and watching we can learn from the experiences of others so we can avoid costly mistakes that can negatively impact neighborhoods, business districts, and the city's budget (especially in the defense of lawsuits). In the interim, marijuana is easily accessible by those who desire it.

Developing and implementing a marijuana business licensing requires significant work by the same city staff that is already engaged in the city center project, the Site 36 project, reviews of plans and related matters for the Pines property and 52nd/Byron Center property, etc. The outfall from the income tax election will also require investment of staff resources.

Council Direction

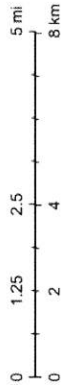
If the Council wishes to consider a policy change, it should address the following to provide staff needed direction:

- What businesses does the Council wish to allow?
- Why does it wish to allow them? For local revenues? For availability to residents? Or another reason? (This will help staff determine what models to follow in licensing.)
- How many should there be?
- Where should the businesses be located? (There may be environmental justice, social equity, and other factors to consider.)

All Marijuana Facilities



1:144,448



- MRA Active Licenses**
- Medical Marijuana Provisioning Center
 - Medical Marijuana Class C Grower
 - Adult-Use Marijuana Retailer
 - Medical Marijuana Processor
 - Adult-Use Class C Grower
 - Medical Marijuana Class A Grower
 - Medical Marijuana Secure Transporter
 - Adult-Use Marijuana Processor
 - Adult-Use Marijuana Secure Transporter
 - Adult-Use Marijuana Microbusiness
 - Adult-Use Excess Marijuana Grower

Marijuana Retail Outlets

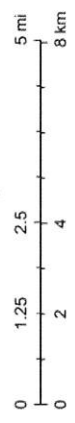


5/3/2022, 8:42:54 AM

MRA Active Licenses

- Medical Marijuana Provisioning Center
- Adult-Use Marijuana Retailer

1:144,448



MEMORANDUM

City Attorney | 1155 28th St SW, Wyoming, MI 49509
616.530.3194 | Fax 616.261.7103 | wyomingmi.gov

To: Hon. Mayor and City Council
From: Scott Smith, City Attorney
Date: May 3, 2022
Subject: Kent Industrial Center Special Assessments

Background

In 1966, Kent County began developing the Kent Industrial Center and Kent Industrial Center No 2 plats on property that, as beginning in 1919, served as the county’s airport. The county owns the plats’ landscaped street medians, entrance signs, and buffer strips and under the plats’ covenants¹ owners of property within the plats are to pay costs determined by the Kent Industrial Center Association of Property Owners board of directors to be necessary for their maintenance, to be apportioned by the number of units assigned each parcel based on its size and proximity to Roger B. Chaffee.

The Kent Industrial Center Association of Property Owners is a nonprofit corporation formed in 1969,² a principal corporate purpose of which is to provide for maintenance of the buffer strips, medians and entrances. It may also take title to them. All property owners have a vote at an annual meeting. The numbers of votes they have is based on the acreage they own. The elected Board of Directors is empowered to make decisions for the association. Allocation of costs, billing and collection as provided in the articles of incorporation is like a municipal special assessment – owners of median parcels are allocated 5 units per acre, owners of parcels fronting on Roger B. Chaffee are allocated 3 units per acre, and owners of other parcels in the plat are allocated 1 unit per acre. Foreseeing that some property owners would fail to pay the billed costs and that a collection lawsuit might be an ineffective remedy, the articles provide for possible municipal special assessments of the costs.

A Property Maintenance Agreement dated May 6, 2002, between the city and the association allows for sprinkling of the medians and requires allocation of the sprinkling costs. However, that agreement was “contingent upon an agreement to accept jurisdiction of the outlots of Roger B. Chaffee Drive and execution of appropriate agreements between the County of Kent and the City.” It seems that did not occur. The agreement also provides that if the association dissolves or fails to collect and pay the maintenance costs incurred by the City, the City can add those costs as a lien on the property and add the amounts to the tax bills for parcels within the plats. Because a third party (the association) is authorizing a lien against a parcel it does not own, we might wonder if the lien is enforceable, or would be dischargeable in bankruptcy or in a property tax foreclosure sale.

Association officers, weary of non-payments, have asked the city to specially assess the maintenance fees. They have also asked the city if there are ways to collect past unpaid amounts from property owners. City staff committed to outlining steps and seeking the City Council’s direction.

Actions

If Council is amenable to considering specially assessing the costs, the special assessment would be much like the process for spongy moth assessments with the amounts to be annually calculated based on actual costs incurred. We foresee steps to include the following:

1. Enter into an agreement with the association regarding the process that would include a commitment by the association to pay any amounts that would be assessed to the city based on city owner of any of the buffers, medians, and/or entranceways. The agreement would also address whether the city or association would contract for the maintenance, maintenance standards, and any required approvals from or rights of

¹ Amendment to Covenants and Restrictions Covering Kent Industrial Center and Kent Industrial Center No. 2, L 2089, P 552.

² Amendment to Articles of Incorporation, filed 11.07.1977.

the party not contracting for the work. (The association's board of directors has the power to act on behalf of all members without a vote of the membership.)

2. Work with the county to convey the buffers, medians, and/or entranceways to the city or to the association. That conveyance might or might not include a payment from the county because the conveyance would free the county from the obligation to pay maintenance costs.

3. Adoption of a resolution to set a public hearing on the necessity of the work and special assessment. Notices would be provided as we do for spongy moths.

4. At a second Council meeting:

A. Hold that public hearing.

B. Normally at that same meeting the Council would adopt the resolution determining to proceed with the work and directing preparation of the special assessment roll.

C. Staff normally has the roll ready for that meeting. Therefore, normally, the Council would also consider a resolution to set the public hearing on the special assessment roll. Notices would be provided as we do for spongy moths.

5. At a third Council meeting:

A. Hold that public hearing.

B. Adopt a resolution confirming the special assessment roll and directing billing and collection of the assessments.

6. The Treasurer would then bill and collect the special assessments.

While it is not possible to specially assess for past due amounts, it may be possible to provide those who have always paid the maintenance costs a lower assessment than those who have not. This might be a partial exemption from the anticipated costs due to their payment of amounts that have provided for maintenance and thereby ensuring future maintenance costs would not include remedial maintenance.

