

AGENDA
WYOMING CITY COUNCIL MEETING
CITY COUNCIL CHAMBERS
MONDAY, MAY 7, 2018, 7:00 P.M.

- 1) Call to Order**
- 2) Invocation** – Pastor Wayne Ondersma, The Pier Church
If you wish and are able, please stand for the invocation. The Pledge of Allegiance will immediately follow the invocation.
- 3) Pledge of Allegiance**
- 4) Roll Call**
- 5) Student Recognition**
- 6) Approval of Minutes**
From the April 16, 2018 Regular Meeting and the April 25, 2018 Special Meeting
- 7) Approval of Agenda**
- 8) Public Hearings**
If you wish to speak to an item during a public hearing you are welcome to do so. It is important to note this is not an opportunity for dialog or debate; this is an opportunity to provide comment to the City Council. Comments made during a public hearing may become part of the meeting's permanent record. Upon approaching the podium, please begin by providing your name and address. There is a 3 minute limit per person.
7:01 p.m. Proposed City of Wyoming Budget for 2018-2019
- 9) Public Comment on Agenda Items**
This public comment period is reserved for comment on agenda items only. If you wish to speak about an item that is not on the agenda, please hold your comments until the acknowledgement of visitors at the end of the meeting. It is important to note this is not an opportunity for dialog or debate; this is an opportunity to provide comment to the City Council. Upon approaching the podium, please begin by providing your name and address. There is a 3 minute limit per person.
- 10) Presentations and Proclamations**
 - a) Presentations
 - b) Proclamations
- 11) Petitions and Communications**
 - a) Petitions
 - b) Communications
- 12) Reports from City Officers**
 - a) From City Council
 - b) From City Manager
 - 18-03 Acceptance of a Warranty Deed and Temporary Permit for Construction for 427 – 54th Street, SW (427 54th Street, a Michigan limited liability company)
- 13) Budget Amendments**
 - a) Budget Amendment No. 63 – To Appropriate \$5,800.00 of Budgetary Authority for the Purchase of GoBus Tickets from Area Agency on Aging of West Michigan and Recognize the Program Revenue for Ticket Sales
- 14) Consent Agenda**
- 15) Resolutions**

16) Award of Bids, Contracts, Purchases, and Renewal of Bids and Contracts

- a) To Authorize M&M Pavement Marking to Perform the Annual Pavement Markings for 2018
- b) To Approve Payment to Oetman Excavating, LLC, for the Repair of a Sanitary Sewer Lateral at 5910 Crossroads Commerce Parkway SW (Budget Amendment No. 64)
- c) To Award a Quote from HECO, Inc. to Repair a High Service Pump Motor at the Water Treatment Plant
- d) To Accept a Quote for Moyno Progressive Cavity Pump Parts
- e) For Award of Bid
 - 1. Centrifuge Replacement (Budget Amendment No. 62)

17) Ordinances

- 7-18 To Amend Section 90-32 of the Code of the City of Wyoming by Adding Subsection (113) Thereto to Rezone 0.7 Acres from I-1 Light Industrial to B-2 General Business (3219 Eastern Avenue SE) (First Reading)
- 8-18 To Amend Article 11 of Chapter 90 of the Code of the City of Wyoming (Form Based Code) (First Reading)

18) Informational Material

- a) Wyoming Planning Commission's 2017 Annual Report

19) Acknowledgment of Visitors

This public comment period is an opportunity to share concerns or present topics to the City Council that were not part of this meeting's agenda. This is not an opportunity for dialog with Council, but Council may make referrals or request staff to follow up. Please provide your name and address when approaching the podium. There is a 3 minute limit per person.

