

**WORK SESSION AGENDA
WYOMING CITY COUNCIL MEETING
CITY COUNCIL CHAMBERS**

Monday, February 13, 2023, 5:30 P.M.

- 1) Call to Order**
- 2) Student Recognition**
- 3) Public Comment on Agenda Items (3 minute limit per person)**
- 4) Right Place Update – Randy Thelen**
- 5) Wyoming Economic Development Update**
- 6) MCOLES Public Safety Academy Assistance Program**
- 7) City Council Mission, Vision and Social Contract**
- 8) City Council Rules of Procedure**
- 9) Board and Commission Appointments**
- 10) 2023-2024 Budget Overview**
- 11) Any Other Matters**
- 12) Acknowledgement of Visitors/Public Comment (3 minute limit per person)**
- 13) Closed Session (Property Acquisition)**

STAFF REPORT

Date: January 25, 2023
Subject: MCOLES Public Safety Academy Assistance Program
From: Captain Timothy Pols
Meeting Date: February 13, 2023

RECOMMENDATION:

It is recommended City Council authorize the Department of Public Safety—Police to participate in the *Michigan Commission of Law Enforcement Standards (MCOLES) Public Safety Academy Assistance Program*.

COMMUNITY, SAFETY, STEWARDSHIP:

The State of Michigan recently announced funding to law enforcement agencies for basic law enforcement training academy scholarships and salaries for employed recruits. This will promote safety by assisting the Department of Public Safety—Police to maintain staffing levels. Community relationships will be enhanced by providing additional opportunities for interested candidates to join the Department. This may be especially beneficial for individuals who do not have the resources to afford police academy or the ability to work a second job while doing so. Stewardship is demonstrated by capitalizing on outside funding opportunities to maintain necessary staffing.

DISCUSSION:

Background:

Attracting and hiring qualified police officer candidates has become more and more difficult over the last few years. This is due to a multitude of factors, not the least of which is a competitive job market with several neighboring jurisdictions who are also hiring from a limited candidate pool. Other agencies have continued to come up with innovative ways to attract, hire, and retain good candidates, and we have been able to keep pace. An example of the City's efforts to shift with the needs occurred in late 2021 when City Council approved a *Police Officer Academy Sponsorship Program*. This is a program where the City pays for training academy costs (including books but excluding room and board) after scholarships, grants, and other non-loan financial aid has been applied. To date, this program has been a successful recruitment tool, and we have onboarded and reimbursed 11 police officer employees at a total cost of approximately \$88,000.

Description of the MCOLES Program:

The State of Michigan recently announced funding to law enforcement agencies for basic law enforcement training academy scholarships and wages for employed recruits. This program provides up to \$20,000 per recruit for academy costs and up to \$4,000 per recruit for wages while attending an academy. Funding is available until September 30, 2026, or until the funds are exhausted, whichever comes first. Funding is distributed among agencies for each scholarship on

a first-come, first-served basis. Each agency may receive up to 25 scholarships over the course of the program.

Upon scholarship application approval by MCOLES, the City will be provided with the \$4,000.00 stipend for the employed recruit's salary. If the recruit withdraws from the academy session or resigns from the agency prior to being compensated the full \$4,000.00, the balance shall be returned to MCOLES.

Also following application approval by MCOLES, the basic law enforcement training program (police academy) will invoice MCOLES directly for the eligible expenses related to the recruit's academy session. If the recruit withdraws from the academy session or resigns from the agency within the time period allowed for full or partial refund from the academy, that refund shall be returned to MCOLES and applied back to the scholarship fund.

Implications for Implementation:

Participating in this program has implications for internal processes in at least two areas. First of all, providing wages, salaries, and benefits for recruits requires a new job classification within the Department of Public Safety. Secondly, it requires a shift to the recruiting and hiring process. Police staff have worked with Human Resources and Finance staff in order to make recommendations regarding these changes.

If participation in this program is approved, a new job classification of Police Recruit will be created. The primary task for this employee will be to attend the police academy training program. The wage for a Police Recruit will be \$25.00 per hour in order to remain competitive with wages paid by other area agencies. This would be a non-union position.

In order to facilitate recruitment and hiring in light of this program, Police and Human Resources staff are putting processes in place to shift more attention towards recruiting pre-academy candidates and hiring candidates before they begin the academy.

Rationale for Participating in this Program:

The Police Department currently has five vacancies which we hope to fill as soon as possible. Between now and September of 2026, we anticipate up to 23 vacancies (when considering those who will reach retirement eligibility as well as increased staffing, should funding be available). As always, we hope to attract quality candidates while placing an emphasis on minority candidates, candidates with prior military service, and candidates from underprivileged backgrounds for these positions. Ultimately, we are continuing to make efforts to have the make-up of our Department more closely reflect the diversity within the community we serve.

Since the *MCOLES Public Safety Academy Assistance Program* is offered to police agencies across the State, it is likely that most, if not all agencies will be participating in this program. This means that candidates will likely expect to be hired by an agency, receive wages throughout the academy training process, and will expect to have their academy costs covered through this program. Participating in the MCOLES program will allow us to remain competitive in this current hiring landscape. We also hope to maintain the internal *Police Officer Academy Sponsorship Program* for qualified candidates who are not eligible for the MCOLES program.

BUDGET IMPACT:

The cost associated with paying police recruits during the academy will vary based on which training academy the recruit attends. The number of instructional hours and attendance requirements varies from one training academy to the next. The estimated cost to the City for wages and benefits (after receiving the \$4,000 stipend from MCOLES) is estimated as follows for the local training academies:

Estimated Cost to the City of Wyoming after Receiving \$4,000 Stipend

Grand Rapids Community College Police Academy	\$20,000
Grand Valley State University Police Academy	\$24,000
Ferris State University Police Academy	\$25,000

Due to savings from position vacancies in the current fiscal year, no additional funding will be needed for the program. If participation is approved, funding for recruit sponsorships will be included in future budgets.

Thank you for your consideration.

City of Wyoming in Coordination with MCOLES Grant Police Recruit Academy Assistance Program

CITY MISSION: Community – Safety – Stewardship

DEPARTMENT MISSION: Honor – Courage – Duty – Trust

REQUIREMENTS

To participate in the City of Wyoming Police Recruit Academy Assistance Program through the MCOLES Grant, candidates must:

- Apply for employment with the City of Wyoming as a Police Recruit.
- Complete panel interview.
- Complete a Chief's interview with the Director of Public Safety or designee.
- Pass a comprehensive background investigation.
- Pass and complete all pre-employment requirements including a drug screen, MCOLES physical, and MCOLES psychological exam.
- Be eligible for MCOLES license upon completion of the academy.
- Comply with all policies, rules, and regulations of the City of Wyoming, Department of Public Safety, academic institution, and the police academy.
- Candidates are responsible for transportation associated with job responsibilities, including travel to and from the academy.

EMPLOYMENT

- Police Recruit must complete pre-academy requirements including reading, writing, physical agility testing in accordance with MCOLES and academy guidelines.
- Police Recruit – Must upon acceptance into the City of Wyoming Police Recruit Academy Assistance Program through the MCOLES Grant, the candidate will be presented with an offer of employment as a police recruit with conditional language as a police officer pending successful completion of the academy and MCOLES licensing.
- Police Officer – Provided that the candidate successfully completes the academy, becomes MCOLES licensable, and completes all required conditions of employment with the City of Wyoming, the candidate will be employed as a full-time police officer.

