

AGENDA
WYOMING CITY COUNCIL MEETING
CITY COUNCIL CHAMBERS
MONDAY, MARCH 17, 2025, 7:00 P.M.

- 1) **Call to Order**
- 2) **Invocation** – Pastor Rick Pilienci, Grace Christian University
If you wish and are able, please stand for the invocation. The Pledge of Allegiance will immediately follow the invocation.
- 3) **Pledge of Allegiance**
- 4) **Roll Call**
- 5) **Approval of Minutes**
From the March 3, 2025 Regular Meeting and the March 10, 2025 Work Session
- 6) **Approval of Agenda**
- 7) **Public Hearings**
7:01 p.m. To Determine the Necessity of Providing an Aerial Insecticide Spray for a Spongy Moth Suppression Program, Special Assessment Roll 25-821
7:02 p.m. To Determine the Necessity of Providing an Aerial Insecticide Spray for a Spongy Moth Suppression Program, Special Assessment Roll 25-822
- 8) **Public Comment on Agenda Items**
This public comment period is reserved for comment on agenda items only. If you wish to speak about an item that is not on the agenda, please hold your comments until the acknowledgement of visitors at the end of the meeting. It is important to note this is not an opportunity for dialog or debate; this is an opportunity to provide comment to the City Council. Upon approaching the podium, please begin by providing your name and address. There is a 3 minute limit per person.
- 9) **Presentations and Proclamations** (none)
 - a) Presentations
 - b) Proclamations
- 10) **Petitions and Communications** (none)
 - a) Petitions
 - b) Communications
- 11) **Reports from City Officers**
 - a) From City Council
 - b) From City Manager
25-5 Acceptance of Temporary Construction Permits for Trail 7 (Sara Vargas, Luis Martinez, Krista Vink, Rafael Lopez-Escamilla, Josephine & Donald Coleman, and Michael & Debra Alexander)
- 12) **Budget Amendments**
 - a) Budget Amendment No. 34 – To Appropriate an Additional \$18,569 of Budgetary Authority for Act 302 Police Training and Recognize the Associated Grant Revenue
 - b) Budget Amendment No. 36 – To Reappropriate \$3,936,501 of Budgetary Authority from the Motor Pool Depreciation Reserves Fund to the Motor Pool Fund and \$254,000 of Revenue, Eliminate the Existing \$6,574,013 Interfund Transfer Budget, and to Appropriate \$5,614,887.04 of Budgetary Authority to Transfer the Remaining Fund Balance

- c) Budget Amendment No. 37 – To Reappropriate \$32,500 of Budgetary Authority from the Life Insurance Fund and \$32,300 of Revenue, and to Appropriate \$11,597.24 of Budgetary Authority to Transfer the Remaining Fund Balance

13) Consent Agenda

All items under this section are considered to be routine and will be enacted by one motion with no discussion. If discussion is desired by a Councilmember, that member may request removal from the Consent Agenda.

- a) To Schedule a Public Hearing on the Proposed Special Assessment Roll #25-821 for the Spongy Moth Suppression Project (April 7, 2025 at 7:01 p.m.)
- b) To Schedule a Public Hearing on the Proposed Special Assessment Roll #25-822 for the Spongy Moth Suppression Project (April 7, 2025 at 7:02 p.m.)

14) Resolutions

- a) Of Sympathy to the Family of Lillian VanderVeen
- b) To Declare the Necessity of the 2025 Spongy Moth Suppression Project and Establish Special Assessment District #25-821 to Defray Project Costs
- c) To Declare the Necessity of the 2025 Spongy Moth Suppression Project and Establish Special Assessment District #25-822 to Defray Project Costs
- d) To Authorize the Write-off of Delinquent 2019 City Personal Property Taxes
- e) To Authorize the City Manager to Extend the Employment Agreement with Part-time Legal Counsel

15) Award of Bids, Contracts, Purchases, and Renewal of Bids and Contracts

- a) For Award of Bids
 - 1. Printing and Mailing Services – Utility Bills and Tax Bills
 - 2. Substation Inspection and Maintenance
 - 3. Chlorine Analyzers with Controllers
- b) To Accept a Proposal for the Purchase of Fairbanks Pump Parts
- c) For the Purchase of a YSI Nitrate/Nitrite Probe
- d) To Award the Bid for the 2025 Division Avenue Watermain Replacement Project and to Authorize the City Manager and City Clerk to Execute the Contract (Budget Amendment No. 35)
- e) To Approve and Authorize the Signing of Construction Delegation and a Payment Agreement with the Ottawa County Road Commission
- f) To Accept a Proposal from Knight Watch, Inc. for the Purchase and Installation of a Network Video Recorder
- g) To Accept a Service Order for ClearGov Software Subscriptions

16) Ordinances

- 6-25 To Amend Chapter 2, Article IV, of the Code of Ordinances to Amend Division 3, Section 2-283 to Provide Application Procedure and Standards of Review for Property Tax Exemptions (First Reading)

17) Informational Material (none)

18) Acknowledgment of Visitors

This public comment period is an opportunity to share concerns or present topics to the City Council that were not part of this meeting's agenda. This is not an opportunity for dialog with Council, but Council may make referrals or request staff to follow up. Please provide your name and address when approaching the podium. There is a 3 minute limit per person.

19) Closed Session (none)

20) Adjournment

The City of Wyoming, including the City Council, is committed to ensuring all persons have access to all its programs, services, and activities, including any public meetings. The City Council will coordinate with city staff to ensure the City Council fulfills that commitment for its programs, services, and activities, including public meetings. Accommodations to enable virtual meeting attendance and participation can usually be made if a request is received at least 5 hours before the meeting time. Other accommodations may require more time.

Special Accommodations – Persons with impairments or disabilities needing accommodations to participate in the meeting or persons who need language interpretation services may contact the city clerk at either Clerk_info@wyomingmi.gov or 616.530.7296 at least 36 hours before the meeting to make arrangements for appropriate accommodation.

Acomodaciones Especiales – Personas que deseen asistir a esta reunión y necesitan acomodación para participar, como servicios de interpretación, deben comunicarse con la Oficina del Administrador de la Ciudad al 616.530.7296 o Clerk_info@wyomingmi.gov al menos 36 horas antes de la reunión para hacer arreglos para el alojamiento apropiado.

CITY OF WYOMING

City Manager | 1155 28th St. SW, Wyoming, MI 49509
616.530.7272 | Fax 616.261.7103 | wyomingmi.gov

March 17, 2025

Wyoming City Council
Wyoming, Michigan

City Manager's Report No. 25-5

Subject: Acceptance of Temporary Construction Permits for Trail 7

Councilmembers:

We acquired some of the temporary construction permits for the Trail 7 project and wish to make the accompanying payments for them:

Grantor: Sara Vargas
Parcel #: 41-17-11-230-010
Address: 831 Belfield Street SW
Payment: \$300.00

Grantor: Rafael Lopez-Escamilla
Parcel #: 41-17-11-203-010
Address: 2036 Godfrey Ave SW
Payment: \$300.00

Grantor: Luis Martinez
Parcel #: 41-17-11-230-016
Address: 2104 Godfrey Ave SW
Payment: \$300.00

Grantor: Josephine & Donald Coleman
Parcel #: 41-17-11-230-032
Address: 863 Belfield Street SW
Payment: \$321.82

Grantor: Krista Vink
Parcel #: 41-17-11-230-008
Address: 859 Belfield Street SW
Payment: \$300.00

Grantor: Michael & Debra Alexander
Parcel #: 41-17-11-230-022
Address: 823 Belfield Street SW
Payment: \$300.00

I recommend the City Council approve the attached temporary construction permits prepared by the city's right-of-way acquisition consultant, Land Matters, Inc. and payment of the stated amounts.

Respectfully submitted,



John Shay
City Manager

CITY OF WYOMING BUDGET AMENDMENT

Date: March 17, 2025

Budget Amendment No. 034

To the Wyoming City Council:

A net neutral budget amendment is requested to appropriate an additional \$18,569 of budgetary authority for Act 302 police training and recognize the associated grant revenue.

<u>Description/Account Code</u>	<u>Current</u>	<u>Increase</u>	<u>Decrease</u>	<u>Amended</u>
<u>Public Safety Fund</u>				
Federal Grants Revenue - State Grants Public Safety Act 302				
205-543.100	\$ -	\$ 18,569.00	\$ -	\$ 18,569.00
Police - Act 302 Training Funds - Travel and Training				
205-301-32100-860.000	\$ -	\$ 18,569.00	\$ -	\$ 18,569.00
Fund Balance/Working Capital (Fund 205)		<u>\$ -</u>	<u>\$ -</u>	

Recommended: 
Senior Accountant


City Manager

Motion by Councilmember _____, seconded by Councilmember _____ that the General Appropriations Act for Fiscal Year 2024-2025 be amended by adoption of the foregoing budget amendment.

Motion carried: Yes _____, No _____

I hereby certify that at a _____ meeting of the Wyoming City Council duly held on _____ the foregoing budget amendment was approved.

City Clerk

ATTACHMENT
City of Wyoming
Budget Amendment No. 36
March 17, 2025

Reappropriate Expense Budget

<u>Account</u>	<u>Fund</u>	<u>Description</u>	<u>Revenue</u>	<u>Expense</u>
660-441-58500-977.000	Motor Pool - Depreciation Reserves	Capital Outlay Buildings		(311,875)
661-441-58500-977.000	Motor Pool Fund	Capital Outlay Buildings		311,875
660-441-58500-985.000	Motor Pool - Depreciation Reserves	Capital Outlay Vehicles		(3,562,626)
661-441-58500-985.000	Motor Pool Fund	Capital Outlay Vehicles		3,562,626
660-441-58500-987.000	Motor Pool - Depreciation Reserves	Capital Outlay Equipment		(62,000)
661-441-58500-987.000	Motor Pool Fund	Capital Outlay Equipment		62,000
Budget Variance				-

Reappropriate Revenue Budget

<u>Account</u>	<u>Fund</u>	<u>Description</u>	<u>Revenue</u>	<u>Expense</u>
660-665.000	Motor Pool - Depreciation Reserves	Interest on Investments	(104,000)	
661-665.000	Motor Pool Fund	Interest on Investments	104,000	
660-673.026	Motor Pool - Depreciation Reserves	Sale of Equipment Depreciation Reserves	(150,000)	
661-673.026	Motor Pool Fund	Sale of Equipment Depreciation Reserves	150,000	
Budget Variance				-

Eliminate Inter-Fund Transfer Budget

<u>Account</u>	<u>Fund</u>	<u>Description</u>	<u>Revenue</u>	<u>Expense</u>
660-699.661	Motor Pool - Depreciation Reserves	Transfer from Motor Pool Fund	(6,574,013)	-
661-441-99900-995.660	Motor Pool Fund	Transfer to MP Depreciation Reserves	-	(6,574,013)

Transfer Remaining Fund Balance

<u>Account</u>	<u>Fund</u>	<u>Description</u>	<u>Revenue</u>	<u>Expense</u>
660-441-99900-995.661	Motor Pool - Depreciation Reserves	Transfer to Motor Pool Fund		5,614,887.04
661-699.660	Motor Pool Fund	Transfer from MP Depreciation Reserves	5,614,887.04	

STAFF REPORT

Date: March 11, 2025
Subject: Budget Amendment 036 to Consolidate Motor Pool Funds
From: Katie Nyenhuis, Senior Accountant
CC: Jodi Yenchar, Finance Director
Meeting Date: March 17, 2025

RECOMMENDATION:

It is recommended City Council approve the attached budget amendment to combine the two existing motor pool funds into a single, consolidated fund.

ALIGNMENT WITH STRATEGIC PLAN:

- PILLAR 3 – STEWARDSHIP
 - Goal 1 – Strengthen and maintain the strong financial position of the city.
 - Objective 1 – Develop a long-term sustainable funding plan for the city
 - Goal 2 – Enhance the efficiency and effectiveness of City operations and services.

DISCUSSION:

The Fleet Services division of the Public Works Department manages a diverse fleet of vehicles and equipment essential to the city's operations. Currently, the department operates under two separate funds to manage its financial activities: Motor Pool Fund (661) and Motor Pool Depreciation Reserves (660). The Motor Pool Fund is designated for the operations and maintenance of the city fleet and Public Works building, while the Motor Pool Depreciation Reserves Fund is solely used for capital purchases and to maintain reserves for future fleet replacements. While this separation was initially intended to delineate those activities, it has led to operational inefficiencies, increased administrative overhead, and confusion.

Managing the two existing funds currently requires considerable administrative effort to properly align and record transfers between the funds and ensure financial reporting is accurate. This process also makes it difficult to trace historical changes in fund balance and identify the source of excess reserves. Consolidation of these funds will position all

activity in one location, making it easier to track and manage, therefore enabling staff to proactively plan and forecast for fleet replacement and ensure financial sustainability. We also believe this will minimize the need for budget amendments, improve transparency, and bring the city into compliance with the State of Michigan chart of accounts assignments.

We continually seek opportunities to streamline operations and for overall improvements which will strengthen and maintain the strong financial position of the city. To establish consistent, sustainable, standardized procedures as it relates to the management and financing of the city's fleet, it is recommended council approve the attached budget amendment.

BUDGET IMPACT:

To consolidate these funds, the existing revenue and expense budgets in the Motor Pool Depreciation Reserves Fund (660) will be reappropriated to the Motor Pool Fund (661). The interfund transfer budgets which represent the collection of department contributions towards their fleet will be eliminated. Finally, a transfer expense in the Depreciation Reserves Fund and a corresponding revenue to the Motor Pool Fund to transfer the remaining fund balance. The attached budget amendment reflects these changes and is required for consolidation.

The final result will be a zero balance in the Motor Pool Depreciation Reserves Fund. All activity that occurred during the year and going forward will be recorded in the Motor Pool Fund (661).

Attachment:
Budget Amendment

CITY OF WYOMING BUDGET AMENDMENT

Date: March 17, 2025

Budget Amendment No. 037

To the Wyoming City Council:

A budget amendment is requested to reappropriate \$32,500 of budgetary authority from the Life Insurance Fund to the Health Insurance Fund and \$32,300 of revenue, and to appropriate \$11,597.24 of budgetary authority to transfer the remaining fund balance.

<u>Summary of Changes</u>	<u>Revenue</u>	<u>Expense</u>	<u>Change in Fund Balance</u>
Life Insurance Fund	\$ (32,300.00)	\$ (32,500.00)	\$ 200.00
Health Insurance Fund	\$ 32,300.00	\$ 32,500.00	\$ (200.00)
<u>Fund Balance Transfer</u>			
Life Insurance Fund	\$ -	\$ 11,597.24	\$ (11,597.24)
Health Insurance Fund	\$ 11,597.24	\$ -	\$ 11,597.24

Recommended: 
Senior Accountant


City Manager

Motion by Councilmember _____, seconded by Councilmember _____ that the General Appropriations Act for Fiscal Year 2024-2025 be amended by adoption of the foregoing budget amendment.

Motion carried: Yes _____, No _____

I hereby certify that at a _____ meeting of the Wyoming City Council duly held on _____ the foregoing budget amendment was approved.

City Clerk

ATTACHMENT
City of Wyoming
Budget Amendment No. 37
March 17, 2025

Reappropriate Expense Budget

<u>Account</u>	<u>Fund</u>	<u>Description</u>	<u>Revenue</u>	<u>Expense</u>
681-000-96900-961.100	Life Insurance Fund	Administration Expense Insurance Premiums		(32,500)
683-000-85200-961.160	Health Insurance Fund	Administration Expense Insurance Premiums Life Ins		32,500
Budget Variance				-

Reappropriate Revenue Budget

<u>Account</u>	<u>Fund</u>	<u>Description</u>	<u>Revenue</u>	<u>Expense</u>
681-643.009	Life Insurance Fund	Income Insurance Premium Life	(32,100)	
683-643.009	Health Insurance Fund	Income Insurance Premium Life	32,100	
681-665.000	Life Insurance Fund	Interest on Investments	(200)	
683-665.000	Health Insurance Fund	Interest on Investments	200	
Budget Variance			-	

Transfer Remaining Fund Balance

<u>Account</u>	<u>Fund</u>	<u>Description</u>	<u>Revenue</u>	<u>Expense</u>
681-000-99900-995.683	Life Insurance Fund	Transfers to Health Insurance Fund	-	11,597.24
683-699.681	Health Insurance Fund	Transfer From Life Insurance Fund	11,597.24	-

STAFF REPORT

Date: March 11, 2025
Subject: Budget Amendment 037 to Consolidate the Life Insurance Fund with the Health Insurance Fund
From: Katie Nyenhuis, Senior Accountant
CC: Jodi Yenchar, Finance Director
Meeting Date: March 17, 2025

RECOMMENDATION:

It is recommended City Council approve the attached budget amendment to consolidate the Life Insurance Fund into the Health Insurance Fund.

ALIGNMENT WITH STRATEGIC PLAN:

- PILLAR 3 – STEWARDSHIP
 - Goal 1 – Strengthen and maintain the strong financial position of the city.
 - Objective 1 – Develop a long-term sustainable funding plan for the city
 - Goal 2 – Enhance the efficiency and effectiveness of City operations and services.

DISCUSSION:

Labor contracts for city staff include a provision providing life insurance coverage. The city pays a monthly premium based on the number of covered lives. Departments contribute an amount towards that premium which is proportional to the number of employees covered. The Life Insurance Fund was established to receive those department contributions and manage the premium payments. This is the only activity that occurs within this fund. Given the limited utilization and the administrative overhead required to maintain a separate fund, the city is recommending consolidating this activity into the Health Insurance Fund. This will reduce that administrative burden and streamline fund management while maintaining financial stability. We currently record activity related to vision insurance within the Health Insurance fund, therefore adding life insurance activity aligns with our current practice.

BUDGET IMPACT:

To consolidate these funds, the existing revenue and expense budgets in the Life Insurance Fund will be reappropriated to the Health Insurance Fund. A transfer expense in the Life Insurance Fund will then be appropriated to transfer the remaining fund balance to the Health Insurance Fund. The attached budget amendment reflects these changes and is required for consolidation.

The final result will be a zero balance in the Life Insurance Fund. All activity that occurred during the year and going forward will be recorded as a line item in the Health Insurance Fund.

Attachment:
Budget Amendment

RESOLUTION NO. _____

RESOLUTION TO SCHEDULE A PUBLIC HEARING ON THE PROPOSED SPECIAL
ASSESSMENT ROLL #25-821 FOR THE SPONGY MOTH SUPPRESSION PROJECT

WHEREAS:

1. The City Council has previously determined, spongy moths can cause significant damage to property.
2. The City Assessor prepared proposed special assessment roll #25-821 to specially assess specially benefitted parcels (those depicted on the drawing attached as Exhibit A and listed on Exhibit B) for costs of the 2025 spongy moth suppression project consisting of the aerial application of naturally occurring bacteria called *Bacillus Thuringiensis (Bt)* (under the brand name Foray 76B or equivalent), that is also used by organic gardeners (the "Project"), at the amount of \$30.00 per parcel.
3. A public hearing is required to provide all those with property interests that may be subject to the proposed special assessment to offer objections to and comments on the proposed special assessment roll.

NOW, THEREFORE, BE IT RESOLVED:

1. That special assessment roll #25-821 shall be filed in the Office of the City Clerk for public examination.
2. The City Council will hold a public hearing during its regular meeting of Monday, **April 7, 2025, at 7:01 p.m.**, for the purpose of hearing owners of parcels to be assessed on special assessment roll #25-821 and others interested in the proposed special assessment and the Project.
3. The City Clerk is directed to provide notice of the time and place of the hearing as follows:
 - a. Published once in the *Grand Rapids Press*, an official newspaper of the City of Wyoming, not less than 5 days prior to the date of the hearing; and
 - b. Sent by first class mail to each owner of property subject to assessment, as shown on the general tax rolls of the City, at least ten 10 days before the time of the hearing.
4. The notice of the hearing to be published and mailed, shall be in substantially the form attached as Exhibit C.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I certify that this Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on March 17, 2025.

Kelli A. VandenBerg, Wyoming City Clerk

ATTACHMENTS:

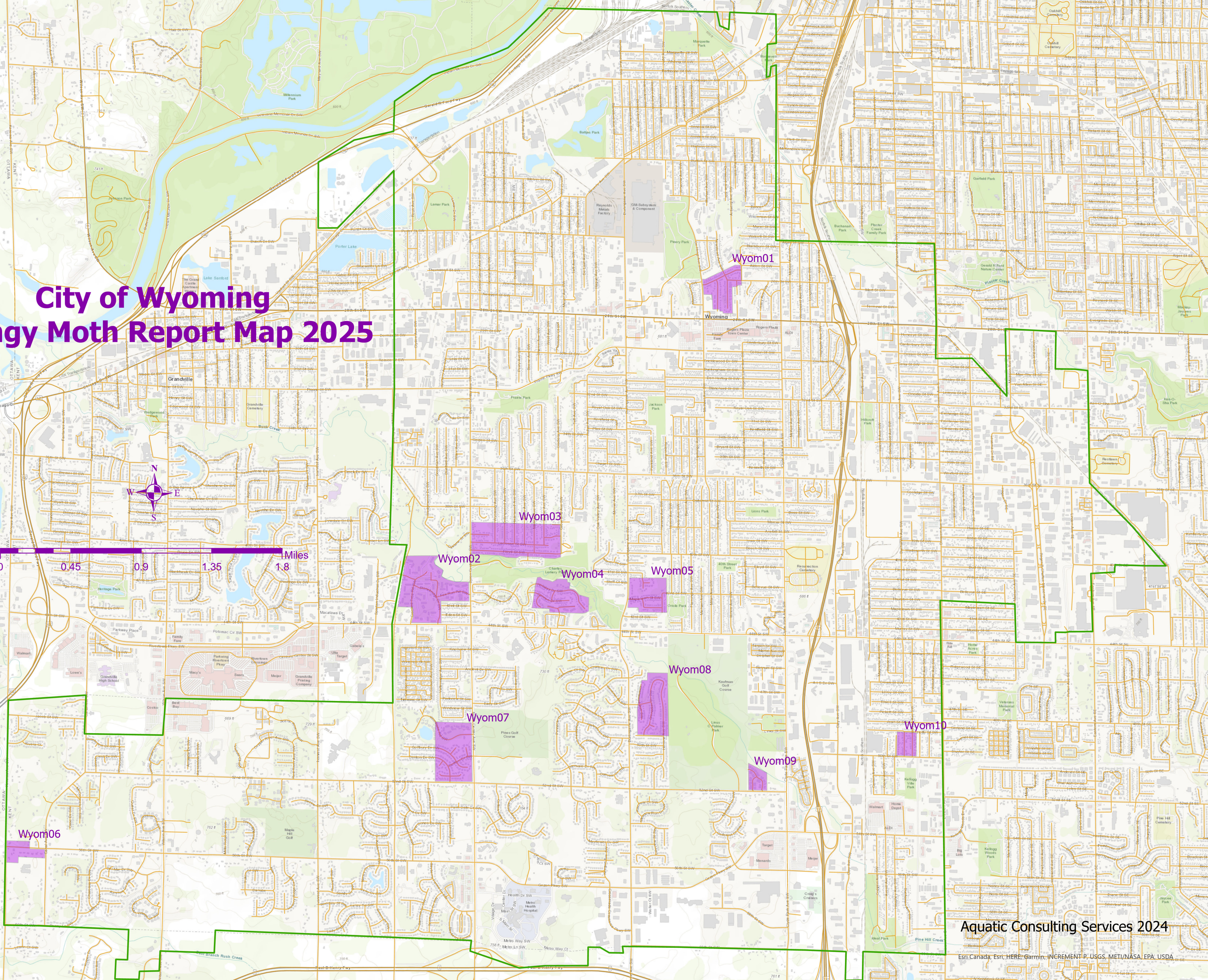
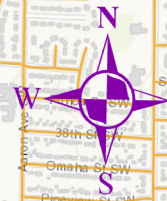
Exhibit A – Aerial Spray Map

Exhibit B – List of Parcels in Proposed Special Assessment District

Exhibit C – Form of Notice of Public Hearing (2nd Letter)

Resolution No. _____

City of Wyoming Spongy Moth Report Map 2025



Addresses and Parcel Numbers for Spongy Moth Suppression Project, Special Assessment 25-821

411711402034	1159	LOCKSLEY DR SW	411711452007	2630	DONCASTER AVE SW
411711402035	1149	LOCKSLEY DR SW	411711452008	2638	DONCASTER AVE SW
411711402036	1141	LOCKSLEY DR SW	411711452009	2644	DONCASTER AVE SW
411711402037	1135	LOCKSLEY DR SW	411711452010	2652	DONCASTER AVE SW
411711402038	1131	LOCKSLEY DR SW	411711452011	2704	DONCASTER AVE SW
411711402039	1129	LOCKSLEY DR SW	411711452012	2708	DONCASTER AVE SW
411711402040	1123	LOCKSLEY DR SW	411711452013	2710	DONCASTER AVE SW
411711402041	1117	LOCKSLEY DR SW	411711452014	2718	DONCASTER AVE SW
411711402042	1113	LOCKSLEY DR SW	411711452015	2724	DONCASTER AVE SW
411711402043	1107	LOCKSLEY DR SW	411711452016	2738	DONCASTER AVE SW
411711402044	1101	LOCKSLEY DR SW	411711452018	2607	NEWSTEAD AVE SW
411711402045	2541	NEWSTEAD AVE SW	411711452019	2615	NEWSTEAD AVE SW
411711403015	2542	NEWSTEAD AVE SW	411711452020	2621	NEWSTEAD AVE SW
411711403016	1047	LOCKSLEY DR SW	411711452021	2627	NEWSTEAD AVE SW
411711403017	1041	LOCKSLEY DR SW	411711452022	2633	NEWSTEAD AVE SW
411711403018	1035	LOCKSLEY DR SW	411711452023	2639	NEWSTEAD AVE SW
411711403019	1029	LOCKSLEY DR SW	411711452024	2645	NEWSTEAD AVE SW
411711403020	1025	LOCKSLEY DR SW	411711452025	2651	NEWSTEAD AVE SW
411711403021	1021	LOCKSLEY DR SW	411711452026	2657	NEWSTEAD AVE SW
411711403022	1013	LOCKSLEY DR SW	411711452027	2663	NEWSTEAD AVE SW
411711403023	2531	ROGERS LANE AVE SW	411711452028	2703	NEWSTEAD AVE SW
411711404001	1050	LOCKSLEY DR SW	411711452029	2709	NEWSTEAD AVE SW
411711404002	1040	LOCKSLEY DR SW	411711452030	2715	NEWSTEAD AVE SW
411711404003	1030	LOCKSLEY DR SW	411711452031	2721	NEWSTEAD AVE SW
411711404004	1020	LOCKSLEY DR SW	411711452032	2729	NEWSTEAD AVE SW
411711404007	2562	NEWSTEAD AVE SW	411711452033	2733	NEWSTEAD AVE SW
411711404008	1029	26TH ST SW	411711452034	2737	NEWSTEAD AVE SW
411711404009	1021	26TH ST SW	411711453002	2632	NEWSTEAD AVE SW
411711451001	2626	DE HOOP AVE SW	411711453003	2638	NEWSTEAD AVE SW
411711451002	1152	LOCKSLEY DR SW	411711453004	2644	NEWSTEAD AVE SW
411711451003	1146	LOCKSLEY DR SW	411711453005	2650	NEWSTEAD AVE SW
411711451004	1142	LOCKSLEY DR SW	411711453006	2656	NEWSTEAD AVE SW
411711451005	1134	LOCKSLEY DR SW	411711453007	2662	NEWSTEAD AVE SW
411711451009	2611	DONCASTER AVE SW	411711453008	2702	NEWSTEAD AVE SW
411711451010	2621	DONCASTER AVE SW	411711453009	2708	NEWSTEAD AVE SW
411711451011	2625	DONCASTER AVE SW	411711453010	2714	NEWSTEAD AVE SW
411711451012	2637	DONCASTER AVE SW	411711453011	2720	NEWSTEAD AVE SW
411711451013	2651	DONCASTER AVE SW	411711453012	2728	NEWSTEAD AVE SW
411711451014	2673	DONCASTER AVE SW	411711453013	2732	NEWSTEAD AVE SW
411711451015	2705	DONCASTER AVE SW	411711453014	2736	NEWSTEAD AVE SW
411711451016	2707	DONCASTER AVE SW	411711453026	2627	JENKINS AVE SW
411711451017	2715	DONCASTER AVE SW	411711453036	1022	26TH ST SW
411711451018	2723	DONCASTER AVE SW	411711476001	1010	26TH ST SW
411711451027	1155	28TH ST SW	411711476002	1006	26TH ST SW
411711452001	1116	LOCKSLEY DR SW	411711476034	2624	JENKINS AVE SW
411711452002	1106	LOCKSLEY DR SW	411722103031	3858	WYOMING AVE SW
411711452003	2561	NEWSTEAD AVE SW	411722103032	3864	WYOMING AVE SW
411711452004	2610	DONCASTER AVE SW	411722103033	3904	WYOMING AVE SW
411711452005	2616	DONCASTER AVE SW	411722103034	3910	WYOMING AVE SW
411711452006	2624	DONCASTER AVE SW	411722103035	3916	WYOMING AVE SW

Addresses and Parcel Numbers for Spongy Moth Suppression Project, Special Assessment 25-821

411722103036	3922	WYOMING AVE SW	411722127063	3907	PERRY AVE SW
411722103037	3928	WYOMING AVE SW	411722127064	3915	PERRY AVE SW
411722103038	3934	WYOMING AVE SW	411722127065	3923	PERRY AVE SW
411722103039	3940	WYOMING AVE SW	411722127066	3927	PERRY AVE SW
411722103040	3946	WYOMING AVE SW	411722127067	3935	PERRY AVE SW
411722103067	3855	COLLINGWOOD AVE SW	411722127068	3941	PERRY AVE SW
411722103068	3863	COLLINGWOOD AVE SW	411722127069	3947	PERRY AVE SW
411722103069	3903	COLLINGWOOD AVE SW	411722129019	3852	PERRY AVE SW
411722103070	3911	COLLINGWOOD AVE SW	411722129020	3860	PERRY AVE SW
411722103071	3919	COLLINGWOOD AVE SW	411722129021	3902	PERRY AVE SW
411722103074	3939	COLLINGWOOD AVE SW	411722129022	3914	PERRY AVE SW
411722103075	2229	LA CROSSE ST SW	411722129023	3922	PERRY AVE SW
411722103076	3945	COLLINGWOOD AVE SW	411722129045	3875	MALLORY AVE SW
411722103077	3925	COLLINGWOOD AVE SW	411722129046	3883	MALLORY AVE SW
411722103078	3931	COLLINGWOOD AVE SW	411722129047	3891	MALLORY AVE SW
411722104027	3852	COLLINGWOOD AVE SW	411722129048	3899	MALLORY AVE SW
411722104028	3860	COLLINGWOOD AVE SW	411722129050	3927	MALLORY AVE SW
411722104029	3900	COLLINGWOOD AVE SW	411722129053	3901	MALLORY AVE SW
411722104030	3908	COLLINGWOOD AVE SW	411722129054	3905	MALLORY AVE SW
411722104031	3916	COLLINGWOOD AVE SW	411722129058	3940	PERRY AVE SW
411722104032	3922	COLLINGWOOD AVE SW	411722129059	2111	LA CROSSE ST SW
411722104033	3930	COLLINGWOOD AVE SW	411722129060	2105	LA CROSSE ST SW
411722104034	3938	COLLINGWOOD AVE SW	411722129061	3943	MALLORY AVE SW
411722104035	3944	COLLINGWOOD AVE SW	411722129062	2093	LA CROSSE ST SW
411722104036	2203	LA CROSSE ST SW	411722129063	2081	LA CROSSE ST SW
411722126029	3853	HAZELWOOD AVE SW	411722130020	3880	MALLORY AVE SW
411722126030	3859	HAZELWOOD AVE SW	411722130021	3890	MALLORY AVE SW
411722126031	3901	HAZELWOOD AVE SW	411722130022	3904	MALLORY AVE SW
411722126032	3907	HAZELWOOD AVE SW	411722130023	3912	MALLORY AVE SW
411722126033	3913	HAZELWOOD AVE SW	411722130024	3922	MALLORY AVE SW
411722126034	3919	HAZELWOOD AVE SW	411722130025	3930	MALLORY AVE SW
411722126035	3925	HAZELWOOD AVE SW	411722130026	3934	MALLORY AVE SW
411722126036	3931	HAZELWOOD AVE SW	411722130027	3942	MALLORY AVE SW
411722126037	3937	HAZELWOOD AVE SW	411722130028	3948	MALLORY AVE SW
411722126038	3943	HAZELWOOD AVE SW	411722130046	3851	BOONE AVE SW
411722126039	2155	LA CROSSE ST SW	411722130047	3857	BOONE AVE SW
411722127030	3852	HAZELWOOD AVE SW	411722130048	3863	BOONE AVE SW
411722127031	3858	HAZELWOOD AVE SW	411722130049	3901	BOONE AVE SW
411722127032	3900	HAZELWOOD AVE SW	411722130050	3913	BOONE AVE SW
411722127033	3906	HAZELWOOD AVE SW	411722130051	3923	BOONE AVE SW
411722127034	3912	HAZELWOOD AVE SW	411722130052	3929	BOONE AVE SW
411722127035	3918	HAZELWOOD AVE SW	411722130053	3931	BOONE AVE SW
411722127036	3924	HAZELWOOD AVE SW	411722130054	3943	BOONE AVE SW
411722127037	3930	HAZELWOOD AVE SW	411722130055	3957	BOONE AVE SW
411722127038	3936	HAZELWOOD AVE SW	411722130056	3965	BOONE AVE SW
411722127039	3942	HAZELWOOD AVE SW	411722132016	3848	BOONE AVE SW
411722127040	2143	LA CROSSE ST SW	411722132017	3856	BOONE AVE SW
411722127060	3849	PERRY AVE SW	411722132018	3862	BOONE AVE SW
411722127061	3859	PERRY AVE SW	411722132019	3880	BOONE AVE SW
411722127062	3901	PERRY AVE SW	411722132020	3900	BOONE AVE SW

Addresses and Parcel Numbers for Spongy Moth Suppression Project, Special Assessment 25-821

411722132021	3916	BOONE AVE SW	411722153017	2204	LA CROSSE ST SW
411722132022	3930	BOONE AVE SW	411722153018	2328	LA CROSSE ST SW
411722132024	2011	LA CROSSE ST SW	411722153019	2324	LA CROSSE ST SW
411722132025	2003	LA CROSSE ST SW	411722176001	2200	LA CROSSE ST SW
411722132027	1956	IOWA ST SW	411722176002	2156	LA CROSSE ST SW
411722132028	1944	IOWA ST SW	411722176003	2150	LA CROSSE ST SW
411722151028	3859	WYOMING AVE SW	411722176004	2142	LA CROSSE ST SW
411722151029	3865	WYOMING AVE SW	411722176005	2138	LA CROSSE ST SW
411722151030	3905	WYOMING AVE SW	411722176006	2118	LA CROSSE ST SW
411722151031	3911	WYOMING AVE SW	411722176007	2112	LA CROSSE ST SW
411722151032	3917	WYOMING AVE SW	411722176008	2106	LA CROSSE ST SW
411722151033	3923	WYOMING AVE SW	411722176009	2064	LA CROSSE ST SW
411722151034	3929	WYOMING AVE SW	411722176010	2056	LA CROSSE ST SW
411722151035	3935	WYOMING AVE SW	411722177001	2046	LA CROSSE ST SW
411722151036	3941	WYOMING AVE SW	411722177002	2038	LA CROSSE ST SW
411722151037	2253	LA CROSSE ST SW	411722177003	2032	LA CROSSE ST SW
411722151076	3862	BYRON CENTER AVE SW	411722177004	2026	LA CROSSE ST SW
411722151078	3904	BYRON CENTER AVE SW	411722177005	2018	LA CROSSE ST SW
411722151080	3910	BYRON CENTER AVE SW	411722177006	2012	LA CROSSE ST SW
411722151088	2375	ARDEN ST SW	411722177007	2004	LA CROSSE ST SW
411722151090	3856	BYRON CENTER AVE SW	411722201031	1960	39TH ST SW
411722152001	2350	ARDEN ST SW	411722201035	1938	39TH ST SW
411722152002	3938	BYRON CENTER AVE SW	411722201036	3913	GROVELAND AVE SW
411722152005	2332	ARDEN ST SW	411722201039	3921	GROVELAND AVE SW
411722152006	2330	ARDEN ST SW	411722201040	3995	GROVELAND AVE SW
411722152009	2320	ARDEN ST SW	411722201041	4001	GROVELAND AVE SW
411722152011	2335	LA CROSSE ST SW	411722201047	1945	IOWA ST SW
411722152012	2331	LA CROSSE ST SW	411722201048	1933	IOWA ST SW
411722152013	2329	LA CROSSE ST SW	411722201049	1921	IOWA ST SW
411722152017	2317	LA CROSSE ST SW	411722201058	1922	IOWA ST SW
411722152018	2325	LA CROSSE ST SW	411722201060	1932	IOWA ST SW
411722152019	2321	LA CROSSE ST SW	411722201061	1956	39TH ST SW
411722152020	3948	BYRON CENTER AVE SW	411722201062	1950	39TH ST SW
411722152023	2314	ARDEN ST SW	411722201063	1944	39TH ST SW
411722152024	2313	LA CROSSE ST SW	411722201068	4013	GROVELAND AVE SW
411722152025	2324	ARDEN ST SW	411722201069	4015	GROVELAND AVE SW
411722153001	3958	BYRON CENTER AVE SW	411722201076	4005	GROVELAND AVE SW
411722153002	3964	BYRON CENTER AVE SW	411722201077	4011	GROVELAND AVE SW
411722153003	2334	LA CROSSE ST SW	411722301001	4000	BYRON CENTER AVE SW
411722153004	2330	LA CROSSE ST SW	411722301002	2359	FLOYD ST SW
411722153007	2320	LA CROSSE ST SW	411722301003	2349	FLOYD ST SW
411722153008	2316	LA CROSSE ST SW	411722301004	2339	FLOYD ST SW
411722153009	2312	LA CROSSE ST SW	411722301005	2331	FLOYD ST SW
411722153010	2250	LA CROSSE ST SW	411722301006	2325	FLOYD ST SW
411722153011	2248	LA CROSSE ST SW	411722301007	2319	FLOYD ST SW
411722153012	2244	LA CROSSE ST SW	411722301008	2313	FLOYD ST SW
411722153013	2238	LA CROSSE ST SW	411722301009	2307	FLOYD ST SW
411722153014	2232	LA CROSSE ST SW	411722301010	2261	FLOYD ST SW
411722153015	2224	LA CROSSE ST SW	411722301011	2253	FLOYD ST SW
411722153016	2218	LA CROSSE ST SW	411722301012	2247	FLOYD ST SW