RESOLUTION NO. _____

RESOLUTION TO AMEND SECTION 1 OF THE CITY COUNCIL POLICY
MANUAL TO MODIFY CITY COUNCIL RULES OF PROCEDURE

WHEREAS:

1. Section 6.7 of the City Charter of the City of Wyoming, Michigan requires the City Council to determine its rules and order of business.
2. Modifying the City Council's Rules of Procedure will ensure they comply with current legal requirements and will provide additional clarity and guidance.

NOW, THEREFORE, BE IT RESOLVED:

1. Section 1 of the City Council Policy Manual is amended to read as stated on the attached Exhibit A.
2. All resolutions and parts of resolutions are, to the extent conflict with this Resolution, rescinded.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I certify that this resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular meeting held on May 16, 2022.

Kelli A. VandenBerg, Wyoming City Clerk

ATTACHMENTS:

Staff Report
Exhibit A

Resolution No. _____

STAFF REPORT

Date: April 6, 2022 for April 11, 2022 Work Session
Subject: City Council Rules
From: Scott Smith, City Attorney
Meeting Date: May 16, 2022 Council Meeting

NOTE: The work session discussion on April 11, 2022, is generally for initial information. To provide Council Members time to review the document more substantive discussion can occur during the May work session.

RECOMMENDATION:

Adopt the Resolution Amending Section 1 of the City Council Policy Manual to Modify City Council Rules of Procedure.

COMMUNITY, SAFETY, STEWARDSHIP:

Community – Community is served when City Council rules of procedure provide clear guidance to City Council members and the public about the conduct of City Council meetings.

Safety – Those attending meetings feel safer when appropriate decorum is maintained. Limiting certain conduct, such as the use of signs, can reduce risks of unintentional injury or that such items may impede egress in an emergency.

Stewardship – Clarity of procedure ensures items are correctly considered, reducing possible financial consequences from improper consideration.

BUDGET IMPACT:

The proposed policy should have no impact on the city's budget.

DISCUSSION:

The City Council's rules of procedure need updating. Currently, they insufficiently address public participation, remote meetings or remote attendance at meetings, and certain procedures the City Council has recently used. They do not include the statement regarding assistance for public participation that is required by the Civil Rights Policy. They do not provide clear guidance on conflicts of interest. They are not gender neutral.

In *Ison v Madison Local Sch Dist Bd of Educ*, 3 F4th 887 (6th Cir 2021), the Sixth Circuit Court of Appeals determined that meeting rules prohibiting offensive, antagonistic, disparaging, or ridiculing comments violate the First Amendment because they constitute viewpoint discrimination. Other courts have cited and generally followed this case in decisions regarding interactions between public bodies and speakers. These cases all make it clear that the rules should address disruptive conduct, not the content of comments.

The proposed rules provide more clarity on these and other matters. They include procedure conforming to the Council recent practices (that deviate from Roberts Rules of Order), provide flexibility for remote meeting participation, define conflicts of interest, and otherwise improve procedural clarity for the Council and public.

Exhibit A

Section 1 – RULES OF PROCEDURE

1.01 Agenda

A. The city manager shall prepare the agenda for all regular city council meetings and work sessions. The agenda shall also include all matters approved for consideration at a city council work session. The agenda will further include matters requested by two or more council members.

B. The agenda and supporting materials shall normally be available to the city council and posted on the city's website by 5:00 p.m. on the Thursday prior to the meeting. Supplemental materials may be provided after that time if they later become available, are provided in response to an inquiry by a council member, are provided to correct an error, or for other good reason.

C. During the approval of agenda portion of the meeting, the city council may approve additions, deletions, or other alterations to the agenda or materials.

D. The order of business for regular council meetings shall generally be as follows. However, it may be altered when consideration of matters in a different order is more appropriate such as when consideration of an ordinance concerning a subject should occur before consideration of a related resolution.

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Student Recognition
6. Approval of Minutes
7. Approval of Agenda
8. Public Hearings (3-minute limit per person)
9. Public Comment on Agenda Items (3-minute limit per person)
10. Presentations and Proclamations
11. Petitions and Communications
12. Reports from City Officers
13. Budget Amendments
14. Consent Agenda
15. Resolutions
16. Award of Bids, Contracts, Purchases, and Renewal of Bids and Contracts
17. Ordinances
18. Informational Material
19. Acknowledgement of Visitors (3-minute limit per person)
20. Closed Session (as necessary)
21. Adjournment

E. The meeting chair may seek a single motion to approve multiple matters on the agenda. However, if any council member requests that one or more of those matters be considered separately, the meeting chair shall defer to that request.

1.02 Chair

A. The mayor shall preside over regular city council meetings. In the mayor's absence, the mayor pro-tem shall preside.

B. The mayor pro-tem shall preside over work sessions. In the mayor pro-tem's absence, the mayor shall preside.

C. In the absence of the mayor and mayor pro-tem, unless the council has by previous resolution (because it knew of the planned absence of the mayor and mayor pro-tem at an upcoming meeting) already designated a meeting chair, the city clerk shall preside until the council as its first order of business selects a council member to preside at that meeting.