SPONSORSHIP PROGRAM BENEFIT

- MCOLES will pay for the academy program tuition and fees subject to the rules of MCOLES Grant.
- Police Recruit is responsible for all other costs associated with the academy, including but not limited to the pre-enrollment Reading and Writing and Physical Fitness testing fees, licensing exam retest, and academy facility costs.
- City of Wyoming will pay wages, including overtime exceeding 40 hours/week, of the Police Recruit while the recruit is actively attending academy classes and training.
- Candidates may attend an agency approved MCOLES-accredited academy in the State of Michigan authorized under the MCOLES Grant Program.

REPAYMENT

Per Statute and Michigan Administrative Rules, individuals shall not be required, or allowed, to repay the employing agency (City of Wyoming) for any costs related to attendance at the academy.

City of Wyoming in Coordination with MCOLES Grant
Police Recruit Academy Assistance Program
Addendum to the Employment Application

The City of Wyoming is an Equal Opportunity Employer

Name: _____

Address: _____

List Academies for which you have made application to or intend to apply to:

Academy Name _____ Have you applied? () Y () N - Been accepted () Y () N

Academy start date: _____

Expected academy completion date: _____

Academy Name _____ Have you applied? () Y () N - Been accepted () Y () N

Academy start date: _____

Expected academy completion date: _____

Academy Name _____ Have you applied? () Y () N - Been accepted () Y () N

Academy start date: _____

Expected academy completion date: _____

****if you have been accepted, include a copy of the acceptance letter***

For your application to be considered, you must attach a resume that includes a list of references, education, and work history in the City's e-applicant system when completing the employment application.

Agreement:

I agree to abide by all policies, procedures, rules, and regulations set forth by the City of Wyoming, the Department of Public Safety, the academic institution, and the academy in which I am enrolled.

I understand that the City reserves the right to accept or reject for any reason any or all employee requests to enter or continue in the Program, and to change or discontinue the program at any time and in any manner deemed to be in the best interest of the City.

Employee name (printed): _____ Date: _____

Employee signature: _____

Director of Public Safety signature: _____ Date: _____

Human Resources signature: _____ Date: _____

City Manager signature: _____ Date: _____

Distribution: Personnel file, employee, department

City of Wyoming
2018
FOUNDATIONAL CONCEPTS

MISSION: Community, safety, stewardship.

VISION: A diverse, strong and authentic community where all individuals have the opportunity to thrive.

People First. Our City is a community of people. People always come first.

Be Prepared. We are on time and prepared.

Respect Roles, Process and Staff. We understand our roles as elected officials. We understand that process is necessary and we respect it. And we respect the role of City staff and honor its structure.

Assume Positive Intent. We begin with the belief that other council members come at issues with a positive intent. We can believe this because we are all committed to having **No Hidden Agendas**. We know that there can be good faith disagreements. And that is why we will hold **No Grudges**.

Two Ears and One Mouth. We all have something to bring to the discussion. But we also commit to listening to each other with an open mind.

Don't Just Accept the Status Quo. Things change. We are open to the need for change. Just because we have always done something a certain way, doesn't mean it should continue that way.

Discuss-Decide-Move. We were elected to make decisions. And some of those are hard decisions. We will get the right information, discuss it, make a decision and move on. And when we decide as a Council, we then speak with **One Voice**.

Enjoy This. We ran for office because we believe we have something to bring to our community. We enjoy our roles as civic leaders. And we will **Remember Why We Serve**. We will not forget that **We Are Non-Partisan** officials.

RESOLUTION NO. 27357

RESOLUTION TO AMEND SECTION 1 OF THE CITY COUNCIL POLICY
MANUAL TO MODIFY CITY COUNCIL RULES OF PROCEDURE

WHEREAS:

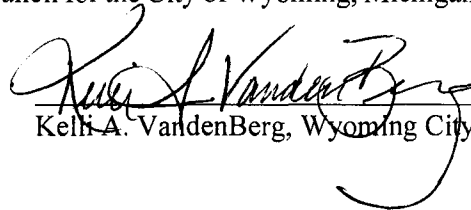
1. Section 6.7 of the City Charter of the City of Wyoming, Michigan requires the City Council to determine its rules and order of business.
2. Modifying the City Council's Rules of Procedure will ensure they comply with current legal requirements and will provide additional clarity and guidance.

NOW, THEREFORE, BE IT RESOLVED:

1. Section 1 of the City Council Policy Manual is amended to read as stated on the attached Exhibit A.
2. All resolutions and parts of resolutions are, to the extent conflict with this Resolution, rescinded.

Moved by Councilmember: Vanderwood
Seconded by Councilmember: Postler
Motion Carried Yes 6
 No 0

I certify that this resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular meeting held on May 16, 2022.


Kelli A. VandenBerg, Wyoming City Clerk

ATTACHMENTS:

Staff Report
Exhibit A

Exhibit A

Section 1 – RULES OF PROCEDURE

1.01 Agenda

A. The city manager shall prepare the agenda for all regular city council meetings and work sessions. The agenda shall also include all matters approved for consideration at a city council work session. The agenda will further include matters requested by two or more council members.

B. The agenda and supporting materials shall normally be available to the city council and posted on the city's website by 5:00 p.m. on the Thursday prior to the meeting. Supplemental materials may be provided after that time if they later become available, are provided in response to an inquiry by a council member, are provided to correct an error, or for other good reason.

C. During the approval of agenda portion of the meeting, the city council may approve additions, deletions, or other alterations to the agenda or materials.

D. The order of business for regular council meetings shall generally be as follows. However, it may be altered when consideration of matters in a different order is more appropriate such as when consideration of an ordinance concerning a subject should occur before consideration of a related resolution.

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Student Recognition
6. Approval of Minutes
7. Approval of Agenda
8. Public Hearings (3-minute limit per person)
9. Public Comment on Agenda Items (3-minute limit per person)
10. Presentations and Proclamations
11. Petitions and Communications
12. Reports from City Officers
13. Budget Amendments
14. Consent Agenda
15. Resolutions
16. Award of Bids, Contracts, Purchases, and Renewal of Bids and Contracts
17. Ordinances
18. Informational Material
19. Acknowledgement of Visitors (3-minute limit per person)
20. Closed Session (as necessary)
21. Adjournment

E. The meeting chair may seek a single motion to approve multiple matters on the agenda. However, if any council member requests that one or more of those matters be considered separately, the meeting chair shall defer to that request.

1.02 Chair

A. The mayor shall preside over regular city council meetings. In the mayor's absence, the mayor pro-tem shall preside.

B. The mayor pro-tem shall preside over work sessions. In the mayor pro-tem's absence, the mayor shall preside.

C. In the absence of the mayor and mayor pro-tem, unless the council has by previous resolution (because it knew of the planned absence of the mayor and mayor pro-tem at an upcoming meeting) already designated a meeting chair, the city clerk shall preside until the council as its first order of business selects a council member to preside at that meeting.

1.03 Meeting Days, Times, and Places

A. Regular city council meetings shall be the first and third Mondays of each month unless another day or time is designated by a city council resolution. There shall be an additional meeting on the first Monday following completion of the canvas of city election except when that Monday falls on a city holiday, in which situation that meeting shall be on the first Tuesday following the city election. Regular meetings shall begin at 7:00 p.m. unless otherwise designated by a city council resolution.

B. City council work sessions shall be on the second Monday of each month and at any time as determined by the city manager. Work sessions may be cancelled by the mayor, resolution of the city council, or the city manager. Work sessions shall be at 5:30 p.m. unless otherwise scheduled by the city manager or a city council resolution.

C. Unless otherwise designated by the city council or city manager, council meetings shall be held in city council chambers at the city hall.

D. The city council may hold virtual meetings when allowed by and in accordance with applicable law, including any local emergency declaration or emergency order.