Addresses and Parcel Numbers for Spongy Moth Suppression Project, Special Assessment 25-821

411722301013	2241	FLOYD ST SW	411722328004	2038	FLOYD ST SW
411722301014	2233	FLOYD ST SW	411722328005	2032	FLOYD ST SW
411722301015	2225	FLOYD ST SW	411722328006	2024	FLOYD ST SW
411722301016	2219	FLOYD ST SW	411722328007	2016	FLOYD ST SW
411722301017	2211	FLOYD ST SW	411722328008	2012	FLOYD ST SW
411722301018	2205	FLOYD ST SW	411722328009	2004	FLOYD ST SW
411722301019	2159	FLOYD ST SW	411722376030	2051	HOLLIDAY DR SW
411722301020	2155	FLOYD ST SW	411722376031	2045	HOLLIDAY DR SW
411722301021	2147	FLOYD ST SW	411722376032	2041	HOLLIDAY DR SW
411722301022	2141	FLOYD ST SW	411722376033	2037	HOLLIDAY DR SW
411722301023	2133	FLOYD ST SW	411722376035	2033	HOLLIDAY DR SW
411722301024	2125	FLOYD ST SW	411722377005	2046	HOLLIDAY DR SW
411722301025	2119	FLOYD ST SW	411722377006	2040	HOLLIDAY DR SW
411722301026	2111	FLOYD ST SW	411722377007	2036	HOLLIDAY DR SW
411722301027	2103	FLOYD ST SW	411722377008	2032	HOLLIDAY DR SW
411722301028	2063	FLOYD ST SW	411722377009	2016	HOLLIDAY DR SW
411722301029	2055	FLOYD ST SW	411722377010	2012	HOLLIDAY DR SW
411722302001	4022	BYRON CENTER AVE SW	411722377011	2000	HOLLIDAY DR SW
411722302002	2350	FLOYD ST SW	411722377012	1988	HOLLIDAY DR SW
411722302003	2336	FLOYD ST SW	411722377013	4243	GREENVALE AVE SW
411722302004	2328	FLOYD ST SW	411722377014	4251	GREENVALE AVE SW
411722302007	2306	FLOYD ST SW	411722377017	2063	CANNON ST SW
411722302008	2264	FLOYD ST SW	411722377018	2055	CANNON ST SW
411722302009	2260	FLOYD ST SW	411722377019	2047	CANNON ST SW
411722302010	2252	FLOYD ST SW	411722377020	2041	CANNON ST SW
411722302013	2234	FLOYD ST SW	411722377021	2039	CANNON ST SW
411722302014	2224	FLOYD ST SW	411722377023	2035	CANNON ST SW
411722302015	2216	FLOYD ST SW	411722377024	2023	CANNON ST SW
411722302016	2206	FLOYD ST SW	411722377030	2052	HOLLIDAY DR SW
411722302018	2316	FLOYD ST SW	411722377031	2017	CANNON ST SW
411722302019	2248	FLOYD ST SW	411722377032	1999	CANNON ST SW
411722302020	2244	FLOYD ST SW	411722379019	4239	TROJAN DR SW
411722326001	2041	FLOYD ST SW	411722379020	4249	TROJAN DR SW
411722326002	2033	FLOYD ST SW	411722379021	4261	TROJAN DR SW
411722326003	2025	FLOYD ST SW	411722379022	4271	TROJAN DR SW
411722326004	2017	FLOYD ST SW	411722379023	4287	TROJAN DR SW
411722326005	2011	FLOYD ST SW	411722379024	4295	TROJAN DR SW
411722326006	2005	FLOYD ST SW	411722379028	2064	CANNON ST SW
411722327001	2200	FLOYD ST SW	411722379029	2056	CANNON ST SW
411722327002	2158	FLOYD ST SW	411722380004	2026	CANNON ST SW
411722327003	2154	FLOYD ST SW	411722380005	2020	CANNON ST SW
411722327004	2148	FLOYD ST SW	411722380006	2014	CANNON ST SW
411722327005	2144	FLOYD ST SW	411722380007	2002	CANNON ST SW
411722327006	2138	FLOYD ST SW	411722380008	1986	CANNON ST SW
411722327007	2128	FLOYD ST SW	411722380010	2034	CANNON ST SW
411722327008	2124	FLOYD ST SW	411722380011	4244	TROJAN DR SW
411722327009	2116	FLOYD ST SW	411722380012	4264	TROJAN DR SW
411722328001	2110	FLOYD ST SW	411722380015	4300	TROJAN DR SW
411722328002	2052	FLOYD ST SW	411722380019	4282	TROJAN DR SW
411722328003	2044	FLOYD ST SW	411722380020	4290	TROJAN DR SW

Addresses and Parcel Numbers for Spongy Moth Suppression Project, Special Assessment 25-821

411722401001	1955	FLOYD ST SW	411722456006	1804	HOLLIDAY DR SW
411722401002	1947	FLOYD ST SW	411722456007	1801	HOLLIDAY DR SW
411722401003	1933	FLOYD ST SW	411722456013	1817	HOLLIDAY DR SW
411722402001	1960	FLOYD ST SW	411722456014	1819	HOLLIDAY DR SW
411722402002	1954	FLOYD ST SW	411722456015	1821	HOLLIDAY DR SW
411722402005	1942	FLOYD ST SW	411722456017	1818	HOLLIDAY DR SW
411722402008	4045	GROVELAND AVE SW	411722456020	1805	HOLLIDAY DR SW
411722403009	1857	HOLLIDAY DR SW	411722456021	1803	HOLLIDAY DR SW
411722404002	2009	HOLLIDAY DR SW	411723303014	4122	BURLINGAME AVE SW
411722404003	1997	HOLLIDAY DR SW	411723303019	1489	EMMA CT SW
411722404004	1985	HOLLIDAY DR SW	411723303021	4173	EMMA AVE SW
411722451002	1926	HOLLIDAY DR SW	411723303022	4190	EMMA AVE SW
411722451003	1912	HOLLIDAY DR SW	411723303025	4137	EMMA AVE SW
411722451004	1888	HOLLIDAY DR SW	411723303026	4149	EMMA AVE SW
411722451005	1878	HOLLIDAY DR SW	411723303027	4161	EMMA AVE SW
411722451015	4256	GREENVALE AVE SW	411723303028	4185	EMMA AVE SW
411722451016	4262	GREENVALE AVE SW	411723303029	4197	EMMA AVE SW
411722451017	1961	CANNON ST SW	411723303030	4166	EMMA AVE SW
411722451028	1948	HOLLIDAY DR SW	411723303031	1500	EMMA CT SW
411722451029	4244	GREENVALE AVE SW	411723303032	1488	EMMA CT SW
411722451030	1864	HOLLIDAY DR SW	411723303037	1501	EMMA CT SW
411722451032	1852	HOLLIDAY DR SW	411723303038	1513	EMMA CT SW
411722451033	1846	HOLLIDAY DR SW	411723303047	1411	42ND ST SW
411722451035	1838	HOLLIDAY DR SW	411723351002	1565	MAPLELAWN ST SW
411722451036	1826	HOLLIDAY DR SW	411723351003	1543	MAPLELAWN ST SW
411722451037	1951	CANNON ST SW	411723351004	1531	MAPLELAWN ST SW
411722451038	1943	CANNON ST SW	411723351005	1521	MAPLELAWN ST SW
411722451039	1931	CANNON ST SW	411723351006	1511	MAPLELAWN ST SW
411722451040	1921	CANNON ST SW	411723351007	1501	MAPLELAWN ST SW
411722451041	1913	CANNON ST SW	411723351008	1487	MAPLELAWN ST SW
411722451043	1905	CANNON ST SW	411723351009	1477	MAPLELAWN ST SW
411722451044	1893	CANNON ST SW	411723351010	1465	MAPLELAWN ST SW
411722451045	1881	CANNON ST SW	411723351011	1455	MAPLELAWN ST SW
411722451047	1820	HOLLIDAY DR SW	411723351012	1445	MAPLELAWN ST SW
411722451048	1824	HOLLIDAY DR SW	411723351013	1435	MAPLELAWN ST SW
411722451049	1822	HOLLIDAY DR SW	411723351015	4200	BURLINGAME AVE SW
411722452002	1974	CANNON ST SW	411723351016	4210	BURLINGAME AVE SW
411722452003	1962	CANNON ST SW	411723351017	1589	MAPLELAWN ST SW
411722452004	1952	CANNON ST SW	411723351018	1577	MAPLELAWN ST SW
411722452007	1922	CANNON ST SW	411723352001	1557	SOUTHLAWN DR SW
411722452008	1914	CANNON ST SW	411723352002	1500	MAPLELAWN ST SW
411722452010	1906	CANNON ST SW	411723352003	1490	MAPLELAWN ST SW
411722452011	1894	CANNON ST SW	411723352004	1480	MAPLELAWN ST SW
411722452012	1882	CANNON ST SW	411723352005	1472	MAPLELAWN ST SW
411722452015	1944	CANNON ST SW	411723352006	1462	MAPLELAWN ST SW
411722452016	1932	CANNON ST SW	411723352007	1452	MAPLELAWN ST SW
411722456002	1816	HOLLIDAY DR SW	411723352008	1444	MAPLELAWN ST SW
411722456003	1814	HOLLIDAY DR SW	411723352009	1434	MAPLELAWN ST SW
411722456004	1812	HOLLIDAY DR SW	411723352010	1541	SOUTHLAWN DR SW
411722456005	1808	HOLLIDAY DR SW	411723352011	1501	SOUTHLAWN DR SW

Addresses and Parcel Numbers for Spongy Moth Suppression Project, Special Assessment 25-821

411723352012	1491	SOUTHLAWN DR SW	411725404014	4847	BUCHANAN AVE SW
411723352013	1481	SOUTHLAWN DR SW	411725404015	4851	BUCHANAN AVE SW
411723352014	1473	SOUTHLAWN DR SW	411725404016	4861	BUCHANAN AVE SW
411723352015	1463	SOUTHLAWN DR SW	411725404017	4901	BUCHANAN AVE SW
411723352016	1453	SOUTHLAWN DR SW	411725404018	4903	BUCHANAN AVE SW
411723352017	1445	SOUTHLAWN DR SW	411725404019	4911	BUCHANAN AVE SW
411723352018	1435	SOUTHLAWN DR SW	411725404020	4919	BUCHANAN AVE SW
411723353001	4210	HAVANA AVE SW	411725404021	4925	BUCHANAN AVE SW
411723353002	4220	HAVANA AVE SW	411725404022	4929	BUCHANAN AVE SW
411723353003	4230	HAVANA AVE SW	411725404023	4933	BUCHANAN AVE SW
411723353004	4240	HAVANA AVE SW	411725404024	4937	BUCHANAN AVE SW
411723353005	4250	HAVANA AVE SW	411725404025	4939	BUCHANAN AVE SW
411723353006	4258	HAVANA AVE SW	411725404026	4949	BUCHANAN AVE SW
411723353007	4268	HAVANA AVE SW	411725404027	4951	BUCHANAN AVE SW
411723353010	4296	HAVANA AVE SW	411725404030	4962	HAUGHEY AVE SW
411723353011	4276	HAVANA AVE SW	411725404031	221	50TH ST SW
411723353012	4286	HAVANA AVE SW	411725430001	4842	BUCHANAN AVE SW
411723354003	1560	MAPLELAWN ST SW	411725430004	4858	BUCHANAN AVE SW
411723354006	1538	MAPLELAWN ST SW	411725430005	4862	BUCHANAN AVE SW
411723354007	1544	SOUTHLAWN DR SW	411725430006	4900	BUCHANAN AVE SW
411723354008	1534	SOUTHLAWN DR SW	411725430007	4906	BUCHANAN AVE SW
411723354009	1524	SOUTHLAWN DR SW	411725430008	4912	BUCHANAN AVE SW
411723354010	1516	SOUTHLAWN DR SW	411725430009	4926	BUCHANAN AVE SW
411723354011	1510	SOUTHLAWN DR SW	411725430010	4928	BUCHANAN AVE SW
411723354012	1500	SOUTHLAWN DR SW	411725430011	4932	BUCHANAN AVE SW
411723354013	1490	SOUTHLAWN DR SW	411725430012	4938	BUCHANAN AVE SW
411723354014	1480	SOUTHLAWN DR SW	411725430013	4940	BUCHANAN AVE SW
411723354015	1472	SOUTHLAWN DR SW	411725430014	4948	BUCHANAN AVE SW
411723354016	1462	SOUTHLAWN DR SW	411725430015	4952	BUCHANAN AVE SW
411723354017	1452	SOUTHLAWN DR SW	411725430016	4845	WALTON AVE SW
411723354018	1444	SOUTHLAWN DR SW	411725430019	4857	WALTON AVE SW
411723354019	1434	SOUTHLAWN DR SW	411725430020	4861	WALTON AVE SW
411723354034	1580	MAPLELAWN ST SW	411725430021	4901	WALTON AVE SW
411723354039	1590	MAPLELAWN ST SW	411725430022	4905	WALTON AVE SW
411723354040	4250	BURLINGAME AVE SW	411725430023	4911	WALTON AVE SW
411723354041	1570	MAPLELAWN ST SW	411725430024	4919	WALTON AVE SW
411723354042	4262	BURLINGAME AVE SW	411725430025	4921	WALTON AVE SW
411723354043	4280	BURLINGAME AVE SW	411725430026	4937	WALTON AVE SW
411725404001	224	HOLLY ST SW	411725430027	4939	WALTON AVE SW
411725404002	220	HOLLY ST SW	411725430028	4947	WALTON AVE SW
411725404003	4900	HAUGHEY AVE SW	411725430029	4951	WALTON AVE SW
411725404004	4910	HAUGHEY AVE SW	411725430030	4955	WALTON AVE SW
411725404005	4914	HAUGHEY AVE SW	411725430031	4850	BUCHANAN AVE SW
411725404006	4918	HAUGHEY AVE SW	411725430032	4853	WALTON AVE SW
411725404007	4924	HAUGHEY AVE SW	411725431001	4844	WALTON AVE SW
411725404008	4930	HAUGHEY AVE SW	411725431002	4848	WALTON AVE SW
411725404009	4938	HAUGHEY AVE SW	411725431003	4854	WALTON AVE SW
411725404010	4944	HAUGHEY AVE SW	411725431004	4858	WALTON AVE SW
411725404012	210	HOLLY ST SW	411725431005	4862	WALTON AVE SW
411725404013	4843	BUCHANAN AVE SW	411725431006	4900	WALTON AVE SW

Addresses and Parcel Numbers for Spongy Moth Suppression Project, Special Assessment 25-821

411725431007	4904	WALTON AVE SW	411726156027	4764	GRENADIER DR SW
411725431008	4910	WALTON AVE SW	411726156028	4731	HAVANA AVE SW
411725431009	4920	WALTON AVE SW	411726156029	4737	HAVANA AVE SW
411725431010	4928	WALTON AVE SW	411726156030	4795	HAVANA AVE SW
411725431011	4936	WALTON AVE SW	411726156031	4801	HAVANA AVE SW
411725431012	4938	WALTON AVE SW	411726156032	4788	GRENADIER DR SW
411725431013	4942	WALTON AVE SW	411726157002	4682	HAVANA AVE SW
411725431014	4948	WALTON AVE SW	411726157003	4706	HAVANA AVE SW
411725431015	4952	WALTON AVE SW	411726157004	4728	HAVANA AVE SW
411726153003	1542	SENTINAL ST SW	411726157005	4734	HAVANA AVE SW
411726154003	4675	GRENADIER DR SW	411726157006	4746	HAVANA AVE SW
411726154004	4687	GRENADIER DR SW	411726157011	4678	HAVANA AVE SW
411726154005	4693	GRENADIER DR SW	411726157012	4786	HAVANA AVE SW
411726154008	4725	GRENADIER DR SW	411726157013	4798	HAVANA AVE SW
411726154009	4737	GRENADIER DR SW	411726157014	4806	HAVANA AVE SW
411726154010	4749	GRENADIER DR SW	411726301008	4801	GRENADIER DR SW
411726154013	4635	GRENADIER DR SW	411726301009	4813	GRENADIER DR SW
411726154017	4701	GRENADIER DR SW	411726301010	4825	GRENADIER DR SW
411726154018	4713	GRENADIER DR SW	411726301011	4837	GRENADIER DR SW
411726154019	4664	HAVANA AVE SW	411726301012	4849	GRENADIER DR SW
411726154022	4738	CRANWOOD AVE SW	411726301013	4855	GRENADIER DR SW
411726154023	4726	CRANWOOD AVE SW	411726301014	4867	GRENADIER DR SW
411726154024	4714	CRANWOOD AVE SW	411726301015	4879	GRENADIER DR SW
411726154025	4702	CRANWOOD AVE SW	411726301016	4883	GRENADIER DR SW
411726154026	4694	CRANWOOD AVE SW	411726301017	4897	GRENADIER DR SW
411726154027	4682	CRANWOOD AVE SW	411726301018	1549	TRENTWOOD ST SW
411726154028	4670	CRANWOOD AVE SW	411726301022	4801	CRANWOOD AVE SW
411726154030	4746	CRANWOOD AVE SW	411726301023	4813	CRANWOOD AVE SW
411726154031	4754	CRANWOOD AVE SW	411726301024	4825	CRANWOOD AVE SW
411726155001	4786	CRANWOOD AVE SW	411726301025	4837	CRANWOOD AVE SW
411726155002	4771	GRENADIER DR SW	411726301026	4849	CRANWOOD AVE SW
411726155005	4787	GRENADIER DR SW	411726301028	4798	CRANWOOD AVE SW
411726156003	4688	GRENADIER DR SW	411726301029	4802	CRANWOOD AVE SW
411726156004	4704	GRENADIER DR SW	411726301030	4814	CRANWOOD AVE SW
411726156005	4712	GRENADIER DR SW	411726301031	4826	CRANWOOD AVE SW
411726156006	4724	GRENADIER DR SW	411726301032	4838	CRANWOOD AVE SW
411726156007	4736	GRENADIER DR SW	411726301033	4850	CRANWOOD AVE SW
411726156008	4748	GRENADIER DR SW	411726304008	4834	HAVANA AVE SW
411726156011	4776	GRENADIER DR SW	411726304009	4846	HAVANA AVE SW
411726156012	4622	GRENADIER DR SW	411726304010	4858	HAVANA AVE SW
411726156013	4665	HAVANA AVE SW	411726304011	4870	HAVANA AVE SW
411726156014	4677	HAVANA AVE SW	411726304012	4882	HAVANA AVE SW
411726156015	4699	HAVANA AVE SW	411726304013	4894	HAVANA AVE SW
411726156016	4725	HAVANA AVE SW	411726304018	4818	HAVANA AVE SW
411726156020	4765	HAVANA AVE SW	411726304019	4822	HAVANA AVE SW
411726156021	4779	HAVANA AVE SW	411726304020	4906	HAVANA AVE SW
411726156023	4749	HAVANA AVE SW	411726304022	4928	HAVANA AVE SW
411726156024	4646	GRENADIER DR SW	411726305001	4813	HAVANA AVE SW
411726156025	4664	GRENADIER DR SW	411726305002	4825	HAVANA AVE SW
411726156026	4752	GRENADIER DR SW	411726305003	4837	HAVANA AVE SW

Addresses and Parcel Numbers for Spongy Moth Suppression Project, Special Assessment 25-821

411726305004	4845	HAVANA AVE SW	411728477001	2516	GOLFBURY DR SW
411726305005	4857	HAVANA AVE SW	411728477002	2510	GOLFBURY DR SW
411726305006	4869	HAVANA AVE SW	411728477003	2498	GOLFBURY DR SW
411726305007	4881	HAVANA AVE SW	411728477004	2486	GOLFBURY DR SW
411726305008	4893	HAVANA AVE SW	411728477005	2495	GOLFTON DR SW
411726305009	4905	HAVANA AVE SW	411728477006	2584	GOLFBURY DR SW
411726305010	4911	HAVANA AVE SW	411728477007	2572	GOLFBURY DR SW
411726305011	4800	GRENADIER DR SW	411728477008	2554	GOLFBURY DR SW
411726305012	4812	GRENADIER DR SW	411728477009	2542	GOLFBURY DR SW
411726305013	4824	GRENADIER DR SW	411728477010	2524	GOLFBURY DR SW
411726305014	4836	GRENADIER DR SW	411728477011	2583	DANTON DR SW
411726305015	4848	GRENADIER DR SW	411728477012	2565	DANTON DR SW
411726305016	1465	GRENADIER CT SW	411728477013	2547	DANTON DR SW
411726305017	1453	GRENADIER CT SW	411728477014	2523	DANTON DR SW
411726305018	1441	GRENADIER CT SW	411728477015	2511	DANTON DR SW
411726305019	1440	GRENADIER CT SW	411728477016	2505	DANTON DR SW
411726305020	1452	GRENADIER CT SW	411728478001	2478	GOLFBURY DR SW
411726305021	1464	GRENADIER CT SW	411728478002	2466	GOLFBURY DR SW
411726305022	4876	GRENADIER DR SW	411728478003	2454	GOLFBURY DR SW
411726305023	4882	GRENADIER DR SW	411728478004	2442	GOLFBURY DR SW
411726305024	1501	TRENTWOOD ST SW	411728478005	2430	GOLFBURY DR SW
411726305025	1497	TRENTWOOD ST SW	411728478006	2418	GOLFBURY DR SW
411726305026	1485	TRENTWOOD ST SW	411728478007	2406	GOLFBURY DR SW
411726305027	1473	TRENTWOOD ST SW	411728478008	2411	GOLFBURY DR SW
411726305028	1461	TRENTWOOD ST SW	411728478009	2423	GOLFBURY DR SW
411726401001	4807	CLYDE PARK AVE SW	411728478010	2435	GOLFBURY DR SW
411728476001	5050	GOLFTON CT SW	411728478011	2453	GOLFBURY DR SW
411728476002	5038	GOLFTON CT SW	411728478012	2471	GOLFBURY DR SW
411728476003	5026	GOLFTON CT SW	411728478013	2452	GOLFTON DR SW
411728476004	5020	GOLFTON CT SW	411728478014	2440	GOLFTON DR SW
411728476005	5011	GOLFTON CT SW	411728478015	2428	GOLFTON DR SW
411728476006	5027	GOLFTON CT SW	411728478016	2416	GOLFTON DR SW
411728476007	5039	GOLFTON CT SW	411728478017	2481	DANTON DR SW
411728476008	2435	GOLFTON DR SW	411728478018	2463	DANTON DR SW
411728476009	2447	GOLFTON DR SW	411728478019	2511	BOWENTON PLACE SW
411728476010	2459	GOLFTON DR SW	411728478020	2499	BOWENTON PLACE SW
411728476011	2489	GOLFBURY DR SW	411728478021	2487	BOWENTON PLACE SW
411728476012	5048	GOLFBURY CT SW	411728478022	2475	BOWENTON PLACE SW
411728476013	5036	GOLFBURY CT SW	411728478023	2463	BOWENTON PLACE SW
411728476014	5024	GOLFBURY CT SW	411728478025	2468	BOWENTON PLACE SW
411728476015	5012	GOLFBURY CT SW	411728478026	2476	BOWENTON PLACE SW
411728476016	5000	GOLFBURY CT SW	411728478027	2488	BOWENTON PLACE SW
411728476017	5023	GOLFBURY CT SW	411728478028	2500	BOWENTON PLACE SW
411728476019	2519	GOLFBURY DR SW	411728478029	2512	BOWENTON PLACE SW
411728476020	2531	GOLFBURY DR SW	411728480009	2585	52ND ST SW
411728476021	2543	GOLFBURY DR SW	411728480014	2595	52ND ST SW
411728476022	2555	GOLFBURY DR SW	411728481001	2486	DANTON DR SW
411728476023	2567	GOLFBURY DR SW	411728481002	2474	DANTON DR SW
411728476024	2579	GOLFBURY DR SW	411728481003	2535	BOWENTON PLACE SW
411728476025	2591	GOLFBURY DR SW	411728481004	2564	DANTON DR SW

Addresses and Parcel Numbers for Spongy Moth Suppression Project, Special Assessment 25-821

411728481005	2538	DANTON DR SW
411728481006	5121	DANTON CT SW
411728481007	5139	DANTON CT SW
411728481008	5134	DANTON CT SW
411728481009	5122	DANTON CT SW
411728481010	2498	DANTON DR SW
411728481011	2591	BOWENTON PLACE SW
411728481012	2583	BOWENTON PLACE SW
411728481013	2571	BOWENTON PLACE SW
411728481014	2559	BOWENTON PLACE SW
411728481015	2547	BOWENTON PLACE SW
411728482001	2432	DANTON DR SW
411728482002	2548	BOWENTON PLACE SW
411728482003	2560	BOWENTON PLACE SW
411731175001	5589	ALBRIGHT AVE SW

CITY OF WYOMING

City Clerk | 1155 28th St. SW, Wyoming, MI 49509
616.530.7296 | Fax 616.530.7200 | wyomingmi.gov

March 20, 2025

Re: Notice of Public Hearing Before Finalizing Spongy Moth Suppression Project Charges

Dear Property owner/occupant:

Introduction: The Wyoming City Council decided it will apply an aerial biological insecticide spray for spongy moth suppression in certain areas of the city and to charge property owners within those areas for the cost of that project. The City Council will next consider how much to charge against the properties in that area. Your property is within the project area. It is proposed that the City Council approve an assessment of **\$30.00** per residential lot (one-half acre or less). This amount would be added on the 2025 summer property tax bill.

Legal Notice: The City Council intends to defray all costs of a project consisting of the 2025 aerial insecticide spray for spongy moth suppression against the parcels in special assessment district #25-821. Property you own will be specially assessed. The amount of the proposed special assessment is **\$30.00** per standard residential lot. A map and list of affected properties is on the City's website at www.wyomingmi.gov, via email at clerk_info@wyomingmi.gov or by calling (616)530-7296.

At its meeting on Monday, April 7, 2025, at 7:00 p.m., the City Council will hold a public hearing to take comments from interested persons about the proposed special assessments. This meeting will take place in the Council Chambers in City Hall, 1155 28th Street SW, Wyoming, Michigan. Property owners may appeal the special assessment to the Michigan Tax Tribunal (MTT) within 30 days after confirmation of the assessment roll (which may occur at this same April 7, 2025 meeting). Protest in writing before or during the public hearing or verbally during the public hearing is required to appeal to the MTT.

Those wishing to comment on this proposed spongy moth suppression project may do so by sending written comments to clerk_info@wyomingmi.gov or to City Hall by first class mail or in person at the meeting. Persons with impairments or disabilities needing accommodations or who need language assistance services may contact the City Clerk at least 36 hours before the meeting to make accommodation arrangements.

If you have any questions regarding this project or this notice, please contact the City Clerk's Office at (616) 530-7296.

Sincerely,



Kelli A. VandenBerg, City Clerk

RESOLUTION NO. _____

RESOLUTION TO SCHEDULE A PUBLIC HEARING ON THE PROPOSED SPECIAL
ASSESSMENT ROLL #25-822 FOR THE SPONGY MOTH SUPPRESSION PROJECT

WHEREAS:

1. The City Council has previously determined, spongy moths can cause significant damage to property.
2. The City Assessor prepared proposed special assessment roll #25-822 to specially assess specially benefitted parcels (those depicted on the drawing attached as Exhibit A and listed on Exhibit B) for costs of the 2025 spongy moth suppression project consisting of the aerial application of naturally occurring bacteria called *Bacillus Thuringiensis (Bt)* (under the brand name Foray 76B or equivalent), that is also used by organic gardeners (the "Project"), at the amount of \$93.00 per treated acre.
3. A public hearing is required to provide all those with property interests that may be subject to the proposed special assessment to offer objections to and comments on the proposed special assessment roll.

NOW, THEREFORE, BE IT RESOLVED:

1. That special assessment roll #25-822 shall be filed in the Office of the City Clerk for public examination.
2. The City Council will hold a public hearing during its regular meeting of Monday, **April 7, 2025, at 7:02 p.m.**, for the purpose of hearing owners of parcels to be assessed on special assessment roll #25-822 and others interested in the proposed special assessment and the Project.
3. The City Clerk is directed to provide notice of the time and place of the hearing as follows:
 - a. Published once in the *Grand Rapids Press*, an official newspaper of the City of Wyoming, not less than 5 days prior to the date of the hearing; and
 - b. Sent by first class mail to each owner of property subject to assessment, as shown on the general tax rolls of the City, at least ten 10 days before the time of the hearing.
4. The notice of the hearing to be published and mailed, shall be in substantially the form attached as Exhibit C.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I certify that this Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on March 17, 2025.

Kelli A. VandenBerg, Wyoming City Clerk

ATTACHMENTS:

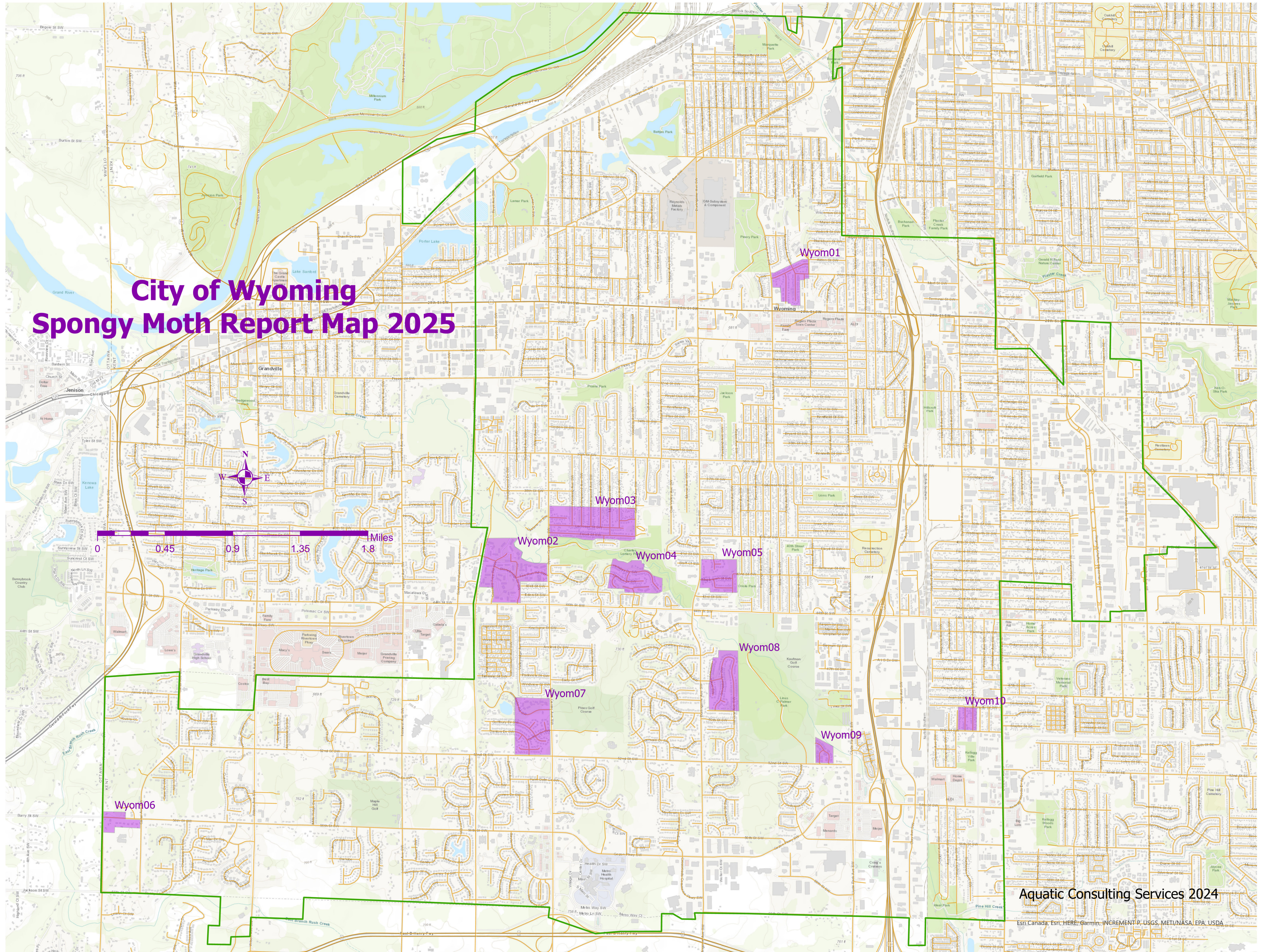
Exhibit A – Aerial Spray Map

Exhibit B – List of Parcels in Proposed Special Assessment District

Exhibit C – Form of Notice of Public Hearing (2nd Letter)

Resolution No. _____

City of Wyoming Spongy Moth Report Map 2025



Addresses and Parcel Numbers for Spongy Moth Suppression Project, Special Assessment 25-822

411711404012	2545	ROGERS LANE AVE SW	411731301002	5638	KENOWA AVE SW
411711451021	2640	DE HOOP AVE SW	411731301003	5660	KENOWA AVE SW
411711453035	1040	26TH ST SW	411731301004	4734	56TH ST SW
411721451026	2663	44TH ST SW	411731301005	4712	56TH ST SW
411721451034	2675	44TH ST SW	411731301006	4690	56TH ST SW
411721451042	2557	44TH ST SW	411731301007	4668	56TH ST SW
411721451042	2557	44TH ST SW	411731301008	4646	56TH ST SW
411721451042	2557	44TH ST SW	411731301015	4624	56TH ST SW
411722151015	2327	ARDEN ST SW			
411722151016	2325	ARDEN ST SW			
411722151017	2323	ARDEN ST SW			
411722151018	2315	ARDEN ST SW			
411722151019	2311	ARDEN ST SW			
411722201044	4019	GROVELAND AVE SW			
411722201051	1991	LA CROSSE ST SW			
411722303001	4050	BYRON CENTER AVE SW			
411722403005	1925	HOLLIDAY DR SW			
411722403006	1913	HOLLIDAY DR SW			
411722403007	1881	HOLLIDAY DR SW			
411722403008	1879	HOLLIDAY DR SW			
411722404005	2021	HOLLIDAY DR SW			
411722455016	1901	44TH ST SW			
411722456012	1813	HOLLIDAY DR SW			
411722456018	1811	HOLLIDAY DR SW			
411723303023	4178	EMMA AVE SW			
411723303033	1476	EMMA CT SW			
411723303035	1465	EMMA CT SW			
411723303036	1477	EMMA CT SW			
411723303039	4125	EMMA AVE SW			
411723303042	4134	BURLINGAME AVE SW			
411723303043	4150	BURLINGAME AVE SW			
411723303044	4166	BURLINGAME AVE SW			
411723303045	4182	BURLINGAME AVE SW			
411723303046	1425	42ND ST SW			
411726101079	4653	GRENADIER DR SW			
411726154002	4661	GRENADIER DR SW			
411726154012	4647	GRENADIER DR SW			
411726154014	4623	GRENADIER DR SW			
411726154015	4601	GRENADIER DR SW			
411726157015	4764	HAVANA AVE SW			
411726301027	4861	CRANWOOD AVE SW			
411726478001	5194	KAUFMAN GREENS LN SW			
411728401008	5001	BYRON CENTER AVE SW			
411728476018	5035	GOLFBURY CT SW			
411728478024	5189	BYRON CENTER AVE SW			
411731151006	5580	KENOWA AVE SW			
411731151007	4725	56TH ST SW			
411731151013	4689	56TH ST SW			
411731301001	5610	KENOWA AVE SW			

CITY OF WYOMING

City Clerk | 1155 28th St. SW, Wyoming, MI 49509
616.530.7296 | Fax 616.530.7200 | wyomingmi.gov

March 20, 2025

Re: Notice of Public Hearing Before Finalizing Spongy Moth Suppression Project Charges

Dear Property owner/occupant:

Introduction: The Wyoming City Council decided it will apply an aerial biological insecticide spray for spongy moth suppression in certain areas of the city and to charge property owners within those areas for the cost of that project. The City Council will next consider how much to charge against the properties in that area. Your property is within the project area. It is proposed that the City Council approve an assessment of **\$93.00** per treated acre (for properties larger than one-half acre). This amount would be added on the 2025 summer property tax bill.

Legal Notice: The City Council intends to defray all costs of a project consisting of the 2025 aerial insecticide spray for spongy moth suppression against the parcels in special assessment district #25-822. Property you own will be specially assessed. The amount of the proposed special assessment is **\$93.00** per treated acre. A map and list of affected properties is on the City's website at www.wyomingmi.gov, via email at clerk_info@wyomingmi.gov or by calling (616)530-7296.

At its meeting on Monday, April 7, 2025, at 7:00 p.m., the City Council will hold a public hearing to take comments from interested persons about the proposed special assessments. This meeting will take place in the Council Chambers in City Hall, 1155 28th Street SW, Wyoming, Michigan. Property owners may appeal the special assessment to the Michigan Tax Tribunal (MTT) within 30 days after confirmation of the assessment roll (which may occur at this same April 7, 2025 meeting). Protest in writing before or during the public hearing or verbally during the public hearing is required to appeal to the MTT.

Those wishing to comment on this proposed spongy moth suppression project may do so by sending written comments to clerk_info@wyomingmi.gov or to City Hall by first class mail or in person at the meeting. Persons with impairments or disabilities needing accommodations or who need language assistance services may contact the City Clerk at least 36 hours before the meeting to make accommodation arrangements.

If you have any questions regarding this project or this notice, please contact the City Clerk's Office at (616) 530-7296.

Sincerely,



Kelli A. VandenBerg, City Clerk

RESOLUTION NO. _____

RESOLUTION OF SYMPATHY
TO THE FAMILY OF LILLIAN VANDERVEEN

WHEREAS:

1. Lillian VanderVeen passed away on Wednesday, February 19, 2025.
2. Lillian wholeheartedly devoted many years of service to the residents of the City of Wyoming through serving on the Historical Commission, Board of Review, DDA, working as an election inspector, and involvement in local organizations.
3. The City of Wyoming gratefully acknowledges the care and dedication Lillian gave to city residents through her service.
4. Lillian will be sadly missed by her family, friends and colleagues in public service.

NOW, THEREFORE, BE IT RESOLVED:

1. Wyoming City Council and the entire staff of the City of Wyoming extend our deepest sympathies to Lillian's children, relatives, and friends.

Moved by Councilmember:
Seconded by Councilmember:
Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on March 17, 2025.