1.03 Meeting Days, Times, and Places

- A. Regular city council meetings shall be the first and third Mondays of each month unless another day or time is designated by a city council resolution. There shall be an additional meeting on the first Monday following completion of the canvas of city election except when that Monday falls on a city holiday, in which situation that meeting shall be on the first Tuesday following the city election. Regular meetings shall begin at 7:00 p.m. unless otherwise designated by a city council resolution.
- B. City council work sessions shall be on the second Monday of each month and at any time as determined by the city manager. Work sessions may be cancelled by the mayor, resolution of the city council, or the city manager. Work sessions shall be at 5:30 p.m. unless otherwise scheduled by the city manager or a city council resolution.
- C. Unless otherwise designated by the city council or city manager, council meetings shall be held in city council chambers at the city hall.
- D. The city council may hold virtual meetings when allowed by and in accordance with applicable law, including any local emergency declaration or emergency order.
1. The meeting shall be held in a manner that allows all council members to be heard by one another and by the public and that allows all comments made by the public at appropriate times during the meeting to be heard by all council members attending the meeting and by other members of the public.
 2. At the beginning of the meeting, the chair shall:
 - a. State the reason the meeting is being held remotely or partially remotely.
 - b. Identify the council members, if any, who are present in person.
 - c. Ask each council member who is attending remotely to (i) identify themselves, and (ii) state the county, city, township or village in which that member is located while attending remotely.
 - d. Determine that notice of the meeting was provided as required by law.
 3. During the meeting:
 - a. If there are scheduled public hearings, the chair shall:
 - i. Ensure all council members who are present (either in-person or remotely) have been provided and have had the opportunity to review copies of all comments received before the meeting whether by mail, e-mail or voice message. If not, those comments will be read or played during the public hearing.
 - ii. Ensure all written materials provided in-person, if public in-person attendance is provided, are read and/or displayed to council members during the meeting.
 - iii. Ensure all members of the public who wish to do so may speak to and be heard by all council members attending the meeting.
 - b. At the public comment and acknowledgement of visitors portions of the meeting the chair shall:
 - i. Note that all council members have been provided and have had the opportunity to review copies of all comments received before the meeting whether by mail, e-mail or voice message. If not, those comments will be read or played during the public hearing.
 - ii. Ensure all written materials provided in-person, if public in-person attendance is provided, are read and/or displayed to council members during the meeting.
 - iii. Ensure all members of the public who wish to do so may speak to and be heard by all council members attending the meeting.
 - iv. Explain that public hearings and opportunities to address agenda and non-agenda items are opportunities to address the council. They are not times for dialog or debate. Generally, no response will be provided to any comments, though the person chairing the meeting may ask for response or a comment or refer the matter to city staff for follow-up. Comments are limited to 3 minutes.
 - c. Persons who are disruptive at the meeting, either in-person or remotely, will be excluded from the meeting.
 - d. If there is a closed session, that closed session will exclude persons from participating except as otherwise allowed for an in-person closed session.

E. To the extent and in the manner provided by law, the council may allow one or more council members to remotely attend and participate in a meeting.

1.04 Committees

A. There shall be no standing committees of the council. Special committees and their members may be appointed by the mayor, subject to the approval of the city council, or by city council itself.

B. When the final report of a special committee has been submitted and approved by the city council, that committee shall be considered as dissolved.

1.05 Quorum and Voting

A. As provided in City Charter §6.5, a majority of council members in office at the time shall be a quorum for the transaction of business at city council meetings. In the absence of a quorum a lesser number may adjourn a meeting to a later time or date, and, in the absence of all council members, the city clerk may adjourn any meeting for not longer than one week.

B. As provided in City Charter §6.7(b), votes on all ordinances and resolutions shall be taken by a roll call vote and entered in the city council's minutes, except that where the vote is unanimous it shall only be necessary to so state.

C. As provided in City Charter §6.7(c), unless on a specific question (i) the council member has a conflict of interest, (ii) the question involves the council member's own conduct, or (iii) the remainder of the city council unanimously excuses the council member from voting, each council member must vote on each question before the city council.

1. A conflict of interest means the following for city council members with respect to a specific matter pending before the city council.

a. The council member or a member of the council member's household owns or has an ownership, leasehold, mortgage, land contract, option, purchase agreement, or other ownership, occupancy, financing or potential ownership interest in property that is the subject of the pending matter.

b. The council member or a member of the council member's household is an officer of, has an 5% or greater ownership interest in, or is employed by an entity that owns or has an ownership, leasehold, mortgage, land contract, option, purchase agreement, or other ownership, occupancy, financing or potential ownership interest in property that is the subject of the pending matter.

c. The council member or a member of the council member's household has been engaged by or works for an individual or entity engaged by an applicant for pending action by the city council for work related to the pending matter.

d. The council member or a member of the council member's household is (i) an officer or director of a corporation, (ii) a member of limited liability entity, (iii) a partner in a partnership, or (iv) an owner of a 5% or greater interest in an entity engaged to provide services related to the sale, development, occupancy or use of property that is the subject of the pending matter.

e. The council member or a member of the council member's household has been involved in a transaction that is contingent or dependent on the pending matter.

f. There is another situation in which the council member has a direct financial interest in the result of pending matter that is different from that of the general public or many others who are similarly situated.

2. Conflict of interest does not include the following circumstances:

a. The council member owns or occupies property in the vicinity of property that is the subject of a pending matter.

b. The council member has some involvement in a similar or competing project.

c. The council member previously once had an interest in the property that is the subject of the pending matter but has no current interest in that property and the project's approval or development will not provide the council member any financial benefit due to that prior interest (*e.g.*, there is a payment due to the council member conditioned on the project's approval or development).

- d. The council member previously once had but does not currently have business interactions with the applicant or others involved in a pending matter.
- e. The council member has relatives who are not members of the council member's household and who have some involvement in a project or property that is the subject of a pending matter but who are not in the council member's household.
- f. The council member previously expressed views on similar issues or matters.

3. Before voting on any matter on which a council member is alleged to have or may be considered to have a conflict of interest, the council member shall disclose the potential conflict of interest to the city council.

4. Any city council member or the city manager may seek an opinion from the city attorney to aid in actions to be considered or taken under this subsection 1.05.

1.06 Decorum and Debate

A. A council member wishing to speak shall address the chair and wait to speak until recognized by the chair. When two or more council members address the chair at about the same time, the chair shall designate by recognition, the first speaker.

B. When a motion has been made, the chair shall immediately seek support. Any council member, including the chair, may make or second a motion.

C. When a motion has been made and seconded, unless it is an undebatable motion, the chair shall allow debate.

D. Undebatable motions include motions (i) to adjourn, (ii) to table a matter¹, (iii) to remove a matter from the table, and (iv) to reconsider a prior motion.