1. The meeting shall be held in a manner that allows all council members to be heard by one another and by the public and that allows all comments made by the public at appropriate times during the meeting to be heard by all council members attending the meeting and by other members of the public.

2. At the beginning of the meeting, the chair shall:

- a. State the reason the meeting is being held remotely or partially remotely.
- b. Identify the council members, if any, who are present in person.
- c. Ask each council member who is attending remotely to (i) identify themselves, and (ii) state the county, city, township or village in which that member is located while attending remotely.
- d. Determine that notice of the meeting was provided as required by law.

3. During the meeting:

- a. If there are scheduled public hearings, the chair shall:
 - i. Ensure all council members who are present (either in-person or remotely) have been provided and have had the opportunity to review copies of all comments received before the meeting whether by mail, e-mail or voice message. If not, those comments will be read or played during the public hearing.
 - ii. Ensure all written materials provided in-person, if public in-person attendance is provided, are read and/or displayed to council members during the meeting.
 - iii. Ensure all members of the public who wish to do so may speak to and be heard by all council members attending the meeting.
- b. At the public comment and acknowledgement of visitors portions of the meeting the chair shall:
 - i. Note that all council members have been provided and have had the opportunity to review copies of all comments received before the meeting whether by mail, e-mail or voice message. If not, those comments will be read or played during the public hearing.
 - ii. Ensure all written materials provided in-person, if public in-person attendance is provided, are read and/or displayed to council members during the meeting.
 - iii. Ensure all members of the public who wish to do so may speak to and be heard by all council members attending the meeting.
 - iv. Explain that public hearings and opportunities to address agenda and non-agenda items are opportunities to address the council. They are not times for dialog or debate. Generally, no response will be provided to any comments, though the person chairing the meeting may ask for response or a comment or refer the matter to city staff for follow-up. Comments are limited to 3 minutes.
- c. Persons who are disruptive at the meeting, either in-person or remotely, will be excluded from the meeting.
- d. If there is a closed session, that closed session will exclude persons from participating except as otherwise allowed for an in-person closed session.

E. To the extent and in the manner provided by law, the council may allow one or more council members to remotely attend and participate in a meeting.

1.04 Committees

A. There shall be no standing committees of the council. Special committees and their members may be appointed by the mayor, subject to the approval of the city council, or by city council itself.

B. When the final report of a special committee has been submitted and approved by the city council, that committee shall be considered as dissolved.

1.05 Quorum and Voting

A. As provided in City Charter §6.5, a majority of council members in office at the time shall be a quorum for the transaction of business at city council meetings. In the absence of a quorum a lesser number may adjourn a meeting to a later time or date, and, in the absence of all council members, the city clerk may adjourn any meeting for not longer than one week.

B. As provided in City Charter §6.7(b), votes on all ordinances and resolutions shall be taken by a roll call vote and entered in the city council's minutes, except that where the vote is unanimous it shall only be necessary to so state.

C. As provided in City Charter §6.7(c), unless on a specific question (i) the council member has a conflict of interest, (ii) the question involves the council member's own conduct, or (iii) the remainder of the city council unanimously excuses the council member from voting, each council member must vote on each question before the city council.

1. A conflict of interest means the following for city council members with respect to a specific matter pending before the city council.

a. The council member or a member of the council member's household owns or has an ownership, leasehold, mortgage, land contract, option, purchase agreement, or other ownership, occupancy, financing or potential ownership interest in property that is the subject of the pending matter.

b. The council member or a member of the council member's household is an officer of, has an 5% or greater ownership interest in, or is employed by an entity that owns or has an ownership, leasehold, mortgage, land contract, option, purchase agreement, or other ownership, occupancy, financing or potential ownership interest in property that is the subject of the pending matter.

c. The council member or a member of the council member's household has been engaged by or works for an individual or entity engaged by an applicant for pending action by the city council for work related to the pending matter.

d. The council member or a member of the council member's household is (i) an officer or director of a corporation, (ii) a member of limited liability entity, (iii) a partner in a partnership, or (iv) an owner of a 5% or greater interest in an entity engaged to provide services related to the sale, development, occupancy or use of property that is the subject of the pending matter.

e. The council member or a member of the council member's household has been involved in a transaction that is contingent or dependent on the pending matter.

f. There is another situation in which the council member has a direct financial interest in the result of pending matter that is different from that of the general public or many others who are similarly situated.

2. Conflict of interest does not include the following circumstances:

a. The council member owns or occupies property in the vicinity of property that is the subject of a pending matter.

b. The council member has some involvement in a similar or competing project.

c. The council member previously once had an interest in the property that is the subject of the pending matter but has no current interest in that property and the project's approval or development will not provide the council member any financial benefit due to that prior interest (e.g., there is a payment due to the council member conditioned on the project's approval or development).

- d. The council member previously once had but does not currently have business interactions with the applicant or others involved in a pending matter.
- e. The council member has relatives who are not members of the council member's household and who have some involvement in a project or property that is the subject of a pending matter but who are not in the council member's household.
- f. The council member previously expressed views on similar issues or matters.

3. Before voting on any matter on which a council member is alleged to have or may be considered to have a conflict of interest, the council member shall disclose the potential conflict of interest to the city council.

4. Any city council member or the city manager may seek an opinion from the city attorney to aid in actions to be considered or taken under this subsection 1.05.

1.06 Decorum and Debate

A. A council member wishing to speak shall address the chair and wait to speak until recognized by the chair. When two or more council members address the chair at about the same time, the chair shall designate by recognition, the first speaker.

B. When a motion has been made, the chair shall immediately seek support. Any council member, including the chair, may make or second a motion.

C. When a motion has been made and seconded, unless it is an undebatable motion, the chair shall allow debate.

D. Undebatable motions include motions (i) to adjourn, (ii) to table a matter¹, (iii) to remove a matter from the table, and (iv) to reconsider a prior motion.

E. Debate shall be addressed to the city council, not to the audience. The chair shall moderate and guide the debate to ensure decorum, to ensure every council member desiring to speak has an opportunity to do so, and to avoid any council member's over-dominance of the time for debate. While they may express passion or emotion, council members should be respectful and cordial in debate, focusing on the merits of the issue, not on persons or personalities. Council members should respectfully listen to and consider the merits of positions stated by other council members.

F. When (i) the chair believes the debate has ended, (ii) the chair determines that further debate is unlikely to change any council member's vote on an issue, or (iii) a council member asks for the question to be called, the chair shall ask if further debate is meritorious and call for a vote. The chair may call for a vote even one or more council members (but not a majority of those present) objects.

G. If deemed helpful, the chair or any council member may seek or make a motion to divide a question so that distinct questions within an issue can be separately voted on. Before considering a divided question, the chair shall consult with city staff to determine whether dividing a question raises financial, legal, or other concerns.

H. If acceptable to the chair, a motion may be withdrawn or modified with the consent of the maker of the motion and the council member seconding it. Otherwise, a motion can be modified by adoption of motion amending it. A motion to amend any motion must be voted on before voting on the motion it is amending.

I. The council recognizes discussion can be mired in multiple motions to amend. Therefore, the chair may, if no council member objects, state a motion that, based on the chair's understanding of the discussion seems to capture the intent of a majority of the council, provided the city clerk and/or city attorney can clearly state the motion to the satisfaction of the city council so it is clear to all council members what action will be taken by the vote.

¹ That is a motion to lay the matter on the table until a subsequent motion (at the same or another meeting) is made to remove it from the table. It is distinguished from a motion to postpone that states the time, meeting, or circumstance for it to again be considered.

J. To ensure compliance with the Open Meetings Act, 1976 PA 267, MCL 15.261 *et seq.*, and other applicable laws, during a city council meeting, council members must not communicate by text message, email, or other means with others.