20) Closed Session (Pending Litigation)

21) Adjournment

May 7, 2018

Wyoming City Council
Wyoming, Michigan

City Manager's Report No. 18-03

Subject: Acceptance of a Warranty Deed and Temporary Permit for Construction for
427 – 54th Street, SW (427 54th Street, a Michigan limited liability company)

Councilmembers:

427 54th Street, a Michigan limited liability company, owner of 427 – 54th Street, SW, has submitted the following described Warranty Deed and Temporary Permit. The Warranty Deed conveys property to the City of Wyoming for the additional street width required to widen 54th Street to six lanes. The Temporary Permit will allow additional access for construction and grading purposes. The Warranty Deed and Temporary Permit areas are shown on the attached Estimate of Just Compensation drawing. Both acquisitions are necessary as part of the construction of a third westbound lane on 54th Street from Haughey Avenue to US-131. Project to be completed in 2019.

Grantor:	427 54 th Street, a Michigan limited liability company
Parent Parcel:	41-17-36-130-016
Right-of-way Size	1,546 sf – Warranty Deed 898 sf – Temporary Permit
Consideration:	\$7,343

It is recommended that the City Council accept the attached Warranty Deed and the Temporary Permit which have been approved as to form by the City Attorney.

Respectfully submitted,



Curtis L. Holt
City Manager

Attachments: Warranty Deed
Temporary Permit
Estimate of Just Compensation



CITY COUNCIL

Sheldon DeKryger

Dan Burrill

Kent Vanderwood

Marissa Postler

Robert Postema

Sam Bolt

Jack A. Poll, Mayor

WARRANTY DEED

The Grantor, 427 54th Street, a Michigan limited liability company, whose address is 100 Grandville Avenue, Suite 110, Grand Rapids, MI 49503

DOES HEREBY CONVEY AND WARRANT TO

City of Wyoming, a Michigan Municipal Corporation whose address is 1155 28th Street SW, Wyoming, Michigan 49509, the real property located in the City of Wyoming, County of Kent, and State of Michigan, known and described as follows:

See Exhibit "A" attached hereto for Warranty Deed Area and Warranty Deed Legal Description (A Portion of Parcel No. 41-17-36-130-016)

for the full consideration of Two Thousand Seven Hundred Six Dollars and No Cents (\$2,706.00)

This Warranty Deed is given to convey land for Public Right-of-Way, and is subject to easements and restrictions of record.

The Grantor grants to the City of Wyoming the right to make zero (0) divisions under Section 108 of the Land Division Act, Act No. 288, of the Public Acts of 1967.

DATED: 4/19/18

Approved as a form:

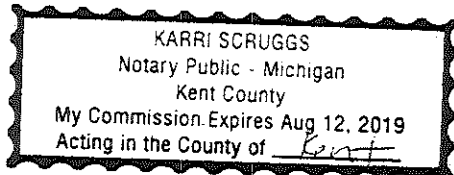
[Signature]
Attorney for the City of Wyoming

GRANTOR:
427 54th Street,
a Michigan limited liability company

[Signature]
By: Abby Terpstra
Its: Property Manager

STATE OF MICHIGAN)
) SS
COUNTY OF Kent)

The foregoing instrument was acknowledged before me in Kent County, Michigan on this 19th day of April, 2018, by Abby Terpstra, the Property Manager of 427 54th Street, a Michigan limited liability company.