E. Debate shall be addressed to the city council, not to the audience. The chair shall moderate and guide the debate to ensure decorum, to ensure every council member desiring to speak has an opportunity to do so, and to avoid any council member's over-dominance of the time for debate. While they may express passion or emotion, council members should be respectful and cordial in debate, focusing on the merits of the issue, not on persons or personalities. Council members should respectfully listen to and consider the merits of positions stated by other council members.

F. When (i) the chair believes the debate has ended, (ii) the chair determines that further debate is unlikely to change any council member's vote on an issue, or (iii) a council member asks for the question to be called, the chair shall ask if further debate is meritorious and call for a vote. The chair may call for a vote even one or more council members (but not a majority of those present) objects.

G. If deemed helpful, the chair or any council member may seek or make a motion to divide a question so that distinct questions within an issue can be separately voted on. Before considering a divided question, the chair shall consult with city staff to determine whether dividing a question raises financial, legal, or other concerns.

H. If acceptable to the chair, a motion may be withdrawn or modified with the consent of the maker of the motion and the council member seconding it. Otherwise, a motion can be modified by adoption of motion amending it. A motion to amend any motion must be voted on before voting on the motion it is amending.

I. The council recognizes discussion can be mired in multiple motions to amend. Therefore, the chair may, if no council member objects, state a motion that, based on the chair's understanding of the discussion seems to capture the intent of a majority of the council, provided the city clerk and/or city attorney can clearly state the motion to the satisfaction of the city council so it is clear to all council members what action will be taken by the vote.

¹ That is a motion to lay the matter on the table until a subsequent motion (at the same or another meeting) is made to remove it from the table. It is distinguished from a motion to postpone that states the time, meeting, or circumstance for it to again be considered.

J. To ensure compliance with the Open Meetings Act, 1976 PA 267, MCL 15.261 *et seq.*, and other applicable laws, during a city council meeting, council members must not communicate by text message, email, or other means with others.

K. The council may allow remote audio or video meeting participation by persons other than council members provided all council members are privy to all communications to and from such persons.

1.07 Reconsiderations

Any council member who voted with the prevailing side on any motion may move for its reconsideration at the same or the next succeeding city council meeting, but no question shall be reconsidered without the consent of four city council members.

1.08 Suspension of the Rules

A motion to suspend the rules may be made at any time when no question is pending, or, if it is for a purpose connected with the question, while a question is pending. Suspension of the rules may be accomplished by a majority vote of city council members present.

1.09 Recording of Meetings

A. The city clerk may electronically record city council meetings and work sessions for use by the city clerk's office for the preparation of minutes. Recordings may be disposed of or destroyed at the discretion of the city clerk. No recordings of closed sessions shall occur.

B. Others may record meetings in accordance with the Open Meetings Act, 1976 PA 267, MCL 15.261 *et seq.* All recording must occur in a manner so it is not disruptive or distracting. No one will be allowed on the dais, behind any council member or city officer sitting on the dais, between those on the dais and the audience, or between those on the dais and any speaker. There must not be any flashing lights, sounds or other disruptions from recording equipment. Equipment operators must remain in a single location and not move around. A news organization, reporter, or other person may have a single equipment operator with a single piece of equipment. Multiple cameras and mics will not be allowed for a news organization, reporter, or other person.

1.10 Public Participation

A. Public comment periods at city council meetings are some of the opportunities provided for persons to address the city council on matters of city concern. There are other means to address city council members. Email addresses and telephone numbers are provided on the city's website for all council members (<https://www.wyomingmi.gov/About-Wyoming/City-Government/Mayor-City-Council>). Persons may also address correspondence to the city council at: City Council Members, c/o City Clerk, 1155 28th St SW, Wyoming, MI 49509, or at councilmeetingcomments@wyomingmi.gov, or at <https://www.wyomingmi.gov/Contact>. A copy of all written materials received by 4:00 p.m. on the day of a council meeting or work session will be provided to each council member before the meeting begins.

B. At some meetings, the city council may provide for public comments via a Zoom, Microsoft Teams, Skype, or other video meeting link, or on a call-in number. If the city council provides such an opportunity, notice will be provided in the meeting agenda available at: <https://www.wyomingmi.gov/About-Wyoming/City-Government/Meetings/Public-Meetings>.

C. If there is a public hearing on a matter, spoken comments on that matter may be made during that public hearing. Written comments on that matter may be submitted any time before the meeting or during the public hearing. Comments must be limited to the topic of the public hearing.

D. During a meeting:

1. Persons wishing to speak on an item on the agenda and for which there is not a public hearing, may address the city council during the public comment period near the beginning of the meeting. Persons addressing the city council during this period will be asked to identify the agenda item they are addressing.

2. Persons wishing to speak on an item that is not on the agenda may address the city council during the "acknowledgement of visitors" near the end of the meeting. This is not an open public forum. It is

an opportunity to address the city council on items within city purview. It is not a time to address items outside the city purview.

E. Requirements for spoken comments:

1. All comments must be addressed to the city council. Speaker must refrain from addressing an audience or recording device.
2. Speakers will be limited to a single 3-minute presentation. Additional information may be presented in writing. When a single spokesperson is speaking for a group of persons, the chair may, in the discretion of the chair, allow that individual additional speaking time in lieu of having multiple persons speak.
3. Signs, banners, and other visual displays are not allowed in the council chambers or any other council meeting location, except by prior arrangement. Visual displays that are only statements generally will not be allowed. Visual displays that are depictions of data, photos or videos of scenes or events, or otherwise aids in understanding may be used by prior arrangement. If allowed by prior arrangement, they must be placed on the table for view of the overhead camera or in a form to otherwise connect to the visual display system in the council chambers so they can be displayed on the screens to all in the council chambers and can be televised with the meeting.
4. Persons addressing the city council should not expect any dialog or debate. Public hearings and other public participation periods are times for providing information and views to the city council.
5. However, the meeting chair may direct city staff or others to respond to specific issues, to collect additional information for follow-up, to clarify information, or direct other action as the chair, in the chair's discretion, deems appropriate.
6. All spoken comments must be made at the podium using the microphone provided there.
7. Comments must be made by individuals speaking one at a time (except when the speaker requires assistance). Speakers may freely express passion and emotion. However, comments must be respectful of the city council and others. Personal attacks, cursing or coarse language, inappropriately excessive volume, threats, and defamatory comments will be out of order.
8. If speakers agree with statements made by earlier speakers, they are encouraged to express their agreement without repeating comments already made. The chair may respectfully interrupt or curtail unduly repetitive comments.