K. The council may allow remote audio or video meeting participation by persons other than council members provided all council members are privy to all communications to and from such persons.

1.07 Reconsiderations

Any council member who voted with the prevailing side on any motion may move for its reconsideration at the same or the next succeeding city council meeting, but no question shall be reconsidered without the consent of four city council members.

1.08 Suspension of the Rules

A motion to suspend the rules may be made at any time when no question is pending, or, if it is for a purpose connected with the question, while a question is pending. Suspension of the rules may be accomplished by a majority vote of city council members present.

1.09 Recording of Meetings

A. The city clerk may electronically record city council meetings and work sessions for use by the city clerk's office for the preparation of minutes. Recordings may be disposed of or destroyed at the discretion of the city clerk. No recordings of closed sessions shall occur.

B. Others may record meetings in accordance with the Open Meetings Act, 1976 PA 267, MCL 15.261 *et seq.* All recording must occur in a manner so it is not disruptive or distracting. No one will be allowed on the dais, behind any council member or city officer sitting on the dais, between those on the dais and the audience, or between those on the dais and any speaker. There must not be any flashing lights, sounds or other disruptions from recording equipment. Equipment operators must remain in a single location and not move around. A news organization, reporter, or other person may have a single equipment operator with a single piece of equipment. Multiple cameras and mics will not be allowed for a news organization, reporter, or other person.

1.10 Public Participation

A. Public comment periods at city council meetings are some of the opportunities provided for persons to address the city council on matters of city concern. There are other means to address city council members. Email addresses and telephone numbers are provided on the city's website for all council members (<https://www.wyomingmi.gov/About-Wyoming/City-Government/Mayor-City-Council>). Persons may also address correspondence to the city council at: City Council Members, c/o City Clerk, 1155 28th St SW, Wyoming, MI 49509, or at councilmeetingcomments@wyomingmi.gov, or at <https://www.wyomingmi.gov/Contact>. A copy of all written materials received by 4:00 p.m. on the day of a council meeting or work session will be provided to each council member before the meeting begins.

B. At some meetings, the city council may provide for public comments via a Zoom, Microsoft Teams, Skype, or other video meeting link, or on a call-in number. If the city council provides such an opportunity, notice will be provided in the meeting agenda available at: <https://www.wyomingmi.gov/About-Wyoming/City-Government/Meetings/Public-Meetings>.

C. If there is a public hearing on a matter, spoken comments on that matter may be made during that public hearing. Written comments on that matter may be submitted any time before the meeting or during the public hearing. Comments must be limited to the topic of the public hearing.

D. During a meeting:

1. Persons wishing to speak on an item on the agenda and for which there is not a public hearing, may address the city council during the public comment period near the beginning of the meeting. Persons addressing the city council during this period will be asked to identify the agenda item they are addressing.

2. Persons wishing to speak on an item that is not on the agenda may address the city council during the "acknowledgement of visitors" near the end of the meeting. This is not an open public

forum. It is an opportunity to address the city council on items within city purview. It is not a time to address items outside the city purview.

E. Requirements for spoken comments:

1. All comments must be addressed to the city council. Speaker must refrain from addressing an audience or recording device.
2. Speakers will be limited to a single 3-minute presentation. Additional information may be presented in writing. When a single spokesperson is speaking for a group of persons, the chair may, in the discretion of the chair, allow that individual additional speaking time in lieu of having multiple persons speak.
3. Signs, banners, and other visual displays are not allowed in the council chambers or any other council meeting location, except by prior arrangement. Visual displays that are only statements generally will not be allowed. Visual displays that are depictions of data, photos or videos of scenes or events, or otherwise aids in understanding may be used by prior arrangement. If allowed by prior arrangement, they must be placed on the table for view of the overhead camera or in a form to otherwise connect to the visual display system in the council chambers so they can be displayed on the screens to all in the council chambers and can be televised with the meeting.
4. Persons addressing the city council should not expect any dialog or debate. Public hearings and other public participation periods are times for providing information and views to the city council.
5. However, the meeting chair may direct city staff or others to respond to specific issues, to collect additional information for follow-up, to clarify information, or direct other action as the chair, in the chair's discretion, deems appropriate.
6. All spoken comments must be made at the podium using the microphone provided there.
7. Comments must be made by individuals speaking one at a time (except when the speaker requires assistance). Speakers may freely express passion and emotion. However, comments must be respectful of the city council and others. Personal attacks, cursing or coarse language, inappropriately excessive volume, threats, and defamatory comments will be out of order.
8. If speakers agree with statements made by earlier speakers, they are encouraged to express their agreement without repeating comments already made. The chair may respectfully interrupt or curtail unduly repetitive comments.

F. Applause, cheering, booing, catcalls, whistling, and other disruptive noise will be out of order and those engaging in or encouraging such conduct will be escorted from the meeting.

G. Talking on a cell phone, or rings or other audible alerts from a cell phone or other electronic device, are disruptive and will be deemed out of order. Those possessing or using such devices so as to be audible to others at a meeting will be escorted away from the place of the meeting.

H. The chair, in the chair's discretion, or at the request of the city council, may terminate or limit public participation portions of meetings in order to attend to other items on the agenda or to adjourn at a reasonable time. Such discretion should be exercised with care to ensure members of the public have reasonable opportunities to address the city council.

1.11 Assistance

The following shall be provided on City Council meeting notices and at the bottom of City Council agendas.

The City of Wyoming, including the City Council, is committed to ensuring all persons have access to all its programs, services, and activities, including any public meetings. The City Council will coordinate with city staff to ensure the City Council fulfills that commitment for its programs, services, and activities, including its public meetings. Accommodations to enable virtual meeting attendance and participation can usually be made if a request is received at least 5 hours before the meeting time. Other accommodations may require more time.

Special Accommodations - Persons with impairments or disabilities needing accommodations to participate in the meeting or persons who need language interpretation services may contact the city clerk at either Clerk_info@wyomingmi.gov or 616.530.7296 at least 36 hours before the meeting to make arrangements for appropriate accommodation.

Acomodaciones Especiales - Personas que deseen asistir a esta reunión y necesitan acomodación para participar, como servicios de interpretación, deben comunicarse con la Oficina del Administrador de la Ciudad al 616.530.7296 o Clerk_info@wyomingmi.gov al menos 36 horas antes de la reunión para hacer arreglos para el alojamiento apropiado.

1.12 Robert's Rules of Order

If a procedural matter is not addressed by these rules, the most current edition of Robert's Rules of Order shall apply to city council meetings.

STAFF REPORT

Date: February 1, 2023

Subject: Board and Commission Appointments

From: Kelli A. Vandenberg, City Clerk

Meeting Date: February 13, 2023 (Work Session) and February 20, 2023 (Regular Meeting)

BACKGROUND:

City Council Policy requires all board and commission appointments and reappointments to be reviewed at a work session prior to the City Council acting on those appointments and reappointments.

RECOMMENDATION:

It is recommended the City Council appoint and reappoint the members presented for positions on boards and commissions and recognize those members whose service has concluded.

COMMUNITY, SAFETY, STEWARDSHIP:

Community – Community is served when (i) community members serve on city boards and commissions, (ii) when board and commission members have needed qualifications and desired abilities and characteristics, and (iii) when boards and commissions broadly reflect the community.

Safety – These actions will have no impact on safety.

Stewardship – These actions will have no impact on stewardship.