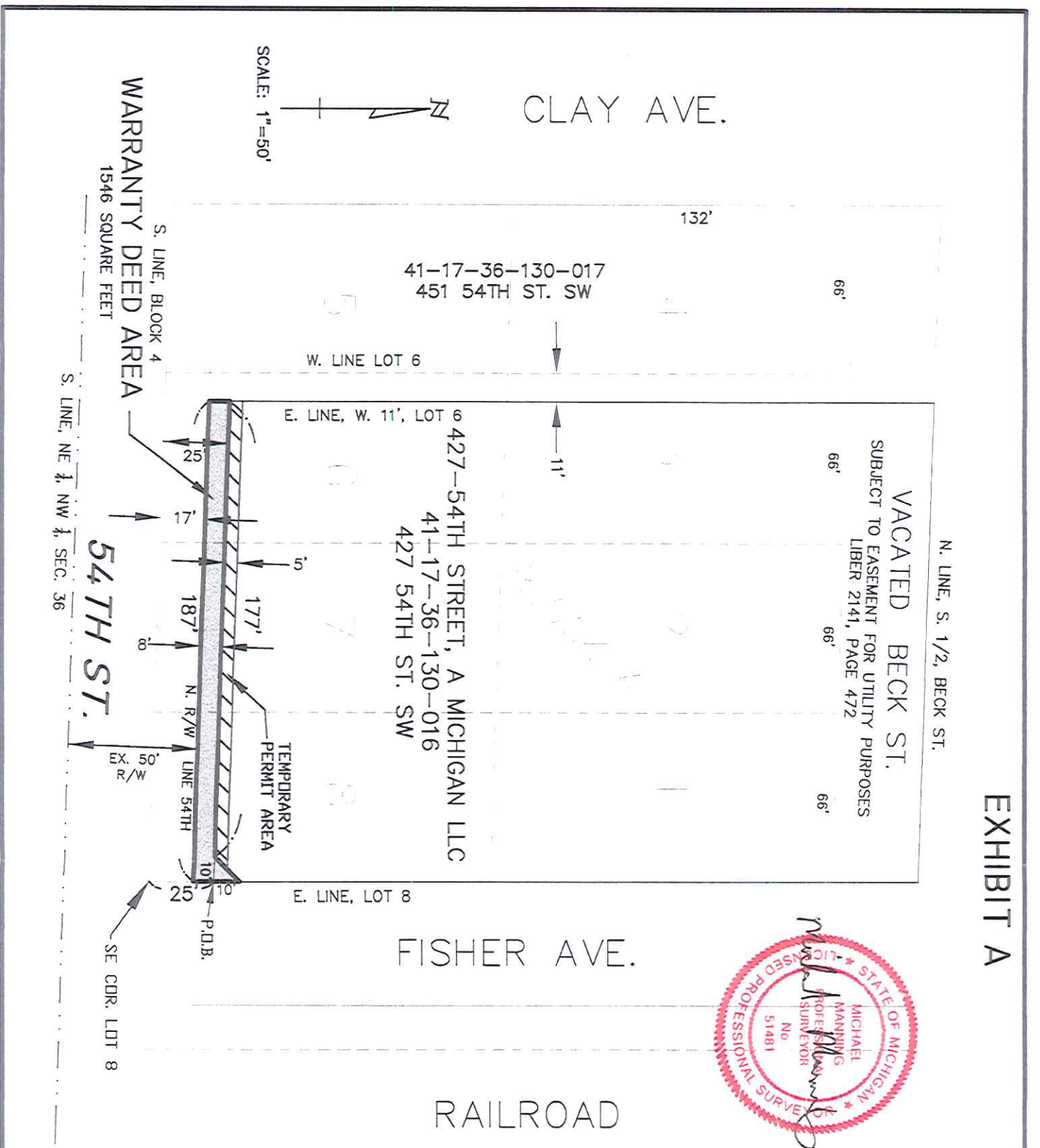


[Signature], Notary Public
Kent County, Michigan
Acting in Kent County, Michigan
My Commission Expires: 8/12/19

Prepared by and after recording return to:
Deborah S. Poeder
Land Matters, LLC
O-11230 Tallmadge Woods Drive
Grand Rapids, Michigan 49534

Legal Description prepared by:
Michael Manning, P.S.
Meyers, Bueche & Nies, Inc.
1638 Leonard Street, NW
Grand Rapids, Michigan 49504

EXHIBIT A



DATE: 12-19-17
 PROJECT NO: 17006 427 54TH

WARRANTY DEED AREA DESCRIPTION:
 THE NORTH 8 FEET OF THE SOUTH 25 FEET OF LOTS 6, 7, AND 8, BLOCK 4 FISHER'S STATION, SECTION 36, TOWN 6 NORTH, RANGE 12 WEST, CITY OF WYOMING, KENT COUNTY, MICHIGAN, EXCEPT THE WEST 11 FEET OF LOT 6.