F. Applause, cheering, booing, catcalls, whistling, and other disruptive noise will be out of order and those engaging in or encouraging such conduct will be escorted from the meeting.

G. Talking on a cell phone, or rings or other audible alerts from a cell phone or other electronic device, are disruptive and will be deemed out of order. Those possessing or using such devices so as to be audible to others at a meeting will be escorted away from the place of the meeting.

H. The chair, in the chair's discretion, or at the request of the city council, may terminate or limit public participation portions of meetings in order to attend to other items on the agenda or to adjourn at a reasonable time. Such discretion should be exercised with care to ensure members of the public have reasonable opportunities to address the city council.

1.11 Assistance

The following shall be provided on City Council meeting notices and at the bottom of City Council agendas.

The City of Wyoming, including the City Council, is committed to ensuring all persons have access to all its programs, services, and activities, including any public meetings. The City Council will coordinate with city staff to ensure the City Council fulfills that commitment for its programs, services, and activities, including its public meetings. Accommodations to enable virtual meeting attendance and participation can usually be made if a request is received at least 5 hours before the meeting time. Other accommodations may require more time.

Special Accommodations - Persons with impairments or disabilities needing accommodations to participate in the meeting or persons who need language interpretation services may contact the

city clerk at either Clerk_info@wyomingmi.gov or 616.530.7296 at least 36 hours before the meeting to make arrangements for appropriate accommodation.

Acomodaciones Especiales - Personas que deseen asistir a esta reunión y necesitan acomodación para participar, como servicios de interpretación, deben comunicarse con la Oficina del Administrador de la Ciudad al 616.530.7296 o Clerk_info@wyomingmi.gov al menos 36 horas antes de la reunión para hacer arreglos para el alojamiento apropiado.

1.12 Robert's Rules of Order

If a procedural matter is not addressed by these rules, the most current edition of Robert's Rules of Order shall apply to city council meetings.

To: Curtis Holt, City Manager
From: John McCarter, Deputy City Manager
Date: May 3, 2022
Subject: Income Tax Alternative Next Steps

On May 3, 2022, Wyoming voters did not approve one of two ballot proposals, so neither will go into effect. This memo outlines potential options for funding for the needs identified in Police, Fire, and Parks.

Last Summer City Council met at length to discuss and unanimously agreed upon \$6 million worth of needs in Fire (\$3.3 million), Police (\$2.1 million) and Parks (\$600,000) that must be addressed over the next several years. As an interim solution to address some acute needs in Police and Fire, City Council authorized the addition of 10 Officers, 6 Firefighters and a Fire Training Captain over the last year. Grant funding will support a portion of 6 of the officers over the next three years but the remaining 11 positions do not have a funding source to support them in the future.

A millage is the only alternative funding solution to an income tax that the City could pursue to fund these 17 unfunded positions, the additional 24 positions needed and \$600,000 annually for Parks capital investment. While the income tax proposals would have supported these needs for 10+ years, a millage typically needs to be increased every 5 years or so to support increases in costs to provide the same service.

Decision Needed: Structure of the Millage

Currently, the city has one General Operations millage, which can be used across all functions, and eight dedicated millages, which must be used within certain functions. Historically, the City of Wyoming has never passed a General Operations millage increase. All millage increases have come from dedicated millages

City Council has two choices on how to structure the millage request, either lump the needs together under one General Operations millage increase or put separate increases for the dedicated Public Safety and/or Parks millages on the ballot. Staff's recommendation is to utilize dedicated millage requests, rather than a General Operations millage increase because a General Operations increase is very unlikely to pass.

Council could also set a timeframe for when the millage would expire. These needs are permanent; thus, staff recommend this millage be a permanent millage.

Decision Needed: Funding Level

Staff have put together three options for City Council to consider, which are summarized on the table on the next page. For context, the City's current millage rate in 2023 is 11.7404. If approved, the millage increase would be effective in 2024, so taxpayers would see it on their Summer 2024 tax bill.

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CITY COUNCIL

Sheldon DeKryger John Fitzgerald Kent Vanderwood Marissa Postler Robert Postema Sam Bolt

Jack A. Poll, Mayor

Summary of Millage Options

	Option #1	Option #2	Option #3
Fire Funding	\$869,304	\$3,353,030	\$3,353,030
Millage Equivalent	0.3398	1.3108	1.3108
Police Funding	\$1,452,915	\$2,034,080	\$2,034,080
Millage Equivalent	0.5680	0.7952	0.7952
Total Public Safety Funding	\$2,322,219	\$5,387,111	\$5,387,111
Total Additional Public Safety Millage	0.9078	2.1060	2.1060
Total Parks Funding	\$ -	\$ -	\$600,000
Additional Parks Millage	-	-	0.23456
Total Funding Needed	\$2,322,219	\$5,387,111	\$5,987,111
Total Additional Mills Needed	0.9078	2.1060	2.3406

Option #1 would fund the positions we currently have. The 0.9078 mill increase would be an 8% increase to the current millage rate. This is the cheapest option but, obviously, leaves the majority of the needs unaddressed. There would be no additional funding for Parks. On the Public Safety side, the 10 additional positions in the Police Department have allowed for some additional proactive measures but still fall short of the 14 positions identified last summer. The additional Fire Department Positions have allowed the city to run an extra unit but will not provide staffing to open the two fire stations that are currently closed.

Option #2 includes funding for the entire Public Safety portion of the needs identified last summer. The 2.1060 mill increase would be an 18% increase to the current millage rate. There would be no additional funding for Parks. All the Police and Fire objectives identified last summer would be accomplished through this option.

Option #3 includes funding for all of the needs identified last summer. The 2.3406 mill increase would be a 20% increase to the current millage rate. This would provide all of the items included in option #2 plus the \$600,000 in capital investment in Parks.