DISCUSSION:

The following board and commission members have been recommended for appointment:

Board/Commission	Appt/Reappt	Member	Initial Appt.	Appt'd by:
Community Development	Appt	Ryan Quanstrom	NA	Council
	Appt	Jonathan Cauchi	NA	
	Appt	Marvin VanOosten	NA	
Downtown Development Authority	Appt	Ryan Lomonaco	NA	Mayor
Economic Development Corporation/ Brownfield Redevelopment Authority	Appt	Doyle Hayes	NA	Mayor
	Appt	Kyle Brethauer	NA	
Greater Wyoming Community Resource Alliance	Reappt	Jeff Koeze	01/05/2009	Council
	Appt	Christine Mwangi	NA	
Historical Commission	Appt	Brian Van Eerden	NA	Mayor
Housing Board of Appeals	Appt	Derek Anderson	NA	Council
Officers Compensation Commission	Appt	Steve Balk	NA	Mayor
	Appt	Robert Kilgo	NA	
Parks and Recreation Commission	Appt	Adam Cowan	NA	Council

Planning Commission	Appt	Alex Smart	NA	Mayor
	Appt	Roger Lamer	NA	
Zoning Board of Appeals	Appt	Rusty Richter	NA	Council
	Appt	Kimberly Tobian	NA	
	Appt	Geoff Yonkers	NA	

Mayor Vanderwood is recommending appointments to the Downtown Development Authority, Economic Development Corporation/Brownfield Redevelopment Authority, Historical Commission, Officers Compensation Commission and Planning Commission. The remaining appointments are the result of a review of available applications by the Mayor, Clerk, and staff associated with each board with consideration given to the skills of the applicant and requirements of the board. All applications are attached for your review.

The following commission members will not be reappointed and/or have resigned from their respective appointments. Resolutions of appreciation will be prepared for the February 20 City Council meeting to acknowledge their service:

Board/Commission	Member	Appointed on:
Economic Development Corporation/ Brownfield Redevelopment Authority	Brian Hager	01/17/2011
Historical Commission	Jackie Moore	06/01/2015
	Steve Chwalek	01/18/2021

I look forward to discussing these with you at the City Council Work Session on Monday, February 13 and addressing any questions or concerns that you might have.

ATTACHMENT: Applications

City of **Wyoming** Michigan

BOARD/COMMISSION APPLICATION

Board(s) or Commission(s) applying for:

Community Development Committee

Name: Ryan Mark Quanstrom Home phone: [REDACTED] Cell phone: _____

Home Address: 875 26th St. SW Wyoming MI 49509

Email Address: [REDACTED]

Business/Occupation: Clyde Park Church of the Nazarene Position: Pastor

Business Address: 2545 Clyde Park Ave.

Business Phone: [REDACTED]

Name of Immediate Supervisor: Ryan Mark Quanstrom

Work Experience: _____

Pastor, Associate Pastor, Social Media Director,

SEP 20 2022

Volunteer Experience and Involvement:

OneWyoming, Hand2Hand, WorldVision (translator), Bethany Christian (Refugee resettlement), Hope Center (Homeless shelter), Christian Help Center of Person County

Educational Background:

M. Div- Duke Divinity School
B. A. Philosophy and Political Science at Olivet Nazarene University

Reason(s) for wanting to serve on this board or commission:

How we utilized HUD funds can either contribute or detract from human flourishing. Each dollar is important and I think I can assist in seeing needs and helping how to determine which projects will have maximal impact.

Are you able to take time off from your business/occupation to attend a meeting or meetings of a City Board or Commission if it is scheduled during your regular working hours (Y/N)? Yes

Are you a registered voter in the City of Wyoming (Y/N)? _____

I have resided continuously in the City of Wyoming since: 10/01/2015

What school district do you reside in? Wyoming Public Schools

I agree my application will be reviewed against City records for dues owed and I may be ineligible? YES

Signature: Ryan Quanstrom Date: 09/20/2022

This application will be active for no more than two (2) years. Any applicant wishing to be considered for appointment beyond this time must complete a new application.

City of **Wyoming** Michigan

BOARD/COMMISSION APPLICATION

Board(s) or Commission(s) applying for:

Community Development Committee

Name: Jonathan Kyle Cauchi Home phone: [REDACTED] Cell phone: _____

Home Address: 2181 Berwyn Ct SW Wyoming Michigan 49519

Email Address: [REDACTED]

Business/Occupation: Disability Advocates of Kent County Position: Community Education Specialist

Business Address: 160 68th St SW Grand Rapids MI 49548

Business Phone: [REDACTED]

Name of Immediate Supervisor: Kim Davey

Work Experience:

Been at Disability Advocates for nearly 7 years where is have worked toward making the community more welcoming to individuals with Disabilities. I have worked both in the school system and with local businesses/organizations to provide education and training related to diversity, equity, inclusion, and accessibility

Volunteer Experience and Involvement:

I have been a volunteer board member and President for the Michigan Blind Athletic Association for 7 years and now serve as the camp director.

Educational Background:

Graduated Western Michigan University with a degree in Health services and Disability Studies

Reason(s) for wanting to serve on this board or commission:

I want to utilize my perspective, background, and passion to support my community and ensure it is as welcoming as possible to all.

Are you able to take time off from your business/occupation to attend a meeting or meetings of a City Board or Commission if it is scheduled during your regular working hours (Y/N)? Yes

Are you a registered voter in the City of Wyoming (Y/N)? Yes

I have resided continuously in the City of Wyoming since: 07/01/2021

What school district do you reside in? Wyoming Public Schools

I agree my application will be reviewed against City records for dues owed and I may be ineligible? YES

Signature: Jonathan Cauchi Date: 02/07/2023 FEB - 7 2023

This application will be active for no more than two (2) years. Any applicant wishing to be considered for appointment beyond this time must complete a new application.

City of **Wyoming** Michigan

BOARD/COMMISSION APPLICATION

Board(s) or Commission(s) applying for:

Community Development Committee; Housing Board of Appeals; Zoning Board of Appeals

Name: Marvin Henry Van Oosten III

Home phone: [REDACTED]

Cell phone: [REDACTED]

Home Address: 1260 Rathbone St. SW Wyoming MI 49509

Email Address: [REDACTED]

Business/Occupation: Across the Board, LLC

Position: CO Owner/ Production Manager

Business Address: 921 V.O.'s Pl

Business Phone: [REDACTED]

Name of Immediate Supervisor: N/A

Work Experience:

I have been in the Construction industry for 25 years. Starting out as an apprentice plumber with The Plumbing Connection, continuing on with my education and am now co Owner in a Family run business that is one of the largest lead abatement companies on the west side of Michigan for the State

Volunteer Experience and Involvement:

I have been volunteering at Pinery Park Little League for the past 13 yrs. I have been on the Board of Directors for the past 5 years and have been the President for the past 4 years.

I am also the head chairperson for the Pinery Charity Bingo night every Wednesday

Educational Background:

I graduated from Wyoming Park High School in 1995

I am a Master Plumber with a Plumbing Contractors license.

I have a Builders license

I am Lead Abatement Certified with the State of Michigan

JAN 26 2023

Reason(s) for wanting to serve on this board or commission:

I would like to take a more active role in the community, as my time at Pinery Park Little League is coming to an end

Are you able to take time off from your business/occupation to attend a meeting or meetings of a City Board or Commission if it is scheduled during your regular working hours (Y/N)? Yes

Are you a registered voter in the City of Wyoming (Y/N)? Yes

I have resided continuously in the City of Wyoming since: 9/1/2010

What school district do you reside in? Godfrey-Lee Public Schools

I agree my application will be reviewed against City records for dues owed and I may be ineligible? YES

Signature: Marvin Henry VanOosten III

Date: 1/26/2023

This application will be active for no more than two (2) years. Any applicant wishing to be considered for appointment beyond this time must complete a new application.