Kelli A. VandenBerg, Wyoming City Clerk

RESOLUTION NO. _____

RESOLUTION TO DECLARE THE NECESSITY OF THE 2025 SPONGY MOTH
SUPPRESSION PROJECT AND ESTABLISH SPECIAL ASSESSMENT DISTRICT
#25-821 TO DEFRAY PROJECT COSTS

WHEREAS:

1. Spongy moths can cause damage such as plant defoliation, plant stress and susceptibility to secondary pests, caterpillar infestation and accumulation of caterpillar feces, slick and stained surfaces (e.g., cars, roofs, siding, windows, patios, decks, and driveways), allergic reactions, fouling of pools (and filtration systems) and ponds, an inability to enjoy outdoor settings, and potentially, reduced property values.
2. The City Council, after proper notice, held a public hearing at its meeting of March 17, 2025, to hear from all persons affected by, interested in, or owning or occupying property proposed to be specially assessed for the city proposed 2025 spongy moth suppression project consisting of the aerial application of naturally occurring bacteria called *Bacillus thuringiensis (Bt)* (under the brand name Foray 76 or equivalent), that is also used by organic gardeners (the "Project").
3. The City Council has considered all comments from persons owning property to be assessed for the proposed project and comments from others made at the public hearing and deems it advisable to proceed with the proposed project and to specially assess the costs of it against the properties depicted on the map attached as Exhibit A and listed on Exhibit B (SA District #25-821).

NOW, THEREFORE, BE IT RESOLVED:

1. That the City Council determines to proceed with the Project and to defray all costs by special assessment against the property in SA District #25-821, including any city-owned parcels.
2. That the City Council approves the Project plans and specifications and its estimated cost of approximately \$38,140.40.
3. That the City Assessor and City Clerk shall prepare a special assessment roll for SA District #25-821 to specially assess the amount of \$30.00 per parcel with all additional related costs to be the obligation of the City at large because of the benefit to each and file the special assessment with the City Clerk.
4. That the special assessment against each parcel shall be paid in one installment to be billed on the Summer 2025 real property tax bill for that parcel so that the single payment will be due and payable on August 31, 2025 and, after that, will bear interest and penalties in the same manner and at the same rates and amounts as for late payment of real property taxes.

Moved by Councilmember:
Seconded by Councilmember:
Motion Carried Yes
 No

I certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on March 17, 2025.

Kelli A. VandenBerg, Wyoming City Clerk

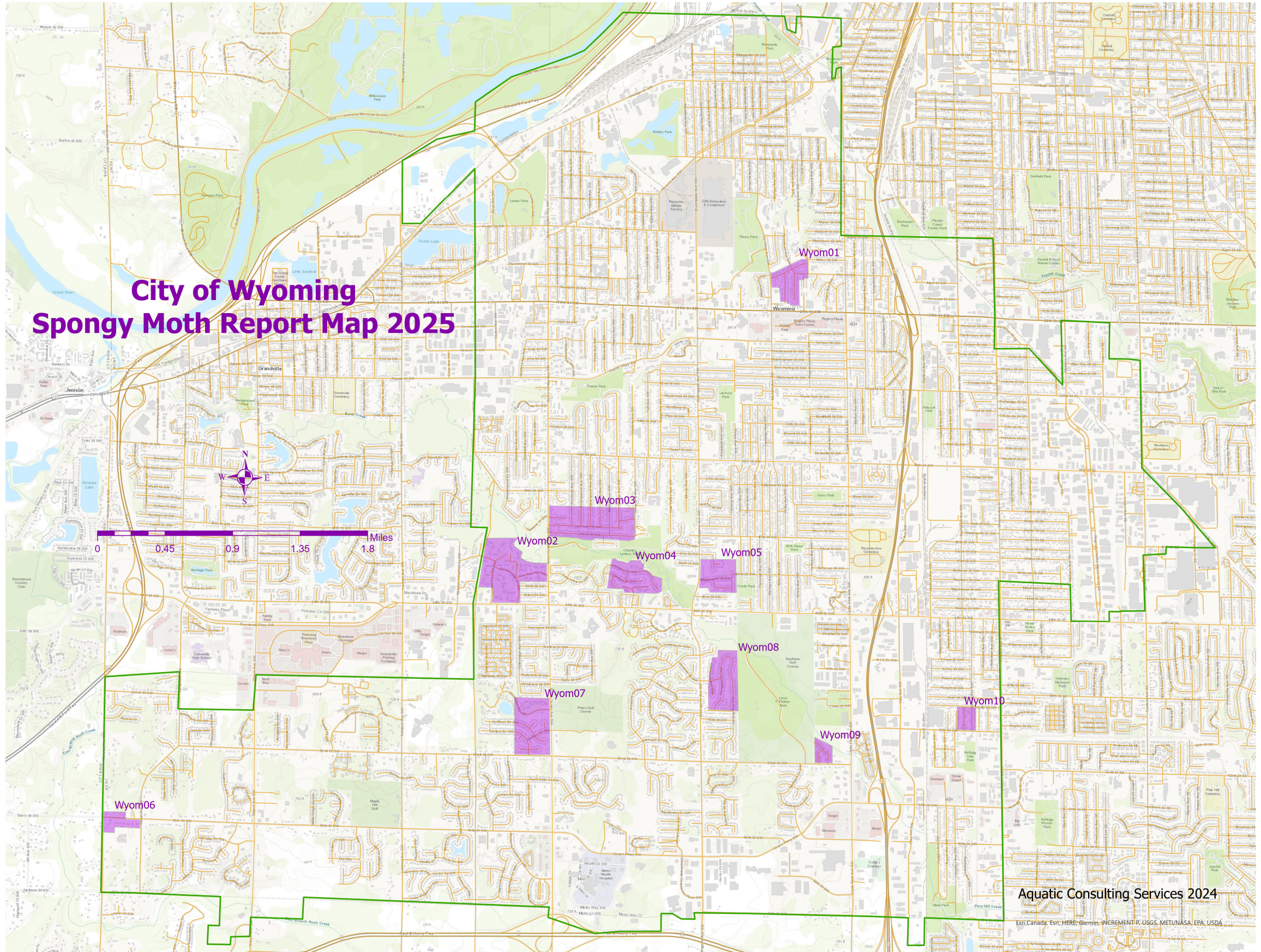
ATTACHMENTS:

Exhibit A - Aerial Spray Map

Exhibit B – List of Parcels in SA#25-821

Resolution No. _____

City of Wyoming Spongy Moth Report Map 2025



Addresses and Parcel Numbers for Spongy Moth Suppression Project, Special Assessment 25-821

411711402034	1159	LOCKSLEY DR SW	411711452007	2630	DONCASTER AVE SW
411711402035	1149	LOCKSLEY DR SW	411711452008	2638	DONCASTER AVE SW
411711402036	1141	LOCKSLEY DR SW	411711452009	2644	DONCASTER AVE SW
411711402037	1135	LOCKSLEY DR SW	411711452010	2652	DONCASTER AVE SW
411711402038	1131	LOCKSLEY DR SW	411711452011	2704	DONCASTER AVE SW
411711402039	1129	LOCKSLEY DR SW	411711452012	2708	DONCASTER AVE SW
411711402040	1123	LOCKSLEY DR SW	411711452013	2710	DONCASTER AVE SW
411711402041	1117	LOCKSLEY DR SW	411711452014	2718	DONCASTER AVE SW
411711402042	1113	LOCKSLEY DR SW	411711452015	2724	DONCASTER AVE SW
411711402043	1107	LOCKSLEY DR SW	411711452016	2738	DONCASTER AVE SW
411711402044	1101	LOCKSLEY DR SW	411711452018	2607	NEWSTEAD AVE SW
411711402045	2541	NEWSTEAD AVE SW	411711452019	2615	NEWSTEAD AVE SW
411711403015	2542	NEWSTEAD AVE SW	411711452020	2621	NEWSTEAD AVE SW
411711403016	1047	LOCKSLEY DR SW	411711452021	2627	NEWSTEAD AVE SW
411711403017	1041	LOCKSLEY DR SW	411711452022	2633	NEWSTEAD AVE SW
411711403018	1035	LOCKSLEY DR SW	411711452023	2639	NEWSTEAD AVE SW
411711403019	1029	LOCKSLEY DR SW	411711452024	2645	NEWSTEAD AVE SW
411711403020	1025	LOCKSLEY DR SW	411711452025	2651	NEWSTEAD AVE SW
411711403021	1021	LOCKSLEY DR SW	411711452026	2657	NEWSTEAD AVE SW
411711403022	1013	LOCKSLEY DR SW	411711452027	2663	NEWSTEAD AVE SW
411711403023	2531	ROGERS LANE AVE SW	411711452028	2703	NEWSTEAD AVE SW
411711404001	1050	LOCKSLEY DR SW	411711452029	2709	NEWSTEAD AVE SW
411711404002	1040	LOCKSLEY DR SW	411711452030	2715	NEWSTEAD AVE SW
411711404003	1030	LOCKSLEY DR SW	411711452031	2721	NEWSTEAD AVE SW
411711404004	1020	LOCKSLEY DR SW	411711452032	2729	NEWSTEAD AVE SW
411711404007	2562	NEWSTEAD AVE SW	411711452033	2733	NEWSTEAD AVE SW
411711404008	1029	26TH ST SW	411711452034	2737	NEWSTEAD AVE SW
411711404009	1021	26TH ST SW	411711453002	2632	NEWSTEAD AVE SW
411711451001	2626	DE HOOP AVE SW	411711453003	2638	NEWSTEAD AVE SW
411711451002	1152	LOCKSLEY DR SW	411711453004	2644	NEWSTEAD AVE SW
411711451003	1146	LOCKSLEY DR SW	411711453005	2650	NEWSTEAD AVE SW
411711451004	1142	LOCKSLEY DR SW	411711453006	2656	NEWSTEAD AVE SW
411711451005	1134	LOCKSLEY DR SW	411711453007	2662	NEWSTEAD AVE SW
411711451009	2611	DONCASTER AVE SW	411711453008	2702	NEWSTEAD AVE SW
411711451010	2621	DONCASTER AVE SW	411711453009	2708	NEWSTEAD AVE SW
411711451011	2625	DONCASTER AVE SW	411711453010	2714	NEWSTEAD AVE SW
411711451012	2637	DONCASTER AVE SW	411711453011	2720	NEWSTEAD AVE SW
411711451013	2651	DONCASTER AVE SW	411711453012	2728	NEWSTEAD AVE SW
411711451014	2673	DONCASTER AVE SW	411711453013	2732	NEWSTEAD AVE SW
411711451015	2705	DONCASTER AVE SW	411711453014	2736	NEWSTEAD AVE SW
411711451016	2707	DONCASTER AVE SW	411711453026	2627	JENKINS AVE SW
411711451017	2715	DONCASTER AVE SW	411711453036	1022	26TH ST SW
411711451018	2723	DONCASTER AVE SW	411711476001	1010	26TH ST SW
411711451027	1155	28TH ST SW	411711476002	1006	26TH ST SW
411711452001	1116	LOCKSLEY DR SW	411711476034	2624	JENKINS AVE SW
411711452002	1106	LOCKSLEY DR SW	411722103031	3858	WYOMING AVE SW
411711452003	2561	NEWSTEAD AVE SW	411722103032	3864	WYOMING AVE SW
411711452004	2610	DONCASTER AVE SW	411722103033	3904	WYOMING AVE SW
411711452005	2616	DONCASTER AVE SW	411722103034	3910	WYOMING AVE SW
411711452006	2624	DONCASTER AVE SW	411722103035	3916	WYOMING AVE SW

Addresses and Parcel Numbers for Spongy Moth Suppression Project, Special Assessment 25-821

411722103036	3922	WYOMING AVE SW	411722127063	3907	PERRY AVE SW
411722103037	3928	WYOMING AVE SW	411722127064	3915	PERRY AVE SW
411722103038	3934	WYOMING AVE SW	411722127065	3923	PERRY AVE SW
411722103039	3940	WYOMING AVE SW	411722127066	3927	PERRY AVE SW
411722103040	3946	WYOMING AVE SW	411722127067	3935	PERRY AVE SW
411722103067	3855	COLLINGWOOD AVE SW	411722127068	3941	PERRY AVE SW
411722103068	3863	COLLINGWOOD AVE SW	411722127069	3947	PERRY AVE SW
411722103069	3903	COLLINGWOOD AVE SW	411722129019	3852	PERRY AVE SW
411722103070	3911	COLLINGWOOD AVE SW	411722129020	3860	PERRY AVE SW
411722103071	3919	COLLINGWOOD AVE SW	411722129021	3902	PERRY AVE SW
411722103074	3939	COLLINGWOOD AVE SW	411722129022	3914	PERRY AVE SW
411722103075	2229	LA CROSSE ST SW	411722129023	3922	PERRY AVE SW
411722103076	3945	COLLINGWOOD AVE SW	411722129045	3875	MALLORY AVE SW
411722103077	3925	COLLINGWOOD AVE SW	411722129046	3883	MALLORY AVE SW
411722103078	3931	COLLINGWOOD AVE SW	411722129047	3891	MALLORY AVE SW
411722104027	3852	COLLINGWOOD AVE SW	411722129048	3899	MALLORY AVE SW
411722104028	3860	COLLINGWOOD AVE SW	411722129050	3927	MALLORY AVE SW
411722104029	3900	COLLINGWOOD AVE SW	411722129053	3901	MALLORY AVE SW
411722104030	3908	COLLINGWOOD AVE SW	411722129054	3905	MALLORY AVE SW
411722104031	3916	COLLINGWOOD AVE SW	411722129058	3940	PERRY AVE SW
411722104032	3922	COLLINGWOOD AVE SW	411722129059	2111	LA CROSSE ST SW
411722104033	3930	COLLINGWOOD AVE SW	411722129060	2105	LA CROSSE ST SW
411722104034	3938	COLLINGWOOD AVE SW	411722129061	3943	MALLORY AVE SW
411722104035	3944	COLLINGWOOD AVE SW	411722129062	2093	LA CROSSE ST SW
411722104036	2203	LA CROSSE ST SW	411722129063	2081	LA CROSSE ST SW
411722126029	3853	HAZELWOOD AVE SW	411722130020	3880	MALLORY AVE SW
411722126030	3859	HAZELWOOD AVE SW	411722130021	3890	MALLORY AVE SW
411722126031	3901	HAZELWOOD AVE SW	411722130022	3904	MALLORY AVE SW
411722126032	3907	HAZELWOOD AVE SW	411722130023	3912	MALLORY AVE SW
411722126033	3913	HAZELWOOD AVE SW	411722130024	3922	MALLORY AVE SW
411722126034	3919	HAZELWOOD AVE SW	411722130025	3930	MALLORY AVE SW
411722126035	3925	HAZELWOOD AVE SW	411722130026	3934	MALLORY AVE SW
411722126036	3931	HAZELWOOD AVE SW	411722130027	3942	MALLORY AVE SW
411722126037	3937	HAZELWOOD AVE SW	411722130028	3948	MALLORY AVE SW
411722126038	3943	HAZELWOOD AVE SW	411722130046	3851	BOONE AVE SW
411722126039	2155	LA CROSSE ST SW	411722130047	3857	BOONE AVE SW
411722127030	3852	HAZELWOOD AVE SW	411722130048	3863	BOONE AVE SW
411722127031	3858	HAZELWOOD AVE SW	411722130049	3901	BOONE AVE SW
411722127032	3900	HAZELWOOD AVE SW	411722130050	3913	BOONE AVE SW
411722127033	3906	HAZELWOOD AVE SW	411722130051	3923	BOONE AVE SW
411722127034	3912	HAZELWOOD AVE SW	411722130052	3929	BOONE AVE SW
411722127035	3918	HAZELWOOD AVE SW	411722130053	3931	BOONE AVE SW
411722127036	3924	HAZELWOOD AVE SW	411722130054	3943	BOONE AVE SW
411722127037	3930	HAZELWOOD AVE SW	411722130055	3957	BOONE AVE SW
411722127038	3936	HAZELWOOD AVE SW	411722130056	3965	BOONE AVE SW
411722127039	3942	HAZELWOOD AVE SW	411722132016	3848	BOONE AVE SW
411722127040	2143	LA CROSSE ST SW	411722132017	3856	BOONE AVE SW
411722127060	3849	PERRY AVE SW	411722132018	3862	BOONE AVE SW
411722127061	3859	PERRY AVE SW	411722132019	3880	BOONE AVE SW
411722127062	3901	PERRY AVE SW	411722132020	3900	BOONE AVE SW

Addresses and Parcel Numbers for Spongy Moth Suppression Project, Special Assessment 25-821

411722132021	3916	BOONE AVE SW	411722153017	2204	LA CROSSE ST SW
411722132022	3930	BOONE AVE SW	411722153018	2328	LA CROSSE ST SW
411722132024	2011	LA CROSSE ST SW	411722153019	2324	LA CROSSE ST SW
411722132025	2003	LA CROSSE ST SW	411722176001	2200	LA CROSSE ST SW
411722132027	1956	IOWA ST SW	411722176002	2156	LA CROSSE ST SW
411722132028	1944	IOWA ST SW	411722176003	2150	LA CROSSE ST SW
411722151028	3859	WYOMING AVE SW	411722176004	2142	LA CROSSE ST SW
411722151029	3865	WYOMING AVE SW	411722176005	2138	LA CROSSE ST SW
411722151030	3905	WYOMING AVE SW	411722176006	2118	LA CROSSE ST SW
411722151031	3911	WYOMING AVE SW	411722176007	2112	LA CROSSE ST SW
411722151032	3917	WYOMING AVE SW	411722176008	2106	LA CROSSE ST SW
411722151033	3923	WYOMING AVE SW	411722176009	2064	LA CROSSE ST SW
411722151034	3929	WYOMING AVE SW	411722176010	2056	LA CROSSE ST SW
411722151035	3935	WYOMING AVE SW	411722177001	2046	LA CROSSE ST SW
411722151036	3941	WYOMING AVE SW	411722177002	2038	LA CROSSE ST SW
411722151037	2253	LA CROSSE ST SW	411722177003	2032	LA CROSSE ST SW
411722151076	3862	BYRON CENTER AVE SW	411722177004	2026	LA CROSSE ST SW
411722151078	3904	BYRON CENTER AVE SW	411722177005	2018	LA CROSSE ST SW
411722151080	3910	BYRON CENTER AVE SW	411722177006	2012	LA CROSSE ST SW
411722151088	2375	ARDEN ST SW	411722177007	2004	LA CROSSE ST SW
411722151090	3856	BYRON CENTER AVE SW	411722201031	1960	39TH ST SW
411722152001	2350	ARDEN ST SW	411722201035	1938	39TH ST SW
411722152002	3938	BYRON CENTER AVE SW	411722201036	3913	GROVELAND AVE SW
411722152005	2332	ARDEN ST SW	411722201039	3921	GROVELAND AVE SW
411722152006	2330	ARDEN ST SW	411722201040	3995	GROVELAND AVE SW
411722152009	2320	ARDEN ST SW	411722201041	4001	GROVELAND AVE SW
411722152011	2335	LA CROSSE ST SW	411722201047	1945	IOWA ST SW
411722152012	2331	LA CROSSE ST SW	411722201048	1933	IOWA ST SW
411722152013	2329	LA CROSSE ST SW	411722201049	1921	IOWA ST SW
411722152017	2317	LA CROSSE ST SW	411722201058	1922	IOWA ST SW
411722152018	2325	LA CROSSE ST SW	411722201060	1932	IOWA ST SW
411722152019	2321	LA CROSSE ST SW	411722201061	1956	39TH ST SW
411722152020	3948	BYRON CENTER AVE SW	411722201062	1950	39TH ST SW
411722152023	2314	ARDEN ST SW	411722201063	1944	39TH ST SW
411722152024	2313	LA CROSSE ST SW	411722201068	4013	GROVELAND AVE SW
411722152025	2324	ARDEN ST SW	411722201069	4015	GROVELAND AVE SW
411722153001	3958	BYRON CENTER AVE SW	411722201076	4005	GROVELAND AVE SW
411722153002	3964	BYRON CENTER AVE SW	411722201077	4011	GROVELAND AVE SW
411722153003	2334	LA CROSSE ST SW	411722301001	4000	BYRON CENTER AVE SW
411722153004	2330	LA CROSSE ST SW	411722301002	2359	FLOYD ST SW
411722153007	2320	LA CROSSE ST SW	411722301003	2349	FLOYD ST SW
411722153008	2316	LA CROSSE ST SW	411722301004	2339	FLOYD ST SW
411722153009	2312	LA CROSSE ST SW	411722301005	2331	FLOYD ST SW
411722153010	2250	LA CROSSE ST SW	411722301006	2325	FLOYD ST SW
411722153011	2248	LA CROSSE ST SW	411722301007	2319	FLOYD ST SW
411722153012	2244	LA CROSSE ST SW	411722301008	2313	FLOYD ST SW
411722153013	2238	LA CROSSE ST SW	411722301009	2307	FLOYD ST SW
411722153014	2232	LA CROSSE ST SW	411722301010	2261	FLOYD ST SW
411722153015	2224	LA CROSSE ST SW	411722301011	2253	FLOYD ST SW
411722153016	2218	LA CROSSE ST SW	411722301012	2247	FLOYD ST SW

Addresses and Parcel Numbers for Spongy Moth Suppression Project, Special Assessment 25-821

411722301013	2241	FLOYD ST SW	411722328004	2038	FLOYD ST SW
411722301014	2233	FLOYD ST SW	411722328005	2032	FLOYD ST SW
411722301015	2225	FLOYD ST SW	411722328006	2024	FLOYD ST SW
411722301016	2219	FLOYD ST SW	411722328007	2016	FLOYD ST SW
411722301017	2211	FLOYD ST SW	411722328008	2012	FLOYD ST SW
411722301018	2205	FLOYD ST SW	411722328009	2004	FLOYD ST SW
411722301019	2159	FLOYD ST SW	411722376030	2051	HOLLIDAY DR SW
411722301020	2155	FLOYD ST SW	411722376031	2045	HOLLIDAY DR SW
411722301021	2147	FLOYD ST SW	411722376032	2041	HOLLIDAY DR SW
411722301022	2141	FLOYD ST SW	411722376033	2037	HOLLIDAY DR SW
411722301023	2133	FLOYD ST SW	411722376035	2033	HOLLIDAY DR SW
411722301024	2125	FLOYD ST SW	411722377005	2046	HOLLIDAY DR SW
411722301025	2119	FLOYD ST SW	411722377006	2040	HOLLIDAY DR SW
411722301026	2111	FLOYD ST SW	411722377007	2036	HOLLIDAY DR SW
411722301027	2103	FLOYD ST SW	411722377008	2032	HOLLIDAY DR SW
411722301028	2063	FLOYD ST SW	411722377009	2016	HOLLIDAY DR SW
411722301029	2055	FLOYD ST SW	411722377010	2012	HOLLIDAY DR SW
411722302001	4022	BYRON CENTER AVE SW	411722377011	2000	HOLLIDAY DR SW
411722302002	2350	FLOYD ST SW	411722377012	1988	HOLLIDAY DR SW
411722302003	2336	FLOYD ST SW	411722377013	4243	GREENVALE AVE SW
411722302004	2328	FLOYD ST SW	411722377014	4251	GREENVALE AVE SW
411722302007	2306	FLOYD ST SW	411722377017	2063	CANNON ST SW
411722302008	2264	FLOYD ST SW	411722377018	2055	CANNON ST SW
411722302009	2260	FLOYD ST SW	411722377019	2047	CANNON ST SW
411722302010	2252	FLOYD ST SW	411722377020	2041	CANNON ST SW
411722302013	2234	FLOYD ST SW	411722377021	2039	CANNON ST SW
411722302014	2224	FLOYD ST SW	411722377023	2035	CANNON ST SW
411722302015	2216	FLOYD ST SW	411722377024	2023	CANNON ST SW
411722302016	2206	FLOYD ST SW	411722377030	2052	HOLLIDAY DR SW
411722302018	2316	FLOYD ST SW	411722377031	2017	CANNON ST SW
411722302019	2248	FLOYD ST SW	411722377032	1999	CANNON ST SW
411722302020	2244	FLOYD ST SW	411722379019	4239	TROJAN DR SW
411722326001	2041	FLOYD ST SW	411722379020	4249	TROJAN DR SW
411722326002	2033	FLOYD ST SW	411722379021	4261	TROJAN DR SW
411722326003	2025	FLOYD ST SW	411722379022	4271	TROJAN DR SW
411722326004	2017	FLOYD ST SW	411722379023	4287	TROJAN DR SW
411722326005	2011	FLOYD ST SW	411722379024	4295	TROJAN DR SW
411722326006	2005	FLOYD ST SW	411722379028	2064	CANNON ST SW
411722327001	2200	FLOYD ST SW	411722379029	2056	CANNON ST SW
411722327002	2158	FLOYD ST SW	411722380004	2026	CANNON ST SW
411722327003	2154	FLOYD ST SW	411722380005	2020	CANNON ST SW
411722327004	2148	FLOYD ST SW	411722380006	2014	CANNON ST SW
411722327005	2144	FLOYD ST SW	411722380007	2002	CANNON ST SW
411722327006	2138	FLOYD ST SW	411722380008	1986	CANNON ST SW
411722327007	2128	FLOYD ST SW	411722380010	2034	CANNON ST SW
411722327008	2124	FLOYD ST SW	411722380011	4244	TROJAN DR SW
411722327009	2116	FLOYD ST SW	411722380012	4264	TROJAN DR SW
411722328001	2110	FLOYD ST SW	411722380015	4300	TROJAN DR SW
411722328002	2052	FLOYD ST SW	411722380019	4282	TROJAN DR SW
411722328003	2044	FLOYD ST SW	411722380020	4290	TROJAN DR SW

Addresses and Parcel Numbers for Spongy Moth Suppression Project, Special Assessment 25-821

411722401001	1955	FLOYD ST SW	411722456006	1804	HOLLIDAY DR SW
411722401002	1947	FLOYD ST SW	411722456007	1801	HOLLIDAY DR SW
411722401003	1933	FLOYD ST SW	411722456013	1817	HOLLIDAY DR SW
411722402001	1960	FLOYD ST SW	411722456014	1819	HOLLIDAY DR SW
411722402002	1954	FLOYD ST SW	411722456015	1821	HOLLIDAY DR SW
411722402005	1942	FLOYD ST SW	411722456017	1818	HOLLIDAY DR SW
411722402008	4045	GROVELAND AVE SW	411722456020	1805	HOLLIDAY DR SW
411722403009	1857	HOLLIDAY DR SW	411722456021	1803	HOLLIDAY DR SW
411722404002	2009	HOLLIDAY DR SW	411723303014	4122	BURLINGAME AVE SW
411722404003	1997	HOLLIDAY DR SW	411723303019	1489	EMMA CT SW
411722404004	1985	HOLLIDAY DR SW	411723303021	4173	EMMA AVE SW
411722451002	1926	HOLLIDAY DR SW	411723303022	4190	EMMA AVE SW
411722451003	1912	HOLLIDAY DR SW	411723303025	4137	EMMA AVE SW
411722451004	1888	HOLLIDAY DR SW	411723303026	4149	EMMA AVE SW
411722451005	1878	HOLLIDAY DR SW	411723303027	4161	EMMA AVE SW
411722451015	4256	GREENVALE AVE SW	411723303028	4185	EMMA AVE SW
411722451016	4262	GREENVALE AVE SW	411723303029	4197	EMMA AVE SW
411722451017	1961	CANNON ST SW	411723303030	4166	EMMA AVE SW
411722451028	1948	HOLLIDAY DR SW	411723303031	1500	EMMA CT SW
411722451029	4244	GREENVALE AVE SW	411723303032	1488	EMMA CT SW
411722451030	1864	HOLLIDAY DR SW	411723303037	1501	EMMA CT SW
411722451032	1852	HOLLIDAY DR SW	411723303038	1513	EMMA CT SW
411722451033	1846	HOLLIDAY DR SW	411723303047	1411	42ND ST SW
411722451035	1838	HOLLIDAY DR SW	411723351002	1565	MAPLELAWN ST SW
411722451036	1826	HOLLIDAY DR SW	411723351003	1543	MAPLELAWN ST SW
411722451037	1951	CANNON ST SW	411723351004	1531	MAPLELAWN ST SW
411722451038	1943	CANNON ST SW	411723351005	1521	MAPLELAWN ST SW
411722451039	1931	CANNON ST SW	411723351006	1511	MAPLELAWN ST SW
411722451040	1921	CANNON ST SW	411723351007	1501	MAPLELAWN ST SW
411722451041	1913	CANNON ST SW	411723351008	1487	MAPLELAWN ST SW
411722451043	1905	CANNON ST SW	411723351009	1477	MAPLELAWN ST SW
411722451044	1893	CANNON ST SW	411723351010	1465	MAPLELAWN ST SW
411722451045	1881	CANNON ST SW	411723351011	1455	MAPLELAWN ST SW
411722451047	1820	HOLLIDAY DR SW	411723351012	1445	MAPLELAWN ST SW
411722451048	1824	HOLLIDAY DR SW	411723351013	1435	MAPLELAWN ST SW
411722451049	1822	HOLLIDAY DR SW	411723351015	4200	BURLINGAME AVE SW
411722452002	1974	CANNON ST SW	411723351016	4210	BURLINGAME AVE SW
411722452003	1962	CANNON ST SW	411723351017	1589	MAPLELAWN ST SW
411722452004	1952	CANNON ST SW	411723351018	1577	MAPLELAWN ST SW
411722452007	1922	CANNON ST SW	411723352001	1557	SOUTHLAWN DR SW
411722452008	1914	CANNON ST SW	411723352002	1500	MAPLELAWN ST SW
411722452010	1906	CANNON ST SW	411723352003	1490	MAPLELAWN ST SW
411722452011	1894	CANNON ST SW	411723352004	1480	MAPLELAWN ST SW
411722452012	1882	CANNON ST SW	411723352005	1472	MAPLELAWN ST SW
411722452015	1944	CANNON ST SW	411723352006	1462	MAPLELAWN ST SW
411722452016	1932	CANNON ST SW	411723352007	1452	MAPLELAWN ST SW
411722456002	1816	HOLLIDAY DR SW	411723352008	1444	MAPLELAWN ST SW
411722456003	1814	HOLLIDAY DR SW	411723352009	1434	MAPLELAWN ST SW
411722456004	1812	HOLLIDAY DR SW	411723352010	1541	SOUTHLAWN DR SW
411722456005	1808	HOLLIDAY DR SW	411723352011	1501	SOUTHLAWN DR SW

Addresses and Parcel Numbers for Spongy Moth Suppression Project, Special Assessment 25-821

411723352012	1491	SOUTHLAWN DR SW	411725404014	4847	BUCHANAN AVE SW
411723352013	1481	SOUTHLAWN DR SW	411725404015	4851	BUCHANAN AVE SW
411723352014	1473	SOUTHLAWN DR SW	411725404016	4861	BUCHANAN AVE SW
411723352015	1463	SOUTHLAWN DR SW	411725404017	4901	BUCHANAN AVE SW
411723352016	1453	SOUTHLAWN DR SW	411725404018	4903	BUCHANAN AVE SW
411723352017	1445	SOUTHLAWN DR SW	411725404019	4911	BUCHANAN AVE SW
411723352018	1435	SOUTHLAWN DR SW	411725404020	4919	BUCHANAN AVE SW
411723353001	4210	HAVANA AVE SW	411725404021	4925	BUCHANAN AVE SW
411723353002	4220	HAVANA AVE SW	411725404022	4929	BUCHANAN AVE SW
411723353003	4230	HAVANA AVE SW	411725404023	4933	BUCHANAN AVE SW
411723353004	4240	HAVANA AVE SW	411725404024	4937	BUCHANAN AVE SW
411723353005	4250	HAVANA AVE SW	411725404025	4939	BUCHANAN AVE SW
411723353006	4258	HAVANA AVE SW	411725404026	4949	BUCHANAN AVE SW
411723353007	4268	HAVANA AVE SW	411725404027	4951	BUCHANAN AVE SW
411723353010	4296	HAVANA AVE SW	411725404030	4962	HAUGHEY AVE SW
411723353011	4276	HAVANA AVE SW	411725404031	221	50TH ST SW
411723353012	4286	HAVANA AVE SW	411725430001	4842	BUCHANAN AVE SW
411723354003	1560	MAPLELAWN ST SW	411725430004	4858	BUCHANAN AVE SW
411723354006	1538	MAPLELAWN ST SW	411725430005	4862	BUCHANAN AVE SW
411723354007	1544	SOUTHLAWN DR SW	411725430006	4900	BUCHANAN AVE SW
411723354008	1534	SOUTHLAWN DR SW	411725430007	4906	BUCHANAN AVE SW
411723354009	1524	SOUTHLAWN DR SW	411725430008	4912	BUCHANAN AVE SW
411723354010	1516	SOUTHLAWN DR SW	411725430009	4926	BUCHANAN AVE SW
411723354011	1510	SOUTHLAWN DR SW	411725430010	4928	BUCHANAN AVE SW
411723354012	1500	SOUTHLAWN DR SW	411725430011	4932	BUCHANAN AVE SW
411723354013	1490	SOUTHLAWN DR SW	411725430012	4938	BUCHANAN AVE SW
411723354014	1480	SOUTHLAWN DR SW	411725430013	4940	BUCHANAN AVE SW
411723354015	1472	SOUTHLAWN DR SW	411725430014	4948	BUCHANAN AVE SW
411723354016	1462	SOUTHLAWN DR SW	411725430015	4952	BUCHANAN AVE SW
411723354017	1452	SOUTHLAWN DR SW	411725430016	4845	WALTON AVE SW
411723354018	1444	SOUTHLAWN DR SW	411725430019	4857	WALTON AVE SW
411723354019	1434	SOUTHLAWN DR SW	411725430020	4861	WALTON AVE SW
411723354034	1580	MAPLELAWN ST SW	411725430021	4901	WALTON AVE SW
411723354039	1590	MAPLELAWN ST SW	411725430022	4905	WALTON AVE SW
411723354040	4250	BURLINGAME AVE SW	411725430023	4911	WALTON AVE SW
411723354041	1570	MAPLELAWN ST SW	411725430024	4919	WALTON AVE SW
411723354042	4262	BURLINGAME AVE SW	411725430025	4921	WALTON AVE SW
411723354043	4280	BURLINGAME AVE SW	411725430026	4937	WALTON AVE SW
411725404001	224	HOLLY ST SW	411725430027	4939	WALTON AVE SW
411725404002	220	HOLLY ST SW	411725430028	4947	WALTON AVE SW
411725404003	4900	HAUGHEY AVE SW	411725430029	4951	WALTON AVE SW
411725404004	4910	HAUGHEY AVE SW	411725430030	4955	WALTON AVE SW
411725404005	4914	HAUGHEY AVE SW	411725430031	4850	BUCHANAN AVE SW
411725404006	4918	HAUGHEY AVE SW	411725430032	4853	WALTON AVE SW
411725404007	4924	HAUGHEY AVE SW	411725431001	4844	WALTON AVE SW
411725404008	4930	HAUGHEY AVE SW	411725431002	4848	WALTON AVE SW
411725404009	4938	HAUGHEY AVE SW	411725431003	4854	WALTON AVE SW
411725404010	4944	HAUGHEY AVE SW	411725431004	4858	WALTON AVE SW
411725404012	210	HOLLY ST SW	411725431005	4862	WALTON AVE SW
411725404013	4843	BUCHANAN AVE SW	411725431006	4900	WALTON AVE SW

Addresses and Parcel Numbers for Spongy Moth Suppression Project, Special Assessment 25-821

411725431007	4904	WALTON AVE SW	411726156027	4764	GRENADIER DR SW
411725431008	4910	WALTON AVE SW	411726156028	4731	HAVANA AVE SW
411725431009	4920	WALTON AVE SW	411726156029	4737	HAVANA AVE SW
411725431010	4928	WALTON AVE SW	411726156030	4795	HAVANA AVE SW
411725431011	4936	WALTON AVE SW	411726156031	4801	HAVANA AVE SW
411725431012	4938	WALTON AVE SW	411726156032	4788	GRENADIER DR SW
411725431013	4942	WALTON AVE SW	411726157002	4682	HAVANA AVE SW
411725431014	4948	WALTON AVE SW	411726157003	4706	HAVANA AVE SW
411725431015	4952	WALTON AVE SW	411726157004	4728	HAVANA AVE SW
411726153003	1542	SENTINAL ST SW	411726157005	4734	HAVANA AVE SW
411726154003	4675	GRENADIER DR SW	411726157006	4746	HAVANA AVE SW
411726154004	4687	GRENADIER DR SW	411726157011	4678	HAVANA AVE SW
411726154005	4693	GRENADIER DR SW	411726157012	4786	HAVANA AVE SW
411726154008	4725	GRENADIER DR SW	411726157013	4798	HAVANA AVE SW
411726154009	4737	GRENADIER DR SW	411726157014	4806	HAVANA AVE SW
411726154010	4749	GRENADIER DR SW	411726301008	4801	GRENADIER DR SW
411726154013	4635	GRENADIER DR SW	411726301009	4813	GRENADIER DR SW
411726154017	4701	GRENADIER DR SW	411726301010	4825	GRENADIER DR SW
411726154018	4713	GRENADIER DR SW	411726301011	4837	GRENADIER DR SW
411726154019	4664	HAVANA AVE SW	411726301012	4849	GRENADIER DR SW
411726154022	4738	CRANWOOD AVE SW	411726301013	4855	GRENADIER DR SW
411726154023	4726	CRANWOOD AVE SW	411726301014	4867	GRENADIER DR SW
411726154024	4714	CRANWOOD AVE SW	411726301015	4879	GRENADIER DR SW
411726154025	4702	CRANWOOD AVE SW	411726301016	4883	GRENADIER DR SW
411726154026	4694	CRANWOOD AVE SW	411726301017	4897	GRENADIER DR SW
411726154027	4682	CRANWOOD AVE SW	411726301018	1549	TRENTWOOD ST SW
411726154028	4670	CRANWOOD AVE SW	411726301022	4801	CRANWOOD AVE SW
411726154030	4746	CRANWOOD AVE SW	411726301023	4813	CRANWOOD AVE SW
411726154031	4754	CRANWOOD AVE SW	411726301024	4825	CRANWOOD AVE SW
411726155001	4786	CRANWOOD AVE SW	411726301025	4837	CRANWOOD AVE SW
411726155002	4771	GRENADIER DR SW	411726301026	4849	CRANWOOD AVE SW
411726155005	4787	GRENADIER DR SW	411726301028	4798	CRANWOOD AVE SW
411726156003	4688	GRENADIER DR SW	411726301029	4802	CRANWOOD AVE SW
411726156004	4704	GRENADIER DR SW	411726301030	4814	CRANWOOD AVE SW
411726156005	4712	GRENADIER DR SW	411726301031	4826	CRANWOOD AVE SW
411726156006	4724	GRENADIER DR SW	411726301032	4838	CRANWOOD AVE SW
411726156007	4736	GRENADIER DR SW	411726301033	4850	CRANWOOD AVE SW
411726156008	4748	GRENADIER DR SW	411726304008	4834	HAVANA AVE SW
411726156011	4776	GRENADIER DR SW	411726304009	4846	HAVANA AVE SW
411726156012	4622	GRENADIER DR SW	411726304010	4858	HAVANA AVE SW
411726156013	4665	HAVANA AVE SW	411726304011	4870	HAVANA AVE SW
411726156014	4677	HAVANA AVE SW	411726304012	4882	HAVANA AVE SW
411726156015	4699	HAVANA AVE SW	411726304013	4894	HAVANA AVE SW
411726156016	4725	HAVANA AVE SW	411726304018	4818	HAVANA AVE SW
411726156020	4765	HAVANA AVE SW	411726304019	4822	HAVANA AVE SW
411726156021	4779	HAVANA AVE SW	411726304020	4906	HAVANA AVE SW
411726156023	4749	HAVANA AVE SW	411726304022	4928	HAVANA AVE SW
411726156024	4646	GRENADIER DR SW	411726305001	4813	HAVANA AVE SW
411726156025	4664	GRENADIER DR SW	411726305002	4825	HAVANA AVE SW
411726156026	4752	GRENADIER DR SW	411726305003	4837	HAVANA AVE SW