Decision Needed: Timing of the Millage

If Council chooses to move forward with a millage, staff recommends putting it on the November 2022 or May 2023 ballot. Council would need to decide by the first meeting in June to give enough time to get the language approved by the Attorney General and voted on by Council before the August deadline for the November election. If approved in either November or May, the millage would go into effect in the summer of 2023.

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American Rescue Plan Act

There has been some discussion in the community regarding the use of \$13 million in ARPA funds to support the \$6 million need. Staff continues to strongly recommend against the use of this one-time funding to support additional positions for several reasons. First, ARPA was not intended to support staffing, it was intended to provide relief from short-term economic impacts of COVID-19. Second, there are restrictions on roughly \$3 million of this funding, which must be used on public health, negative economic impact, water, sewer, or broadband infrastructure, or premium pay for frontline workers. Third, ARPA is non-recurring funding, so even if the remaining \$10 million were allocated to supporting this need, it would last less than two years.

Next Steps

Following direction from City Council, staff is ready to move forward with the requisite action to place a proposal on the November 2022 or May 2023 ballot.

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City of Wyoming, Michigan
Annual Budget by Account Classification

Summary

	2022 Adopted Budget	2022 Amended Budget	2022 Estimated Amount	2023 Proposed Budget
731 Pension Fund				
Revenue				
Contributions from Local Units	\$ 4,106,771	\$ 4,106,771	\$ 4,959,806	\$ 3,452,601
Interest and Rentals	2,551,760	2,551,760	2,436,408	2,534,000
Other Revenues	9,650,584	9,650,584	6,400,717	12,006,564
Other Financing Sources	161,683	161,683	286,017	248,450
Revenue Totals	<u>16,470,798</u>	<u>16,470,798</u>	<u>14,082,948</u>	<u>18,241,615</u>
Expenditures				
Administration	-	-	-	-
Investment Expense	-	-	-	-
Retirement Benefits	13,647,872	13,647,872	13,855,419	14,896,614
Transfers Out	161,683	161,683	286,017	248,450
Expenditure Totals	<u>13,809,555</u>	<u>13,809,555</u>	<u>14,141,436</u>	<u>15,145,064</u>
Fund Total	2,661,243	2,661,243	(58,488)	3,096,551
Net Position, Beginning	<u>215,528,618</u>	<u>215,528,618</u>	<u>215,528,618</u>	<u>215,470,130</u>
Net Position, Ending	<u>\$ 218,189,861</u>	<u>\$ 218,189,861</u>	<u>\$ 215,470,130</u>	<u>\$ 218,566,681</u>

- 2023 revenue based on actuarial valuation

City of Wyoming, Michigan
Annual Budget by Account Classification

Summary

	2022 Adopted Budget	2022 Amended Budget	2022 Estimated Amount	2023 Proposed Budget
732 OPEB Fund				
Revenue				
Contributions from Local Units	\$ 4,603,662	\$ 4,603,662	\$ 5,317,936	\$ 3,005,316
Interest and Rentals	-	-	4,840	3,000
Other Revenues	2,542,538	2,542,538	2,202,200	3,568,300
Other Financing Sources	50,000	50,000	50,000	-
Revenue Totals	<u>7,196,200</u>	<u>7,196,200</u>	<u>7,574,976</u>	<u>6,576,616</u>
Expenditures				
Administration	-	-	-	-
Investment Expense	-	-	-	-
Health Benefits	3,247,117	3,247,117	2,779,461	2,883,670
Expenditure Totals	<u>3,247,117</u>	<u>3,247,117</u>	<u>2,779,461</u>	<u>2,883,670</u>
Fund Total	3,949,083	3,949,083	4,795,515	3,692,946
Net Position, Beginning	<u>64,065,689</u>	<u>64,065,689</u>	<u>64,065,689</u>	<u>68,861,204</u>
Net Position, Ending	<u>\$ 68,014,772</u>	<u>\$ 68,014,772</u>	<u>\$ 68,861,204</u>	<u>\$ 72,554,150</u>

Budgeting for the OPEB fund is modeled based on actuarial valuation of the OPEB program:

- 2022 transfer estimates include additional from dental insurance fund
- 2023 revenue based on actuarial valuation
- 2022 health benefits are based on the annualized actual expense incurred to date
- 2023 health benefits are based on the actual plus average prior year increases
- 2023 contributions reflect all groups making the full actuarial recommended contributions

City of Wyoming, Michigan
Annual Budget by Account Classification

Summary

	<u>2022 Adopted Budget</u>	<u>2022 Amended Budget</u>	<u>2022 Estimated Amount</u>	<u>2023 Proposed Budget</u>
998 Greater Wyoming Community Alliance CU				
Revenue				
Charges for Service	-	-	-	-
Interest and Rentals	500	500	825	500
Federal Grants	-	-	-	-
Other Revenues	18,400	18,400	14,441	13,400
Donations	-	-	-	-
Revenue Totals	<u>18,900</u>	<u>18,900</u>	<u>15,266</u>	<u>13,900</u>
Expenditures				
Supplies	8,500	8,500	8,500	8,500
Other Services and Charges	30,000	30,000	30,000	25,000
Capital Outlay	-	-	-	-
Expenditure Totals	<u>38,500</u>	<u>38,500</u>	<u>38,500</u>	<u>33,500</u>
Fund Total	(19,600)	(19,600)	(23,234)	(19,600)
Net Position, Beginning*	<u>108,394</u>	<u>108,394</u>	<u>108,394</u>	<u>85,160</u>
Net Position, Ending	<u>\$ 88,794</u>	<u>\$ 88,794</u>	<u>\$ 85,160</u>	<u>\$ 65,560</u>

The Greater Wyoming Community Resource Alliance Fund is utilized to record grant and contribution revenues and related

*Beginning in 2020, Total Fund Balance includes Fund Balance dedicated to Police and Fire, and excludes the Community Enrichment Commission and Tree Commission.