City of **Wyoming** Michigan

BOARD/COMMISSION APPLICATION

Board(s) or Commission(s) applying for:

Downtown Development Authority

Name: Ryan Andrew Lomonaco Home phone: _____ Cell phone: [REDACTED]

Home Address: 52 Wadsworth St SW Wyoming MI 49548

Email Address: [REDACTED]

Business/Occupation: Park Center Lanes Position: General Manager

Business Address: 2222 28th St SW

Business Phone: [REDACTED]

Name of Immediate Supervisor: Bob Lomonaco

Work Experience:

At Park Center Lanes, a family-run business, I'm responsible for handling the finances - payroll, accounts payable and receivable, and short-term and medium-term strategic planning.

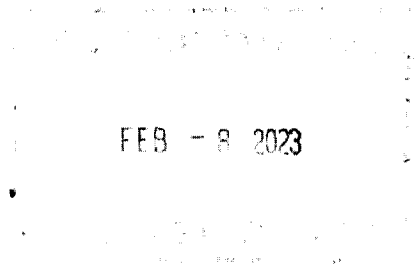
Volunteer Experience and Involvement:

Greater Grand Rapids USBC (bowling organization): Board Member, 2018-Present.

City of Wyoming, Election Chairperson: 2008-2010, 2015-Present

Educational Background:

Aquinas College - B.S., Computer Information Systems, with Minors in Political Science and Business.



Reason(s) for wanting to serve on this board or commission:

I've always been interested in serving the city - through most of my life I've been a resident of Wyoming, and have worked in Wyoming. In particular, the Downtown Development Authority appeals to me; although our business is just outside of the DDA zone, we benefit from the improvements that have occurred with the 28 West project and other improvements that have been made over the last few years. I'm eager to work with the city and the board to see how we can continue to improve and transform this area even further.

Are you able to take time off from your business/occupation to attend a meeting or meetings of a City Board or Commission if it is scheduled during your regular working hours (Y/N)? Yes

Are you a registered voter in the City of Wyoming (Y/N)? Yes

I have resided continuously in the City of Wyoming since: 06/01/2021

What school district do you reside in? Godwin Public Schools

I agree my application will be reviewed against City records for dues owed and I may be ineligible? YES

Signature: Ryan Andrew Lomonaco Date: 02/08/2023

This application will be active for no more than two (2) years. Any applicant wishing to be considered for appointment beyond this time must complete a new application.

City of **Wyoming** Michigan

BOARD/COMMISSION APPLICATION

Board(s) or Commission(s) applying for:

Economic Development Corporation & Brownfield Redevelopment Authority

Name: Doyle Anthony Hayes **Home phone:** _____ **Cell phone:** [REDACTED]

Home Address: 560 Enclave Ct SE Grand Rapids MI 49546

Email Address: [REDACTED]

Business/Occupation: dhayesGroup **Position:** Consultant

Business Address: 49546

Business Phone: [REDACTED]

Name of Immediate Supervisor: Doyle Hayes

Work Experience:

See attached

Volunteer Experience and Involvement:

See attached

Educational Background:

AA, BS, BBA MBA

JAN 17 2023

Reason(s) for wanting to serve on this board or commission:

Community Involvement

Are you able to take time off from your business/occupation to attend a meeting or meetings of a City Board or Commission if it is scheduled during your regular working hours (Y/N)? Yes

Are you a registered voter in the City of Wyoming (Y/N)? No

I have resided continuously in the City of Wyoming since: _____

What school district do you reside in? Other

I agree my application will be reviewed against City records for dues owed and I may be ineligible? YES

Signature: Doyle Hayes **Date:** 12/31/2023

This application will be active for no more than two (2) years. Any applicant wishing to be considered for appointment beyond this time must complete a new application.

City of **Wyoming** Michigan

BOARD/COMMISSION APPLICATION

Board(s) or Commission(s) applying for:

Downtown Development Authority; Planning Commission; Zoning Board of Appeals

Name: Kyle Shane Brethauer Home phone: [REDACTED] Cell phone: [REDACTED]

Home Address: 4136 Milan Ave SW, Wyoming MI 49509

Email Address: [REDACTED]

Business/Occupation: Eliassen/Project Manager Position: _____

Business Address: 4136 Milan Ave SW

Business Phone: _____

Name of Immediate Supervisor: Kyle Shane Brethauer

Work Experience:

Project Manager with years of experience in financial sector.

Volunteer Experience and Involvement:

Human Trafficking, Masonic, Shriner, Head Start Rogers Lane PPC Treasurer

Educational Background:

GRCC Alumni

Reason(s) for wanting to serve on this board or commission:

Looking for positive ways to interact in the community.

Are you able to take time off from your business/occupation to attend a meeting or meetings of a City Board or Commission if it is scheduled during your regular working hours (Y/N)? Yes

Are you a registered voter in the City of Wyoming (Y/N)? Yes

I have resided continuously in the City of Wyoming since: 08/01/2020

What school district do you reside in? Wyoming Public Schools

I agree my application will be reviewed against City records for dues owed and I may be ineligible? YES

Signature: Kyle Brethauer Date: 12/20/2022 DEC - 5 2022

This application will be active for no more than two (2) years. Any applicant wishing to be considered for appointment beyond this time must complete a new application.

City of **Wyoming** Michigan

BOARD/COMMISSION APPLICATION

Board(s) or Commission(s) applying for:

Historical Commission

Name: Brian Scott Van Eerden **Home phone:** none **Cell phone:** [REDACTED]

Home Address: 2680 Danton Dr. sw Wyoming MI 49519

Email Address: [REDACTED]

Business/Occupation: PVI Industrial Washing **Position:** Lab Technician

Business Address: 2886 Clydon Ave, sw

Business Phone: [REDACTED]

Name of Immediate Supervisor: Brad BoermanBulst

Work Experience:

33 years, PVI

Volunteer Experience and Involvement:

Buist Ministries food pantry. Byron Center

Educational Background:

high school graduate

OCT - 3 2022

Reason(s) for wanting to serve on this board or commission:

I have a great interest in local history. I would like research it, and help preserve it,

Are you able to take time off from your business/occupation to attend a meeting or meetings of a City Board or Commission if it is scheduled during your regular working hours (Y/N)? Yes

Are you a registered voter in the City of Wyoming (Y/N)? Yes

I have resided continuously in the City of Wyoming since: 09/15/1991

What school district do you reside in? Grandville Public Schools

I agree my application will be reviewed against City records for dues owed and I may be ineligible? YES

Signature: Brian Scott Van Eerden **Date:** 10/02/2022

This application will be active for no more than two (2) years. Any applicant wishing to be considered for appointment beyond this time must complete a new application.

City of **Wyoming** Michigan

BOARD/COMMISSION APPLICATION

Board(s) or Commission(s) applying for:

Community Development Committee

Name: Derek Allen Anderson Home phone: _____ Cell phone: [REDACTED]

Home Address: 1917 Blandford Ave SW Wyoming MI 49519

Email Address: [REDACTED]

Business/Occupation: Amber Valley Construction Position: Owner

Business Address: 4595 Broadmoor Ave SE, Grand Rapids, MI, 49512 DEC - 5 2022

Business Phone: [REDACTED]

Name of Immediate Supervisor: NA

Work Experience:

I have owned and operated Amber Valley Construction, a remodeling and design firm that services the greater Grand Rapids area.

Volunteer Experience and Involvement:

I am actively involved in my local church as well as another non profit that operates in the city of Grand Rapids

Educational Background:

I have a BS in Residential Construction Management

Reason(s) for wanting to serve on this board or commission:

Having been a resident of the city of Wyoming for over 10 years, and it is high time that I get actively involved in my community. Because of my background in construction, I believe that my background in Construction and residential property will be an asset to the this committee.