Addresses and Parcel Numbers for Spongy Moth Suppression Project, Special Assessment 25-821

411726305004	4845	HAVANA AVE SW	411728477001	2516	GOLFBURY DR SW
411726305005	4857	HAVANA AVE SW	411728477002	2510	GOLFBURY DR SW
411726305006	4869	HAVANA AVE SW	411728477003	2498	GOLFBURY DR SW
411726305007	4881	HAVANA AVE SW	411728477004	2486	GOLFBURY DR SW
411726305008	4893	HAVANA AVE SW	411728477005	2495	GOLFTON DR SW
411726305009	4905	HAVANA AVE SW	411728477006	2584	GOLFBURY DR SW
411726305010	4911	HAVANA AVE SW	411728477007	2572	GOLFBURY DR SW
411726305011	4800	GRENADIER DR SW	411728477008	2554	GOLFBURY DR SW
411726305012	4812	GRENADIER DR SW	411728477009	2542	GOLFBURY DR SW
411726305013	4824	GRENADIER DR SW	411728477010	2524	GOLFBURY DR SW
411726305014	4836	GRENADIER DR SW	411728477011	2583	DANTON DR SW
411726305015	4848	GRENADIER DR SW	411728477012	2565	DANTON DR SW
411726305016	1465	GRENADIER CT SW	411728477013	2547	DANTON DR SW
411726305017	1453	GRENADIER CT SW	411728477014	2523	DANTON DR SW
411726305018	1441	GRENADIER CT SW	411728477015	2511	DANTON DR SW
411726305019	1440	GRENADIER CT SW	411728477016	2505	DANTON DR SW
411726305020	1452	GRENADIER CT SW	411728478001	2478	GOLFBURY DR SW
411726305021	1464	GRENADIER CT SW	411728478002	2466	GOLFBURY DR SW
411726305022	4876	GRENADIER DR SW	411728478003	2454	GOLFBURY DR SW
411726305023	4882	GRENADIER DR SW	411728478004	2442	GOLFBURY DR SW
411726305024	1501	TRENTWOOD ST SW	411728478005	2430	GOLFBURY DR SW
411726305025	1497	TRENTWOOD ST SW	411728478006	2418	GOLFBURY DR SW
411726305026	1485	TRENTWOOD ST SW	411728478007	2406	GOLFBURY DR SW
411726305027	1473	TRENTWOOD ST SW	411728478008	2411	GOLFBURY DR SW
411726305028	1461	TRENTWOOD ST SW	411728478009	2423	GOLFBURY DR SW
411726401001	4807	CLYDE PARK AVE SW	411728478010	2435	GOLFBURY DR SW
411728476001	5050	GOLFTON CT SW	411728478011	2453	GOLFBURY DR SW
411728476002	5038	GOLFTON CT SW	411728478012	2471	GOLFBURY DR SW
411728476003	5026	GOLFTON CT SW	411728478013	2452	GOLFTON DR SW
411728476004	5020	GOLFTON CT SW	411728478014	2440	GOLFTON DR SW
411728476005	5011	GOLFTON CT SW	411728478015	2428	GOLFTON DR SW
411728476006	5027	GOLFTON CT SW	411728478016	2416	GOLFTON DR SW
411728476007	5039	GOLFTON CT SW	411728478017	2481	DANTON DR SW
411728476008	2435	GOLFTON DR SW	411728478018	2463	DANTON DR SW
411728476009	2447	GOLFTON DR SW	411728478019	2511	BOWENTON PLACE SW
411728476010	2459	GOLFTON DR SW	411728478020	2499	BOWENTON PLACE SW
411728476011	2489	GOLFBURY DR SW	411728478021	2487	BOWENTON PLACE SW
411728476012	5048	GOLFBURY CT SW	411728478022	2475	BOWENTON PLACE SW
411728476013	5036	GOLFBURY CT SW	411728478023	2463	BOWENTON PLACE SW
411728476014	5024	GOLFBURY CT SW	411728478025	2468	BOWENTON PLACE SW
411728476015	5012	GOLFBURY CT SW	411728478026	2476	BOWENTON PLACE SW
411728476016	5000	GOLFBURY CT SW	411728478027	2488	BOWENTON PLACE SW
411728476017	5023	GOLFBURY CT SW	411728478028	2500	BOWENTON PLACE SW
411728476019	2519	GOLFBURY DR SW	411728478029	2512	BOWENTON PLACE SW
411728476020	2531	GOLFBURY DR SW	411728480009	2585	52ND ST SW
411728476021	2543	GOLFBURY DR SW	411728480014	2595	52ND ST SW
411728476022	2555	GOLFBURY DR SW	411728481001	2486	DANTON DR SW
411728476023	2567	GOLFBURY DR SW	411728481002	2474	DANTON DR SW
411728476024	2579	GOLFBURY DR SW	411728481003	2535	BOWENTON PLACE SW
411728476025	2591	GOLFBURY DR SW	411728481004	2564	DANTON DR SW

Addresses and Parcel Numbers for Spongy Moth Suppression Project, Special Assessment 25-821

411728481005	2538	DANTON DR SW
411728481006	5121	DANTON CT SW
411728481007	5139	DANTON CT SW
411728481008	5134	DANTON CT SW
411728481009	5122	DANTON CT SW
411728481010	2498	DANTON DR SW
411728481011	2591	BOWENTON PLACE SW
411728481012	2583	BOWENTON PLACE SW
411728481013	2571	BOWENTON PLACE SW
411728481014	2559	BOWENTON PLACE SW
411728481015	2547	BOWENTON PLACE SW
411728482001	2432	DANTON DR SW
411728482002	2548	BOWENTON PLACE SW
411728482003	2560	BOWENTON PLACE SW
411731175001	5589	ALBRIGHT AVE SW

RESOLUTION NO. _____

RESOLUTION TO DECLARE THE NECESSITY OF THE 2025 SPONGY MOTH
SUPPRESSION PROJECT AND ESTABLISH SPECIAL ASSESSMENT DISTRICT
#25-822 TO DEFRAY PROJECT COSTS

WHEREAS:

1. Spongy moths can cause damage such as plant defoliation, plant stress and susceptibility to secondary pests, caterpillar infestation and accumulation of caterpillar feces, slick and stained surfaces (*e.g.*, cars, roofs, siding, windows, patios, decks, and driveways), allergic reactions, fouling of pools (and filtration systems) and ponds, an inability to enjoy outdoor settings, and potentially, reduced property values.
2. The City Council, after proper notice, held a public hearing at its meeting of March 17, 2025, to hear from all persons affected by, interested in, or owning or occupying property proposed to be specially assessed for the city proposed 2025 spongy moth suppression project consisting of the aerial application of naturally occurring bacteria call *Bacillus thuringiensis (Bt)* (under the brand name Foray 76 or equivalent), that is also used by organic gardeners (the "Project").
3. The City Council has considered all comments from persons owning property to be assessed for the proposed project and comments from others made at the public hearing and deems it advisable to proceed with the proposed project and to specially assess the costs of it against the properties depicted on the map attached as Exhibit A and listed on Exhibit B (SA District #25-822).

NOW, THEREFORE, BE IT RESOLVED:

1. That the City Council determines to proceed with the Project and to defray all costs by special assessment against the property in SA District #25-822, including any city-owned parcels.
2. That the City Council approves the Project plans and specifications and its estimated cost of approximately \$37,140.40.
3. That the City Assessor and City Clerk shall prepare a special assessment roll for SA District #25-822 to specially assess the amount of \$93.00 per treated acre with all additional related costs to be the obligation of the City at large because of the benefit to each and file the special assessment with the City Clerk.
4. That the special assessment against each parcel shall be paid in one installment to be billed on the Summer 2025 real property tax bill for that parcel so that the single payment will be due and payable on August 31, 2025 and, after that, will bear interest and penalties in the same manner and at the same rates and amounts as for late payment of real property taxes.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on March 17, 2025.

Kelli A. VandenBerg, Wyoming City Clerk

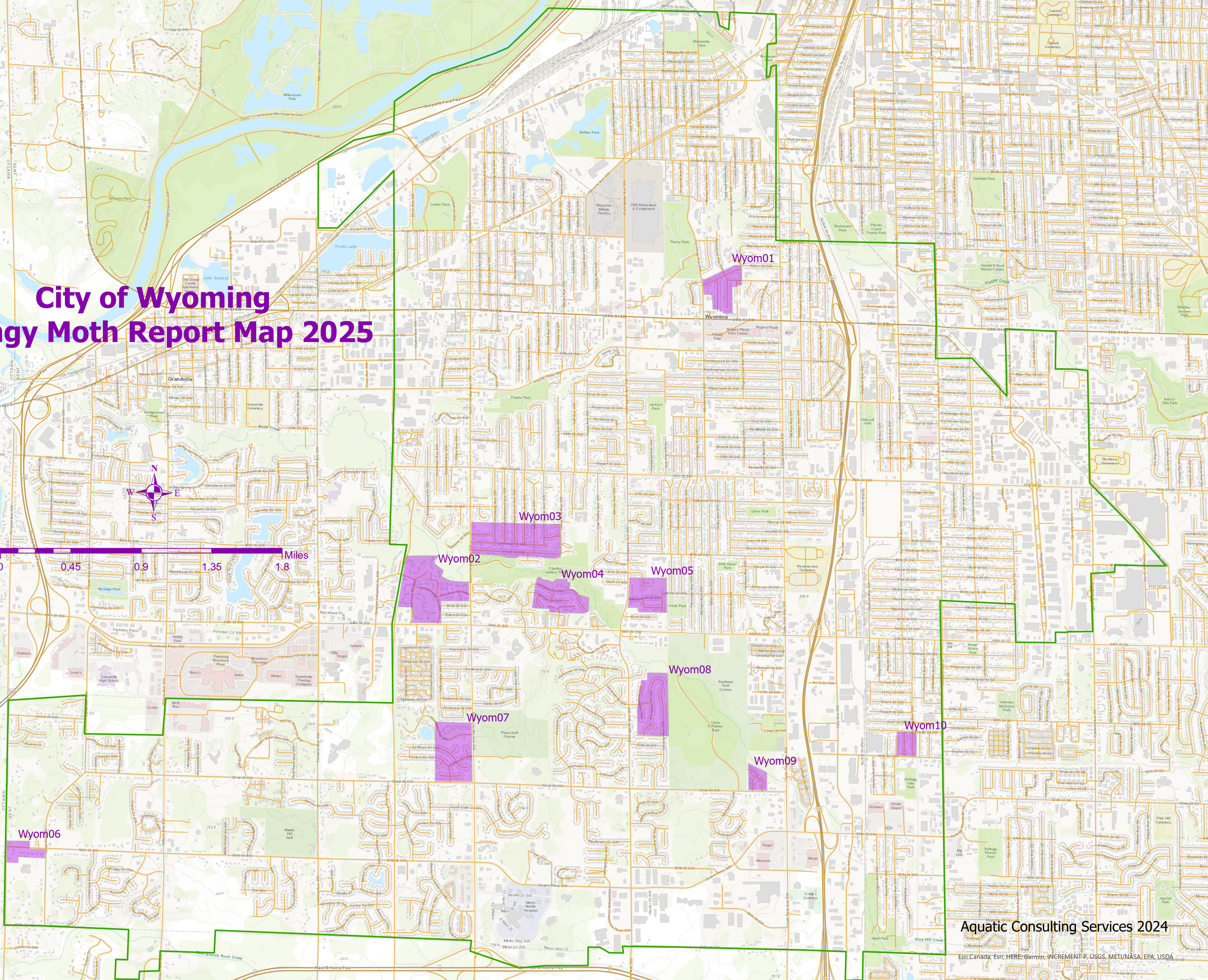
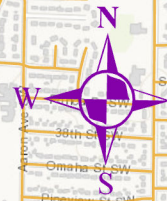
ATTACHMENTS:

Exhibit A - Aerial Spray Map

Exhibit B – List of Parcels in SA District #25-822

Resolution No. _____

City of Wyoming Spongy Moth Report Map 2025



Addresses and Parcel Numbers for Spongy Moth Suppression Project, Special Assessment 25-822

411711404012	2545	ROGERS LANE AVE SW	411731301002	5638	KENOWA AVE SW
411711451021	2640	DE HOOP AVE SW	411731301003	5660	KENOWA AVE SW
411711453035	1040	26TH ST SW	411731301004	4734	56TH ST SW
411721451026	2663	44TH ST SW	411731301005	4712	56TH ST SW
411721451034	2675	44TH ST SW	411731301006	4690	56TH ST SW
411721451042	2557	44TH ST SW	411731301007	4668	56TH ST SW
411721451042	2557	44TH ST SW	411731301008	4646	56TH ST SW
411721451042	2557	44TH ST SW	411731301015	4624	56TH ST SW
411722151015	2327	ARDEN ST SW			
411722151016	2325	ARDEN ST SW			
411722151017	2323	ARDEN ST SW			
411722151018	2315	ARDEN ST SW			
411722151019	2311	ARDEN ST SW			
411722201044	4019	GROVELAND AVE SW			
411722201051	1991	LA CROSSE ST SW			
411722303001	4050	BYRON CENTER AVE SW			
411722403005	1925	HOLLIDAY DR SW			
411722403006	1913	HOLLIDAY DR SW			
411722403007	1881	HOLLIDAY DR SW			
411722403008	1879	HOLLIDAY DR SW			
411722404005	2021	HOLLIDAY DR SW			
411722455016	1901	44TH ST SW			
411722456012	1813	HOLLIDAY DR SW			
411722456018	1811	HOLLIDAY DR SW			
411723303023	4178	EMMA AVE SW			
411723303033	1476	EMMA CT SW			
411723303035	1465	EMMA CT SW			
411723303036	1477	EMMA CT SW			
411723303039	4125	EMMA AVE SW			
411723303042	4134	BURLINGAME AVE SW			
411723303043	4150	BURLINGAME AVE SW			
411723303044	4166	BURLINGAME AVE SW			
411723303045	4182	BURLINGAME AVE SW			
411723303046	1425	42ND ST SW			
411726101079	4653	GRENADIER DR SW			
411726154002	4661	GRENADIER DR SW			
411726154012	4647	GRENADIER DR SW			
411726154014	4623	GRENADIER DR SW			
411726154015	4601	GRENADIER DR SW			
411726157015	4764	HAVANA AVE SW			
411726301027	4861	CRANWOOD AVE SW			
411726478001	5194	KAUFMAN GREENS LN SW			
411728401008	5001	BYRON CENTER AVE SW			
411728476018	5035	GOLFBURY CT SW			
411728478024	5189	BYRON CENTER AVE SW			
411731151006	5580	KENOWA AVE SW			
411731151007	4725	56TH ST SW			
411731151013	4689	56TH ST SW			
411731301001	5610	KENOWA AVE SW			

RESOLUTION NO. _____

TO AUTHORIZE THE WRITE-OFF OF DELINQUENT
2019 CITY PERSONAL PROPERTY TAXES

WHEREAS:

1. Delinquent personal property taxes remain outstanding for the 2019 tax year.
2. Per Public Act 206 (Property Tax Act) of the State of Michigan, delinquent personal property taxes that have been outstanding five years or more may be written off.
3. The City Treasurer's Office has made a diligent attempt to collect the outstanding balances and believes that the delinquent amounts will not be recovered.
4. The City Treasurer's Office is requesting City Council to approve the write-off of \$215.45 in delinquent 2019 personal property taxes.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Wyoming City Council hereby authorizes the write-off of \$215.45 in delinquent 2019 personal property taxes.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I certify that this resolution was adopted by the City Council of the City of Wyoming, Michigan at a regular meeting held on March 17, 2025.

Kelli A. VandenBerg, Wyoming City Clerk

ATTACHMENTS:

Staff Report

2019 Delinquent Personal Property Tax List

Waiver and Consent Form

Statement of Attempt to Collect

Resolution No. _____

STAFF REPORT

Date: February 20, 2025
Subject: Write-Off of 2019 Delinquent Personal Property Taxes
From: Traci Shaffer, Treasurer
Meeting Date: March 17, 2025

RECOMMENDATION:

It is recommended that the City Council authorize the write-off of 2019 delinquent personal property taxes in the amount of \$215.45 pursuant to Public Act 206 (Property Tax Act).

ALIGNMENT WITH STRATEGIC PLAN

STEWARDSHIP - The careful and responsible management of City funding and resources to support our community.

Goal 2 – Enhance the efficiency and effectiveness of city operations and services

The City Treasurer is charged with collecting all personal property taxes billed to property owners and businesses. PA 206 (Property Tax Act) allows for personal property taxes delinquent for five years or more to be written off if the Treasurer determines that they are uncollectable. The write-off of these uncollectable balances will keep collection costs reasonable and support efficient and responsible use of City resources.

DISCUSSION:

According to PA 206 (Property Tax Act) 2011.56a, delinquent personal property taxes may be written off after being delinquent for five years. The write-off procedure requires a resolution from each taxing jurisdiction granting permission. I am seeking permission to write off the delinquent 2019 City ad valorem taxes in the amount of \$215.45. An itemized listing is attached for your reference.

A diligent attempt was made to collect all the listed outstanding taxes, and I have determined them to be uncollectable.

Once City Council has passed a resolution, the documentation must be approved by the District Court. Rather than burden the Court with petitions from each jurisdiction, the Kent County Treasurer's Association compiles the resolutions from each unit and presents them as one case for review by the Judge. All participating Kent County Treasurers are presenting a petition to strike the 2019 and prior personal property taxes.

BUDGET IMPACT:

The write-off will reduce the overall City tax revenue by \$215.45

Unit Name: CITY OF WYOMNING
Tax Year: 2019 Calculated As of: 1/28/2025
POPULATION: All Records

Heading	Delinquent Amt	Paid	Due
-----41-50-93-988-585-----			
CLASS: 251	PRE/MBT % 100	101-CITY GEN FND	0.00
SCHOOL: 41026	TV 2,500	205-PUBLIC SAFET	0.00
	AV 2,500	206-FIRE	0.00
DDA1	SEV 2,500	207-POLICE	0.00
Capture: 2500		208-PARKS RECR	0.00
Prop. Addr: 1945 28TH ST SW		211-SIDEWALK FND	0.00
		228-SOLID WASTE	0.00
		272-LIBRARY MNT	0.00
		401-CAP IMPROVMT	0.00
		LIBRARY DEBT	0.00
		GRAND RAPIDS CC	0.00
		INTERURBAN TRANS	0.00
		KENT COUNTY OP	0.00
		KENT ISD	0.00
		STATE EDUCATION	0.00
		COUNTY VET	0.12
		COUNTY SENIOR	1.23
		COUNTY JAIL	1.94
		COUNTY ZOO/MUS	1.08
		COUNTY CHILD DEV	0.62
		DISTRICT LIBRARY	3.16
		WYOM SCHOOL OP	0.00
		WYOM SCHOOL DEBT	0.00
		WYOM OP FC	0.00
		UNREAL INK	
		1945 28TH ST SW	
		WYOMING MI 49519	
		Dlq Tax:	8.15
		Admin:	0.08
		Interest:	4.81
		Penalty:	0.24
		Other:	0.00
		Total:	13.28
		Paid:	0.00
		Due:	8.23
-----41-50-93-988-594-----			
CLASS: 251	PRE/MBT % 100	101-CITY GEN FND	12.14
SCHOOL: 41026	TV 2,500	205-PUBLIC SAFET	3.09
	AV 2,500	206-FIRE	1.85
	SEV 2,500	207-POLICE	3.09
Prop. Addr: 1294 36TH ST SW		208-PARKS RECR	3.71
		211-SIDEWALK FND	0.37
		228-SOLID WASTE	1.00
		272-LIBRARY MNT	0.91
		401-CAP IMPROVMT	3.88
		LIBRARY DEBT	0.00
		GRAND RAPIDS CC	4.40
		INTERURBAN TRANS	3.63
		KENT COUNTY OP	10.64
		KENT ISD	14.02
		STATE EDUCATION	15.00
		COUNTY VET	0.12
		COUNTY SENIOR	1.23
		COUNTY JAIL	1.94
		COUNTY ZOO/MUS	1.08
		COUNTY CHILD DEV	0.62
		DISTRICT LIBRARY	3.16
		WYOM SCHOOL OP	13.87
		WYOM SCHOOL DEBT	15.34
		WYOM OP FC	0.00
		WEST MICHIGAN MUAY THAI ACADEM	
		1294 36TH ST SW	
		WYOMING MI 49509	
		Dlq Tax:	115.09
		Admin:	1.14
		Interest:	11.23
		Penalty:	0.24
		Other:	0.00
		Total:	127.70
		Paid:	0.00
		Due:	116.23
-----41-50-93-988-631-----			
CLASS: 251	PRE/MBT % 100	101-CITY GEN FND	48.57
SCHOOL: 41020	TV 10,000	205-PUBLIC SAFET	12.38
	AV 10,000	206-FIRE	7.43
	SEV 10,000	207-POLICE	12.38
Prop. Addr: 3508 ROGER B CHAFFEE		208-PARKS RECR	14.86
		211-SIDEWALK FND	1.48
		228-SOLID WASTE	4.00
		272-LIBRARY MNT	3.66
		401-CAP IMPROVMT	15.53
		LIBRARY DEBT	0.00
		GRAND RAPIDS CC	17.60
		INTERURBAN TRANS	14.55
		KENT COUNTY OP	42.57
		KENT ISD	56.11
		STATE EDUCATION	60.00
		COUNTY VET	0.49
		COUNTY SENIOR	4.92
		COUNTY JAIL	7.77
		COUNTY ZOO/MUS	4.33
		COUNTY CHILD DEV	2.48
		DISTRICT LIBRARY	12.66
		GODWIN OP	30.00
		GODWIN DEBT	25.60
		GODWIN OP FC	0.00
		GODWIN OP	30.00
		GODWIN DEBT	25.60
		GODWIN OP FC	0.00
		DONGLING TECHNOLOGIES USA	
		3508 ROGER B CHAFFEE SE	
		WYOMING MI 49548	
		Dlq Tax:	454.97
		Admin:	4.54
		Interest:	74.07
		Penalty:	2.65
		Other:	0.00
		Total:	536.23
		Paid:	0.00
		Due:	459.51
-----41-50-93-988-654-----			
CLASS: 251	PRE/MBT % 100	101-CITY GEN FND	22.40
SCHOOL: 41020	TV 25,000	205-PUBLIC SAFET	5.71
	AV 25,000	206-FIRE	3.43
	SEV 25,000	207-POLICE	5.71
Prop. Addr: 3572 ROGER B CHAFFEE		208-PARKS RECR	6.85
		211-SIDEWALK FND	0.68
		228-SOLID WASTE	1.84
		272-LIBRARY MNT	1.69
		401-CAP IMPROVMT	7.16
		LIBRARY DEBT	0.00
		GRAND RAPIDS CC	8.12
		INTERURBAN TRANS	6.71
		KENT COUNTY OP	19.68
		KENT ISD	25.88
		STATE EDUCATION	27.68
		COUNTY VET	1.22
		COUNTY SENIOR	12.31
		COUNTY JAIL	19.44
		COUNTY ZOO/MUS	10.83
		COUNTY CHILD DEV	6.21
		DISTRICT LIBRARY	31.65
		GODWIN OP	13.84
		GODWIN DEBT	11.81
		GODWIN OP FC	0.00
		GODWIN OP	75.00
		GODWIN DEBT	64.00
		GODWIN OP FC	0.00
		HOLLYWOOD SPORTS TRAVELERS BAS	
		3572 ROGER B CHAFFEE SE	
		WYOMING MI 49548	
		Dlq Tax:	1,137.51
		Admin:	11.36
		Interest:	185.21
		Penalty:	6.62
		Other:	0.00
		Total:	1,340.70
		Paid:	800.00
		Due:	393.74

01/28/2025
10:53 AM
By: Shaffert

2019 Combined Delinquent Personal Property Tax Roll

Page: 2/5
DB: Wyoming

Unit Name: CITY OF WYOMNING
Tax Year: 2019 Calculated As of: 1/28/2025
POPULATION: All Records

Heading	Delinquent Amt	Paid	Due
GRAND TOTALS			
Parcel Count:	4		
TAXABLE VALUE:	40,000		
SEV:	40,000		
PRE/MBT TAXABLE:	40,000		
NON-PRE/MBT TAXABLE:	00		
(S) 101-CITY GEN FND	182.13	99.02	83.11
(S) 205-PUBLIC SAFET	46.42	25.24	21.18
(S) 206-FIRE	27.85	15.14	12.71
(S) 207-POLICE	46.43	25.25	21.18
(S) 208-PARKS RECR	55.72	30.30	25.42
(S) 211-SIDEWALK FND	5.56	3.03	2.53
(S) 228-SOLID WASTE	15.00	8.16	6.84
(S) 272-LIBRARY MNT	13.73	7.47	6.26
(S) 401-CAP IMPROVMT	58.24	31.67	26.57
(S) GRAND RAPIDS CC	66.01	35.89	30.12
(S) INTERURBAN TRANS	54.57	29.68	24.89
(S) KENT COUNTY OP	159.63	86.74	72.89
(S) KENT ISD	210.41	114.40	96.01
(S) LIBRARY DEBT	0.00	0.00	0.00
(S) GODWIN DEBT	89.60	52.19	37.41
(S) GODWIN OP	105.00	61.16	43.84
(S) GODWIN OP FC	0.00	0.00	0.00
(S) STATE EDUCATION	225.00	122.32	102.68
(S) WYOM OP FC	0.00	0.00	0.00
(S) WYOM SCHOOL DEBT	15.34	0.00	15.34
(S) WYOM SCHOOL OP	13.87	0.00	13.87
(W) COUNTY CHILD DEV	9.93	0.00	9.93
(W) COUNTY JAIL	31.09	0.00	31.09
(W) COUNTY SENIOR	19.69	0.00	19.69
(W) COUNTY VET	1.95	0.00	1.95
(W) COUNTY ZOO/MUS	17.32	0.00	17.32
(W) DISTRICT LIBRARY	50.63	0.00	50.63
(W) GODWIN DEBT	89.60	0.00	89.60
(W) GODWIN OP	105.00	0.00	105.00
(W) GODWIN OP FC	0.00	0.00	0.00
BASE TAX TOTAL	1,715.72	747.66	968.06
ADMIN	17.12	7.47	9.65
TOTAL	1,732.84	755.13	977.71

**STATE OF MICHIGAN
IN THE CIRCUIT COURT FOR THE COUNTY OF KENT**

In the matter of the Petition
of the City of Wyoming to Strike 2019
and prior Delinquent Personal Property Taxes
from the Tax Rolls

File No: 25-_____

WAIVER AND CONSENT

NOW COMES Traci Shaffer, City of Wyoming Treasurer and acknowledges Receipt of the 2019 and prior Delinquent Personal Property Tax Report, and the Statement of Attempt to Collect the 2019 and prior Personal Property Taxes and consents to the relief requested by the petitioner and voluntarily waives notice of the hearing and of the entry of judgment.

Dated _____, 2025

Traci Shaffer
Treasurer
City of Wyoming

February 3, 2025

**STATEMENT OF ATTEMPT TO COLLECT DELINQUENT PERSONAL
PROPERTY TAXES**

As Treasurer of the City of Wyoming, I, and my predecessors in office, have exercised due diligence to collect the personal property taxes listed in the Tax Report attached to this Statement. These efforts have included sending multiple past-due tax notices, the placing of telephone calls, and personal collection visits, to the persons and/or businesses contained in said Tax Report.

To the best of my knowledge and information, the personal property taxes listed in this Tax Report are, and remain, uncollectable, and should be stricken from the tax roll.



Traci L Shaffer
Treasurer

RESOLUTION NO. _____

RESOLUTION TO AUTHORIZE THE CITY MANAGER TO EXTEND THE EMPLOYMENT
AGREEMENT WITH PART-TIME LEGAL COUNSEL

WHEREAS:

1. An employment agreement exists between the City Manager and Part-Time Legal Counsel.
2. The term of the employment agreement expires no later than March 27, 2025.
3. Part-time legal counsel is actively working with staff and external contacts to finalize projects and agreements.
4. Section 4.7 of the City Charter allows the City Manager to "...exercise his judgment in the appointment or employment of officers and employees in the administrative service."
5. The City Manager desires to extend the Part-Time Legal Counsel employment agreement with Scott Smith and recommends City Council approve the extension.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The City Manager is authorized to execute an extension to the employment agreement with Part-Time Legal Counsel.

Moved by Councilmember:
Seconded by Councilmember:
Motion Carried Yes
 No

I certify that this resolution was adopted by the City Council of the City of Wyoming, Michigan at a regular meeting held March 17, 2025.

Kelli A. VandenBerg, Wyoming City Clerk

ATTACHMENT:
Employment Agreement Amendment – Part-Time Legal Counsel

Resolution No. _____

CITY OF WYOMING
AMENDMENT TO EMPLOYMENT AGREEMENT – PART TIME LEGAL COUNSEL

The City of Wyoming (City) and Scott G. Smith, Part Time Legal Counsel (Employee), agree to amend Employee's Employment Agreement made as of January 21, 2025 (the Employment Agreement) with this Amendment (Amendment).

1. **Term.** The Employment Agreement is amended to terminate no later than May 31, 2025.
2. **Other Terms.** All other provisions of the Employment Agreement are unchanged by this Amendment and remain in effect.
3. **Effective Date.** This Amendment is effective March 17, 2025.

CITY OF WYOMING

Scott G. Smith

By: _____
John Shay, City Manager

RESOLUTION NO. _____

RESOLUTION FOR AWARD OF BIDS

WHEREAS:

1. Formal bids have been obtained on the below listed items.
2. The bids received have been reviewed and evaluated per the attached staff reports.

NOW, THEREFORE, BE IT RESOLVED:

1. City Council awards the bids for the listed items as recommended in the attached staff reports and summarized below.

Item	Recommended Bidder	Cost
Printing and Mailing Services – Utility Bills and Tax Bills	Presort Services, Inc. DBA Extend Your Reach of West Michigan	Bid pricing as shown in the attached staff report.
Substation Inspection and Maintenance	Newkirk Electric Associates, Inc.	Bid prices as shown in the attached staff report.
Chlorine Analyzers with Controllers	Hach Company	\$63,105.75

2. City Council authorizes the City Manager to sign the contracts.

Moved by Councilmember:
Seconded by Councilmember:
Motion Carried Yes
 No

I certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on March 17, 2025.

Kelli A. VandenBerg, Wyoming City Clerk

ATTACHMENTS:
Staff Reports
Contracts

Resolution No. _____

STAFF REPORT

Date: March 3, 2025
 Subject: Printing and Mailing Services – Utility Bills and Tax Bills
 From: Traci Shaffer, Treasurer
 Meeting Date: March 17, 2025

RECOMMENDATION:

It is recommended that the City Council award bids for printing and mailing service of utility bills and tax bills to Presort Services, Inc. DBA Extend Your Reach of West Michigan for a three (3) year period ending in December 2028. Below is the annual cost for these services:

- Utility Bills: \$30,428.72
- Tax Bills: \$11,614.74
- Postage: to be sorted for maximum postal discount, estimated at \$64,000.00

ALIGNMENT WITH STRATEGIC PLAN:

- PILLAR 3 – STEWARDSHIP
 - GOAL 2 - ENHANCE THE EFFICIENCY AND EFFECTIVENESS OF CITY OPERATIONS AND SERVICES

DISCUSSION:

Our Request for Proposal was distributed to fifty five (55) prospective bidders and resulted in six (6) submittals for printing and mailing services.

In reviewing the bid submittals for printing and mailing services, the Presort Services, Inc. DBA Extend Your Reach of West Michigan bid came in as the low bidder. Presort Services, Inc. DBA Extend Your Reach of West Michigan has provided printing and mailing services for the Treasurer’s Office for the past three years with excellent service and attention to detail.

BUDGET IMPACT:

Funds for printing and related service of utility and tax bills are already allocated in the Treasurer’s budget. The proposed bid is within the current budget amount.

	2024/25 Budget	Proposed Bid
101-191-25300-956.000	\$ 10,800.00	\$ 6,234.80
101-191-25300-727.000		\$ 4,290.59
591-537-55600-956.000	\$ 37,000.00	\$ 19,146.72
591-537-55600-727.000		\$ 8,997.41
	\$ 47,800.00	\$ 38,669.52

Attachment:
 Contract
 Tabulation Sheet

CITY OF WYOMING

Tabulation of Bids
 Printing and Mailing Services - Utility Bills and Tax Bills -2248
 Opened by the City Clerk on Tuesday, February 18, 2025 at 11:00 a.m.

Tax Bills

	Year 1	Year 2	Year 3
WAM Print Mail Fulfillment	\$ 15,103.80		
Presort Services, Inc. DBA Extend Your Reach of West Michigan	\$ 10,525.39	\$ 11,036.78	\$ 11,614.74
Wolverine Printing	\$ 12,420.00	\$ 12,914.00	\$ 13,430.00
Great Lakes Graphics	\$ 11,892.00	\$ 11,892.00	\$ 11,892.00
One Source	\$ 12,160.00	\$ 12,528.00	\$ 12,902.00
KCI	\$ 13,224.00	\$ 13,224.00	\$ 13,224.00

Water Bills

	Year 1	Year 2	Year 3
	\$ 55,629.60		
	\$ 28,144.13	\$ 29,220.72	\$ 30,428.72
	\$ 46,956.00	\$ 48,831.00	\$ 50,785.00
	\$ 29,628.00	\$ 29,628.00	\$ 29,628.00
	\$ 29,412.00	\$ 30,297.00	\$ 31,204.00
	\$ 43,336.20	\$ 43,336.20	\$ 43,336.20

CITY OF
Wyoming
MICHIGAN

Utility Bill and Tax Bill Printing and Mailing PROJECT CONTRACT
CITY OF WYOMING, MICHIGAN

This Contract is made as of the Effective Date between City and Contractor.

City means the City of Wyoming, a Michigan municipal corporation, of 1155 28th St SW, Wyoming, MI 49509.

Contractor means: Extend Your Reach, Inc
(Name of contracting entity)
A MICHIGAN CORPORATION
(State and type of entity, e.g., corporation, limited liability company, etc.)
4908 CANTON DR
(Contractor's street address)
LANSING MI 48910
(Contractor's city, state & zip)

2/21/25
CB

Contractor's personnel means Contractor's directors, members, partners, officers, employees, subcontractors, agents and representatives and any other individuals or entities Contractor engages to provide services under the Contract.

Effective Date means: 3/4, 2025

Goods means any parts, equipment, supplies, materials, or other items or services the City is acquiring from Contractor as itemized or stated in the RFP as modified by the Proposal.

Proposal means Contractor's Bid/Proposal attached as Exhibit B.

RFP means the Request for Bids/Proposals attached as Exhibit A.

Standard Terms means "City Contract Standard Terms and Conditions" portion of the RFP, including the Risk Allocation and Insurance Provisions.

Work means the services described and specified the RFP as modified by the Proposal.

TERMS AND CONDITIONS

In exchange for the consideration in and referred by this Contract, the parties agree:

1. Contractor will perform the Work and supply the Goods as detailed in the RFP as modified by the Proposal.
2. City will pay the Contractor in accordance with the RFP as modified by the Proposal.
3. Contractor represents and warrants, except for those specifically waived or modified in this paragraph, Contractor is complying with and will comply with the Standard Terms. Waived or modified conditions are as follows:

None.
[Identify those the City Attorney has agreed may be waived or the City attorney approved modifications or write "None."]

4. If this Contract is for a public improvement project costing \$50,000 or more, performance and payment bonds in an amount equal to the Contract amount are required and must be provided before beginning any Work.

5. This is the only agreement between the parties regarding City engagement of Contractor to perform the Work and supply the goods. There are no other agreements, representations, or warranties except as stated in the RFP as modified by the Proposal. This contract can be amended only in writing signed by both City and Contractor.

City and Contractor have signed this Contract as of the Effective Date.