City of Wyoming, Michigan
Annual Budget by Account Classification

Summary

	2022 Adopted Budget	2022 Amended Budget	2022 Estimated Amount	2023 Proposed Budget
Community Enrichment Commission*				
Revenue				
Charges for Services	1,300	1,300	195	-
Interest and Rentals	-	-	-	-
Other Revenues	29,273	29,273	12,596	-
Revenue Totals	<u>30,573</u>	<u>30,573</u>	<u>12,791</u>	<u>-</u>
Expenditures				
Supplies	1,747	1,747	82	1,747
Other Services and Charges	27,519	27,519	3,868	21,107
Capital Outlay	-	-	-	-
Expenditure Totals	<u>29,266</u>	<u>29,266</u>	<u>3,950</u>	<u>22,854</u>
Fund Total	1,307	1,307	8,841	(22,854)
Net Position, Beginning	<u>14,013</u>	<u>14,013</u>	<u>14,013</u>	<u>22,854</u>
Net Position, Ending	<u>\$ 15,320</u>	<u>\$ 15,320</u>	<u>\$ 22,854</u>	<u>\$ (0)</u>

*Part of the Greater Wyoming Community Resource Alliance

City of Wyoming, Michigan
Annual Budget by Account Classification

Summary

	2022 Adopted Budget	2022 Amended Budget	2022 Estimated Amount	2023 Proposed Budget
Wyoming Tree Commission*				
Revenue				
Charges for Services	-	-	-	-
Interest and Rentals	-	-	-	-
Other Revenues	2,000	2,000	2,000	12,000
Revenue Totals	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>	<u>12,000</u>
Expenditures				
Supplies	-	-	-	-
Other Services and Charges	725	725	725	725
Capital Outlay	1,000	4,500	4,500	1,000
Expenditure Totals	<u>1,725</u>	<u>5,225</u>	<u>5,225</u>	<u>1,725</u>
Fund Total	275	(3,225)	(3,225)	10,275
Net Position, Beginning	<u>6,945</u>	<u>6,945</u>	<u>6,945</u>	<u>3,720</u>
Net Position, Ending	<u>\$ 7,220</u>	<u>\$ 3,720</u>	<u>\$ 3,720</u>	<u>\$ 13,995</u>

*Part of the Greater Wyoming Community Resource Alliance

City of Wyoming, Michigan
Annual Budget by Account Classification

Summary

	2022 Adopted Budget	2022 Amended Budget	2022 Estimated Amount	2023 Proposed Budget
996 Brownfield Redevelopment Authority				
Revenue				
Taxes	\$ 80,000	\$ 80,000	\$ 13,400	\$ 13,500
State Grants	-	-	-	-
Interest and Rentals	-	-	405	-
Other Revenues	-	-	2,203,703	-
Other Financing Sources	-	-	-	-
Revenue Totals	<u>80,000</u>	<u>80,000</u>	<u>2,217,508</u>	<u>13,500</u>
Expenditures				
Supplies	-	-	-	-
Other Services and Charges	80,000	80,000	80,000	80,000
Capital Outlay	-	-	-	-
Transfers	-	-	-	-
Expenditure Totals	<u>80,000</u>	<u>80,000</u>	<u>80,000</u>	<u>80,000</u>
Fund Total	-	-	2,137,508	(66,500)
Net Position, Beginning	<u>(17,871)</u>	<u>(17,871)</u>	<u>(17,871)</u>	<u>2,119,637</u>
Net Position, Ending	<u>\$ (17,871)</u>	<u>\$ (17,871)</u>	<u>\$ 2,119,637</u>	<u>\$ 2,053,137</u>

The Brownfield Redevelopment Authority Fund is utilized to capture tax increment funding for purposes of repaying developers for the cost of Brownfield remediation. The budget is not required to be approved by City Council.

City of Wyoming, Michigan
Annual Budget by Account Classification

Summary

	2022 Adopted Budget	2022 Amended Budget	2022 Estimated Amount	2023 Proposed Budget
995 Downtown Development Authority				
Revenue				
Taxes	\$ 130,000	\$ 130,000	\$ 184,908	\$ 187,000
Interest and Rentals	-	-	4,000	3,000
Revenue Totals	<u>130,000</u>	<u>130,000</u>	<u>188,909</u>	<u>190,000</u>
Expenditures				
Supplies	200	200	-	200
Other Services and Charges	76,800	178,700	41,053	77,000
Transfers Out	25,000	25,000	25,000	25,000
Expenditure Totals	<u>102,000</u>	<u>203,900</u>	<u>66,053</u>	<u>102,200</u>
Fund Total	28,000	(73,900)	122,856	87,800
Net Position, Beginning*	<u>437,999</u>	<u>437,999</u>	<u>437,999</u>	<u>560,855</u>
Net Position, Ending	<u>\$ 465,999</u>	<u>\$ 364,099</u>	<u>\$ 560,855</u>	<u>\$ 648,655</u>

***Unrestricted**

The Downtown Development Authority (DDA) Fund is utilized to capture tax increment funding for purposes of enhancing the downtown district. The budget is required by DDA Act 197 of 1995 to be approved by City Council.

STAFF REPORT

Date: May 4, 2022
Subject: GVRBA FY23 Budget
From: Myron Erickson, PE, Director of Public Works
Meeting Date: May 9, 2022

Recommendation

It is recommended that the City Council approve the FY23 budget for the Grand Valley Regional Biosolids Authority (GVRBA), as required by Section 11 of the Joint Biosolids Management Project Agreement between the communities of Wyoming and Grand Rapids.

Community, Safety, Stewardship

The cities of Wyoming and Grand Rapids have jointly formed the GVRBA for the economical processing and disposition of both communities' biosolids. This saves cost and effort and exposes both municipalities to other collaborative opportunities.

Discussion

The Operations Team of the GVRBA is required to develop an annual budget that must be approved by the GVRBA Board of Directors, the Wyoming City Council, and the Grand Rapids City Commission. Budget development occurred earlier this year by the staff at both facilities including the designated project manager, Kevin Lynch. On April 14, 2022, the GVRBA Board of Directors approved the FY23 budget and recommended subsequent approval by both communities. The FY23 proposed budget totals \$11,130,355, an increase of \$665,837 over the FY22 budget.