Are you able to take time off from your business/occupation to attend a meeting or meetings of a City Board or Commission if it is scheduled during your regular working hours (Y/N)? Yes

Are you a registered voter in the City of Wyoming (Y/N)? Yes

I have resided continuously in the City of Wyoming since: 05/01/2012

What school district do you reside in? Godfrey-Lee Public Schools

I agree my application will be reviewed against City records for dues owed and I may be ineligible? YES

Signature: Derek Anderson Date: 12/05/2021

This application will be active for no more than two (2) years. Any applicant wishing to be considered for appointment beyond this time must complete a new application.

City of **Wyoming** Michigan

BOARD/COMMISSION APPLICATION

Board(s) or Commission(s) applying for:

Planning Commission; Zoning Board of Appeals

Name: Steven Louis Balk Home phone: [REDACTED] Cell phone: [REDACTED]

Home Address: 2193 Palm Dale Dr SW Wyoming MI 49519

Email Address: [REDACTED]

Business/Occupation: Retired Position: Chief Financial Officer

Business Address: 2193 Palm Dale Dr SW, Wyoming, MI 49519

Business Phone: _____

Name of Immediate Supervisor: _____

Work Experience:

- Retired Since 2020
- Self Employed 2018-2020, Financial Consultant
- Northgate Resorts 2016-2018, CFO and CIO
- Bissell, Inc.-Imperial Clinical Research Services, Inc. 1999-2016 VP and CFO, Treasurer, Officer

Volunteer Experience and Involvement:

Currently volunteering at 2 ministries. City Serve here in Wyoming and Excelling Leaders at Radiant Life Retreat in Paw Paw. City Serve is a ministry through Grand Rapids First church. We sort, test, group and stage donated returns from Costco, Amazon and other stores. The materials are then placed fulfilling needs and blessing people throughout the area. Radiant Life is a ministry for missionaries coming off the field who may have suffered trauma and need time for recovery from difficult assignments. Led by Kevin and Sue Prins, Radiant Life's facilities including 7 cabins and 2 houses on

Educational Background:

I have an Associates degree in Accounting from Davenport, a Bachelors Degree in Accounting and Finance from GVSU and a Masters in Business Finance and Management from GVSU.

Reason(s) for wanting to serve on this board or commission:

I'm very interested in helping the process of making good quality decisions that affect the lives of those of us who call the City Wyoming home. I grew up here attending Kelloggsville for all of my school years up until I served in the Army in 1971-74. I believe that my background would be useful in helping to arrive at the best decisions possible.

Are you able to take time off from your business/occupation to attend a meeting or meetings of a City Board or Commission if it is scheduled during your regular working hours (Y/N)? Yes AUG 22 2022

Are you a registered voter in the City of Wyoming (Y/N)? Yes

I have resided continuously in the City of Wyoming since: 04/01/2001

What school district do you reside in? Grandville Public Schools

I agree my application will be reviewed against City records for dues owed and I may be ineligible? YES

Signature: Steven L Balk Date: 08/22/2022

This application will be active for no more than two (2) years. Any applicant wishing to be considered for appointment beyond this time must complete a new application.

City of **Wyoming** Michigan

BOARD/COMMISSION APPLICATION

Board(s) or Commission(s) applying for:

Downtown Development Authority; Planning Commission; Zoning Board of Appeals

Name: Robert Patrick Kilgo Home phone: [REDACTED] Cell phone: _____

Home Address: 948 Blackburn St. SW Wyoming Michigan 49509

Email Address: [REDACTED]

Business/Occupation: Grace Christian University Position: Assistant to the President

Business Address: 1011 Aldon St SW

Business Phone: [REDACTED]

Name of Immediate Supervisor: President Ken Kemper

Work Experience:

Assistant to the President - Grace Christian University

Campaign Manager - Tommy Brann for State Senate

Volunteer Experience and Involvement:

Commissioner - Wyoming Parks and Recreation Commission

Eagle Scout - Scouts BSA

JAN 24 2023

Educational Background:

Bachelors of Science in Criminal Justice - Grace Christian University

Associate of Arts - Grace Christian University

Reason(s) for wanting to serve on this board or commission:

I would like to serve on these boards for a very simple reason: I love this community and I want to be involved in making it a better place. I have done my best to be immersed in the city up to this point, but there is only so much I can do on my own without someone placing their faith in me. I want to see more young people active in local governance, and the best way I can help facilitate that is by showing them that it's possible to be involved in the first place. Then, encouraging them to also take part becomes an easier thing to accomplish.

Are you able to take time off from your business/occupation to attend a meeting or meetings of a City Board or Commission if it is scheduled during your regular working hours (Y/N)? Yes

Are you a registered voter in the City of Wyoming (Y/N)? Yes

I have resided continuously in the City of Wyoming since: 08/01/2016

What school district do you reside in? Wyoming Public Schools

I agree my application will be reviewed against City records for dues owed and I may be ineligible? YES

Signature: Robert Patrick Kilgo Date: 01/24/2023

This application will be active for no more than two (2) years. Any applicant wishing to be considered for appointment beyond this time must complete a new application.

City of **Wyoming** Michigan

BOARD/COMMISSION APPLICATION

Board(s) or Commission(s) applying for:

Board of Review; Building Authority; Community Development Committee; Community Enrichment Commission; Construction Board of Appeals; Downtown

Name: Adad Joseph Cowan Home phone: _____ Cell phone: [REDACTED]

Home Address: 2244 Collingwood Ave SW Wyoming MI 49519

Email Address: [REDACTED]

Business/Occupation: Amber Valley Construction Position: Project Manager

Business Address: 4595 Broadmoor STE 230, Grand Rapids, MI, 49519

Business Phone: [REDACTED]

Name of Immediate Supervisor: Derek Anderson

Work Experience:

Eight Years In Education
Three Years In Construction

Volunteer Experience and Involvement:

DEC - 5 2022

Educational Background:

High School, BA and MA

Reason(s) for wanting to serve on this board or commission:

I want be more involved in the community and see Wyoming City as a place that is family friendly and welcoming to all.

Are you able to take time off from your business/occupation to attend a meeting or meetings of a City Board or Commission if it is scheduled during your regular working hours (Y/N)? Yes

Are you a registered voter in the City of Wyoming (Y/N)? Yes

I have resided continuously in the City of Wyoming since: 05/01/2020

What school district do you reside in? Wyoming Public Schools

I agree my application will be reviewed against City records for dues owed and I may be ineligible? _____

Signature: Adam Cowan Date: 12/05/2022

This application will be active for no more than two (2) years. Any applicant wishing to be considered for appointment beyond this time must complete a new application.

City of **Wyoming** Michigan

BOARD/COMMISSION APPLICATION

Board(s) or Commission(s) applying for:

Planning Commission

Name: David (Alex) Alejandro Smart Home phone: _____ Cell phone: [REDACTED]

Home Address: 5584 Albright Ave. SW Grandville MI 49418

Email Address: [REDACTED]

Business/Occupation: Grand Rapids Public Schools Position: Executive Director of Facilities and Operations

Business Address: 900 Union Ave. NE

Business Phone: [REDACTED]

Name of Immediate Supervisor: Larry Johnson

Work Experience:

32 years experience in architecture, construction and facilities management

Volunteer Experience and Involvement:

Past Wyoming Planning Commission
Past Wyoming Cultural Commission
Wyoming Form-Base Zoning (downtown) steering committee member

DEC - 7 2022

Educational Background:

Bachelor of Architecture

Reason(s) for wanting to serve on this board or commission:

I believe that we all should serve the community we live in, and having previously served as a Planning Commissioner I believe that my background and experience can be a benefit to our community

Are you able to take time off from your business/occupation to attend a meeting or meetings of a City Board or Commission if it is scheduled during your regular working hours (Y/N)? Yes

Are you a registered voter in the City of Wyoming (Y/N)? Yes

I have resided continuously in the City of Wyoming since: 3/1/2022

What school district do you reside in? Grandville Public Schools

I agree my application will be reviewed against City records for dues owed and I may be ineligible? YES

Signature: David A. Smart Date: 12/07/2022

This application will be active for no more than two (2) years. Any applicant wishing to be considered for appointment beyond this time must complete a new application.