City of Wyoming
By: _____
John Shay, City Manager

Contractor: Extend Your Reach
By: C. Bahl
[Signature of officer, director, or principal of Contractor]
Charlie Bahl Vice President
[Typed/Printed Name & Title of Person Signing for Contractor]

Date signed: _____, 20__

Date signed: Feb 19, 2025

Approved as to form:


BID/PROPOSAL FORM CONTINUED

Tax Bills							
Paper	Annual Order (see samples provided)			PRICE PER PIECE	YEAR 1-ANNUAL COST	YEAR 2- ANNUAL COST	YEAR 3-ANNUAL COST
	26,000 Cream Paper			\$0.0216	\$561.60	\$628.99	\$704.47
	26,000 Gray Paper			\$0.0216	\$561.60	\$628.99	\$704.47
	#10 White Window 60,000 Envelopes			\$0.0354	\$2124.00	\$2376.00	\$2663.00
	32,000 #9 Blue Envelopes			\$0.0326	\$1043.39	\$1168.00	\$1308.00
Printing							
				PRICE PER PIECE	YEAR 1-ANNUAL COST	YEAR 2- ANNUAL COST	YEAR 3-ANNUAL COST
Tax Bills	26,000	Front and Back black and white printing from PDF file	Summer	\$0.0664	\$1726.40	\$1726.40	\$1726.40
Return Envelopes	12,000	Front black and white print (see sample)	Summer	\$0 - Preprinted	in price above "Paper"		
Window Envelope	26,000	Front black and white print (see sample)	Summer	\$0 - Preprinted	in price above "Paper"		
Tax Bills	26,000	Front and Back black and white printing from PDF file	Winter	\$0.0664	\$1726.40	\$1726.40	\$1726.40
Return Envelopes	12,000	Front black and white print (see sample)	Winter	\$0 - Preprinted	in price above "Paper"		
Window Envelope	26,000	Front black and white print (see sample)	Winter	\$0 - Preprinted	in price above "Paper"		
Delinquent Notices	varies	Delinquent Notices - front and back- qty varies		\$0.07			
Mailing Service							
<i>All mailings must be CASS certified for optimal postage savings</i>				PRICE PER PIECE	YEAR 1-ANNUAL COST	YEAR 2- ANNUAL COST	YEAR 3-ANNUAL COST
	13,000	#9 envelope into a #10 window envelope	Summer	\$0.0535	\$695.50	\$695.50	\$695.50
	13,000	a #10 window envelope (no return envelope)	Summer	\$0.0535	\$695.50	\$695.50	\$695.50
	13,000	#9 envelope into a #10 window envelope	Winter	\$0.0535	\$695.50	\$695.50	\$695.50
	13,000	a #10 window envelope (no return envelope)	Winter	\$0.0535	\$695.50	\$695.50	\$695.50
		Optional additional insert		\$0.010			
					YEAR 1-ANNUAL COST	YEAR 2- ANNUAL COST	YEAR 3-ANNUAL COST
				ANNUAL COST:	\$10525.39	\$11036.78	\$11614.74

Includes paper and envelopes in Qty's listed all sections ^

Proponent's Complete Business Name (If Proponent Is DBA Include Full Proponent DBA):
Presort Services, Inc DBA Extend Your Reach of West Michigan

Utility Bills

Paper	Annual Order (see samples provided)	PRICE PER PIECE	YEAR 1-ANNUAL COST	YEAR 2-ANNUAL COST	YEAR 3-ANNUAL COST
96,000	White paper	\$0.0161	\$1545.60	\$1731.00	\$1938.00
24,000	Yellow paper	\$0.0217	\$521.83	\$584.00	\$654.00
18,000	Green paper	\$0.0223	\$401.41	\$449.00	\$503.00
32,000	Orange #9 return envelopes	\$0.0326	\$1043.39	\$1168.00	\$1308.00
32,000	Green #9 return envelopes	\$0.0326	\$1043.39	\$1168.00	\$1308.00
32,000	Gray #9 return envelopes	\$0.0326	\$1043.39	\$1168.00	\$1308.00
96,000	White #10 window envelopes	\$0.0354	\$3398.40	\$3806.00	\$4263.00

Printing	Front and back from pdf file - per month	PER PIECE	PRICE PER MONTH	YEAR 1-ANNUAL COST	YEAR 2-ANNUAL COST	YEAR 3-ANNUAL COST
8,000	First Notice (White Paper)	\$0.064	\$512.00	x12= \$6144.00	\$6144.00	\$6144.00
2,000	Second Notice (Yellow Paper)	\$0.064	\$128.00	x12= \$1536.00	\$1536.00	\$1536.00
1,800	Third Notice (Green Paper)	\$0.064	\$115.20	x12= \$1382.40	\$1382.40	\$1382.40
10,000	# 10 Window Envelopes (front print only)		\$0 - Preprinted	in price above "Paper"		
8,000	#9 Return Envelopes (front print only)		\$0 - Preprinted	in price above "Paper"		

Mailing All mailings must be CASS certified for optimal postage savings

Fold, Stuff and Insert trifold bill	PER PIECE	PRICE PER MONTH	YEAR 1-ANNUAL COST	YEAR 2-ANNUAL COST	YEAR 3-ANNUAL COST
7,000 First Notice (plus #9 return envelope)	\$0.07	\$490.00	x12= \$5880.00	\$6636.00	\$6636.00
2,000 Second Notice (no return envelope)	\$0.0922	\$184.40	\$2212.80	\$2212.80	\$2212.80
1,800 Third Notice (no return envelope)	\$0.0922	\$165.96	\$1991.52	\$1991.52	\$1991.52
Additional Insert Cost	\$		YEAR 1-ANNUAL COST	YEAR 2-ANNUAL COST	YEAR 3-ANNUAL COST
			ANNUAL COST: \$28144.13	\$29220.72	\$30428.72

Includes paper and envelopes in Qty's listed all sections ^

Proponent's Complete Business Name (If Proponent Is DBA Include Full Proponent DBA):

Presort Services, Inc DBA Extend Your Reach of West Michigan



Utility Bills - Optional Post Card Printing Option						
Paper	Annual Order		PRICE PER PIECE	YEAR 1-ANNUAL COST	YEAR 2- ANNUAL COST	YEAR 3-ANNUAL COST
96,000	6" x 4.25" White Post Card 1/3 perf		\$0.021	\$2016.00	\$2218.00	\$2539.00
96,000	9" x 6" White Post Card 1/3 perf		\$0.042	\$4032.00	\$4435.00	\$4978.00
One Time setup and programming				\$1500.00	<i>Data field/layout changes after final setup \$105/hr</i>	
Printing & Mailing			PRICE PER PIECE	PRICE PER MONTH	YEAR 1-ANNUAL COST	YEAR 2- ANNUAL COST
Front and back from pdf file or merge data- per month						YEAR 3-ANNUAL COST
8,000	First Notice (6" x 4.25" White Postcard)	\$0.0723	\$578.40	x12= \$6940.80	\$6940.80	\$6940.80
8,000	First Notice (9" x 6" White Postcard)	\$0.0881	\$704.80	x12= \$8457.60	\$8457.60	\$8457.60
<i>All mailings must be CASS certified for optimal postage savings \$0-No extra charge for CASS</i>						
<i>Postage Current postage cost for postcard \$0.384-.419 depending on sortation</i>						
Additional Insert Cost	Cannot add a postcard	insert to	TOTAL	YEAR 1- ANNUAL COST	YEAR 2- ANNUAL COST	YEAR 3-ANNUAL COST
			ANNUAL COST FOR	6x4.25: \$10456.80 9x6: \$13989.60	6x4.25: \$9158.80 9x6: \$12892.60	6x4.25: \$9479.80 9x6: \$13435.60

Year 1 Annual includes initial setup fee ^

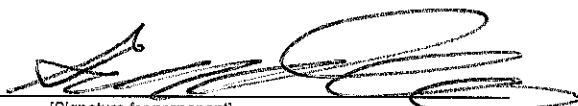
Proponent's Complete Business Name (If Proponent Is DBA Include Full Proponent DBA):

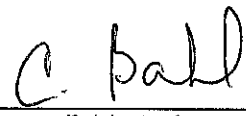
Presort Services, Inc DBA Extend Your Reach of West Michigan

Bid/Proposal Form Continued

Presort Services, Inc
[Proponent's Complete Business Name]

DBA Extend Your Reach of West Michigan
[If Proponent is DBA Include Full Proponent DBA Here]


[Signature for proponent]


[2nd signature for proponent]

George J Adam Manager
[Printed name and title of person signing]

Charles Bahl Vice President
[Printed name and title of 2nd person signing]

Date signed: 2/14/2025

4908 Contec Dr.
[Proponent's street address]

517-887-7545
[Proponent's business phone]

Lansing Michigan 48910
[City] [State] [Zip]

George: 616-293-7434 Charles 517-202-8259
[Cell phone number(s) of person(s) signing for proponent]

gadam@extendyourreach.com cbahl@extendyourreach.com
[E-mail address(s) of person(s) signing for proponent]

Corporation - Michigan
[Proponent's form of business – e.g. partnership, corporation, limited liability company, professional corporation and the state in which it was formed]

STAFF REPORT

Date: February 26, 2025

Subject: Substation Inspection and Maintenance

From: Dan Kleinheksel, Utility Maintenance Manager

CC: Myron Erickson, Director of Public Works

Meeting Date: March 17, 2025

RECOMMENDATION:

It is recommended the City Council award the bid for Substation Inspection and Maintenance as provided by Newkirk Electric Associates, Inc. in the amount of \$45,500.00.

ALIGNMENT WITH STRATEGIC PLAN:

- PILLAR 3 – STEWARDSHIP
 - GOAL 3 – Improve City infrastructure and service reliability

DISCUSSION:

In 2004, a 46,000-volt substation was installed at the Wastewater Treatment Plant to supply power to the facility. Since then, regular inspections and preventative maintenance have been conducted under five-year contracts with electrical contractors experienced in high-voltage substations. Performing this work requires specialized training, certifications, personal protective equipment, and analytical equipment.

The current five-year contract for substation inspection and maintenance is set to expire in March. To secure a new contract, bid specifications were prepared and advertised on the City's website. The scope of work includes monthly site visits for inspection and maintenance throughout the five-year period, with additional calibration, maintenance, and testing required in the fifth year. Thirty prospective bidders downloaded the specifications, and on February 25, three bids were received, as detailed in the following tabulation.

After reviewing the bids, Newkirk Electric Associates was identified as the lowest qualified bidder. They hold the current contract and have successfully performed substation inspection and maintenance at the Wastewater Treatment Plant for over 10 years.

TABULATION:

Bidder Name	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Newkirk Electrical Associates, Inc.	\$5,250.00	\$5,500.00	\$5,750.00	\$6,000.00	\$23,000.00	\$45,500.00
Buist Electric, Inc.	\$8,290.00	\$8,540.00	\$8,795.00	\$9,060.00	\$24,190.00	\$58,875.00
Bazen Electric Company, Inc.	\$16,755.00	\$17,585.00	\$18,455.00	\$19,410.00	\$70,700.00	\$142,905.00

BUDGET IMPACT:

Adequate funds exist in Sewer Fund account #590-536-54300-930.000.

Wastewater Treatment Plant Substation



CITY OF
WYOMING

SUBSTATION INSPECTION AND MAINTENANCE CONTRACT
CITY OF WYOMING, MICHIGAN

This Contract is made as of the Effective Date between City and Contractor.

City means the City of Wyoming, a Michigan municipal corporation, of 1155 28th St SW, Wyoming, MI 49509.

Contractor means:

Newkirk Electric Associates, Inc.
[Name of contracting entity]
A Michigan, Corporation
[State and type of entity, e.g., corporation, limited liability company, etc.]
1875 Roberts Street
[Contractor's street address]
Muskegon, MI 49442
[Contractor's city, state & zip]

Contractor's personnel means Contractor's directors, members, partners, officers, employees, subcontractors, agents and representatives and any other individuals or entities Contractor engages to provide services under the Contract.

Effective Date means: Feb. 26th, 2025.

Goods means any parts, equipment, supplies, materials, or other items or services the City is acquiring from Contractor as itemized or stated in the RFP as modified by the Proposal.

Proposal means Contractor's Bid/Proposal attached as Exhibit B.

RFP means the Request for Bids/Proposals attached as Exhibit A.

Standard Terms means "City Contract Standard Terms and Conditions" portion of the RFP, including the Risk Allocation and Insurance Provisions.

Work means the services described and specified the RFP as modified by the Proposal.

TERMS AND CONDITIONS

In exchange for the consideration in and referred by this Contract, the parties agree:

1. Contractor will perform the Work and supply the Goods as detailed in the RFP as modified by the Proposal.
2. City will pay the Contractor in accordance with the RFP as modified by the Proposal.
3. Contractor represents and warrants, except for those specifically waived or modified in this paragraph, Contractor is complying with and will comply with the Standard Terms. Waived or modified conditions are as follows:

[Identify those the City Attorney has agreed may be waived or the City attorney approved modifications or write "None."]

4. If this Contract is for a public improvement project costing \$50,000 or more, performance and payment bonds in an amount equal to the Contract amount are required and must be provided before beginning any Work.

5. This is the only agreement between the parties regarding City engagement of Contractor to perform the Work and supply the goods. There are no other agreements, representations, or warranties except as stated in the RFP as modified by the Proposal. This contract can be amended only in writing signed by both City and Contractor.

City and Contractor have signed this Contract as of the Effective Date.

City of Wyoming

Contractor: Newkirk Electric Associates, Inc.

By: _____
John Shay, City Manager

By: Michael Wheaton
[Signature officer, director, or principal of Contractor]
Michael Wheaton, Division Manager
[Typed/Printed Name & Title of Person Signing for Contractor]

Date signed: _____, 20__

Date signed: Feb. 26th, 2025

Approved as to form:

[Signature]

BID/PROPOSAL FORM CONTINUED

State bid price for Substation Inspection and Maintenance.

Lump sum bid price for Year 1 \$ 5,250.00

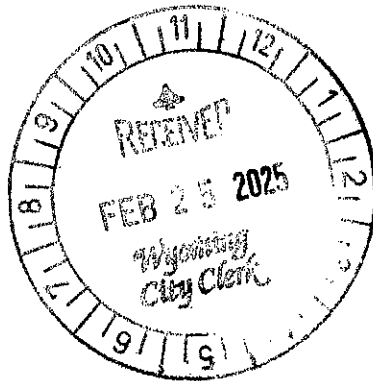
Lump sum bid price for Year 2 \$ 5,500.00

Lump sum bid price for Year 3 \$ 5,750.00

Lump sum bid price for Year 4 \$ 6,000.00

Lump sum bid price for Year 5 \$ 23,000.00

Total for 5 years \$ 45,500.00



Proponent's Complete Business Name (If Proponent Is DBA Include Full Proponent DBA):

Bid/Proposal Form Continued

Newkirk Electric Associates, Inc.

[Proponent's Complete Business Name]

[If Proponent is DBA Include Full Proponent DBA Here]

Danny Brady

[Signature for proponent]

Michael Wheaton

[2nd signature for proponent]

Danny P. Brady / Testing Manager

[Printed name and title of person signing]

Michael Wheaton / Division Manager

[Printed name and title of 2nd person signing]

Date signed: 02/04/2025

1875 Roberts Street

[Proponent's street address]

231.724.4056

[Proponent's business phone]

Muskegon

[City]

MI

[State]

49442

[Zip]

616.638.6702

[Cell phone number(s) of person(s) signing for proponent]

dpbrady@newkirk-electric.com

[E-mail address(s) of person(s) signing for proponent]

Corporation formed in Michigan

[Proponent's form of business – e.g. partnership, corporation, limited liability company, professional corporation and the state in which it was formed]

STAFF REPORT

Date: March 5, 2025

Subject: Purchase of Online Chlorine Analyzers with Controllers

From: Peter Minnich, Laboratory Services Manager

CC: Myron Erickson, P.E., Director of Public Works

Meeting Date: March 17, 2025

RECOMMENDATION:

It is recommended that City Council authorize the purchase of eleven online chlorine analyzers with controllers, from the low bidder, Hach Company, in the amount of \$63,105.75. The specific products being recommended are the Hach CLF10sc Free Chlorine Analyzer paired with the Hach sc4500 Controller.

ALIGNMENT WITH STRATEGIC PLAN:

- Pillar 3 – Stewardship
 - Goal 3 – Improve City infrastructure and service reliability.

DISCUSSION:

The Donald K. Shine Drinking Water Plant utilizes sodium hypochlorite as a disinfectant throughout the treatment process. As required by regulations, the treatment plant operators measure the free chlorine residual - the amount of chlorine available to inactivate pathogens - at in the laboratory. As an additional layer of safety, the Drinking Water Plant staff utilizes continuous chlorine analyzers to supply real-time measurements from various locations in the treatment plant and the distribution system.

The current continuous chlorine analyzers were installed during the plant expansion in 2010. They have exceeded their recommended in-service life and need to be replaced to ensure consistent and proper function. Additionally, the current model is no longer available from the manufacturer leading to increased maintenance costs.

On Tuesday, February 25, 2025, the City Clerk received three bids for the online chlorine analyzers with controllers. Invitations to bid were sent out to seventy-two registered bidders and downloaded by twenty-two prospective bidders.

The lowest cost bid from Hach Company meets all the requirements that were identified in the bid specifications. Hach Company submitted a contract addendum that the City Attorney's Office reviewed and approved.

TABULATION:

Vendor	Hach Company	RS Technical Services, Inc.	Core & Main - LP
Total Bid Price	\$63,105.75	\$82,000.00	\$109,234.85

BUDGET IMPACT:

Funds for the purchase of the online chlorine analyzers with controllers are available in the Water Fund account 591-537-57300-986.444.



Current Online Chlorine Analyzers at the Donald K. Shine Drinking Water Plant.

Contract Addendum to Bid 2251
"Online Chlorine Analyzers with Controllers" (the "Project")

Parties: City of Wyoming, Michigan ("Customer")
Hach Company ("Supplier")

Date: February 19th, 2025

Recitals: Customer and Supplier are entering into a contract for the Project and, for convenience, are using Customer's standard contract forms ("Customer's Base Contract") for the purchase of Supplier's goods and/or services ("Goods" and/or "Services"). This Addendum is intended to provide reasonable revisions to Customer's Base Contract to enable the parties to enter a contract for the Project without prolonged or complex negotiations over terms and conditions. Accordingly, the parties incorporate this Addendum into the Customer's Base Contract and make it an integral part thereof, taking precedence over any contrary or related terms or conditions that may be contained therein, in any purchase orders, or in any other writings, addenda or exhibits constituting part of the agreement between the parties (collectively, the "Agreement").

Revisions: Notwithstanding anything to the contrary contained in the Agreement, the following provisions and rules of construction apply:

- 1. Services.** The Services shall be limited to those services specifically described herein. For the avoidance of doubt, and without limitation, Supplier has no responsibility for the supervision or actions of Customer's employees or contractors or for non-Supplier items (e.g., chemicals or equipment) and disclaims all liability and responsibility for any loss or damage that may be suffered as a result of such actions or items, or any other actions or items not under Supplier's control.
- 2. Indemnification.** Any and all indemnification obligations imposed upon Supplier are limited to the extent of those damages proportionately caused by Supplier's breach of the Agreement, negligence, wrongful conduct, or violations of law. In no case is Supplier liable for any damages caused by negligence, misuse or misapplication of goods by others. For non-government customers, Supplier's indemnification obligations are provided on the condition that Customer defends, indemnifies and holds harmless Supplier against those damages to the extent proportionately caused by misuse or misapplication of goods, negligence, wrongful conduct, or violations of law by the Customer, its affiliates, or those in privity with them.
- 3. Limitation on Liability.** THE TOTAL LIABILITY OF SUPPLIER AND ITS SUBSIDIARIES, AFFILIATES, EMPLOYEES, DIRECTORS, OFFICERS AND AGENTS ARISING OUT OF PERFORMANCE, NONPERFORMANCE, OR OBLIGATIONS IN CONNECTION WITH THE DESIGN, MANUFACTURE, SALE, DELIVERY, AND/OR USE OF GOODS AND/OR SERVICES IN NO CIRCUMSTANCE INCLUDES ANY LIQUIDATED, PENALTY, INCIDENTAL OR CONSEQUENTIAL DAMAGES OF ANY KIND, NOR EXCEED THE TOTAL AMOUNT OF COMPENSATION ACTUALLY PAID TO SUPPLIER UNDER THE AGREEMENT, EXCEPT ONLY IN THE CASE OF DAMAGES ARISING DUE TO SUPPLIER'S WILLFUL MISCONDUCT.
- 4. Warranty.** Supplier warrants the Goods in accordance with its then-current standard warranty covering the specific Goods ordered, generally under which Supplier warrants to the Customer that during the period ending 18 months after the delivery date or 12 months after the start-up date, whichever occurs first, Goods which are manufactured by Supplier will be free from defects in material and workmanship and will function in accordance with the specifications specified in any quotation. If Supplier breaches this warranty and the Customer notifies Supplier of such breach within 30 days of the end of the applicable warranty period, Supplier will, at its option, either replace or repair the nonconforming Goods, or re-perform any nonconforming Services, or refund the amounts paid by Customer to Supplier for the nonconforming Goods and/or Services. SUPPLIER'S WARRANTY CONTAINS THE EXCLUSIVE REMEDIES FOR ANY BREACH OF WARRANTY. SUPPLIER EXPRESSLY DISCLAIMS ANY REMEDIES OF "COVER" AND ANY WARRANTIES IMPLIED BY LAW, INCLUDING BUT NOT LIMITED TO ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.
- 5. Intellectual Property; Information Technology; Privacy.** Supplier retains all rights in and to any intellectual property and confidential information created or procured by it or its representatives at any time, and Customer receives licenses to use such intellectual property and information only to the extent provided by implied license under applicable law. No Customer information technology requirements apply, except the extent such requirements specifically apply to equipment being sold to Customer. To help ensure mutual compliance with applicable privacy laws, Customer will not provide to or share with Company any personal data or personally identifiable information.

6. **Performance Guarantees.** All product warranties and performance guarantees shall only be enforceable if (a) all equipment is properly installed, inspected regularly and is in good working order, (b) all operations are consistent with Supplier recommendations, (c) operating conditions at the Customer site have not materially changed and remain within anticipated specifications, and (d) no reasonably unforeseeable circumstances exist or arise.

7. **Acceptance and Set-off.** Except to the extent agreed upon in writing by Supplier's CFO, all Goods and Services are deemed accepted upon delivery and early payment discounts do not apply. All payments are due Net 30 days from Supplier's invoice and pay-when-paid clauses shall not apply. Any set-off rights in the Agreement notwithstanding, Customer bears the customary burden of proof with respect to any amounts invoiced by Supplier but not paid by the invoice due date. This revision does not adversely impact any of Customer's rights under Supplier's warranties.

8. **Funds Transfers (Payments).** The parties both recognize that there is a risk of banking fraud when individuals impersonating a business demand payment under new banking or mailing instructions. To avoid this risk, Buyer must verbally confirm any new bank or mailing instructions by calling Supplier and speaking with Supplier's accounts receivable contact before mailing or transferring any monies using the new instructions. Both parties agree that they will not institute mailing or bank transfer instruction changes and require immediate payment under the new instructions but will instead provide a ten (10) day grace period to verify any payment instruction changes before any new or outstanding payments are due using the new instructions.

9. **Force Majeure.** Supplier is excused from performance of its obligations under this Agreement to the extent caused by acts or omissions that are beyond its control, including but not limited to Government embargoes, blockages, seizures or freezing of assets, delays, or refusals to grant an export or import license, or the suspension or revocation thereof, or any other acts of any Government; fires, floods, severe weather conditions, or any other acts of God; quarantines; epidemics and pandemics; labor strikes or lockouts; riots; strife; insurrections; civil disobedience or acts of criminals or terrorists; war; material shortages or delays in deliveries to Supplier by third parties. In the event of the existence of any force majeure circumstances, the period of time for delivery, payment terms, and payments under any letters of credit will be extended for a period of time equal to the period of delay. If the force majeure circumstances extend for six months, Supplier may, at its option, terminate this Agreement without penalty and without being deemed in default or in breach thereof.

10. **Miscellaneous.** Except to the extent signed by a duly authorized representative of an affiliate of Supplier, the Agreement does not bind any affiliates of Supplier. Supplier is not subject to any audit rights in favor of the Customer, except for audit rights (under reasonable conditions) directly related to Supplier's compliance with laws and regulations (e.g., safety) which are directly applicable to Supplier's Goods and/or Services purchased under this Agreement. Supplier is not obligated to purchase or carry Professional Liability or E&O Insurance coverage, provide copies of Supplier's policies, or provide waivers of subrogation. Supplier may include Customer and their Affiliates as an Additional Insured party. Nothing in the Agreement supersedes or nullifies this Addendum. By giving thirty days prior written notice, Supplier may terminate this Agreement. Supplier's obligations under the Agreement will only be modified by written agreement of Supplier through the same duly authorized representative who signed this Addendum, or such person's duly authorized successor. Except as provided herein, neither party agrees to any contractual clause or provision, that waives such party's ordinary and standard rights, including, but not limited to, the right to retain party's own counsel and each party's right to determine facts and circumstances in the event of a dispute.

IN WITNESS WHEREOF, the Parties have caused this Addendum to be executed by their duly authorized representatives, intending thereby to be legally bound.

City of Wyoming, Michigan

By: _____

Name: _____

Title: _____

Date: _____

Hach Company

By:  _____

Name: Oliver Wadosch

Title: Sr. Project Specialist

Date: 2/19/2025

Approved as to form:



Heather Chapman, Deputy City Attorney

RESOLUTION NO. _____

RESOLUTION TO ACCEPT A PROPOSAL FOR THE PURCHASE OF
FAIRBANKS PUMP PARTS

WHEREAS:

1. As detailed in the attached staff report, it is recommended City Council accept a quote from Kerr Pump and Supply, Inc. for the purchase of Fairbanks pump parts for the Wastewater Treatment Plant in the total estimated amount of \$10,038.00.

NOW, THEREFORE, BE IT RESOLVED:

1. City Council accepts a quote from Kerr Pump and Supply, Inc. for the purchase of Fairbanks pump parts.
2. City Council authorizes the City Manager to sign the contract.
3. City Council does hereby waive the provisions of Sections 2-252, 2-253, 2-254 and 2-256 of the City code regarding publication and posting of bid notices, notification of bidders and the bid opening procedure.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on March 17, 2025.

Kelli A. VandenBerg, Wyoming City Clerk

ATTACHMENTS:

Staff Report
Contract/Quote

Resolution No. _____

STAFF REPORT

Date: February 24, 2025
Subject: Purchase of Fairbanks Pump Parts
From: Dan Kleinheksel, Utility Maintenance Manager
CC: Myron Erickson, Director of Public Works
Meeting Date: March 17, 2025

RECOMMENDATION:

It is recommended the City Council accept the quote from Kerr Pump and Supply, Inc. for the purchase of Fairbanks pump parts for the Wastewater Treatment Plant in the amount of \$10,038.00.

ALIGNMENT WITH STRATEGIC PLAN:

- PILLAR 3 – STEWARDSHIP
 - GOAL 3 – Improve City infrastructure and service reliability

DISCUSSION:

Wastewater from the collection system arrives at the Wastewater Treatment Plant at its lowest elevation in the Raw Sewage Pumphouse. The wastewater is then lifted by raw sewage pumps into the primary clarifiers, after which it flows through the plant by gravity.

Recently, one of the five raw sewage pumps was disassembled by maintenance staff due to poor performance. Upon inspection, staff discovered worn components that require replacement. The raw sewage pumps, manufactured by Fairbanks, were installed in 2008.

Considering Kerr Pump and Supply is the sole source supplier of the Fairbanks pumps and parts, they were contacted to provide a quote for the necessary parts to repair the pump. Kerr Pump and Supply submitted a quote in the amount of \$10,038.00. Using original equipment manufacturer (OEM) parts ensures a high-quality, long-lasting repair.

BUDGET IMPACT:

Adequate funds exist in Sewer Fund account #590-536-54300-775.000.

CITY OF WYOMING

CITY STANDARD CONTRACT
CITY OF WYOMING, MICHIGAN
(MORE THAN \$8,500)
(NO RFP)

This Contract is made as of the Effective Date between City and Contractor.

City means the City of Wyoming, a Michigan municipal corporation, of 1155 28th St SW, Wyoming, MI 49509.

Contractor means: Kerr Pump and Supply, Inc.
(Name of contracting entity)
A Michigan corporation
(State and type of entity, e.g., corporation, limited liability company, etc.)
12880 Cloverdale
(Contractor's street address)
Oak Park, Mi 48237
(Contractor's city, state & zip)

Contractor's personnel means Contractor's directors, members, partners, officers, employees, subcontractors, agents and representatives and any other individuals or entities Contractor engages to provide services under the Contract.

Effective Date means: March 4, 2025. Normally this is the day after the Council meeting at which it is approved.

Goods means any parts, equipment, supplies, materials, or other items or services the City is acquiring from Contractor as itemized or stated in the Proposal.

Proposal means Contractor's Bid/Proposal attached as Exhibit B.

Standard Terms means "City Contract Standard Terms and Conditions" attached as Exhibit A.

Work means the services described and specified in the Proposal.

TERMS AND CONDITIONS

In exchange for the consideration in and referred by this Contract, the parties agree:

1. Contractor will perform the Work and supply the Goods as detailed in the Proposal.
2. City will pay the Contractor in accordance with the Proposal.
3. Contractor represents and warrants, except for those specifically waived or modified in this paragraph, Contractor is complying with and will comply with the Standard Terms. Waived or modified conditions are as follows:

None.

(Identify those the City Attorney has agreed may be waived or the City attorney approved modifications or write "None.")

4. If this Contract is for a public improvement project costing \$50,000 or more, performance and payment bonds in an amount equal to the Contract amount are required and must be provided before beginning any Work.

5. This is the only agreement between the parties regarding City engagement of Contractor to perform the Work and supply the goods. There are no other agreements, representations, or warranties except as stated in the Proposal. This contract can be amended only in writing signed by both City and Contractor.

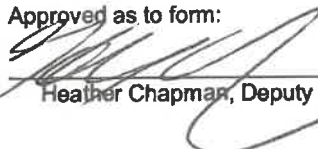
City and Contractor have signed this Contract as of the Effective Date.

City of Wyoming

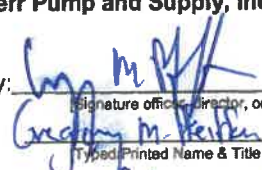
By: _____
John Shay, City Manager

Date signed: _____, 20__

Approved as to form:


Heather Chapman, Deputy City Attorney

Kerr Pump and Supply, Inc.

By: 
(Signature of officer, director, or principal of Contractor)
Gregory M. Keiten E.V.D./CFO
(Typed Printed Name & Title of Person Signing for Contractor)

Date signed: February 24, 2025

EXHIBIT A
CITY CONTRACT STANDARD TERMS AND CONDITIONS

These Terms and Conditions apply to this contract. Contractor attests it complies with and promises it will comply with these Terms and Conditions.

1. **Legal Compliance.** Contractor and all Contractor's personnel must comply with all applicable (i) laws, rules, regulations, codes, and ordinances, (ii) license and permit requirements, and (iii) orders of any governmental agency, official or court of competent jurisdiction. This includes, for example, complying with federal OSHA and Michigan MIOSHA safe practices, and with applicable federal and state labor laws, rules, and regulations.

2. **Permits and Inspections.** Unless the Proposal states otherwise, Contractor shall, without expense to City, obtain all licenses and permits required to lawfully perform the Work under the contract and furnish copies of those licenses and permits to City before commencing Work. Contractor shall also ensure all inspections required by local, state, and federal agencies and codes are performed.

3. **Grant Compliance.** If state or federal grant funds are a source of payment for the project, Contractor promises to comply with grant agreement terms and conditions that apply to the contract.

A. If funds for the Work come from the United States Department of Housing and Urban Development (HUD), the following apply:

1. Under HUD Fair Labor Standards Act Provisions, the most recent wage determination for Kent County, Michigan will apply to all wages Contractor pays for any Work on the project. For 2024 (it may be updated), that is General Decision No. MI20240088, dated 01/19/2024, <https://sam.gov/wage-determination/MI20240088/1>.

2. Contractor will be required to prepare and maintain adequate financial records in a form satisfactory to City that reflect all costs and expenses incurred in performing this Contract and records of the use of all amounts paid pursuant to this Contract. Contractor's financial records and reports must conform to the regulations found at 2 CFR Part 200 entitled "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, Final Guidance," <https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200>.

3. If project costs are \$200,000 or more, HUD Section 3 provisions may require training and employment of low- and very low-income persons. See 24 CFR 75.3(a)(iii) (<https://www.hud.gov/sites/dfiles/FPM/documents/Section-3-FAQs.pdf>).

B. If they are applicable, Contractor shall comply with Davis-Bacon Act, other prevailing wage, Buy American, and any other requirements in grants or other funds used to pay Contractor or for other parts of the project. This includes, for example, employment, recordkeeping, purchasing, sourcing, and other compliance.

4. **Qualifications.** Contractor represents and promises that:

A. Contractor and Contractor's personnel will have and maintain all licenses, registrations, certifications, memberships, or other approvals needed to perform the Work and supply materials required by the contract.

B. Contractor, any subcontractor, and their respective principals, owners, officers, shareholders, key employees, directors, members and partners: (i) are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by a federal department or agency; (ii) have not within the last 3-years been convicted of or have a judgment against them for fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a contract or transaction with a governmental entity; (iii) have not within the last 3 years violated federal or state antitrust statutes or committed embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; (iv) are not presently indicted for or otherwise criminally charged by a governmental entity with commission of any of the offenses enumerated in this certification; and (v) have not within

the last 3-years had one or more contracts or transactions with a governmental entity terminated for cause or default.

C. If the contract is for a HUD CDBG or another federal or state funded project, neither Contractor nor any of its subcontractors on the HUD list of debarred and suspended participants (https://www.hud.gov/program_offices/general_counsel/limited_denial_participation_hud_funding_disqualifications). Unless waived by City's purchasing director, Contractor and all subcontractors will register on the Federal SAM Registry available at: <https://usfcr.com>. Contractor and all subcontractors are not on and will remain off the Federal System for Award Management list of persons and entities ineligible for federal contracts.

D. Neither Contractor nor any subcontractor is an "Iran linked business" under Michigan's Iran economic sanctions act, 2012 PA 517.

5. **Nondiscrimination and Respect.** City is committed to equity, fairness, impartiality, courtesy, respect, and nondiscrimination in City programs, benefits, and actions, including City contracts and acts that contractors engage in for or on City's behalf. Therefore:

A. Contractor in (i) employment actions, (ii) soliciting, bidding or contracting with subcontractors, or (iii) soliciting, bidding or contracting for materials will not discriminate based on race, color, religion, national origin, age, sex, sexual orientation, gender identity or expression, height, weight, marital status, familial status, mental or physical disability, genetic information, or other reason prohibited by law that is unrelated to the ability to perform the duties of a job or position. Contractor will comply with applicable state and federal laws, rules, regulations, orders, and guidance and other requirements regarding discrimination and inclusion, including, without limitation, Title VI of the federal Civil Rights Act of 1964, Michigan's Elliott-Larsen civil rights act, Michigan's persons with disabilities civil rights act, the federal Age Discrimination Act of 1975, and §504 of the federal Rehabilitation Act of 1973.

B. If Contractor will engage with others on City's behalf, Contractor must (i) ensure all persons are treated with fairness, equity, impartiality, courtesy and respect, and in a manner that does not discriminate based on race, color, religion, national origin, age, sex, sexual orientation, gender identity or expression, height, weight, marital status, familial status, mental or physical disability, genetic information, or any other reason prohibited by law, and (ii) if any engaged individuals have limited English proficiency (*i.e.*, speak English less than very well), Contractor must use language assistance services in communications.

C. Contractor must include these requirements in subcontracts and supply contracts and reasonably enforce compliance.

D. Noncompliance with this provision is a material breach of this Contract that can result in (i) withholding payments to Contractor, (ii) Contract cancellation, termination, or suspension, in whole or in part, and (iii) Contractor's ineligibility for future City contracts.

E. Contractor must retain and, upon request, provide City access to and copies of all information and reports required by the requirements referred to in this provision that City or a state or federal agency determine are pertinent to ascertain compliance. If information required of Contractor is in the sole possession of another who fails or refuses to furnish it, Contractor must so certify to City.

6. **Ethical Standards.** To the best of Contractor's knowledge after reasonable inquiry:

A. Contractor and Contractor's personnel, as well as any parent, affiliate, or subsidiary organization of Contractor has not engaged in and shall refrain from: (i) holding or acquiring an interest that would conflict with this contract; (ii) attempting to or appearing to influence any City elected or appointed officer or employee by a direct or indirect offer of anything of value; or (iii) paying or agreeing to pay a person, other than its personnel, any consideration contingent upon the award of the contract.

B. No owner, director, officer, member, partner, or key employee of Contractor or of any parent, affiliate, or subsidiary organization or subcontractor of Contractor is a spouse, parent, child, grandchild, or sibling of the mayor, city council member, or another City elected or appointed officer except as already disclosed in writing to City when submitting its proposal.

C. Contractor will immediately notify City of any subsequently discovered violation of the standards in this section.

7. Media Releases. Media or other releases (including promotional literature and commercial advertisements) pertaining to the contract or the project to which it relates shall not be made without the City Manager's prior written approval and only in accordance with the written terms provided in that approval.

8. Payment to Contractor.

A. Contractor and all subcontractors, suppliers and consultants shall, before beginning the Work, submit by email to City's Finance Department at Acct_Info@wyomingmi.gov a completed IRS W-9 form (available at www.irs.gov).

B. Payments to Contractor will be made in accordance with the Proposal. If no other terms are provided, payment of an invoice to City will generally be made within 30 days after all required information is submitted provided the design professional (if one is identified in the specifications or contract) and authorized City representative agree the Work has been performed, materials or equipment delivered, and other actions taken as provided in the contract and in accordance with any plans and specifications.

C. Payment disputes will be resolved as provided in §16. City will pay undisputed amounts and the disputed amount will be held in a non-interest-bearing account until the dispute is resolved.

9. Intellectual Property. Contractor guarantees the sale or use of articles, software, copies, records, or other intellectual property provided under or used to perform the contract will not infringe any copyright, patent, trademark, or other intellectual property rights. Contractor will, without expense to City, defend every action brought against City or City's officers or employees for any alleged infringement of intellectual property rights by reason of their sale or use as part of the contract and will pay all costs, damages, and profits recoverable in any action.

10. Materials and Equipment Information, Quality, Disposal, and Related Requirements. If the Proposal includes the use, installation, or acquisition of materials, equipment, supplies or other items:

A. Unless otherwise stated in the Proposal, all materials, equipment, supplies, and items shall be new, the best of their respective kind, and free from defects.

B. Specifications provided by City are the minimum acceptable. When specific manufacturer and model numbers are used, they establish a desired design, type of construction, quality, functional capability, and/or performance level. If the Proposal included alternates, City will be the sole judge of equivalency.

C. Contractor shall provide City all manufacturer parts lists, assembly, and maintenance information, and all other documents provided by the manufacturer for such items, and ensure all related warranties are held by or assigned to City.

D. If quantities are listed in the RFP, they are based on estimated needs. City reserves the right to increase or decrease quantities to meet actual needs.

E. Contractor's failure to meet specified delivery schedules or promptly replace rejected materials renders Contractor liable for all costs in excess of the bid price(s) when alternate procurement is necessary. Excess costs will include administrative costs. Prices shall be delivered F.O.B. destination freight prepaid to any location specified in the specifications and included in the Proposal pricing unless otherwise specified in the RFP or expressly stated in the Proposal.

F. Unless the Proposal expressly states otherwise, Contractor will remove and dispose of all materials, equipment, or other items demolished, removed, or replaced during the Work and cleanup and remove all debris resulting from the Work. Disposal will comply

with laws, rules, and regulations applicable to such disposal. Contractor will keep and, upon request, provide City copies of required manifests or other disposal documentation.

11. Restoration. Unless the Proposal states otherwise, Contractor will restore, without expense to City, any property damaged during or as a result of any Work to a condition similar and equal to that existing before such damage. If Contractor fails to make such restoration, City may, after 48-hours' notice to Contractor, make such restoration, and deduct the cost City incurs to do so from amounts due Contractor.

12. Access to Work. City personnel and representatives must always have access to all the Work and be furnished such information and assistance by Contractor as reasonably needed or desired to inspect the Work.