For FY23, we are anticipating increases to trucking, landfill, land application, and polymer costs. The proposed budget also includes a regularly scheduled centrifuge service, as well as a centrifuge hydraulic back-drive replacement. The GVRBA is currently undergoing a process evaluation study with Donohue & Associates, the goal of which is to identify ways to reduce the mass and liquid content of the biosolids and plan the future of biosolids disposition in our communities.

A few line items in the proposed FY23 budget are decreasing. Wyoming upgraded its truck loading bay in FY22 with remote operated Rotork valves, pressure relief valves, and better monitoring of the hauling bay with SCADA. This change is reflected in the 8010 Contractual Services budget item with the WCWP O&M Segments 2&3. Another key decrease affects line item 9880 Capital Improvements. This decrease was due to two centrifuges having VFD back-drive upgrades in FY22, as well as the start of the process evaluation study which began in February.

Budget Impact:

GVRBA's debt service and administrative costs are paid for in proportion to both communities' dry ton production of biosolids from the most recently completed reporting year. For FY23, Wyoming's proportional share of these costs is 40.6%. This is an increase from Wyoming's 35.8% FY22 share, which is due to Grand Rapids recently completing their anaerobic digester, reducing their total contributed mass.

Land application and landfilling costs are shared according to each city's proportional use of those disposition methods, which means that Wyoming pays for 100% of land application costs and approximately 11% of landfill costs. Wyoming's proportional share of this cost is down from its FY22 share of 14%.

Wyoming's overall monthly contribution to GVRBA for FY23 will be \$385,966.

Projected and Historical Dry Ton Production Information

Annual Biosolids Dry Tons	FY2023 Proposed Budget	FY2022 Budget	FY2023 Actual 5/4/2022
GRWRRF			
Amount sent to landfill	10,500	10,500	-
GRWRRF Sub-Total	10,500	10,500	-
WCWP			
Amount sent to landfill	1,300	1,700	-
Amount applied to land	5,200	4,600	-
WCWP Sub-Total	6,500	6,300	-
Total	17,000	16,800	-

Partner Percentage Calculation of Debt Service and Administration

Partner Percentage of Total			
GRWRRF	59.41%	64.16%	
WCWP	40.59%	35.84%	
Annual Debt Service	\$ 2,096,484	\$ 2,093,669	\$ -
Storage Tank Rental	\$ 417,146	\$ 417,146	
Administrative Cost	\$ 44,000	\$ 45,200	
WAS Tank Lease	\$ 60,000	\$ 60,000	
Total	\$ 2,617,630	\$ 2,616,015	
Partner Share of Debt Service and Administration			
GRWRRF (Monthly = \$131,624)	\$ 1,579,488	\$ 1,699,939	
WCWP (Monthly = \$86,512)	\$ 1,038,142	\$ 916,076	

Partner Percentage Calculation of Operations and Maintenance

Landfill			
GRWRRF	88.98%	86.07%	#DIV/0!
WCWP	11.02%	13.93%	#DIV/0!
Land Application			
GRWRRF	0.00%	0.00%	
WCWP	100.00%	100.00%	
Landfill Cost	\$ 5,526,749	\$ 5,293,707	
Land Application Cost	\$ 2,984,576	\$ 2,554,796	
Partner Share of Operations and Maintenance			
GRWRRF (Monthly = \$409,822)	\$ 4,917,870	\$ 4,556,059	
WCWP (Monthly = \$299,455)	\$ 3,593,455	\$ 3,292,444	

Revenue

Cash Balance			
Operations (Subfund 592)	3,188,130	1,628,325	-
Construction (Subfund 593)			
Cash Balance Total	3,188,130	1,628,325	
Revenue Requirements	11,130,355	10,464,518	
GRWRRF			
Debt Service and Administration	1,579,488	1,699,939	
Landfill Cost	4,917,870	4,556,059	
Land Application Cost	-	-	
Total	6,497,358	6,255,999	

WCWP			
	Debt Service And Administration	1,038,142	916,076
	Landfill Cost	608,879	737,648
	Land Application Cost	2,984,576	2,554,796
	Total	4,631,597	4,208,519
Partner Share of Revenue Requirements			
	GRWRRF (Monthly = \$541,446)	6,497,358	6,255,999
	WCWP (Monthly = \$385,966)	4,631,597	4,208,519
Dry Ton Rate		655	623
Expenses			
7530 Process Chemicals Supplies			
	Polymer	1,600,000	1,375,000
	Carbon	200,000	
	Miscellaneous	15,000	200,000
	<i>Supplies Sub-Total</i>	1,815,000	1,575,000
8010 Contractual Services			
	Trucking	477,585	466,000
	Landfill	2,063,545	1,980,000
	Land Application	2,984,576	2,554,796
	GRWRRF O&M Segments 1 & 4	800,000	780,000
	Financial Processing (Grand Rapids Comptrollers)	5,400	5,200
	WCWP O&M Segments 2 & 3	65,619	137,707
	Administration Services (Legal/Audit/Insurance)	40,000	40,000
	Centrifuge Service	100,000	
	<i>Contractual Services Sub-Total</i>	6,536,725	5,963,703
9410 Equipment Rental/Lease			
	WCWP Storage Tank Rental	417,146	417,146
	Was Tank	60,000	60,000
	<i>Equipment Rental or Lease Sub-Total</i>	477,146	477,146
9880 Capital Improvements			
	VFD Maintenance		150,000
	Process Evaluation		205,000
	Centrifuge Drive	205,000	205,000
	<i>Capital Improvements Sub-Total</i>	205,000	355,000
Debt Service			
	GRWRRF	1,245,521	1,343,298
	WCWP	850,963	750,371
	<i>Debt Service Sub-Total</i>	2,096,484	2,093,669
	Expenses Total	11,130,355	10,464,518

GRWRRF = City of Grand Rapids Wastewater Treatment Plant

WCWP = City of Wyoming Clean Water P

MDEQ = Michigan Department of Environmental Quality

O&M = Operation and Maintenance

GVRBA = Grand Valley Regional Biosolids Authority