ALSO THAT PART OF SAID LOT 8 DESCRIBED AS: BEGINNING AT A POINT ON THE EAST LINE OF SAID LOT WHICH IS 25 FEET NORTHERLY FROM THE SOUTHEAST CORNER OF SAID LOT; THENCE WESTERLY 10 FEET ALONG THE NORTH LINE OF THE SOUTH 25 FEET OF SAID LOT; THENCE NORTHEASTERLY TO A POINT ON THE EAST LINE OF SAID LOT WHICH IS 10 FEET NORTHERLY FROM THE POINT OF BEGINNING; THENCE SOUTHERLY 10 FEET ALONG THE EAST LINE OF SAID LOT TO THE POINT OF BEGINNING.

NOTE: PARCEL AND EXCEPTIONS ARE DRAFTED PER INFORMATION PROVIDED IN TITLE COMMITMENT BY FIRST AMERICAN TITLE INSURANCE COMPANY, FILE # 789162, DATED AUGUST 03, 2017.

meyers, bueche & nies, inc.
 civil engineers/surveyors
 1638 leonard st nw
 grand rapids, mi 49504
 616-457-5030
 fax 616-457-8244

LEGEND

- WOOD STAKE (SET)
- IRON STAKE (SET)
- IRON STAKE (FOUND)
- FENCE
- M = MEASURED
- P = PLATTED

**CITY OF WYOMING
TEMPORARY PERMIT
Parcel No. 41-17-36-130-016**

The Grantor, **427 54th Street**, a Michigan limited liability company, whose address is 100 Grandville Avenue, Suite 110, Grand Rapids, MI 49503

DOES HEREBY GRANT AND CONVEY TO:

CITY OF WYOMING, a Michigan Municipal corporation, whose address is 1155 28th Street, SW, Wyoming, Michigan 49509 a Temporary Permit to change existing land contours, to remove and/or install trees and vegetation, and to construct and/or reconstruct side-slopes, service walks, sidewalks, driveways, parking lots, curb and gutter, public and private utilities, drainage facilities, lighting facilities, and other facilities as required for the 54th Street Improvement Project from Haughey Avenue to US-131 Ramp. All areas disturbed by the work in the Temporary Permit area will be properly restored. The Temporary Permit area is located on property in the City of Wyoming, County of Kent, State of Michigan, as follows:

**See Exhibit A attached hereto for the Temporary Permit Area
(A Portion of Parcel No. 41-17-36-130-016)**

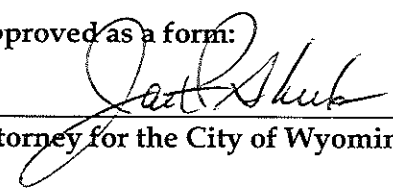
The Temporary Permit as referenced herein is granted and conveyed for the full consideration of **One Hundred Fifty Seven Dollars and No Cents (\$157.00)**.

The Temporary Permit, including all rights granted or inferred, shall terminate upon completion of the 54th Street Improvement Project from Haughey Avenue to US-131 Ramp, including restoration of the Temporary Permit Area.

IN WITNESS, WHEREOF, the undersigned have hereunto set their hand this day and year as referenced herein.

DATED: 4/19/18

Approved as a form:



Attorney for the City of Wyoming

GRANTOR:
427 54th Street,
a Michigan limited liability company

By: *Abby Tepsen*
Its: *Property Manager*

Prepared by and return to:
Deborah S. Poeder
Land Matters, LLC
O-11230 Tallmadge Woods Drive
Grand Rapids, Michigan 49534

Legal Description prepared by:
Michael Manning, P.S.
Meyers, Bueche & Nies, Inc.
1638 Leonard Street, NW
Grand Rapids, Michigan 49504