A. Taxes. City is generally exempt from federal and state taxes, including state sales and use taxes. A copy of City's certificate of tax exemption can be requested by contacting City's Finance Department. Invoices must be separated to show the amount added for taxes of any kind if applicable. Taxes, wherever indicated and applicable to any purchase, will not be subject to trade or cash discounts. On construction projects state sales taxes are applicable on materials only.

13. Records. Because City is a public entity that receives funds from other governmental agencies: (i) City is required to retain, be able to obtain, and/or audit records related to City contracts and (ii) Michigan's Freedom of Information Act generally requires that City disclose to those requesting them copies of all requested documents relating to the bid/proposal and any resulting contract. Contractor shall retain copies of all records related to the contract, including, without limitation, the items supplied or used in performance of the contract, and all work under the contract for at least 7 years after completion of the contract. Contractor shall, within 5 City business days of a City request, allow inspection, auditing and copying of all retained records.

14. Assignment/Beneficiaries. None of Contractor's rights or duties may be assigned or delegated without City's prior written consent. This contract will be binding on Contractor's successors and permitted assigns. No other persons are intended to be beneficiaries of this contract.

15. Independent Contractor. Contractor and Contractor's personnel are wholly independent of City. None of them shall be or be represented as City officers or employees. Contractor is solely responsible for Contractor's personnel's acts, omissions, and statements. Contractor is solely responsible for any compensation and benefits to be provided Contractor's personnel for Work under the contract. Except for payment of the contract price, City has no responsibility to supervise, compensate or insure Contractor or Contractor's personnel.

16. Disputes/Remedies. Unless the RFP states otherwise provide the following applies to any dispute under this Contract:

A. In case of Contractor's default, City may procure the articles or services from other sources and hold Contractor responsible for any excess costs occasioned by the default. Such action will only be (i) when time is off the essence due to impending weather conditions, upcoming seasonal changes, permit durational limits, scheduled events, conflicts with other projects, or other circumstances City reasonably determines makes time of the essence and (ii) after written notice to Contractor with an opportunity to appeal the decision to the City Manager or the City Manager's designee.

B. Before filing a lawsuit, a party must first notify the party in writing stating the provision involved, stating the actions or failure to act that did not comply with the provision, and proposing the action to be taken to address the alleged non-compliance. The party receiving that notice shall, within 14 days, respond in writing detailing any reasons why it disagrees that it has failed to comply with the contract or stating what actions it has taken or is taking to address the noncompliance and prevent recurrence. Both parties

shall meet within 14 days after the date of the response in an effort to resolve any continuing dispute.

C. A party need not undertake the procedure provided in subsection 16.B if it has previously done so with respect to any noncompliance with the same contract provision.

D. Jurisdiction and venue for any dispute shall be solely in state courts in Kent County, Michigan.

E. In addition to any other remedies to which a party may be entitled, the prevailing party shall be entitled to recover all actual reasonable costs, including for example and without limitation, filing fees, expert consultation and witness fees and expenses, attorneys' fees, discovery expenses, copying costs, exhibit preparation costs, and any other actual reasonable costs incurred to investigate, bring, maintain or defend any action from its first discovery or first notice of it through all collection and appellate proceedings.

F. To resolve discrepancies within this Contract, precedence shall be given in the following order: (i) the contract form and these Terms, (ii) the RFP including specifications, instructions to bidders, and general bid information without conditions or changes, (iii) the Proposal, (iv) the RFP drawings, and (v) City Standard Specifications for Construction\Prequalification at <https://www.wyomingmi.gov/About-Wyoming/City-Departments/Public-Works/Engineering/Construction-Specifications>. Figure dimensions on drawings take precedence over scale dimensions. Detailed drawings take precedence over general drawings.

17. Risk Allocation.

A. Contractor is solely responsible for (i) the means and methods of the work and services provided under the contract, (ii) the conduct of its officers, employees, subcontractors, and consultants, and (iii) for any injuries or property damage occurring as a result of its Work under and performance of the contract.

B. Contractor shall hold City and City's officers and employees harmless from, indemnify them for, and defend them against any claims made by persons other than the City as a result of Contractor's Work under or performance of this Contract. Contractor shall reimburse the City for or pay in the City's stead costs the City incurs as a result of claims, demands, judgments, administrative actions, or any order to pay any amounts made or entered against the City or City officers or employees as a result of Contractor's Work under or performance of this Contract.

18. Insurance.

A. Contractor shall provide the following insurance:

REQUIRED LIMITS	ADDITIONAL REQUIREMENTS
COMMERCIAL GENERAL LIABILITY	
Minimal Limits: \$2,000,000 Each Occurrence Limit \$2,000,000 Personal & Advertising Injury Limit \$2,000,000 General Aggregate Limit \$2,000,000 Products/Completed Operations	Coverage shall include these extensions: (A) Contractual Liability; (B) Products and Completed Operations; (C) Independent Contractors Coverage; (D) Broad Form General Liability Extensions or equivalent, if not already included; (E) deletion of all Explosion, Collapse, and Underground (EXU) Exclusions, if applicable. Coverage shall be primary and any other insurance shall be secondary and/or excess.
AUTOMOBILE LIABILITY INSURANCE	
Minimal Limits (include hired and non-owned automobile coverage): \$2,000,000 per person \$2,000,000 per occurrence	Coverage shall be primary and any other insurance shall be secondary and/or excess.
WORKERS' COMPENSATION/ EMPLOYERS' LIABILITY	

REQUIRED LIMITS	ADDITIONAL REQUIREMENTS
Minimal Limits: \$500,000 per occurrence	Coverage shall be in accordance with all applicable Michigan statutes. Waiver of subrogation, except where waiver is prohibited by law.
EXCESS/UMBRELLA INSURANCE	
Required liability limits may be obtained by using an Excess/Umbrella Liability policy in addition to the primary liability policy(ies).	If coverage limits are satisfied by an Excess and/or Umbrella policy, coverage must follow form of the primary liability policy(ies). Coverage shall be primary and any other insurance shall be secondary and/or excess.
OWNERS CONTRACTORS PROTECTIVE	
Coverage is required if the amount stated below is more than \$0. Amount required \$_____.	The City of Wyoming shall be "Named Insured" on said coverage. A 30 day, 10 day for non-payment of premium, Notice of Cancellation shall be endorsed onto this policy. In lieu of this requirement, a per project aggregate on the Commercial General Liability policy may be acceptable for jobs requiring a \$1,000,000 liability limit.
ENVIRONMENTAL/POLLUTION LIABILITY	
Coverage is required if the amount stated below is more than \$0. Amount required \$_____.	Coverage shall include, but not be limited to, loading/unloading, transportation, storage, and removal of all hazardous waste/material. If this policy is claims made form, then the contractor shall be required to keep the policy in force, or purchase "tail" coverage, for a minimum of 3 years after the termination of this contract. Coverage shall be primary and any other insurance shall be secondary and/or excess.
BUILDERS RISK PROPERTY INSURANCE	
Coverage is required if checked "yes." Yes_____ No_____ Amount required: Full Contract Amount.	Contractor shall procure and maintain during the term of construction a policy of Builders Risk Property Insurance in the full amount of the project. Policy shall be on an All-Risk form and cover all property under a Replacement Cost basis. Policy shall also name the City of Wyoming as Loss Payee.

B. Commercial General Liability, Automobile Liability, Excess/Umbrella Insurance, Environmental Pollution Insurance shall include an endorsement stating the following shall be Insureds or Additional Insureds and certificate holders: (i) City of Wyoming, (ii) all City of Wyoming elected and appointed officers, employees, volunteers, board members, and commission members, (iii) authorities created by the City of Wyoming, (iv) board members, officers, and employees of authorities created by the City of Wyoming, and (v) authorized agents of the foregoing.

19. General Terms.

A. These terms and conditions may not be amended or modified except in writing signed by Contractor and City. These terms and conditions shall not be affected by any course of dealing. The captions are for reference and will not affect the interpretation of these terms and conditions.

B. This contract is made in Kent County, Michigan and shall be governed by and interpreted in accordance with Michigan law.

C. Reference by office to a City officer includes that City officer's designee(s).

**EXHIBIT B
PROPOSAL**



Quote Date
2/5/2025

PO Number
DAVE BARTZ

Quoted By
Glen Kral

Quote Number
QTE237081

Bill To:

WYOMING, CITY OF
accountspayable@wyomingmi.gov
1155 28TH STREET S.W.
WYOMING, MI 49509-0905

Ship To:

CITY OF WYOMING CLEAN WATER PLANT
ATTN: DAVE BARTZ
2350 IVANREST AVE SW
WYOMING, MI 49418

PO Number	Ship Method	Salesperson	Exp Ship	Pay Terms	Customer No.	
DAVE BARTZ	UPS - PREPAID & ADD	31-N/C		N30	WYOMI002	
Item	Description	Quantity	B/O	U of M	Unit Price	Extended Price
L16A17B 9630F	RING IMP AXIAL 16" B-E57X1 - FAIRBANKS	1	0	EA	\$4,895.00	\$4,895.00
L16A16B 3380F	WEAR RING FRONTHEAD , AXIAL 16" B-E57X1 - FAIRBANKS	1	0	EA	\$4,993.00	\$4,993.00
FREIGHT	APPROX FREIGHT	1	0	EA	\$150.00	\$150.00

LEAD TIME: 7-10 BUSINESS DAYS ARO

PUMP FIG - 16" B5711 / CCW / 16.10" IMP
DIAMETER - 900 RPM
S/N 1302602

ALL PRICES QUOTED HEREIN ARE FIRM FOR 10 DAYS AND DO NOT INCLUDE TAXES WHICH MAY APPLY AT TIME OF SHIPMENT. ALL PRICING IS QUOTED NET, EXWORKS, FREIGHT COLLECT OR PREPAY AND ADD.
ALL ORDERS ARE SUBJECT TO CREDIT APPROVAL. STANDARD PAYMENT TERMS ARE 100% N30 BASED UPON CREDIT LIMIT. PAYMENT TERMS ON ANY ORDER \$50,000 AND GREATER SHALL BE 40% UPON RECEIPT OF ORDER, 40% PRIOR TO SHIPMENT AND 20% NET 30. PLEASE NOTE THAT A TRANSACTION FEE OF UP TO 4% WILL BE ADDED TO ALL CREDIT CARD PURCHASES.

Subtotal	\$10,038.00
Trade Disc	\$0.00
Freight	\$0.00
Misc	\$0.00
Tax	\$0.00
Total	\$10,038.00

All quotations and contracts are subject to Kerr Pump and Supply, Inc. Terms and Conditions of Sale dated 1/1/2018, a copy of which can be found on our website kerrpump.com. Placing an order is acceptance of these terms. Shipment time is an approximation based on current inventory and factory production schedules. Quotation is valid for 10 days from Quote date.

KERR PUMP AND SUPPLY 12880 Cloverdale Oak Park, MI 48237

TEL: 248-543-3880 FAX: 248-543-3236

RESOLUTION NO. _____

RESOLUTION FOR THE PURCHASE OF A YSI NITRATE/NITRITE PROBE

WHEREAS:

1. As detailed in the attached staff report, it is recommended City Council accept a quote for the purchase of a YSI nitrate/nitrite probe from System Specialties Company in the total estimated amount of \$19,380.00.

NOW, THEREFORE, BE IT RESOLVED:

1. City Council authorizes the purchase of a YSI nitrate/nitrite probe.
2. City Council authorizes the City Manager to sign the contract.
3. City Council waives the provisions of Sections 2-252, 2-253, 2-254, and 2-256 of the City Code regarding the publication and posting of bid notices, notification of bidders, and the bid opening procedure.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on March 17, 2025.

Kelli A. VandenBerg, Wyoming City Clerk

ATTACHMENTS:

Staff Report
Contract/Quote

Resolution No. _____

STAFF REPORT

Date: March 4, 2025
Subject: Purchase of a YSI Nitrate/Nitrite Probe
From: Dan Kleinheksel, Utility Maintenance Manager
CC: Myron Erickson, Director of Public Works
Meeting Date: March 17, 2025

RECOMMENDATION:

It is recommended the City Council accept the proposal from System Specialties Company for the purchase of one YSI nitrate/nitrite probe for the Wastewater Treatment Plant in the amount of \$19,380.00.

ALIGNMENT WITH STRATEGIC PLAN:

- PILLAR 3 – STEWARDSHIP
 - GOAL 3 – Improve City infrastructure and service reliability

DISCUSSION:

The Wastewater Treatment Plant utilizes various probes in its three aeration basins to obtain live data and monitor the biological conditions of the treatment process in real time. The system that monitors the critical nitrogen parameters of nitrate and nitrite was originally installed in 2015. To minimize costs, a pair of nitrogen probes were installed in the middle basin only.

One of the original 2015 nitrate/nitrite probes failed last year and was replaced. More recently, the second nitrate/nitrite probe failed and was sent in for repair. Upon disassembly and inspection, it was determined to be unrepairable. To address this, System Specialties, the sole sales and service representative for the probe manufacturer, YSI, was contacted for a replacement proposal.

In collaboration with plant staff, System Specialties identified the appropriate replacement component and submitted a proposal for one YSI NitraVis nitrate/nitrite probe in the amount of \$19,380.00. Once the order is received, the plant's skilled maintenance team will install and commission the new probe.

BUDGET IMPACT:

Adequate funds exist in the Sewer Fund account 590-536-54300-775.000.

CITY OF WYOMING

PROFESSIONAL SERVICES CONTRACT

CITY OF WYOMING, MICHIGAN
(OVER \$8,500)
(NO RFP)

This Contract is made as of the Effective Date between City and Professional.

City means the City of Wyoming, a Michigan municipal corporation, of 1155 28th St SW, Wyoming, MI 49509.

Deliverables means the work products of Professional's services as detailed in the Proposal, such as plans, specifications, bid documents, estimates, reports, opinions, recommendations, pleadings, and legal documents, real estate documents, etc.

Effective Date means: March 18, 2025.

Professional means: System Specialties Company
(Name of contracting entity)
A Michigan corporation
(State and type of entity, e.g., corporation, limited liability company, etc.)
390 Enterprise Court
(Professional's street address)
Bloomfield Hills, MI 48302
(Professional's city, state & zip)

Professional's personnel means Professional's directors, members, partners, officers, employees, contractors, consultants, agents and representatives and any other individuals or entities Professional engages to provide services under the Contract.

Proposal means Professional's proposal attached as Exhibit B.

Services or Work means the services described and specified in the Proposal.

Standard Terms means "City Contract Standard Terms and Conditions" attached as Exhibit A.

TERMS AND CONDITIONS

In exchange for the consideration in and referred by this Contract, the parties agree:

1. Professional will perform the Services and provide the deliverables as detailed in the Proposal.
2. City will pay the Professional in accordance with the Proposal.
3. Professional represents and warrants, except for those listed in this paragraph as inapplicable or that are modified by this paragraph, Professional is complying with and will comply with the Standard Terms. Inapplicable conditions are as follows:

None.

4. If the Services include preparation of bid documents, Professional must ensure those documents are consistent with and do not duplicate City's standard bid documents. Costs incurred by City to address duplicative or inconsistent provisions (including city staff time) will be deducted from any fixed fee or project-based cost paid Professional. Any bid documents Professional provides must show that Professional or the professional overseeing the project to be bid will be making recommendations about acceptance of work, substantial and final completion, substitutions, and other decisions for City to make determinations. AIA, EJCDC, or other standardized contract forms must be modified, if necessary, to meet this requirement.

5. This is the only agreement between the parties regarding City's engagement of Professional to perform the Services. There are no other agreements, representations, or warranties except as stated in the Proposal. This contract can be amended only in writing signed by both City and Professional.

City and Professional have signed this Contract as of the Effective Date.

City of Wyoming

By: _____
John Shay, City Manager

Date signed: _____, 20__

Approved as to form:



Heather Chapman, Deputy City Attorney

Systems Specialties Company

By: Kurt Somsel
(Signature of officer, director or principal of Professional)

(Typed/Printed Name & Title of Person Signing for Professional)

Date signed: 03/03/2025, 20__

EXHIBIT A
CITY CONTRACT STANDARD TERMS AND CONDITIONS

These Terms and Conditions apply to this contract. Professional attests it complies with and promises it will comply with these Terms and Conditions.

1. Legal Compliance. Professional and Professional's personnel must comply with applicable (i) laws, rules, regulations, codes, and ordinances, (ii) license and permit requirements, and (iii) orders of a governmental agency, official or court of competent jurisdiction.

2. Grant Compliance. If City identifies state or federal grant funds as a source of payment for the project, Professional (i) represents it has reviewed the grant agreement and (ii) will comply with grant agreement terms and conditions applicable to this contract.

3. Qualifications. Professional represents and promises that:

A. Professional and Professional's personnel have and will maintain all licenses, registrations, certifications, memberships, or other approvals needed to perform the Services.

B. Professional, any subcontractor, and all their principals, owners, officers, shareholders, key employees, directors, members and partners: (i) are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by a federal department or agency; (ii) have not within the last 3-years been convicted of or have a judgment against them for fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a contract or transaction with a governmental entity; (iii) have not within the last 3 years violated federal or state antitrust statutes or committed embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; (iv) are not presently indicted for or otherwise criminally charged by a governmental entity with commission of any of the offenses enumerated in this certification; and (v) have not within the last 3-years had one or more contracts or transactions with a governmental entity terminated for cause or default.

C. If the contract is for a HUD CDBG or another federal or state funded project, Professional is not on the HUD list of debarred and suspended participants. Unless waived by City's purchasing director, Professional and all subcontractors will register on the Federal SAM Registry available at: <https://usfc.com>. Professional is not on and will remain off the Federal System for Award Management list of entities ineligible for federal contracts.

D. Professional is not an "Iran linked business" under Michigan's Iran economic sanctions act, 2012 PA 517.

4. Nondiscrimination and Respect. City is committed to equity, fairness, impartiality, courtesy, respect, and nondiscrimination in City programs, benefits, and actions, including City contracts and acts that other engage in for or on City's behalf. Therefore:

A. Professional in (i) employment actions and (ii) soliciting, bidding or contracting with subcontractors or for materials will not discriminate based on race, color, religion, national origin, age, sex, sexual orientation, gender identity or expression, height, weight, marital status, familial status, mental or physical disability, genetic information, or other reason prohibited by law that is unrelated to the ability to perform the duties of a job or position. Professional will comply with applicable state and federal laws, rules, regulations, orders, and guidance and other requirements regarding discrimination and inclusion, including, without limitation, Title VI of the federal Civil Rights Act of 1964, Michigan's Elliott-Larsen civil rights act, Michigan's persons with disabilities civil rights act, the federal Age Discrimination Act of 1975, and §504 of the federal Rehabilitation Act of 1973.

B. If Professional engages with others on City's behalf, Professional must (i) ensure all persons are treated with fairness, equity, impartiality, courtesy and respect, and in a manner that does not discriminate based on any reason listed in subsection A, and (ii) if any engaged individuals have limited English proficiency (i.e., speak English less than very well), Professional will use language assistance services in communications.

C. Professional must include these requirements in subcontracts and supply contracts and reasonably enforce compliance.

D. Noncompliance with this provision is a material breach of this Contract that can result in (i) withholding payments to Professional, (ii) Contract cancellation, termination, or suspension, in whole or in part, and (iii) Professional's ineligibility for future City contracts.

E. Professional must retain and, upon request, provide City access to and copies of all information and reports required by the requirements referred to in this provision.

5. Ethical Standards. To the best of Professional's knowledge after reasonable inquiry:

A. Professional, Professional's personnel, and any parent, affiliate, or subsidiary organization of Professional has not engaged in and will refrain from: (i) holding or acquiring an interest that would conflict with this contract, (ii) attempting to or appearing to influence any City elected or appointed officer or employee by a direct or indirect offer of anything of value; or (iii) paying or agreeing to pay a person, other than its personnel, any consideration contingent upon the award of the contract.

B. No owner, director, officer, member, partner, or key employee of Professional or of any parent, affiliate, or subsidiary organization is a spouse, parent, child, grandchild, or sibling of the mayor, city council member, or another City elected or appointed officer except as already disclosed in writing to City when submitting its proposal.

C. Professional will immediately notify City of any subsequently discovered violation of the standards in this section.

6. Media Releases. Media or other releases (including promotional literature and commercial advertisements) pertaining to the contract or the project to which it relates shall only in accordance with City Manager's prior written approval.

7. Payment to Professional.

A. Professional shall submit by email to City's Finance Department at Acct_Info@wyomingmi.gov a completed IRS W-9 form (available at www.irs.gov) before beginning the Services.

B. Payments to Professional will be made in accordance with the Proposal. If no other terms are provided, payment of invoices to City will generally be made within 30 days after all required information is submitted and City's representative agrees the Services have been performed and deliverables received in accordance with the Proposal.

C. Payment disputes will be resolved as provided in §13. City will pay undisputed amounts and the disputed amount will be held in a non-interest-bearing account until the dispute is resolved.

8. Intellectual Property. Professional guarantees the sale or use of articles, software, copies, records, or other intellectual property provided under or used to perform the contract will not infringe copyright, patent, trademark, or other intellectual property rights. Professional will, without expense to City, defend all actions against City or City's officers or employees for alleged infringement of intellectual property rights by reason of their sale or use as part of this contract and will pay all costs, damages, and profits recoverable in any action.

9. Taxes. City is generally exempt from federal and state sales and use taxes. A copy of City's certificate of tax exemption can be requested by contacting City's Finance Department. Invoices must separately list amounts added for taxes.

10. Records. City is a public entity that receives funds from other governmental agencies. Thus, (i) City must retain, be able to obtain, and/or audit records related to City contracts and (ii) Michigan's Freedom of Information Act generally requires that City disclose to those requesting them copies of all requested records relating to its contracts. Professional will retain copies of all records related to the contract, for at least 7 years after completion of the contract. Professional shall, within 5 City business days of a City request, allow inspection, auditing and copying of retained records.

11. Assignment/Beneficiaries. None of Professional's rights or duties may be assigned or delegated without City's prior written consent. This contract is binding on Professional's successors and permitted assigns. No other persons are intended to benefit from this contract.

12. Independent Contractor. Professional and Professional's personnel are wholly independent of City. None of them are or will be represented as City officers or employees. Professional is solely responsible for Professional's personnel's acts, omissions, and statements and for compensation and benefits due Professional's personnel. Except for payment of the contract price, City has no responsibility to supervise, compensate, or insure Professional or Professional's personnel.

13. Disputes/Remedies. For all disputes under this contract:

A. Before filing a lawsuit, a party must first notify the other party in writing stating the provision involved, stating actions or failure to act that did not comply with the provision, and proposing the action to be taken to address the alleged non-compliance. The receiving party shall, within 14 days, respond in writing detailing reasons why it disagrees that it has failed to comply with the contract and/or actions it has taken or is taking to address noncompliance and prevent recurrence. The parties shall meet within 14 days after the date of the response in an effort to resolve any continuing dispute.

B. A party need not follow the §13.A procedure if it previously did so regarding noncompliance with the same contract provision.

C. Jurisdiction and venue for any dispute shall be solely in state courts in Kent County, Michigan. In addition to any other remedies to which a party may be entitled, the prevailing party shall be entitled to recover all actual reasonable costs, including for example, filing fees, expert consulting/witness fees and expenses, attorneys' fees, discovery expenses, copying costs, exhibit preparation costs, and all other actual reasonable costs incurred to investigate, bring, maintain or defend any action from its first discovery or first notice of it through all collection and appellate proceedings.

14. Professional Liability and Risk Allocation.

A. Unless the Proposal provides a higher standard of care, Professional will perform Professional's services under this Contract consistent with the standard of practice and care of other, similar professionals performing similar services in Michigan.

B. To the extent not prohibited by law, the total amount of professional liability of Professional or Professional's personnel (i.e., Professional's members, directors, partners, officers, employees, subcontractors, or any other individuals Professional engages to provide the Services under this contract) to City and City's officers and employees, whether sounding in tort, contract, administrative law, or other action, whether legal or equitable, shall be City's actual damages but only to the degree of the fault of Professional or Professional's personnel, not to exceed the greater of the total fees paid to Professional under this Contract or the amount of insurance available under the professional liability insurance provisions of this Contract.

C. Professional is solely responsible for Professional's personnel.

1. Professional will, to the degree of the fault of Professional or Professional's personnel, indemnify City and City's officers for all claims made by persons other than City or City's officers (third party claims) that arise from the acts or omissions of Professional or Professional's personnel but only for those claims that are not claims for professional liability.

2. Professional will, to the degree of fault of Professional's personnel, defend City and City's officers from all claims made by persons other than City or City's officers (third party claims) that arise from the acts or omissions of Professional or Professional's personnel that are not claims for professional liability, but only to the extent covered by Professional's commercial general liability insurance.

3. Nothing in this contract limits Professional's liability for bodily injury or property damage to the City's officers or employees or

property (first party claims) that arise from the acts or omissions of Professional or Professional's personnel that are not claims for professional liability.

15. Insurance.

A. Professional shall provide the following insurance:

REQUIRED LIMITS	ADDITIONAL REQUIREMENTS
COMMERCIAL GENERAL LIABILITY	
Minimal Limits: \$2,000,000 Each Occurrence \$2,000,000 Personal & Advertising Injury \$2,000,000 General Aggregate \$2,000,000 Products/Completed Operations	Coverage to include: (A) Contractual Liability; (B) Products and Completed Operations; (C) Independent Professionals Coverage; and (D) Broad Form General Liability Extensions or equivalent, if not already included; (E).
AUTOMOBILE LIABILITY INSURANCE	
Minimal Limits (include hired and non-owned automobile coverage): \$2,000,000 per person \$2,000,000 per occurrence	Coverage shall be primary and any other insurance that may be in effect shall be secondary and/or excess.
WORKERS' COMPENSATION/ EMPLOYERS' LIABILITY	
Minimal Limits: \$500,000 per occurrence	Coverage shall be in accordance with all applicable Michigan statutes. Waiver of subrogation, except where waiver is prohibited by law.
EXCESS/UMBRELLA INSURANCE	
Required liability limits may be obtained by using an Excess/Umbrella Liability policy in addition to the primary liability policy(ies). If coverage limits are satisfied by an Excess and/or Umbrella policy, coverage must follow form of the primary liability policy(ies).	Coverage shall be primary and any other insurance that may be in effect shall be secondary and/or excess.
ENVIRONMENTAL/POLLUTION LIABILITY	
Coverage is required if the amount stated below is more than \$0. Amount required \$ _____.	Coverage must include loading & unloading, transportation, storage, & removal of all hazardous waste or material. If this policy is claims made form, Professional must keep the policy in force, or purchase "tail" coverage, for at least 3 years after the termination of this contract. Coverage shall be primary, and any other insurance shall be secondary and/or excess.
PROFESSIONAL LIABILITY	
Coverage is required for environmental consultant services. Amount required \$3,000,000 unless City's attorney otherwise approves.	If the policy is claims made form, then Professional shall keep the policy in force, or purchase "tail" coverage, for at least 3 years after the termination of this contract.

16. General Terms.

A. These terms and conditions may not be amended or modified except in writing signed by Professional and City. These terms and conditions shall not be affected by any course of dealing. The captions are for reference and will not affect the interpretation of these terms and conditions.

B. This contract is made in Kent County, Michigan and shall be governed by and interpreted in accordance with Michigan law.

C. Reference by office to a City officer includes that City officer's designee(s).

EXHIBIT B
PROPOSAL



Budgetary Quotation Submission



a xylem brand

Quote Number: B256214
Quote Date: 02/26/25
Expiration Date: 05/31/25
REVISION

Quotation Prepared For:
Dan Kleinheksel
Wyoming WWTP

Submitted By:
Myra Michaels
Xylem Analytics
17001725 Brannum Lane
Yellow Springs, Ohio 45387
937-476-8082
myra.michaels@xyleminc.com

Attn: Wyoming NitraVia NI

Local Representative:
Kurt Somsel
Systems Specialties Company

YSI, a Xylem brand, is pleased to offer the following quotation.

Table with 5 columns: Part Number, Model, Description, Price, and Quantity. Row 1: 481 056YM, NitraVia 701 IQ NI, NitraVia 701 IQ NI Sensor (optical UV Nitrate/Nitrite probe with integrated ultrasonic ole listing, 1mm gap. For use in influent, biological tank and effluent of municipal wastewater treatment plants) supplied with calibration chamber and shock-absorption ring. \$19,380, 1, \$19,380.00

Total: \$19,380.00

Please note the following:

- 1) This quotation is limited to supplying the equipment described (it does not include power or control output, cabling, supports or other materials except as listed specifically listed above.
2) YSI IQ SensorNet Equipment Co. controllers have a 3 year factory warranty. Sensors have a two year factory warranty. Consumables for pH are \$/month with any DO consumables having 2 year warranty.
3) Integrated light sensor is included on all YSI IQ SensorNet products when instruments & sensors are wired with approved IQ SensorNet Cable model SNCIQ.
4) PVC suspension poles that suspend the sensors in the process are available by others.
TERMS: Net 30 Days
FOB: Yellow Springs, OH
5) All prices are in USD
6) Please send your PO to: Systems Specialties Company
390 Enterprise Court, Bloomfield Hills, MI 48302

Thank you for your interest in Xylem.

Best Regards,

Myra Michaels

Kurt Somsel

Myra Michaels
Inside Sales Representative
Xylem Analytics

Kurt Somsel
Sales Engineer
Systems Specialties Company

RESOLUTION NO. _____

RESOLUTION TO AWARD THE BID FOR THE
2025 DIVISION AVENUE WATERMAIN REPLACEMENT PROJECT AND TO
AUTHORIZE THE CITY MANAGER AND CITY CLERK TO EXECUTE THE CONTRACT

WHEREAS:

1. On March 4, 2025, the City received three (3) bids for the 2025 Division Avenue (36th Street to 44th Street) Watermain Replacement Project with Dykema Excavators, Inc. submitting the low bid of \$7,195,640.05.
2. The bid is \$61,965.05 or 0.9% above the engineer's estimate and is in the best interest of the City to perform the aforementioned work.
3. The costs for this project can be financed out of the Capital Improvement Fund, Capital Outlay Watermains Account No. 401-441-57300-972.573, the Water Fund, Capital Outlay Watermains Account No. 591-441-57300-972.573 and the Major Street Fund, Capital Outlay Street Resurfacing Account No. 202-441-46300-972.510, but a budget amendment is necessary.

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council accepts the bid for the 2025 Division Avenue Watermain Replacement Project from Dykema Excavators, Inc. for \$7,195,640.05
2. The City Council authorizes \$359,782.00 for contingency.
3. The City Council authorizes the City Manager to approve and sign change orders that are within the contingency.
4. The City Council authorizes the City Manager and City Clerk to sign the contract.
5. The City Council approves the attached budget amendment.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on March 17, 2025.

Kelli A. VandenBerg, Wyoming City Clerk

ATTACHMENTS:

Budget Amendment

Staff Report

Contract Form

Bid Tab

Resolution No. _____

CITY OF WYOMING BUDGET AMENDMENT

Date: March 17, 2025

Budget Amendment No. 035

To the Wyoming City Council:

A budget amendment is requested to appropriate an additional \$1,400,000 of budgetary authority for the replacement of the watermain in Division Avenue.

<u>Description/Account Code</u>	<u>Current</u>	<u>Increase</u>	<u>Decrease</u>	<u>Amended</u>
<u>Water Fund</u>				
Public Works - Capital Outlay - Capital Outlay Watermains				
591-441-57300-972.573	\$ 2,623,734.00	\$ 1,400,000.00	\$ -	\$ 4,023,734.00
Fund Balance/Working Capital (Fund 591)		<u>\$ -</u>	<u>\$ 1,400,000.00</u>	

Recommended: 
Senior Accountant


City Manager

Motion by Councilmember _____, seconded by Councilmember _____ that the General Appropriations Act for Fiscal Year 2024-2025 be amended by adoption of the foregoing budget amendment.

Motion carried: Yes _____, No _____

I hereby certify that at a _____ meeting of the Wyoming City Council duly held on _____ the foregoing budget amendment was approved.

City Clerk

STAFF REPORT

Date: March 6, 2025
Subject: 2025 Division Avenue Watermain Replacement – Award of Bid
From: Jeffrey Oonk, City Engineer
CC: Myron Erickson, Director of Public Works
Meeting Date: March 17, 2025

RECOMMENDATION:

It is recommended the City Council award the 2025 Division Avenue (36th Street to 44th Street) Watermain Replacement Project to Dykema Excavators, Inc. in the amount of \$7,195,640.05 and approve a contingency of \$359,782.00 for a total of \$7,555,422.05.

ALIGNMENT WITH STRATEGIC PLAN:

- Pillar 3 - Stewardship

DISCUSSION:

Wyoming received three (3) bids for the 2025 Division Avenue (36th Street to 44th Street) Watermain Replacement Project. The low bid was submitted by Dykema Excavators, Inc. in the amount of \$7,195,640.05, which is 0.9% above the engineer's estimate of \$7,133,675.00.

There are three existing watermains in Division Avenue constructed in the 1940s, 1950s and 1981. The two older mains have reached the end of their useful life. It is most efficient to replace all three mains with a single new watermain. Replacing the watermain will disturb a significant amount of the pavement cross-section on Division Avenue, which has also reached the end of its useful life. The project will include replacing the entire pavement section, along with selected areas of concrete curb and gutter and sidewalk. The streetlights on this segment of Division Avenue are city owned and will also be replaced.

Included with this project is work on Maplelawn Street to separate an area of Kentwood's water system that is connected directly to Wyoming's water system. This separation will allow for consistent metering of water provided to the City of Kentwood and will simplify billing. The City of Kentwood will share in the cost of this work.

The total project cost is \$7,650,000 including \$94,577.95 in engineering and testing and \$359,782.00 in contingency.

TABULATION:

Bid Tabulation is attached

BUDGET IMPACT:

Sufficient funds are available in the Capital Improvement Fund, Capital Outlay Watermains Account No. 401-441-57300-972.573, the Water Fund, Capital Outlay Watermains Account No. 591-441-57300-972.573 and the Major Street Fund, Capital Outlay Street Resurfacing Account No. 202-441-46300-972.510, but a budget amendment is necessary.

Construction Contract	\$7,195,640.05
Engineering and Testing	94,577.95
Contingency	<u>359,782.00</u>
Total Project Cost	\$7,650,000.00
Capital Improvement Fund	\$3,000,000.00
Water Fund	\$3,400,000.00
Major Street Fund	<u>\$1,250,000.00</u>
Total Project Funding	\$7,650,000.00

CONTRACT FORM

This Contract Form must be signed by the Bidder and provided as part of the Bid submittal. If the Bidder is selected, the Contract is approved by the City Council, the City receives all bonds, insurance, and other required documents, the City Mayor, Clerk and City Attorney will sign this contract form. A copy will be provided to Contractor.

City Standard Contract for 2025 Division Avenue Watermain Replacement

This Contract is made as of the Effective Date between the City and the Contractor.

"Contract Documents" means the bid together with the invitation to bid, bid specifications, city standard terms and conditions, plans, instructions to bidders, bid form, any prequalification submittals filed by the bidder, and other documents comprising of or required in the bid package, City Council resolution, insurance, and any required bonds.

"City" means the City of Wyoming, a Michigan municipal corporation, of 1155 28th Street SW, Wyoming, MI 49509.

"Contractor" means:

LEGAL NAME OF COMPANY

Dykema Excavators, Inc

BUSINESS NAME / D.B.A., IF DIFFERENT FROM ABOVE

FORM OF BUSINESS & STATE IN WHICH FORMED -- e.g. partnership, corporation, limited liability company, professional corporation & the state in which it was formed

Corperation formed in MI

ADDRESS

1730 Three Mile Rd NE

CITY

Grand Rapids, MI 49525

STATE

ZIP CODE

"Effective Date" means the day after the date the Contract is approved by the City Council and the City receives all bonds, insurance documents, and other documents required from Contractor.

Terms and Conditions

In exchange for the consideration in and referred by this Contract, the parties agree:

1. Contractor will provide the materials and services in accordance with the Contract Documents.
2. City will pay Contractor in accordance with the Contract Documents.
3. Waived or modified specifications are as follows:
None
4. This is the only agreement between the parties regarding its subject matter. There are no other agreements, representations or warranties. **No terms and conditions apply other than those expressly and fully stated in the Contract Documents.** This contract can be amended only in writing signed by both City and Contractor.

City and Contractor have signed this Contract as of the Effective Date.