RESUME/APPLICATION

Name: ROGER LEE LAMER Telephone: [REDACTED]

Home Address: 5063 HAVANA AVE SW

E-mail Address: [REDACTED]

Applicant for: PLANNING Board of Commission

Name of your Business/Firm/Occupation: RETIRED

Address of Business/Firm/Occupation: _____

Business Telephone Number: _____

Position: _____

Name of Immediate Supervisor: _____

Work Experience: 10 YEARS CITY OF G.P. ENGINEERING DEPART

22 YEARS STEELCASE FACILITIES ENGINEER

8 YEARS WLP SITE DESIGN

Educational Background: 3 YEARS @ CALVIN COLLEGE - BS IN FIRE ENGINEERING

2 YEAR @ UOFM BSCE

Volunteer Experience and Involvement: FAMILY NETWORK OF WYOMING ON BOARD AL
DIRECTOR OF MINISTRY, MSPE SCHOLARSHIP PROGRAM, CHURCH, SINGING PRIMS

Why would you like to serve on this Board? I HAVE BEEN INVOLVED IN PLANNING
ALL MY WORKING YEAR

Would you be able to take time off from your business, work or occupation to attend a meeting or meetings of a City Board or Commission if it is scheduled during your regular working hours?
 Yes No

Are you a registered elector (voter) in the City of Wyoming?
 Yes No

I have resided continuously in the City of Wyoming since: 1968 (Month/Date/Year)

Date: 12-6-2022 Signed: [Signature] DEC - 7 2022

Please return to: Wyoming City Clerk's Office
1155 - 28th Street, S.W.
P.O. Box 905
Wyoming, MI 49509-0905

City of **Wyoming** Michigan

BOARD/COMMISSION APPLICATION

Board(s) or Commission(s) applying for:

Zoning Board of Appeals

Name: Russel J Richter **Home phone:** [REDACTED] **Cell phone:** 6 [REDACTED]

Home Address: 5665 Ivanrest Ave SW Wyoming MI 49418-9146

Email Address: [REDACTED]

Business/Occupation: Richter Company **Position:** Owner

Business Address: 49418-9146

Business Phone: [REDACTED]

Name of Immediate Supervisor: Self

Work Experience:

Real Estate 35 years

Volunteer Experience and Involvement:

Various including church, community groups, local political groups, Association of Realtors, etc.

Educational Background:

Associates degree from Spring Arbor College

Reason(s) for wanting to serve on this board or commission:

I have the time and energy and a good background in zoning issues.

Are you able to take time off from your business/occupation to attend a meeting or meetings of a City Board or Commission if it is scheduled during your regular working hours (Y/N)? Yes

Are you a registered voter in the City of Wyoming (Y/N)? Yes

I have resided continuously in the City of Wyoming since: 03/15/2008

What school district do you reside in? Grandville Public Schools

I agree my application will be reviewed against City records for dues owed and I may be ineligible? YES

Signature: Russel Richter **Date:** 12/16/2022

This application will be active for no more than two (2) years. Any applicant wishing to be considered for appointment beyond this time must complete a new application.

City of **Wyoming** Michigan

BOARD/COMMISSION APPLICATION

Board(s) or Commission(s) applying for:

Planning Commission; Zoning Board of Appeals

Name: Kimberly Toblan Home phone: [REDACTED] Cell phone: _____

Home Address: 1992 Frontier Ct Sw Wyoming MI 49519

Email Address: [REDACTED]

Business/Occupation: ImagineBC Position: Sales

Business Address: 1201 Seven Locks Road, Rockville, MD 20854

Business Phone: [REDACTED]

Name of Immediate Supervisor: Bob Pike

Work Experience:

Feather & Birch; Owner; Sept 2022-Present
OneTouch HCM; Sales; July 2014 - Present
Carepoint Benefits; Accounting Manager; Dec 2011-July2014 (company was purchased by OneTouch HCM)

Volunteer Experience and Involvement:

Van Andel Institute Purple Community
Chateau Estates Events

Educational Background:

Some College

NOV 28 2022

Reason(s) for wanting to serve on this board or commission:

I love where I live and I want to help make it better than when I moved here. I'd like to do my part to do what's best for our City

Are you able to take time off from your business/occupation to attend a meeting or meetings of a City Board or Commission if it is scheduled during your regular working hours (Y/N)? Yes

Are you a registered voter in the City of Wyoming (Y/N)? _____

I have resided continuously in the City of Wyoming since: 09/08/2014

What school district do you reside in? Other

I agree my application will be reviewed against City records for dues owed and I may be ineligible? YES

Signature: Kimberly Toblan Date: 11/28/2022

This application will be active for no more than two (2) years. Any applicant wishing to be considered for appointment beyond this time must complete a new application.

City of **Wyoming** Michigan

BOARD/COMMISSION APPLICATION

Board(s) or Commission(s) applying for:

Housing Board of Appeals; Zoning Board of Appeals

Name: Geoffrey Carl Yonkers Home phone: _____ Cell phone: [REDACTED]

Home Address: 5970 Tumbleweed Dr SW Wyoming MI 49418

Email Address: [REDACTED]

Business/Occupation: IBEW Local 275 Position: Membership Development

Business Address: 140 N 64th avenue

Business Phone: [REDACTED]

Name of Immediate Supervisor: Jonas Talbott

Work Experience:

For the past 18 years I have worked in the construction industry as a registered electrician. I have worked in many roles in that field giving me experience to read blueprints as well as work with other trades and learn building codes.

Volunteer Experience and Involvement:

I volunteer time with a group called West Michigan Electrical Workers Minority Caucus. The main purpose of the group is to talk to minorities who may not know of jobs in the construction industry, but also to raise awareness of the need of skilled trades. The group also volunteers time doing electrical work free of charge to both non profit organizations but also those who may not be able to afford electrical work to be done.

Educational Background:

Graduate of Grandville High School class of 2002. Completed a registered apprenticeship program in 2009 for an electrical apprentice. Bachelors degree from GVSU in sciences with emphasis in Information Systems in 2020. Associates Degree in general studies from GRCC in 2020.

Reason(s) for wanting to serve on this board or commission:

I have applied to both boards as I feel I have knowledge in the construction industry to make educated decisions that will impact our community. Since moving to Wyoming, I have fallen in love with the city and what it has to offer and would like to give back to it.

Are you able to take time off from your business/occupation to attend a meeting or meetings of a City Board or Commission if it is scheduled during your regular working hours (Y/N)? Yes

Are you a registered voter in the City of Wyoming (Y/N)? Yes

I have resided continuously in the City of Wyoming since: 07/07/2020

What school district do you reside in? Grandville Public Schools

I agree my application will be reviewed against City records for dues owed and I may be ineligible? YES

Signature: Geoffrey Carl Yonkers Date: 01/16/2023 JAN 16 2023

This application will be active for no more than two (2) years. Any applicant wishing to be considered for appointment beyond this time must complete a new application.