EXHIBIT A

N. LINE, S. 1/2, BECK ST.

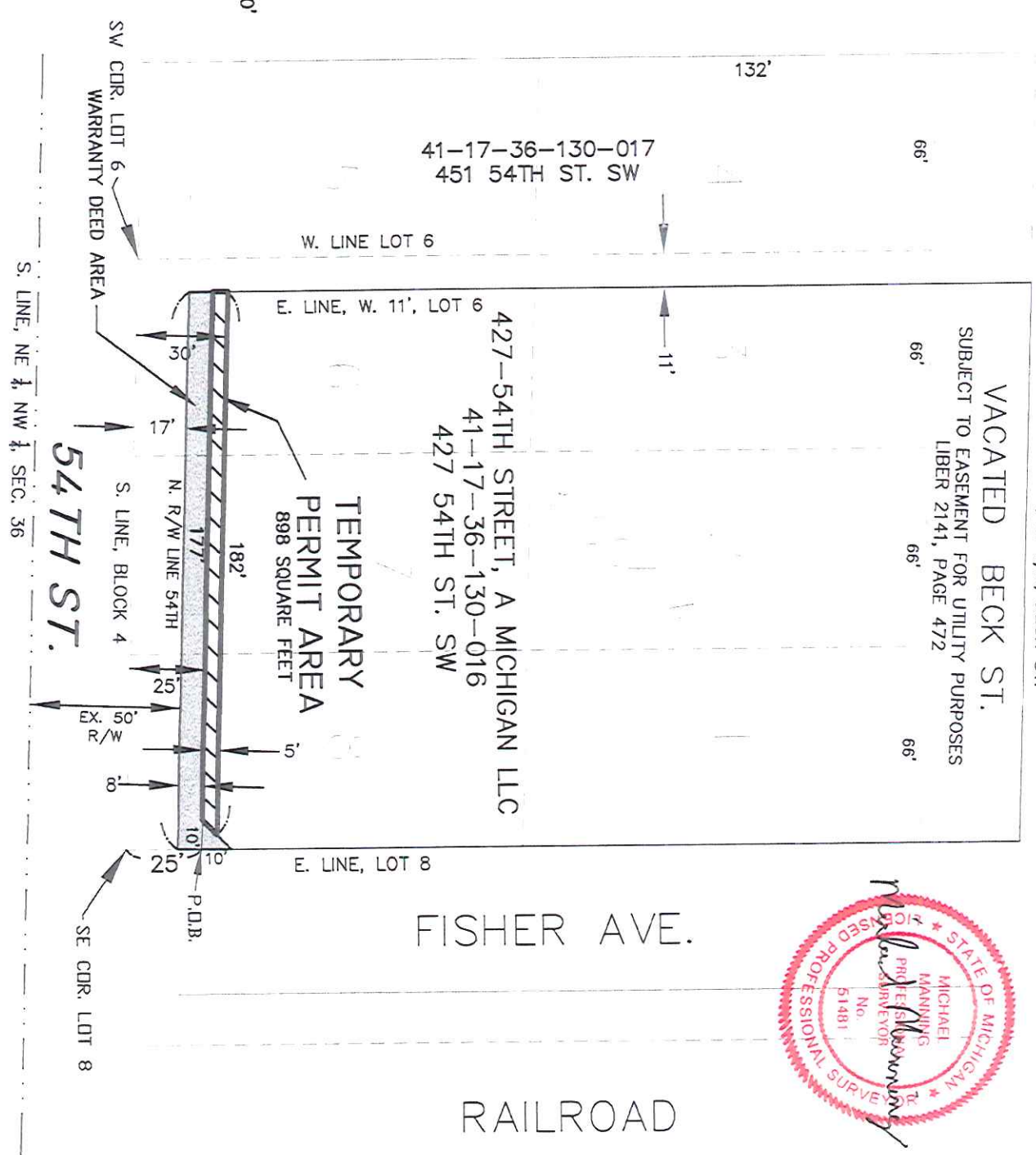
VACATED BECK ST.

SUBJECT TO EASEMENT FOR UTILITY PURPOSES
LIBER 2141, PAGE 472



CLAY AVE.

SCALE: 1"=50'



FISHER AVE.

RAILROAD

DATE: 12-19-17

PROJECT NO: 17006 427 54TH

TEMPORARY PERMIT AREA DESCRIPTION:

THE NORTH 5 FEET OF THE SOUTH 30 FEET OF LOTS 6, 7, AND 8, BLOCK 4 FISHER'S STATION, SECTION 36, TOWN 6 NORTH, RANGE 12 WEST, CITY OF WYOMING, KENT COUNTY, MICHIGAN, EXCEPT THE WEST 11 FEET OF LOT 6.