City of Wyoming

By: _____
John Shay, City Manager

By: _____
Kelli A. VandenBerg, City Clerk

Date signed: _____, 2025

Approved as to form: 

Heather Chapman, Deputy City Attorney

Contractor:

Dykema Excavators, Inc

[Type or print Contractor's name]

By: 
Signature for bidder

Greg Dykema

Printed name of person signing for bidder

Estimator

Title of person signing for bidder

Date signed: 3-4, 2025

Bid Comparison

Contract ID: 2025.01 Div WM
Description:
Location: Division 36th to 44th
Projects(s): 2025.01 Div WM

Rank	Bidder	Total Bid	% Over Low	% Over Est.
0	ENGINEER'S ESTIMATE	\$7,133,675.00	-0.86%	0.00%
1	(_4) Dykema Excavators, Inc.	\$7,195,640.05	0.00%	0.86%
2	(_14) Wyoming Excavators, Inc.	\$8,519,811.00	18.40%	19.43%
3	(02436) Diversco Construction Company, Inc.	\$11,384,028.70	58.20%	59.58%

Line	Pay Item Code	Quantity	Units	(0) ENGINEER'S ESTIMATE		(1) Dykema Excavators, Inc.		(2) Wyoming Excavators, Inc.	
				Bid Price	Total	Bid Price	Total	Bid Price	Total
0001	1000	1	LSUM	\$120,000.00	\$120,000.00	\$700,000.00	\$700,000.00	\$445,000.00	\$445,000.00
	MOBILIZATION								
0002	1002	6	Ea	\$750.00	\$4,500.00	\$390.00	\$2,340.00	\$290.00	\$1,740.00
	REMOVE TREES 8" TO 18"								
0003	1003	1	Ea	\$1,200.00	\$1,200.00	\$1,800.00	\$1,800.00	\$1,550.00	\$1,550.00
	REMOVE TREES 19" TO 36"								
0004	1008	5,073	Ft	\$10.00	\$50,730.00	\$8.00	\$40,584.00	\$13.00	\$65,949.00
	REMOVE CURB AND GUTTER								
0005	1012	5	Ea	\$750.00	\$3,750.00	\$250.00	\$1,250.00	\$855.00	\$4,275.00
	EXPLORATORY INVESTIGATION								
0006	1035	2,663	Syd	\$10.00	\$26,630.00	\$9.00	\$23,967.00	\$14.00	\$37,282.00
	REMOVE SIDEWALK								
0007	1045	3,848	Syd	\$8.00	\$30,784.00	\$7.00	\$26,936.00	\$9.00	\$34,632.00
	REMOVE HMA PAVEMENT								
0008	1078	39	Ea	\$200.00	\$7,800.00	\$150.00	\$5,850.00	\$200.00	\$7,800.00
	REMOVE HANDHOLE								
0009	1079	32	Ea	\$500.00	\$16,000.00	\$1,000.00	\$32,000.00	\$400.00	\$12,800.00
	REMOVE EX LIGHT POLE AND FOUNDATION								
0010	1125	810	Ft	\$15.00	\$12,150.00	\$25.00	\$20,250.00	\$10.00	\$8,100.00
	REMOVE EX SEWER								
0011	1142	44	Ea	\$200.00	\$8,800.00	\$350.00	\$15,400.00	\$220.00	\$9,680.00
	REMOVE EX COVER AND CASTINGS								
0012	1143	16	Ea	\$300.00	\$4,800.00	\$550.00	\$8,800.00	\$125.00	\$2,000.00
	REMOVE EX VALVE AND BOX								
0013	1145	13	Ea	\$550.00	\$7,150.00	\$550.00	\$7,150.00	\$464.00	\$6,032.00
	REMOVE EX DRAINAGE STRUCTURE								
0014	1161	31	Ea	\$200.00	\$6,200.00	\$450.00	\$13,950.00	\$391.00	\$12,121.00
	ABANDON VALVE BOX								
0015	1168	12	Ea	\$500.00	\$6,000.00	\$550.00	\$6,600.00	\$501.00	\$6,012.00
	REMOVE EX HYDRANT								
0016	1170	285	Ft	\$15.00	\$4,275.00	\$25.00	\$7,125.00	\$15.00	\$4,275.00
	REMOVE EX WATERMAIN								

Line	Pay Item Code	Quantity	Units	(0) ENGINEER'S ESTIMATE		(1) Dykema Excavators, Inc.		(2) Wyoming Excavators, Inc.	
				Bid Price	Total	Bid Price	Total	Bid Price	Total
0017	1190	22	Ea	\$500.00	\$11,000.00	\$250.00	\$5,500.00	\$794.00	\$17,468.00
	REMOVE TREE WELL								
0018	1197	2	Ea	\$500.00	\$1,000.00	\$750.00	\$1,500.00	\$1,300.00	\$2,600.00
	ABANDON CONCRETE CHAMBER OR VAULT								
0019	1216	450	Syd	\$2.00	\$900.00	\$1.75	\$787.50	\$2.00	\$900.00
	COLD MILL - 3.5"								
0020	1221	33,803	Syd	\$2.00	\$67,606.00	\$2.85	\$96,338.55	\$2.00	\$67,606.00
	COLD MILL - 9"								
0021	1550	1,545	Syd	\$10.00	\$15,450.00	\$8.00	\$12,360.00	\$13.00	\$20,085.00
	REMOVE CONCRETE								
0022	1560	12	Syd	\$100.00	\$1,200.00	\$200.00	\$2,400.00	\$200.00	\$2,400.00
	REMOVE AND SALVAGE AND RELAY EXISTING BRICK								
0023	3023	415	Cyd	\$175.00	\$72,625.00	\$150.00	\$62,250.00	\$263.00	\$109,145.00
	FLOWABLE FILL								
0024	4016	9	Ea	\$3,700.00	\$33,300.00	\$3,795.00	\$34,155.00	\$3,370.00	\$30,330.00
	DRAINAGE STRUCTURE 4' DIA (CATCH BASIN)								
0025	4030	2	Ea	\$900.00	\$1,800.00	\$655.00	\$1,310.00	\$655.00	\$1,310.00
	CATCH BASIN COVER - ADA								
0026	4031	44	Ea	\$500.00	\$22,000.00	\$520.00	\$22,880.00	\$520.00	\$22,880.00
	COVER AND CASTING								
0027	4032	13	Ea	\$750.00	\$9,750.00	\$815.00	\$10,595.00	\$635.00	\$8,255.00
	CATCH BASIN COVER AND CASTING								
0028	4034	11	Ea	\$750.00	\$8,250.00	\$1,090.00	\$11,990.00	\$1,320.00	\$14,520.00
	COVER AND CASTING - VALVE CHAMBER								
0029	4056	22	Ea	\$100.00	\$2,200.00	\$375.00	\$8,250.00	\$730.00	\$16,060.00
	BULKHEAD EX SEWER PIPE								
0030	4201	540	Ft	\$80.00	\$43,200.00	\$52.00	\$28,080.00	\$159.00	\$85,860.00
	STORM SEWER 12" (0' - 14' DEPTH)								
0031	4211	90	Ft	\$90.00	\$8,100.00	\$57.00	\$5,130.00	\$203.00	\$18,270.00
	STORM SEWER 15" (0' - 14' DEPTH)								
0032	5040	20	Ea	\$4,000.00	\$80,000.00	\$3,875.00	\$77,500.00	\$4,450.00	\$89,000.00
	HYDRANT								

Line	Pay Item Code	Quantity	Units	(0) ENGINEER'S ESTIMATE		(1) Dykema Excavators, Inc.		(2) Wyoming Excavators, Inc.	
				Bid Price	Total	Bid Price	Total	Bid Price	Total
0033	5050	5	Ea	\$500.00	\$2,500.00	\$800.00	\$4,000.00	\$825.00	\$4,125.00
	HYDRANT EXTENSION								
0034	5075	3	Ea	\$1,000.00	\$3,000.00	\$1,875.00	\$5,625.00	\$1,617.00	\$4,851.00
	VALVE 4" (OPEN RIGHT)								
0035	5076	10	Ea	\$1,800.00	\$18,000.00	\$2,025.00	\$20,250.00	\$1,830.00	\$18,300.00
	VALVE 6" (OPEN LEFT)								
0036	5076	11	Ea	\$1,800.00	\$19,800.00	\$2,025.00	\$22,275.00	\$1,830.00	\$20,130.00
	VALVE 6" (OPEN RIGHT)								
0037	5077	9	Ea	\$2,500.00	\$22,500.00	\$2,675.00	\$24,075.00	\$2,585.00	\$23,265.00
	VALVE 8" (OPEN LEFT)								
0038	5077	9	Ea	\$2,500.00	\$22,500.00	\$2,675.00	\$24,075.00	\$2,585.00	\$23,265.00
	VALVE 8" (OPEN RIGHT)								
0039	5078	1	Ea	\$3,500.00	\$3,500.00	\$2,950.00	\$2,950.00	\$3,618.00	\$3,618.00
	VALVE 10" (OPEN LEFT)								
0040	5079	1	Ea	\$3,500.00	\$3,500.00	\$4,325.00	\$4,325.00	\$4,402.00	\$4,402.00
	VALVE 12" (OPEN LEFT)								
0041	5079	1	Ea	\$3,500.00	\$3,500.00	\$4,325.00	\$4,325.00	\$4,402.00	\$4,402.00
	VALVE 12" (OPEN RIGHT)								
0042	5081	11	Ea	\$12,000.00	\$132,000.00	\$18,400.00	\$202,400.00	\$10,623.00	\$116,853.00
	VALVE 20" (OPEN LEFT)								
0043	5100	45	Ft	\$115.00	\$5,175.00	\$130.25	\$5,861.25	\$215.00	\$9,675.00
	D.I. CL 53 WATERMAIN 4"								
0044	5101	845	Ft	\$120.00	\$101,400.00	\$121.25	\$102,456.25	\$188.00	\$158,860.00
	D.I. CL 53 WATERMAIN 6"								
0045	5102	2,070	Ft	\$130.00	\$269,100.00	\$137.25	\$284,107.50	\$190.00	\$393,300.00
	D.I. CL 53 WATERMAIN 8"								
0046	5103	30	Ft	\$150.00	\$4,500.00	\$161.25	\$4,837.50	\$261.00	\$7,830.00
	D.I. CL 53 WATERMAIN 10"								
0047	5104	50	Ft	\$150.00	\$7,500.00	\$177.25	\$8,862.50	\$278.00	\$13,900.00
	D.I. CL 53 WATERMAIN 12"								
0048	5106	4,960	Ft	\$300.00	\$1,488,000.00	\$240.75	\$1,194,120.00	\$333.00	\$1,651,680.00
	D.I. CL 53 WATERMAIN 20"								

Line	Pay Item Code	Quantity	Units	(0) ENGINEER'S ESTIMATE		(1) Dykema Excavators, Inc.		(2) Wyoming Excavators, Inc.	
				Bid Price	Total	Bid Price	Total	Bid Price	Total
0049	5180	6	Ea	\$500.00	\$3,000.00	\$600.00	\$3,600.00	\$2,259.00	\$13,554.00
	THRUST BLOCK								
0050	5200	10	Ea	\$400.00	\$4,000.00	\$350.00	\$3,500.00	\$580.00	\$5,800.00
	4" D.I. WATERMAIN FITTING								
0051	5201	95	Ea	\$800.00	\$76,000.00	\$425.00	\$40,375.00	\$840.00	\$79,800.00
	6" D.I. WATERMAIN FITTING								
0052	5202	110	Ea	\$1,100.00	\$121,000.00	\$595.00	\$65,450.00	\$1,044.00	\$114,840.00
	8" D.I. WATERMAIN FITTING								
0053	5203	5	Ea	\$1,500.00	\$7,500.00	\$810.00	\$4,050.00	\$1,540.00	\$7,700.00
	10" D.I. WATERMAIN FITTING								
0054	5204	4	Ea	\$1,500.00	\$6,000.00	\$1,300.00	\$5,200.00	\$1,888.00	\$7,552.00
	12" D.I. WATERMAIN FITTING								
0055	5206	108	Ea	\$5,000.00	\$540,000.00	\$3,275.00	\$353,700.00	\$5,230.00	\$564,840.00
	20" D.I. WATERMAIN FITTING								
0056	5302	11	Ea	\$4,000.00	\$44,000.00	\$6,250.00	\$68,750.00	\$24,054.00	\$264,594.00
	PRECAST VALVE CHAMBER								
0057	5605	7	Ea	\$2,500.00	\$17,500.00	\$3,100.00	\$21,700.00	\$2,745.00	\$19,215.00
	1" WATER SERVICE, LONG SIDE								
0058	5606	5	Ea	\$1,200.00	\$6,000.00	\$2,450.00	\$12,250.00	\$1,588.00	\$7,940.00
	1" WATER SERVICE, SHORT SIDE								
0059	5607	28	Ea	\$3,000.00	\$84,000.00	\$3,750.00	\$105,000.00	\$3,512.00	\$98,336.00
	1.5" WATER SERVICE, LONG SIDE								
0060	5608	23	Ea	\$2,500.00	\$57,500.00	\$3,000.00	\$69,000.00	\$2,280.00	\$52,440.00
	1.5" WATER SERVICE, SHORT SIDE								
0061	5609	1	Ea	\$3,500.00	\$3,500.00	\$4,750.00	\$4,750.00	\$4,280.00	\$4,280.00
	2" WATER SERVICE, LONG SIDE								
0062	5610	1	Ea	\$3,000.00	\$3,000.00	\$3,750.00	\$3,750.00	\$3,004.00	\$3,004.00
	2" WATER SERVICE, SHORT SIDE								
0063	6002	3,115	Cyd	\$25.00	\$77,875.00	\$25.00	\$77,875.00	\$25.00	\$77,875.00
	SUBGRADE UNDERCUTTING								
0064	6105	1,100	Cyd	\$36.00	\$39,600.00	\$55.00	\$60,500.00	\$70.00	\$77,000.00
	MISCELLANEOUS GRAVEL								

Line	Pay Item Code	Quantity	Units	(0) ENGINEER'S ESTIMATE		(1) Dykema Excavators, Inc.		(2) Wyoming Excavators, Inc.	
				Bid Price	Total	Bid Price	Total	Bid Price	Total
0065	6114	5,250	Ft	\$30.00	\$157,500.00	\$50.00	\$262,500.00	\$85.00	\$446,250.00
	STREET GRADE (DIVISION)								
0066	6114	350	Ft	\$25.00	\$8,750.00	\$30.00	\$10,500.00	\$25.00	\$8,750.00
	STREET GRADE (MAPLELAWN)								
0067	6114	220	Ft	\$25.00	\$5,500.00	\$30.00	\$6,600.00	\$25.00	\$5,500.00
	STREET GRADE (SPANISH CT)								
0068	6144	32,160	Syd	\$20.00	\$643,200.00	\$13.25	\$426,120.00	\$30.00	\$964,800.00
	7" AGGREGATE BASE (CIP)								
0069	6215	7,450	Sft	\$5.00	\$37,250.00	\$7.50	\$55,875.00	\$6.00	\$44,700.00
	SIDEWALK RAMP, ADA								
0070	6217	395	Ft	\$70.00	\$27,650.00	\$80.00	\$31,600.00	\$75.00	\$29,625.00
	DETECTABLE WARNING PLATES								
0071	6220	150	Ft	\$30.00	\$4,500.00	\$29.00	\$4,350.00	\$26.00	\$3,900.00
	CONCRETE GUTTER, 48"								
0072	6240	4,963	Ft	\$22.00	\$109,186.00	\$27.00	\$134,001.00	\$26.00	\$129,038.00
	CONCRETE CURB AND GUTTER, 30"								
0073	6246	61	Ea	\$450.00	\$27,450.00	\$400.00	\$24,400.00	\$275.00	\$16,775.00
	CONCRETE COLLAR								
0074	6270	12,670	Sft	\$4.50	\$57,015.00	\$4.95	\$62,716.50	\$4.00	\$50,680.00
	CONCRETE SIDEWALK, 4"								
0075	6272	3,830	Sft	\$8.00	\$30,640.00	\$8.85	\$33,895.50	\$6.00	\$22,980.00
	CONCRETE SIDEWALK, 8"								
0076	6280	1,210	Syd	\$45.00	\$54,450.00	\$41.00	\$49,610.00	\$36.00	\$43,560.00
	CONCRETE PAVEMENT NON REINFORCED, 4"								
0077	6282	110	Syd	\$50.00	\$5,500.00	\$59.00	\$6,490.00	\$50.00	\$5,500.00
	CONCRETE PAVEMENT NON REINFORCED, 6"								
0078	6284	892	Syd	\$50.00	\$44,600.00	\$73.00	\$65,116.00	\$53.00	\$47,276.00
	CONCRETE PAVEMENT NON REINFORCED, 8"								
0079	6294	4	Ea	\$500.00	\$2,000.00	\$1,500.00	\$6,000.00	\$1,540.00	\$6,160.00
	REBUILD DRAINAGE STRUCTURE								
0080	6295	86	Ea	\$350.00	\$30,100.00	\$750.00	\$64,500.00	\$977.00	\$84,022.00
	ADJUST CASTINGS								

Line	Pay Item Code	Quantity	Units	(0) ENGINEER'S ESTIMATE		(1) Dykema Excavators, Inc.		(2) Wyoming Excavators, Inc.	
				Bid Price	Total	Bid Price	Total	Bid Price	Total
0081	6305 HAND PATCHING	289	Ton	\$150.00	\$43,350.00	\$140.00	\$40,460.00	\$140.00	\$40,460.00
0082	6344 HMA MIXTURE - 4EMH	8,317	Ton	\$105.00	\$873,285.00	\$83.50	\$694,469.50	\$78.50	\$652,884.50
0083	6345 HMA MIXTURE - 5EMH	3,310	Ton	\$110.00	\$364,100.00	\$85.50	\$283,005.00	\$80.50	\$266,455.00
0084	6471 PAVT MRKG, COLD PLASTIC, LEFT TURN ARROW	16	Ea	\$150.00	\$2,400.00	\$250.00	\$4,000.00	\$250.00	\$4,000.00
0085	6479 PAVT MRKG, COLD PLASTIC, 24" CROSSWALK	420	Ft	\$10.00	\$4,200.00	\$20.00	\$8,400.00	\$20.00	\$8,400.00
0086	6480 PAVT MRKG, COLD PLASTIC, 24" STOP BAR	330	Ft	\$10.00	\$3,300.00	\$20.00	\$6,600.00	\$20.00	\$6,600.00
0087	6590 PAVT MRKG, WATERBORNE, 4" WHITE	2,920	Ft	\$0.20	\$584.00	\$0.20	\$584.00	\$0.20	\$584.00
0088	6592 PAVT MRKG, WATERBORNE, 4" YELLOW	12,780	Ft	\$0.20	\$2,556.00	\$0.20	\$2,556.00	\$0.20	\$2,556.00
0089	6595 PAVT MRKG, WATERBORNE, BUS LEGEND	18	Ea	\$150.00	\$2,700.00	\$135.00	\$2,430.00	\$135.00	\$2,430.00
0090	6596 PAVT MRKG, WATERBORNE, ONLY LEGEND	18	Ea	\$150.00	\$2,700.00	\$135.00	\$2,430.00	\$135.00	\$2,430.00
0091	6680 PAVT MRKG, TEMPORARY, REMOVABLE	5,000	Ft	\$1.00	\$5,000.00	\$4.25	\$21,250.00	\$2.50	\$12,500.00
0092	6691 PAVT MRKG, REMOVE	1,396	Sft	\$2.50	\$3,490.00	\$3.50	\$4,886.00	\$3.50	\$4,886.00
0093	6692 PAVT MRKG, RECESS	1,874	Sft	\$3.50	\$6,559.00	\$3.75	\$7,027.50	\$3.75	\$7,027.50
0094	7005 TOP SOIL 4" SCREENED	3,550	Syd	\$8.00	\$28,400.00	\$9.00	\$31,950.00	\$11.00	\$39,050.00
0095	7015 CLASS A SEED HYDRO-MULCH	3,550	Syd	\$3.00	\$10,650.00	\$2.00	\$7,100.00	\$2.00	\$7,100.00
0096	7023 EROSION CONTROL INLET SEDIMENT TRAP	47	Ea	\$130.00	\$6,110.00	\$150.00	\$7,050.00	\$159.00	\$7,473.00

Line	Pay Item Code	Quantity	Units	(0) ENGINEER'S ESTIMATE		(1) Dykema Excavators, Inc.		(2) Wyoming Excavators, Inc.	
				Bid Price	Total	Bid Price	Total	Bid Price	Total
0097	8000	1	LSUM	\$25,000.00	\$25,000.00	\$70,000.00	\$70,000.00	\$23,337.00	\$23,337.00
	FLAG CONTROL								
0098	8010	1	LSUM	\$50,000.00	\$50,000.00	\$57,875.00	\$57,875.00	\$114,219.00	\$114,219.00
	MINOR TRAFFIC CONTROL DEVICES								
0099	8110	30	Ea	\$150.00	\$4,500.00	\$225.00	\$6,750.00	\$225.00	\$6,750.00
	BARRICADE TYPE III LIGHTED - FURNISHED								
0100	8111	30	Ea	\$10.00	\$300.00	\$1.00	\$30.00	\$1.00	\$30.00
	BARRICADE TYPE III LIGHTED - OPERATED								
0101	8115	300	Ea	\$20.00	\$6,000.00	\$38.00	\$11,400.00	\$38.00	\$11,400.00
	42 INCH CHANNELIZING DEVICE - FURNISHED								
0102	8116	300	Ea	\$1.00	\$300.00	\$1.00	\$300.00	\$1.00	\$300.00
	42 INCH CHANNELIZING DEVICE - OPERATED								
0103	8120	4	Ea	\$2,000.00	\$8,000.00	\$1,250.00	\$5,000.00	\$1,250.00	\$5,000.00
	LIGHTED ARROW TYPE A - FURNISHED								
0104	8121	4	Ea	\$250.00	\$1,000.00	\$100.00	\$400.00	\$100.00	\$400.00
	LIGHTED ARROW TYPE A - OPERATED								
0105	8122	2	Ea	\$2,500.00	\$5,000.00	\$5,875.00	\$11,750.00	\$5,875.00	\$11,750.00
	MESSAGE BOARD - FURNISHED								
0106	8123	2	Ea	\$500.00	\$1,000.00	\$1,000.00	\$2,000.00	\$1,000.00	\$2,000.00
	MESSAGE BOARD - OPERATED								
0107	8203	9,800	Ft	\$20.00	\$196,000.00	\$25.00	\$245,000.00	\$6.55	\$64,190.00
	2" PVC LIGHTING CONDUIT								
0108	8250	46	Ea	\$1,500.00	\$69,000.00	\$1,330.00	\$61,180.00	\$1,240.00	\$57,040.00
	HANDHOLE								
0109	8332	42	Ea	\$5,200.00	\$218,400.00	\$5,080.00	\$213,360.00	\$4,565.00	\$191,730.00
	LIGHT POLES, INCLUDING LUMINAIRES, COMPLETE								
0110	9110	420	Syd	\$20.00	\$8,400.00	\$55.00	\$23,100.00	\$15.00	\$6,300.00
	GARDEN BED								
0111	9500	1	LSUM	\$50,000.00	\$50,000.00	\$10,000.00	\$10,000.00	\$27,850.00	\$27,850.00
	GPS WATERMAIN RECORD PLAN DATA								
Bid Totals:				\$7,133,675.00		\$7,195,640.05		\$8,519,811.00	

Line	Pay Item Code	Quantity	Units	(3) Diversco Construction Company, Inc.		Bid Price	Total	Bid Price	Total	Bid Price	Total
				Bid Price	Total						
0001	1000	1	LSUM	\$994,500.00	\$994,500.00			\$0.00		\$0.00	
	MOBILIZATION										
0002	1002	6	Ea	\$875.00	\$5,250.00			\$0.00		\$0.00	
	REMOVE TREES 8" TO 18"										
0003	1003	1	Ea	\$2,850.00	\$2,850.00			\$0.00		\$0.00	
	REMOVE TREES 19" TO 36"										
0004	1008	5,073	Ft	\$13.00	\$65,949.00			\$0.00		\$0.00	
	REMOVE CURB AND GUTTER										
0005	1012	5	Ea	\$1,570.00	\$7,850.00			\$0.00		\$0.00	
	EXPLORATORY INVESTIGATION										
0006	1035	2,663	Syd	\$10.00	\$26,630.00			\$0.00		\$0.00	
	REMOVE SIDEWALK										
0007	1045	3,848	Syd	\$8.00	\$30,784.00			\$0.00		\$0.00	
	REMOVE HMA PAVEMENT										
0008	1078	39	Ea	\$200.00	\$7,800.00			\$0.00		\$0.00	
	REMOVE HANDHOLE										
0009	1079	32	Ea	\$1,000.00	\$32,000.00			\$0.00		\$0.00	
	REMOVE EX LIGHT POLE AND FOUNDATION										
0010	1125	810	Ft	\$62.00	\$50,220.00			\$0.00		\$0.00	
	REMOVE EX SEWER										
0011	1142	44	Ea	\$565.00	\$24,860.00			\$0.00		\$0.00	
	REMOVE EX COVER AND CASTINGS										
0012	1143	16	Ea	\$635.00	\$10,160.00			\$0.00		\$0.00	
	REMOVE EX VALVE AND BOX										
0013	1145	13	Ea	\$610.00	\$7,930.00			\$0.00		\$0.00	
	REMOVE EX DRAINAGE STRUCTURE										
0014	1161	31	Ea	\$325.00	\$10,075.00			\$0.00		\$0.00	
	ABANDON VALVE BOX										
0015	1168	12	Ea	\$400.00	\$4,800.00			\$0.00		\$0.00	
	REMOVE EX HYDRANT										
0016	1170	285	Ft	\$27.00	\$7,695.00			\$0.00		\$0.00	
	REMOVE EX WATERMAIN										

Line	Pay Item Code	Quantity	Units	(3) Diversco Construction Company, Inc.		Bid Price	Total	Bid Price	Total	Bid Price	Total
				Bid Price	Total						
0017	1190	22	Ea	\$505.00	\$11,110.00			\$0.00		\$0.00	
	REMOVE TREE WELL										
0018	1197	2	Ea	\$4,575.00	\$9,150.00			\$0.00		\$0.00	
	ABANDON CONCRETE CHAMBER OR VAULT										
0019	1216	450	Syd	\$2.50	\$1,125.00			\$0.00		\$0.00	
	COLD MILL - 3.5"										
0020	1221	33,803	Syd	\$2.00	\$67,606.00			\$0.00		\$0.00	
	COLD MILL - 9"										
0021	1550	1,545	Syd	\$15.00	\$23,175.00			\$0.00		\$0.00	
	REMOVE CONCRETE										
0022	1560	12	Syd	\$385.00	\$4,620.00			\$0.00		\$0.00	
	REMOVE AND SALVAGE AND RELAY EXISTING BRICK										
0023	3023	415	Cyd	\$348.00	\$144,420.00			\$0.00		\$0.00	
	FLOWABLE FILL										
0024	4016	9	Ea	\$3,175.00	\$28,575.00			\$0.00		\$0.00	
	DRAINAGE STRUCTURE 4' DIA (CATCH BASIN)										
0025	4030	2	Ea	\$700.00	\$1,400.00			\$0.00		\$0.00	
	CATCH BASIN COVER - ADA										
0026	4031	44	Ea	\$550.00	\$24,200.00			\$0.00		\$0.00	
	COVER AND CASTING										
0027	4032	13	Ea	\$675.00	\$8,775.00			\$0.00		\$0.00	
	CATCH BASIN COVER AND CASTING										
0028	4034	11	Ea	\$1,375.00	\$15,125.00			\$0.00		\$0.00	
	COVER AND CASTING - VALVE CHAMBER										
0029	4056	22	Ea	\$205.00	\$4,510.00			\$0.00		\$0.00	
	BULKHEAD EX SEWER PIPE										
0030	4201	540	Ft	\$168.00	\$90,720.00			\$0.00		\$0.00	
	STORM SEWER 12" (0' - 14' DEPTH)										
0031	4211	90	Ft	\$209.00	\$18,810.00			\$0.00		\$0.00	
	STORM SEWER 15" (0' - 14' DEPTH)										
0032	5040	20	Ea	\$3,755.00	\$75,100.00			\$0.00		\$0.00	
	HYDRANT										

Line	Pay Item Code	Quantity	Units	(3) Diversco Construction Company, Inc.		Bid Price	Total	Bid Price	Total	Bid Price	Total
				Bid Price	Total						
0033	5050	5	Ea	\$790.00	\$3,950.00			\$0.00		\$0.00	
	HYDRANT EXTENSION										
0034	5075	3	Ea	\$2,160.00	\$6,480.00			\$0.00		\$0.00	
	VALVE 4" (OPEN RIGHT)										
0035	5076	10	Ea	\$2,355.00	\$23,550.00			\$0.00		\$0.00	
	VALVE 6" (OPEN LEFT)										
0036	5076	11	Ea	\$2,355.00	\$25,905.00			\$0.00		\$0.00	
	VALVE 6" (OPEN RIGHT)										
0037	5077	9	Ea	\$3,245.00	\$29,205.00			\$0.00		\$0.00	
	VALVE 8" (OPEN LEFT)										
0038	5077	9	Ea	\$3,245.00	\$29,205.00			\$0.00		\$0.00	
	VALVE 8" (OPEN RIGHT)										
0039	5078	1	Ea	\$4,135.00	\$4,135.00			\$0.00		\$0.00	
	VALVE 10" (OPEN LEFT)										
0040	5079	1	Ea	\$4,950.00	\$4,950.00			\$0.00		\$0.00	
	VALVE 12" (OPEN LEFT)										
0041	5079	1	Ea	\$4,950.00	\$4,950.00			\$0.00		\$0.00	
	VALVE 12" (OPEN RIGHT)										
0042	5081	11	Ea	\$14,530.00	\$159,830.00			\$0.00		\$0.00	
	VALVE 20" (OPEN LEFT)										
0043	5100	45	Ft	\$307.00	\$13,815.00			\$0.00		\$0.00	
	D.I. CL 53 WATERMAIN 4"										
0044	5101	845	Ft	\$282.00	\$238,290.00			\$0.00		\$0.00	
	D.I. CL 53 WATERMAIN 6"										
0045	5102	2,070	Ft	\$288.00	\$596,160.00			\$0.00		\$0.00	
	D.I. CL 53 WATERMAIN 8"										
0046	5103	30	Ft	\$345.00	\$10,350.00			\$0.00		\$0.00	
	D.I. CL 53 WATERMAIN 10"										
0047	5104	50	Ft	\$354.00	\$17,700.00			\$0.00		\$0.00	
	D.I. CL 53 WATERMAIN 12"										
0048	5106	4,960	Ft	\$414.00	\$2,053,440.00			\$0.00		\$0.00	
	D.I. CL 53 WATERMAIN 20"										

Line	Pay Item Code	Quantity	Units	(3) Diversco Construction Company, Inc.		Bid Price	Total	Bid Price	Total	Bid Price	Total
				Bid Price	Total						
0049	5180	6	Ea	\$970.00	\$5,820.00		\$0.00		\$0.00		\$0.00
	THRUST BLOCK										
0050	5200	10	Ea	\$715.00	\$7,150.00		\$0.00		\$0.00		\$0.00
	4" D.I. WATERMAIN FITTING										
0051	5201	95	Ea	\$755.00	\$71,725.00		\$0.00		\$0.00		\$0.00
	6" D.I. WATERMAIN FITTING										
0052	5202	110	Ea	\$1,124.00	\$123,640.00		\$0.00		\$0.00		\$0.00
	8" D.I. WATERMAIN FITTING										
0053	5203	5	Ea	\$1,645.00	\$8,225.00		\$0.00		\$0.00		\$0.00
	10" D.I. WATERMAIN FITTING										
0054	5204	4	Ea	\$2,890.00	\$11,560.00		\$0.00		\$0.00		\$0.00
	12" D.I. WATERMAIN FITTING										
0055	5206	108	Ea	\$4,365.00	\$471,420.00		\$0.00		\$0.00		\$0.00
	20" D.I. WATERMAIN FITTING										
0056	5302	11	Ea	\$11,900.00	\$130,900.00		\$0.00		\$0.00		\$0.00
	PRECAST VALVE CHAMBER										
0057	5605	7	Ea	\$4,532.00	\$31,724.00		\$0.00		\$0.00		\$0.00
	1" WATER SERVICE, LONG SIDE										
0058	5606	5	Ea	\$2,610.00	\$13,050.00		\$0.00		\$0.00		\$0.00
	1" WATER SERVICE, SHORT SIDE										
0059	5607	28	Ea	\$7,523.00	\$210,644.00		\$0.00		\$0.00		\$0.00
	1.5" WATER SERVICE, LONG SIDE										
0060	5608	23	Ea	\$4,600.00	\$105,800.00		\$0.00		\$0.00		\$0.00
	1.5" WATER SERVICE, SHORT SIDE										
0061	5609	1	Ea	\$9,095.00	\$9,095.00		\$0.00		\$0.00		\$0.00
	2" WATER SERVICE, LONG SIDE										
0062	5610	1	Ea	\$7,500.00	\$7,500.00		\$0.00		\$0.00		\$0.00
	2" WATER SERVICE, SHORT SIDE										
0063	6002	3,115	Cyd	\$41.00	\$127,715.00		\$0.00		\$0.00		\$0.00
	SUBGRADE UNDERCUTTING										
0064	6105	1,100	Cyd	\$50.00	\$55,000.00		\$0.00		\$0.00		\$0.00
	MISCELLANEOUS GRAVEL										

Line	Pay Item Code	Quantity	Units	(3) Diversco Construction Company, Inc.		Bid Price	Total	Bid Price	Total	Bid Price	Total
				Bid Price	Total						
0065	6114	5,250	Ft	\$79.60	\$417,900.00			\$0.00		\$0.00	
	STREET GRADE (DIVISION)										
0066	6114	350	Ft	\$63.60	\$22,260.00			\$0.00		\$0.00	
	STREET GRADE (MAPLELAWN)										
0067	6114	220	Ft	\$66.00	\$14,520.00			\$0.00		\$0.00	
	STREET GRADE (SPANISH CT)										
0068	6144	32,160	Syd	\$28.00	\$900,480.00			\$0.00		\$0.00	
	7" AGGREGATE BASE (CIP)										
0069	6215	7,450	Sft	\$6.80	\$50,660.00			\$0.00		\$0.00	
	SIDEWALK RAMP, ADA										
0070	6217	395	Ft	\$80.00	\$31,600.00			\$0.00		\$0.00	
	DETECTABLE WARNING PLATES										
0071	6220	150	Ft	\$40.50	\$6,075.00			\$0.00		\$0.00	
	CONCRETE GUTTER, 48"										
0072	6240	4,963	Ft	\$31.50	\$156,334.50			\$0.00		\$0.00	
	CONCRETE CURB AND GUTTER, 30"										
0073	6246	61	Ea	\$655.00	\$39,955.00			\$0.00		\$0.00	
	CONCRETE COLLAR										
0074	6270	12,670	Sft	\$6.85	\$86,789.50			\$0.00		\$0.00	
	CONCRETE SIDEWALK, 4"										
0075	6272	3,830	Sft	\$10.85	\$41,555.50			\$0.00		\$0.00	
	CONCRETE SIDEWALK, 8"										
0076	6280	1,210	Syd	\$54.90	\$66,429.00			\$0.00		\$0.00	
	CONCRETE PAVEMENT NON REINFORCED, 4"										
0077	6282	110	Syd	\$69.00	\$7,590.00			\$0.00		\$0.00	
	CONCRETE PAVEMENT NON REINFORCED, 6"										
0078	6284	892	Syd	\$89.85	\$80,146.20			\$0.00		\$0.00	
	CONCRETE PAVEMENT NON REINFORCED, 8"										
0079	6294	4	Ea	\$975.00	\$3,900.00			\$0.00		\$0.00	
	REBUILD DRAINAGE STRUCTURE										
0080	6295	86	Ea	\$1,085.00	\$93,310.00			\$0.00		\$0.00	
	ADJUST CASTINGS										

Line	Pay Item Code	Quantity	Units	(3) Diversco Construction Company, Inc.		Bid Price	Total	Bid Price	Total	Bid Price	Total
				Bid Price	Total						
0081	6305	289	Ton		\$140.00	\$40,460.00		\$0.00		\$0.00	
	HAND PATCHING										
0082	6344	8,317	Ton		\$94.50	\$785,956.50		\$0.00		\$0.00	
	HMA MIXTURE - 4EMH										
0083	6345	3,310	Ton		\$96.50	\$319,415.00		\$0.00		\$0.00	
	HMA MIXTURE - 5EMH										
0084	6471	16	Ea		\$250.00	\$4,000.00		\$0.00		\$0.00	
	PAVT MRKG, COLD PLASTIC, LEFT TURN ARROW										
0085	6479	420	Ft		\$20.00	\$8,400.00		\$0.00		\$0.00	
	PAVT MRKG, COLD PLASTIC, 24" CROSSWALK										
0086	6480	330	Ft		\$20.00	\$6,600.00		\$0.00		\$0.00	
	PAVT MRKG, COLD PLASTIC, 24" STOP BAR										
0087	6590	2,920	Ft		\$0.16	\$467.20		\$0.00		\$0.00	
	PAVT MRKG, WATERBORNE, 4" WHITE										
0088	6592	12,780	Ft		\$0.16	\$2,044.80		\$0.00		\$0.00	
	PAVT MRKG, WATERBORNE, 4" YELLOW										
0089	6595	18	Ea		\$375.00	\$6,750.00		\$0.00		\$0.00	
	PAVT MRKG, WATERBORNE, BUS LEGEND										
0090	6596	18	Ea		\$375.00	\$6,750.00		\$0.00		\$0.00	
	PAVT MRKG, WATERBORNE, ONLY LEGEND										
0091	6680	5,000	Ft		\$3.00	\$15,000.00		\$0.00		\$0.00	
	PAVT MRKG, TEMPORARY, REMOVABLE										
0092	6691	1,396	Sft		\$3.50	\$4,886.00		\$0.00		\$0.00	
	PAVT MRKG, REMOVE										
0093	6692	1,874	Sft		\$3.75	\$7,027.50		\$0.00		\$0.00	
	PAVT MRKG, RECESS										
0094	7005	3,550	Syd		\$14.00	\$49,700.00		\$0.00		\$0.00	
	TOP SOIL 4" SCREENED										
0095	7015	3,550	Syd		\$4.00	\$14,200.00		\$0.00		\$0.00	
	CLASS A SEED HYDRO-MULCH										
0096	7023	47	Ea		\$185.00	\$8,695.00		\$0.00		\$0.00	
	EROSION CONTROL INLET SEDIMENT TRAP										

Line	Pay Item Code	Quantity	Units	(3) Diversco Construction Company, Inc.		Bid Price	Total	Bid Price	Total	Bid Price	Total
				Bid Price	Total						
0097	8000	1	LSUM			\$42,000.00	\$42,000.00		\$0.00		\$0.00
	FLAG CONTROL										
0098	8010	1	LSUM			\$1,070,475.00	\$1,070,475.00		\$0.00		\$0.00
	MINOR TRAFFIC CONTROL DEVICES										
0099	8110	30	Ea			\$225.00	\$6,750.00		\$0.00		\$0.00
	BARRICADE TYPE III LIGHTED - FURNISHED										
0100	8111	30	Ea			\$1.00	\$30.00		\$0.00		\$0.00
	BARRICADE TYPE III LIGHTED - OPERATED										
0101	8115	300	Ea			\$38.00	\$11,400.00		\$0.00		\$0.00
	42 INCH CHANNELIZING DEVICE - FURNISHED										
0102	8116	300	Ea			\$1.00	\$300.00		\$0.00		\$0.00
	42 INCH CHANNELIZING DEVICE - OPERATED										
0103	8120	4	Ea			\$1,250.00	\$5,000.00		\$0.00		\$0.00
	LIGHTED ARROW TYPE A - FURNISHED										
0104	8121	4	Ea			\$100.00	\$400.00		\$0.00		\$0.00
	LIGHTED ARROW TYPE A - OPERATED										
0105	8122	2	Ea			\$5,875.00	\$11,750.00		\$0.00		\$0.00
	MESSAGE BOARD - FURNISHED										
0106	8123	2	Ea			\$1,000.00	\$2,000.00		\$0.00		\$0.00
	MESSAGE BOARD - OPERATED										
0107	8203	9,800	Ft			\$25.00	\$245,000.00		\$0.00		\$0.00
	2" PVC LIGHTING CONDUIT										
0108	8250	46	Ea			\$900.00	\$41,400.00		\$0.00		\$0.00
	HANDHOLE										
0109	8332	42	Ea			\$4,275.00	\$179,550.00		\$0.00		\$0.00
	LIGHT POLES, INCLUDING LUMINAIRES, COMPLETE										
0110	9110	420	Syd			\$38.00	\$15,960.00		\$0.00		\$0.00
	GARDEN BED										
0111	9500	1	LSUM			\$21,500.00	\$21,500.00		\$0.00		\$0.00
	GPS WATERMAIN RECORD PLAN DATA										
Bid Totals:						\$11,384,028.70					

RESOLUTION NO. _____

RESOLUTION TO APPROVE AND AUTHORIZE THE SIGNING OF CONSTRUCTION DELEGATION
AND A PAYMENT AGREEMENT WITH THE OTTAWA COUNTY ROAD COMMISSION

WHEREAS:

1. The city, in cooperation with Ottawa County by and through the Ottawa County Road Commission and pursuant to a requirement of the state, is constructing a third water transmission main from the city's drinking water plant near Lake Michigan to serve water users in Kent and Ottawa Counties.
2. Per an agreement between the City and Ottawa County, Ottawa County's share of that project's cost is 43%.
3. Ottawa County is issuing bonds to pay its portion of the costs and the proceeds of that bond issuance will be available in early April.
4. The city and Ottawa County wish to enter into an agreement to delegate to the city certain obligations Ottawa County has to Ottawa County communities to oversee that project and to provide for the process by which Ottawa County will reimburse the city Ottawa County's share of the project costs.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Construction Delegation and Payment Agreement with the Ottawa County Road Commission is approved in substantially the form provided as part of the agenda for this meeting subject to such changes as are approved by the City Manager, City Public Works Director, and city's legal counsel.
2. The Mayor and City Clerk are authorized and directed to sign it on behalf of the city and all city officers and staff are authorized and directed to implement it.
3. All resolutions and parts of resolutions that conflict with this resolution are rescinded.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I certify that this resolution was adopted by the City Council of the City of Wyoming, Michigan at a regular meeting held on March 17, 2025.

Kelli A. VandenBerg, Wyoming City Clerk

ATTACHMENTS:

Staff Report
Agreement

Resolution No. _____

STAFF REPORT

Date: March 10, 2025
Subject: City-OCRC Construction Delegation and Payment Agreement for 3rd Water Transmission Main
From: Myron Erickson, P.E. Director of Public Works
Meeting Date: March 17, 2025

RECOMMENDATION:

It is recommended that the City Council adopt the Resolution Approving and Authorizing Signing of Construction Delegation and Payment Agreement with Ottawa County Road Commission.

ALIGNMENT WITH STRATEGIC PLAN:

- PILLAR 3 - Stewardship
 - GOAL 2 – Enhance the efficiency and effectiveness of City operations and services.
 - GOAL 3 – Improve City infrastructure and service reliability.

DISCUSSION:

As you know, the City and Ottawa County have engaged in a joint project to construct the third water transmission main. This is part of an on-going arrangement pursuant to which the City provides water to some Ottawa County communities via an agreement with the Ottawa County Road Commission acting on behalf of Ottawa County.

In early April, Ottawa County will close on the sale of the bonds it is issuing to pay its portion of the costs of the Third Water Transmission Main project. After that, it can reimburse the City for its portion (43%) of the costs the City has paid to date and can pay its portion of future payments the City makes. This agreement provides the framework for those payments and delegates to the City the obligations the Ottawa County Road Commission has with Ottawa County communities to oversee that construction.

CITY OF WYOMING – OTTAWA COUNTY ROAD COMMISSION
2024 Third Water Transmission Main Project
CONSTRUCTION DELEGATION AND PAYMENT AGREEMENT

This Construction Delegation and Payment Agreement (**Agreement**), dated for reference purposes February 1, 2025, is made by the City of Wyoming, a Michigan municipal corporation in Kent County, Michigan (**City**), and the County of Ottawa, a Michigan municipal corporation (**County**) acting by and through its Board of County Road Commissioners (**County Agency**).

Recitals

- A. City owns and operates a drinking water supply system (**Water System**) in which County has a beneficial ownership interest.
- B. Under another contract with County, the Water System provides drinking water to local governmental units in the County.
- C. County and the Township of Blendon, the Charter Township of Georgetown, the Charter Township of Holland, the Charter Township of Jamestown, the Township of Olive, the Township of Park, the Township of Port Sheldon, the Charter Township of Zeeland and the City of Hudsonville have entered into the 2024 Water Supply System Improvements Agreement dated as of August 1, 2024 (**Improvements Agreement**) to participate in construction of the first phase of a third water transmission main and a surge suppression system, along with related and other improvements described in the Improvements Agreement (**Project**) and County Agency is to administer the terms and conditions of the Improvements Agreement.
- D. County desires to confirm its beneficial ownership interest in the Project, delegate to City the duties associated with construction of the Project and establish the terms and conditions under which County Agency shall distribute bond proceeds to City to pay for the improvements.

Terms and Conditions

City and County agree as follows:

1. County delegates and appoints City as its agent to take construction bids for the Project, enter into contracts with the selected bidder or bidders, obtain from the contractor(s) all necessary and proper performance and payment bonds, cause the Project to be constructed within a reasonable time; and to do all other things required by the Improvements Agreement and applicable law. All certificates for required payments to be made by City to contractors shall be first approved by consulting engineers for the Project before presentation to County Agency and County Agency shall be entitled to rely on such approvals in making payment.
2. County is currently scheduled to have \$36,722,000.00 in bond proceeds on April 8, 2025. After bond proceeds have been received by County, City may commence invoicing County Agency for County's portion of the Project costs. City shall invoice County Agency based on actual Project expenses paid by City, which shall be apportioned 43% to County or as otherwise agreed. In order to be payable by County, such invoices shall be accompanied by copies of the engineer's, contractors', right-of-way agent's, law firm, or other invoices, copies or documents verifying payments to property owners, or pay estimates that support the expenses which have been reviewed and approved by the consulting engineer for the Project. The parties acknowledge some amounts for acquiring easements and other property rights, for fees paid to engineers, some permit fees, and, perhaps, other amounts will not be reviewed by the consulting engineer for the Project and County Agency will accept other documentation supporting payments. County Agency will pay the invoices within 30 days of its receipt of them. County's obligation to pay the invoices under this Agreement shall be limited to the lesser 43% of the total cost of the Project or the amount of the bond proceeds.
3. This Agreement does not modify the Improvements Agreement, which continues in full force and effect. City reaffirms its agreement to defend, pay, indemnify and save County and County Agency harmless of, from and against all liability arising out of, or in any way connected with the ownership, acquisition, construction and installation of the Project for claims arising under paragraph 14 of the Improvements Agreement, including against all liability arising out of or in any way connected to City's performance or nonperformance of the delegated tasks identified in paragraph 1 of this Agreement. This covenant of

indemnification shall not include liability to the extent it arises out of or is caused by the fault or nonperformance of County or County Agency. In addition, if a party to the Improvements Agreement challenges the authority of County or County Agency to enter into this Agreement, City will defend, pay, indemnify and save County and County Agency harmless of, from and against all resulting liability, including defending County and County Agency in any related legal action and reimbursing County and County Agency all costs, including reasonable attorneys' fees incurred by County or County Agency in connection therewith.

4. City represents it has and shall maintain insurance to cover the activities described in paragraph 1 of this Agreement and its obligations under paragraph 3 of this Agreement subject to its self-insured retention (currently \$500,000) and that coverage includes waiver of subrogation claims against County and County Agency. Upon County Agency's request, City will provide County Agency documentation showing such insurance to be in place.

5. City shall also require all contractors on the Project to obtain and maintain general liability and motor vehicle insurance coverage with minimum coverage limits for the general liability insurance of \$3,000,000 per occurrence and \$3,000,000 annual aggregate. That insurance shall include as additional insureds County, County Agency, and their respective board members, agents, officers, and employees. Upon request from County Agency, City will provide County Agency copies of certificates of insurance, endorsements and any other documentation needed to reasonably demonstrate such insurance is in place. Such insurance shall also include a provision waiving any right of the insurance carrier to utilize the provisions of this section as the basis for any subrogation claim against County or County Agency. All policies of insurance shall be written by insurance companies in good standing and authorized to do business in Michigan and all such insurance shall provide it may not be cancelled, terminated, or materially modified except upon not less than 30 days prior written notice to County Agency.

The parties have caused this Agreement to be signed by their duly authorized officers as of the date first set forth above.

CITY OF WYOMING

**OTTAWA COUNTY ACTING BY AND THROUGH
ITS BOARD OF ROAD COMMISSIONERS**

By: _____
Rob Postema, Mayor Pro Tem

By: _____
Kurt Van Koevering, Chairperson

By: _____
Kelli A. VandenBerg, Clerk

By: _____
Brett Laughlin, Secretary

Date signed: _____, 2025

Date signed: _____, 2025

Approved as to form:



Heather Chapman
Deputy City Attorney

RESOLUTION NO. _____

RESOLUTION TO ACCEPT A PROPOSAL FROM KNIGHT WATCH, INC.
FOR THE PURCHASE AND INSTALLATION OF A NETWORK VIDEO RECORDER

WHEREAS:

1. As detailed in the attached staff report, it is recommended City Council accept a proposal from Knight Watch for the purchase and installation of a network video recorder for the Wyoming Library in the total estimated amount of \$13,245.00.

NOW, THEREFORE, BE IT RESOLVED:

1. City Council accepts a proposal from Knight Watch for the purchase and installation of a network video recorder.
2. City Council authorizes the City Manager to sign the contract.
3. City Council waives the provisions of Sections 2-252, 2-253, 2-254 and 2-256 of the City Code regarding publication and posting of bid notices, notification of bidders and the bid opening procedure

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on March 17, 2025.

Kelli A. VandenBerg, Wyoming City Clerk

ATTACHMENTS:

Staff Report
Proposal

Resolution No. _____

Staff Report

Date: February 27, 2025
Subject: Replacement of Network Video Recorder for Library
From: Paul Gerndt, Director of Information Technology
Meeting Date: March 17, 2025

RECOMMENDATION:

It is recommended City Council accept a proposal from Knight Watch Inc., in the amount of \$13,245, to supply and install a network video recorder (NVR) at the Kent District Library Wyoming branch.

ALIGNMENT WITH STRATEGIC PLAN:

- PILLAR – STEWARDSHIP
 - GOAL 2 – Enhance the efficiency and effectiveness of City operations and services.

DISCUSSION:

An NVR is an appliance that centrally stores video footage for eleven security cameras at the Kent District Library Wyoming branch. The NVR is used by library and city staff to view live and recorded video. It is commonly used to identify the cause of damage to the facility or persons involved in certain incidents. The current NVR can be accessed with the Avigilon Control Center (ACC) client software that was the standard used throughout city facilities when the system was installed in 2018.

In 2023, city staff updated the standard for security camera video storage to the Alta Video solution, a multi-tenant, cloud hosted solution. Alta Video provides a superior end-user experience, making video footage available reliably and securely via a mobile client or web browser. The Alta Video solution is compatible with the city's existing cameras and is being deployed throughout city facilities, as ACC NVRs are replaced because of age or reliability issues.

The current NVR was installed in 2018 with an expected service life of 6 years. The NVR is scheduled and budgeted for replacement in the current fiscal year and has recently become unreliable.

Staff obtained proposals from three vendors for replacement of the NVR. A tabulation of the proposals received is shown below:

<u>Vendor</u>	<u>Quote Amount</u>
Knight Watch, Inc.	\$ 13,245.00
Convergint	16,405.32
i2G Systems	16,909.90

The low proposal was received from Knight Watch, Inc. Knight Watch is a trusted vendor who has provided installation and support of many of the city's security systems.

BUDGET IMPACT:

The project is budgeted in account 272-265-26500-740.200, (Library Maintenance & Capital Fund - Facilities Maintenance - Operating Supplies - Computer Equipment).

Attachment(s):
Proposal



Proposal# EST018651

Proposal Date: 2/27/2025

Customer: KENT DISTRICT LIBRARY WYOMING

Project:

Work Site: COW ALTA CLOUD LIBRARY ONLY
3350 MICHAEL AVE SW
WYOMING, MI 49509

Prepared By: Stacy Olsen

Bill To: CITY OF WYOMING
1155 28TH ST SW
WYOMING, MI 49509

Dear Todd,

We appreciate the opportunity to transition the City of Wyoming Library to Alta Cloud.

Included in this proposal:

(11) Alta Aware Licenses - 5 year subscription

(1) Alta A600 with 16TB, with dual 1G RJ45 supports up to 25 cameras, 5 year warranty, 30 days storage

(1) Configuration of mobile application and onsite staff training

Cost breakdown of annual subscription fees, please let me know if you would like to switch to a 1-yr or 3-yr subscription instead:

5-yr subscription: \$580 per camera

3-yr subscription: \$360.00 per camera

1-yr subscription: \$130.00 per camera

Please let me know if you have any questions.

Disclosures:

-Proposal valid for 30 days.

-Payment due within 45 days of invoice.

-Project will be mobilization billed beginning at parts order.

-Installation to occur during normal business hours 8AM-5PM M-F and excludes holidays.

-Cameras are already direct connect to the City of Wyoming network, not the ACC appliance. PoE port and IP address configuration will remain the same.

-Knight Watch maintenance agreement will be quoted separately.

Quantity	Description	Unit Price	Extended Price
11.00	Alta Aware License - 5 years	\$580.00	\$6,380.00
1.00	Alta A600 with 16TB, with dual 1G RJ45 support up to 25 cameras, 5 year warranty	\$4,500.00	\$4,500.00
1.00	Installation Materials and Hardware	\$250.00	\$250.00
1.00	Freight Charges	\$95.00	\$95.00
1.00	Engineering	\$100.00	\$100.00
2.00	Project Management	\$100.00	\$200.00
7.00	Installation	\$112.00	\$784.00
7.20	Programming	\$130.00	\$936.00

Approved as to form:



Heather Chapman, Deputy City Attorney

Sincerely,

Stacy Olsen

Subtotal	\$13,245.00
Tax	\$0.00
Total	\$13,245.00

Acceptance by you as the owner or authorized representative and subsequent approval by our authorized representative will be required to validate this agreement.

Customer Signature: _____

Date: ____/____/____

RESOLUTION NO. _____

RESOLUTION TO ACCEPT A SERVICE ORDER
FOR CLEARGOV SOFTWARE SUBSCRIPTIONS

WHEREAS:

1. On November 18, 2024, City Council approved Resolution #28226 for Operational Budgeting, Capital Budgeting, Digital Budget Book, and ClearPlans software from ClearGov.
2. As detailed in the attached staff report, it is recommended City Council authorize the purchase of Personnel Budgeting, Transparency, and Digital Financial Reporting software from ClearGov in the total amount of \$26,595.00 beginning July 1, 2025.
3. It is also recommended City Council authorize renewal of the subscriptions through June 30, 2028.

NOW, THEREFORE, BE IT RESOLVED:

1. City Council accepts a service order for ClearGov software subscriptions.
2. City Council authorizes the City Manager to sign the service order.
3. City Council does hereby authorize the City Manager to acknowledge acceptance of future renewals in accordance with budget authorization.

Moved by Councilmember:
Seconded by Councilmember:
Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on March 17, 2025.

Kelli A. VandenBerg, Wyoming City Clerk

ATTACHMENTS:
Staff Report
Service Order

Resolution No. _____

STAFF REPORT

Date: March 3, 2025
Subject: ClearGov Software Service Order Update
From: Katie Nyenhuis, Senior Accountant
CC: Jodi Yenchar, Finance Director
Meeting Date: March 17, 2025

RECOMMENDATION:

On November 18, 2024, City Council approved a ClearGov service order for a 3-year subscription of four software suites. It is recommended that City Council approve the updated ClearGov service order which includes three additional software suites.

ALIGNMENT WITH STRATEGIC PLAN:

- PILLAR 1 – COMMUNITY
 - Goal 1 – Strengthen community relations and Wyoming’s sense of identity
 - Objective 1
 - Task 1 - Explore new ways to communicate with the community
 - Task 4 - Explore mobile-friendly communication methods

- PILLAR 3 – STEWARDSHIP
 - Goal 1 – Strengthen and maintain the strong financial position of the city.
 - Objective 1 – Develop a long-term sustainable funding plan for the city
 - Goal 2 – Enhance the efficiency and effectiveness of city operations and services
 - Objective 3 - Revise/update and implement capital improvement plan process
 - Objective 4 - Assess citywide use of technology
 - Objective 6 - Develop and communicate value proposition for taxes paid and services received
 - Step 1 - Develop graphic and visual communication strategy to communicate to residents and community members

DISCUSSION:

On November 18, 2024, City Council approved Resolution number 28226 for a 3-year subscription of four software suites from ClearGov. Those suites included ClearPlans, Capital Budgeting, Operational Budgeting, and Digital Budget Book. Since that time, Finance staff have implemented Capital Budgeting. The software has already proven to be extremely user-friendly and capable of many functions that will greatly enhance our reporting abilities and improve efficiency.

Based on the positive outcome of the initial services, the city is requesting to add three ClearGov software suites to the subscription:

- Personnel Budgeting
- Transparency
- Digital Financial Reporting

As part of our commitment to effective financial management and workforce planning, the city would greatly benefit from specialized software that allows for accurate personnel budgeting. The city's current budget software contains a personnel budgeting module but it is an extremely manual system which often takes a month or more for staff to build the initial data. Once the data is built, it then must be manually updated and recalculated following any change throughout the budget process. The current city process for benefit analysis involves numerous spreadsheets and manual calculations. The ClearGov Personnel Budgeting software is designed to automate the personnel budgeting processes which will reduce manual effort and errors, vastly improving budget accuracy, and integrate seamlessly with the city's current budget software.

Transparency in government operations is essential for building public trust, ensuring accountability, and promoting civic engagement. The ClearGov Transparency suite provides digital transparency solutions in the form of real-time access to community information, financial data, and other public records. Data currently available on the city's website is typically posted in portable document format (PDF) which can be difficult for the public to navigate and understand. ClearGov provides a user-friendly interface in an interactive format and ensures accessibility for all users, including those with disabilities, by adhering to web accessibility standards. This service represents a proactive step toward fostering open government and improving public trust. To view an example of a government who has implemented Transparency, follow this link to the City of Flowery Branch, Georgia: <https://cleargov.com/georgia/hall/city/flowery-branch>

The Digital Financial Reporting software will allow the city to easily build financial reports, including the Annual Comprehensive Financial Report (ACFR). Investing in financial reporting software will greatly enhance the accuracy, efficiency, and transparency of our government accounting processes. Currently, the city does not have a tool to build an ACFR and must rely on the auditor to provide one while the audit is occurring. Once received, it's often a month's long process of manually collecting, reviewing, and reconciling data which involves the entire Finance team and several other departments. The ClearGov software would streamline the data collection process

and allow us to prepare and review the data in the draft ACFR format prior to the auditors arriving on site. With user-friendly, interactive tools, this software will seamlessly connect to the data that already exists in the other ClearGov suites and improve the quality and timeliness of our ACFR.

Attached is an updated ClearGov Service Order which includes a cost breakdown for all services. ClearGov is willing to waive the One Time Setup Fee and extend the bundle discount for subscription services. This is a 3-year subscription through June 30, 2028. The annual subscription fee will increase by \$26,595 beginning in fiscal year 2026.

BUDGET IMPACT:

There will be no impact on the city budget for fiscal year 2025. For future years, the annual subscription service fees will be included in the appropriate department budget.

Attachment:
ClearGov Service Order



Service Order

2 Mill & Main; Suite 630; Maynard, MA 01754

Created by	Michael Lepore
Contact Phone	781-254-5044
Contact Email	mlepore@cleargov.com

Order Date	Feb 6, 2025
Order valid if signed by	Mar 31, 2025

Customer Information					
Customer	Wyoming, MI	Contact	John Shay	Billing Contact	Jodi Yenchar
Address	1155 28 St SW	Title	City Manager	Title	Finance Director
City, St, Zip	Wyoming, MI 49509	Email	john.shay@wyomingmi.gov	Email	jodi.yenchar@wyomingmi.gov
Phone	616-530-7272			PO # (If any)	

The Services you will receive and the Fees for those Services are...

Set up Services	Tier/Rate	Service Fees
ClearGov Setup: Includes activation, onboarding and training for ClearGov solutions	Tier 4	\$ 31,500.00
ClearGov Setup: BCM Bundle Discount - Discount for bundled BCM solutions	Tier 4	\$ (11,025.00)
Onboarding Discount: WAIVED customer value add	100%	\$ (14,625.00)
Total ClearGov Setup Service Fee - Billed ONE-TIME		\$ -
Subscription Services	Tier	Service Fees
ClearGov BCM Operational Budgeting - Civic Edition	Tier 4	\$ 25,400.00
ClearGov BCM Personnel Budgeting - Civic Edition	Tier 4	\$ 23,100.00
ClearGov BCM Capital Budgeting - Civic Edition	Tier 4	\$ 18,300.00
ClearGov BCM Digital Budget Book - Civic Edition	Tier 4	\$ 15,300.00
ClearGov BCM Transparency - Civic Edition	Tier 4	\$ 14,100.00
ClearGov BCM ClearPlans - Civic Edition	Tier 4	\$ 15,300.00
ClearGov BCM Digital Financial Reporting - Civic Edition	Tier 4	\$ 15,300.00
ClearGov BCM Bundle Discount: Discount for bundled BCM solutions	Tier 4	\$ (51,910.00)
Total ClearGov Subscription Service Fee - Billed ANNUALLY IN ADVANCE		\$ 74,890.00

ClearGov will provide your Services according to this schedule...

Period	Start Date	End Date	Description
Setup	Jul 1, 2025	Jul 1, 2025	ClearGov Setup Services
Initial	Jul 1, 2025	Jun 30, 2028	ClearGov Subscription Services

To be clear, you will be billed as follows...

Billing Date(s)	Amount(s)	Notes
Jul 1, 2025	\$0.00	One Time Setup Fee
Jul 1, 2025	\$74,890.00	Annual Subscription Fee

Additional subscription years and/or renewals will be billed annually in accordance with pricing and terms set forth herein.

Billing Terms and Conditions		
Valid Until	Mar 31, 2025	Pricing set forth herein is valid only if ClearGov Service Order is executed on or before this date.
Payment	Net 30	All invoices are due Net 30 days from the date of invoice.
Initial Period Rate Increase	3% per annum	During the Initial Service Period, the Annual Subscription Service Fee shall automatically increase by this amount.

Rate Increase	6% per annum	After the Initial Service Period, the Annual Subscription Service Fee shall automatically increase by this amount.
----------------------	--------------	--

General Terms & Conditions

Customer Satisfaction Guarantee	During the first thirty (30) days of the Service, Customer shall have the option to terminate the Service, by providing written notice. In the event that Customer exercises this customer satisfaction guarantee option, such termination shall become effective immediately and Customer shall be eligible for a full refund of the applicable Service Fees.
Statement of Work	ClearGov and Customer mutually agree to the ClearGov Service activation and onboarding process set forth in the attached Statement of Work. Please note that ClearGov will not activate and/or implement services for any Customer with outstanding balance past due over 90 days for any previous subscription services.
Taxes	The Service Fees and Billing amounts set forth above in this ClearGov Service Order DO NOT include applicable taxes. In accordance with the laws of the applicable state, in the event that sales, use or other taxes apply to this transaction, ClearGov shall include such taxes on applicable invoices and Customer is solely responsible for such taxes, unless documentation is provided to ClearGov demonstrating Customer's exemption from such taxes.
Term & Termination	Subject to the termination rights and obligations set forth in the ClearGov BCM Service Agreement, this ClearGov Service Order commences upon the Order Date set forth herein and shall continue until the completion of the Service Period(s) for the Service(s) set forth herein. Each Service shall commence upon the Start Date set forth herein and shall continue until the completion of the applicable Service Period. To be clear, Customer shall have the option to Terminate this Service Order on an annual basis by providing notice at least sixty (60) days prior to the end of the then current Annual Term.
Auto-Renewal	After the Initial Period, the Service Period for any ClearGov Annual Subscription Services shall automatically renew for successive annual periods (each an "Annual Term"), unless either Party provides written notice of its desire not to renew at least sixty (60) days prior to the end of the then current Annual Term.
Agreement	The signature herein affirms your commitment to pay for the Service(s) ordered in accordance with the terms set forth in this ClearGov Service Order and also acknowledges that you have read and agree to the terms and conditions set forth in the ClearGov BCM Service Agreement found at the following URL: http://www.ClearGov.com/terms-and-conditions . This Service Order incorporates by reference the terms of such ClearGov BCM Service Agreement.
Cancellation Option	This ClearGov Service Order is subject to the approval of the City of Wyoming Council (the "Board") as set forth herein. In the event that the Board does not approve this Service Order at its May 19, 2025 meeting, Customer shall have the option to terminate this Service Order immediately by providing written notice. In the event that Customer exercises this option, Customer shall have no payment obligation under this Service Order.
Original Service Order	This ClearGov Service Order supercedes the ClearGov Service Order with an Order Date of 11/1/24, (the "Original Service Order"). The Original Service Order shall be null and void as of the execution of this ClearGov Service Order by both Parties.


Customer	
Signature	
Name	John Shay
Title	City Manager

ClearGov, Inc.	
Signature	
Name	Bryan A. Burdick
Title	President

Please e-mail signed Service Order to Orders@ClearGov.com or Fax to (774) 759-3045

Customer Upgrades (ClearGov internal use only)

This Service Order is a Customer Upgrade	No	If Yes: Original Service Order Date	
---	----	--	--

Approved as to form:


 Heather Chapman, Deputy City Attorney

Statement of Work

This Statement of Work outlines the roles and responsibilities by both ClearGov and Customer required for the activation and onboarding of the ClearGov Service. ClearGov will begin this onboarding process upon execution of this Service Order. All onboarding services and communications will be provided through remote methods - email, phone, and web conferencing.

ClearGov Responsibilities

- ClearGov will activate ClearGov Service subscription(s) as of the applicable Start Date(s). ClearGov will create the initial Admin User account, and the Customer Admin User will be responsible for creating additional User accounts.
- ClearGov will assign an Implementation Manager (IM) responsible for managing the activation and onboarding process. ClearGov IM will coordinate with other ClearGov resources, as necessary.
- ClearGov IM will provide a Kickoff Call scheduling link to the Customer's Primary Contact. Customer should schedule Kickoff Call within two weeks after the Service Order has been executed.
- If Customer is subscribing to any products that require data onboarding:
 - ClearGov IM will provide a Data Discovery Call scheduling link to the Customer's Primary Contact. Customer should schedule Data Discovery Call based on the availability of Customer's staff.
 - ClearGov will provide Customer with financial data requirements and instructions, based on the ClearGov Service subscription(s).
 - ClearGov will review financial data files and confirm that data is complete, or request additional information, if necessary. Once complete financial data files have been received, ClearGov will format the data, upload it to the ClearGov platform and complete an initial mapping of the data.
 - After initial mapping, ClearGov will schedule a Data Review call with a ClearGov Data Onboarding Consultant (DOC), who will present how the data was mapped, ask for feedback, and address open questions. Depending upon Customer feedback and the complexity of data mapping requests, there may be additional follow-up calls or emails required to complete the data onboarding process.
- ClearGov will inform Customer of all training, learning, and support options. ClearGov recommends all Users attend ClearGov Academy training sessions and/or read Support Center articles before using the ClearGov Service to ensure a quick ramp and success. As needed, ClearGov will design and deliver customized remote training and configuration workshops for Admins and one for End Users - via video conference - and these sessions will be recorded for future reference.
- ClearGov will make commercially reasonable efforts to complete the onboarding/activation process in a timely fashion, provided Customer submits financial data files and responds to review and approval requests by ClearGov in a similarly timely fashion. Any delay by Customer in meeting these deliverable requirements may result in a delayed data onboarding process. Any such delay shall not affect or change the Service Period(s) as set forth in the applicable Service Order.

Customer Responsibilities

- Customer's Primary Contact will coordinate the necessary personnel to attend the Kickoff and Data Discovery Calls within two weeks after the Service Order has been executed. If Customer needs to change the date/time of either of these calls, the Primary Contact will notify the ClearGov IM at least one business day in advance.
- If Customer is subscribing to any products that require data onboarding:
 - Customer will provide a complete set of requested financial data files (revenue, expense, chart of accounts, etc.) to ClearGov in accordance with the requirements provided by ClearGov.
 - Customer's Primary Contact will coordinate the necessary personnel to attend the Data Discovery and Data Review calls. It is recommended that all stakeholders with input on how data should be mapped should attend. Based on these calls and any subsequent internal review, Customer shall provide a detailed list of data mapping requirements and requested changes to data mapping drafts in a timely manner, and Customer will approve the final data mapping, once completed to Customer's satisfaction.
- Customer will complete recommended on-demand training modules in advance of customized training & configuration workshops.
- Customer shall be solely responsible for importing and/or inputting applicable text narrative, custom graphics, performance metrics, capital requests, personnel data, and other such information for capital budget, personnel budget, budget books, projects, dashboards, etc.

ORDINANCE NO. 6-25

ORDINANCE TO AMEND CHAPTER 2, ARTICLE IV, OF THE CODE OF ORDINANCES TO
AMEND DIVISION 3, SECTION 2-283 TO PROVIDE APPLICATION PROCEDURE AND
STANDARDS OF REVIEW FOR PROPERTY TAX EXEMPTIONS

THE CITY OF WYOMING ORDAINS:

Section 1. That Chapter 2, Article IV, Division 3, Section 2-283 of the Code of Ordinances, City of Wyoming, Michigan be amended to read as follows:

Sec. 2-283. Annual service charge in lieu of property taxes: Description, Application Procedure, and Standards of Review.

A. Description

1) The annual service charge in lieu of property taxes shall apply as follows:

- a. *Tax exemption.* The tax exemption provided for in subsection (1) of Section 15a of Act 346 of 1966, as amended, shall not apply to any class of housing project within in the city except for multiple family apartment projects for low- and moderate-income persons or families as defined herein.
- b. *Duration.* The property tax exemption hereunder shall remain in effect and shall not terminate so long as the mortgage loan remains outstanding and unpaid or the authority has any interest in the property but not for more than 50 years.
- c. *Establishment.* The establishment of a specific tax exemption shall be by ordinance providing for the tax exemption and payment in lieu of taxes for a specific project within the city.
- d. *Limitation.* For any portion of a housing development occupied by persons other than low- and moderate-income persons or families or elderly persons as defined herein, the service charge to be paid each year in lieu of taxes shall be equal to the full amount of the taxes which would have been paid on that portion of the housing development if the housing development was not tax exempt.
- e. *Contractual effect.* Notwithstanding the provisions of Section 15a(5) of the Act to the contrary, a contract between the city and the sponsor with the authority as third party beneficiary under the contract, to provide tax exemption and accept payments in lieu of taxes, as previously described, is effectuated by enactment of this division and establishment of the housing development.
- f. *Existing exemptions.* The provisions of this division shall not operate to change the terms and conditions of any tax exemption for any housing development having a tax exemption pursuant to article IV as of the effective date of this ordinance [Ord. No. 3-13].

B. Application Procedure

- 1) Pre-Submittal Conference: A meeting with the Director of Community and Economic Development and the City Manager must occur prior to submitting a service charge in lieu of property taxes application. This meeting is to familiarize the city with the scope of the project and orient the applicant to the city's service charge in lieu of property taxes process and policies.
- 2) Application: All applications shall be submitted to the City Manager's Office and contain the following information:

- a. The name, address, and phone number of the applicant.
 - b. Applicant organization documents to include without limitation: Charters, Articles of Organization, Operating Agreements, Articles of Incorporation, Partnership Agreements, and By-laws.
 - c. A detailed description of the proposed project, including a conceptual site plan and project narrative.
 - d. A graph indicating the number of units proposed and the proportional breakdown of the units by percentages of Area Median Income (AMI).
 - e. Proof of ownership of the property.
 - f. Applicant organization certificate of good standing from the Department of Licensing and Regulatory Affairs.
 - g. Applicant certificate of good standing from the City Assessor stating that the Applicant is not in default of real or personal taxes due to the City.
 - h. Applicant certificate of good standing from the City Treasurer stating that the Applicant is not financially indebted to the City.
 - i. Copies of all loans, mortgages, housing assistance payment contracts, contracts, or any other documents demonstrating eligible financing under the Act.
- C. Standards of Review
- 1) Staff shall use the following for review and determination of a recommendation to Council for an application for annual service charge in lieu of property taxes:
 - a. There shall be no more than two projects with active service charge in lieu of property taxes within ½ mile of each other. If any project is within ½ mile of a previously approved project, then Council shall require:
 - i. Documentation that all housing units within ½ mile of the proposed project average out to at least 30% market rate units and no more than 70% low-income tax credit units.
 - ii. An independent housing study documenting the proposed need. The study shall include information on the area's average median income and how the proposed project serves those who fall in different income bands.
 - iii. High quality building façade finishes, including stone, masonry, wood, hardi-plank and glass rather than vinyl or aluminum siding be used. Metal and stone roof accents shall also be incorporated into the design.
 - iv. Placemaking elements including shared plazas, public art, bicycle racks or other similar elements shall be incorporated into the site design.
 - b. Projects that fall within ½ mile of a property actively receiving service charge in lieu of property taxes shall be given preference if they incorporate:
 - i. Mixed-use – preference will be given to projects which incorporate independent commercial space into the project. Areas used for resident supportive amenities do not count towards this request. A market study shall be provided to support the viability of the proposed commercial.
 - ii. Owner-occupied units – preference will be given to projects which include a minimum of 10% of total project units as owner-occupied.

Section 2. That, if codified by MuniCode, MuniCode shall incorporate this ordinance into the Code of Ordinances, City of Wyoming, Michigan in exactly the format provided without changing any section numbering or other provisions.

Section 3. That this ordinance shall take effect upon the later of 15 days after its adoption or upon publication as required by applicable law.

I certify that this ordinance was adopted by the City of Wyoming at a regular session of the City Council held on April 21, 2025.

Kelli A. VandenBerg, Wyoming City Clerk

Ordinance No. 6-25
Introduced: 3.17.2025
Adopted: 4.21.2025

Staff Report

Date: March 11, 2025

Subject: Approve amended Property Tax Exemption ordinance

From: Nicole Hofert, Director of Community and Economic Development

CC: John Shay, City Manager
Patrick Waterman, Deputy City Manager

Meeting Date: March 17, 2025 (1st Reading) & April 21, 2025 (2nd Reading)

RECOMMENDATION

Approve the amended Property Tax Exemption ordinance, Sec 2-283 to include application procedures and standards of review for annual service charge in lieu of property taxes.

ALIGNMENT WITH STRATEGIC PLAN

- A. PILLAR 1 – Community
 - o GOAL 4 – Encourage more affordable housing in the city.

DISCUSSION

The City’s current Property Tax Exemption ordinance does not include application procedures or standards for review.

A revised ordinance has been created that provides direction to staff and developers by outlining the application procedures, including listing required materials to be provided by the developer in the application. Additionally, the ordinance provides standards of review, which provide parameters for project consideration including: distance requirements; placemaking and façade requirements; and requirements to tie the proposal to a demonstrated housing need.

The draft was presented to Council at its March 10 work session.

ATTACHMENTS

Proposed Sec 2-283
Ordinance

###

Sec. 2-283. Annual service charge in lieu of property taxes: **Description, Application Procedure, and Standards of Review.**

A. Description

- 1) The annual service charge in lieu of property taxes shall apply as follows:
 - a. *Tax exemption.* The tax exemption provided for in subsection (1) of Section 15a of Act 346 of 1966, as amended, shall not apply to any class of housing project within in the city except for multiple family apartment projects for low- and moderate-income persons or families as defined herein.
 - b. *Duration.* The property tax exemption hereunder shall remain in effect and shall not terminate so long as the mortgage loan remains outstanding and unpaid or the authority has any interest in the property but not for more than 50 years.
 - c. *Establishment.* The establishment of a specific tax exemption shall be by ordinance providing for the tax exemption and payment in lieu of taxes for a specific project within the city.
 - d. *Limitation.* For any portion of a housing development occupied by persons other than low- and moderate-income persons or families or elderly persons as defined herein, the service charge to be paid each year in lieu of taxes shall be equal to the full amount of the taxes which would have been paid on that portion of the housing development if the housing development was not tax exempt.
 - e. *Contractual effect.* Notwithstanding the provisions of Section 15a(5) of the Act to the contrary, a contract between the city and the sponsor with the authority as third party beneficiary under the contract, to provide tax exemption and accept payments in lieu of taxes, as previously described, is effectuated by enactment of this division and establishment of the housing development.
 - f. *Existing exemptions.* The provisions of this division shall not operate to change the terms and conditions of any tax exemption for any housing development having a tax exemption pursuant to article IV as of the effective date of this ordinance [Ord. No. 3-13].

B. Application Procedure

- 1) **Pre-Submittal Conference: A meeting with the Director of Community and Economic Development and the City Manager must occur prior to submitting a service charge in lieu of property taxes application. This meeting is to familiarize the city with the scope of the project and orient the applicant to the city's service charge in lieu of property taxes process and policies.**
- 2) **Application: All applications shall be submitted to the City Manager's Office and contain the following information:**
 - a. **The name, address, and phone number of the applicant.**
 - b. **Applicant organization documents to include without limitation: Charters, Articles of Organization, Operating Agreements, Articles of Incorporation, Partnership Agreements, and By-laws.**
 - c. **A detailed description of the proposed project, including a conceptual site plan and project narrative.**
 - d. **A graph indicating the number of units proposed and the proportional breakdown of the units by percentages of Area Median Income (AMI).**
 - e. **Proof of ownership of the property.**
 - f. **Applicant organization certificate of good standing from the Department of Licensing and Regulatory Affairs.**
 - g. **Applicant certificate of good standing from the City Assessor stating that the Applicant is not in default of real or personal taxes due to the City.**
 - h. **Applicant certificate of good standing from the City Treasurer stating that the Applicant is not financially indebted to the City.**

- i. **Copies of all loans, mortgages, housing assistance payment contracts, contracts, or any other documents demonstrating eligible financing under the Act.**

C. Standards of Review

- 1) **Staff shall use the following for review and determination of a recommendation to Council for an application for annual service charge in lieu of property taxes:**
 - a. **There shall be no more than two projects with active service charge in lieu of property taxes within ½ mile of each other. If any project is within ½ mile of a previously approved project, then Council shall require:**
 - i. **Documentation that all housing units within ½ mile of the proposed project average out to at least 30% market rate units and no more than 70% low-income tax credit units.**
 - ii. **An independent housing study documenting the proposed need. The study shall include information on the area's average median income and how the proposed project serves those who fall in different income bands.**
 - iii. **High quality building façade finishes, including stone, masonry, wood, hardi-plank and glass rather than vinyl or aluminum siding be used. Metal and stone roof accents shall also be incorporated into the design.**
 - iv. **Placemaking elements including shared plazas, public art, bicycle racks or other similar elements shall be incorporated into the site design.**
 - b. **Projects that fall within ½ mile of a property actively receiving service charge in lieu of property taxes shall be given preference if they incorporate:**
 - i. **Mixed-use – preference will be given to projects which incorporate independent commercial space into the project. Areas used for resident supportive amenities do not count towards this request. A market study shall be provided to support the viability of the proposed commercial.**
 - ii. **Owner-occupied units – preference will be given to projects which include a minimum of 10% of total project units as owner-occupied.**