ALSO EXCEPT THAT PART OF SAID LOT 8 DESCRIBED AS: BEGINNING AT A POINT ON THE EAST LINE OF SAID LOT WHICH IS 25 FEET NORTHERLY FROM THE SOUTHEAST CORNER OF SAID LOT; THENCE WESTERLY 10 FEET ALONG THE NORTH LINE OF THE SOUTH 25 FEET OF SAID LOT; THENCE NORTHEASTERLY TO A POINT ON THE EAST LINE OF SAID LOT WHICH IS 10 FEET NORTHERLY FROM THE POINT OF BEGINNING; THENCE SOUTHERLY 10 FEET ALONG THE EAST LINE OF SAID LOT TO THE POINT OF BEGINNING.

NOTE: PARCEL AND EXCEPTIONS ARE DRAFTED PER INFORMATION PROVIDED IN TITLE COMMITMENT BY FIRST AMERICAN TITLE INSURANCE COMPANY, FILE # 789162, DATED AUGUST 03, 2017.

LEGEND

- WOOD STAKE (SET)
- IRON STAKE (SET)
- IRON STAKE (FOUND)
- FENCE
- M = MEASURED
- P = PLATTED



meyers, bueche & nies, inc.
civil engineers/surveyors
1638 leonard st nw
grand rapids, mi 49504
616-457-5030
fax 616-457-8244

**CITY OF WYOMING
ESTIMATE OF JUST COMPENSATION**

PROJECT: 54th Street Improvements, from Haughey Avenue to US-131 Ramp

SITE DATA:

Permanent Parcel No.: 41-17-36-130-016

Parcel: 427 54th Street

Land Use: Commercial *Size:* 1.697 Ac (total)

Address: 427 54th Street SW

Zoning: 201

<p>ACQUISITION DESCRIPTION:</p> <p>Square foot values based on a limited land value study.</p> <p>Summary of Costs:</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p><u>Warranty Deed:</u> An irregular piece of property located adjacent to 54th Street as shown on sketch.</p> <p>Area: 1,546 s.f.</p> <p><u>Temporary Permit:</u> An irregular piece of property located adjacent to the Warranty Deed as shown on sketch.</p> <p>Area: 898 s.f.</p> </div>	<p>SKETCH:</p> <div style="text-align: right; margin-bottom: 10px;"> <p>North</p> </div> <p>The sketch shows a rectangular parcel bounded by Clay Ave. to the west, Fisher Ave. to the east, and 54th St. to the south. To the north is a 'VACATED BECK ST.' with a utility easement. A railroad runs parallel to Fisher Ave. to the east. The parcel is divided into 'WARRANTY DEED AREA' (1546 square feet) and a 'TEMPORARY PERMIT AREA'. Various lot lines and dimensions are marked, including '41-17-36-130-017 451 54TH ST. SW' and '427-54TH STREET, A MICHIGAN LLC 41-17-36-130-016 427 54TH ST. SW'.</p>
--	---

COMPUTATION OF VALUE:	
<p>LAND ACQUISITION, WARRANTY DEED</p> <p>1546 s.f. (Area) X \$ 1.75 / s.f. = \$2,706.00</p>	\$ 2,706.00
<p>LAND ACQUISITION, TEMPORARY PERMIT</p> <p>898 s.f. (Area) X \$ 1.75 / s.f. x 10% = \$157.00</p>	\$ 157.00
<p>RELOCATION OF SIGN</p> <p>\$3,980.00 for rebuilt sign and \$500.00 for electrical contractor = \$4,480.00</p>	\$4,480.00

REMARKS:

\$ 7,343.00

Signed:

Land Matters, llc
Deborah S. Poeder

For information call 616.791.9805

Agreed to by:

427 54th Street
By: Abby Tempson
Its: Property manager

4/19/16

RESOLUTION NO. _____

RESOLUTION TO AUTHORIZE M&M PAVEMENT MARKING TO
PERFORM THE ANNUAL PAVEMENT MARKINGS FOR 2018

WHEREAS:

1. It is necessary to repaint approximately 150 miles of major street lane lines within the City of Wyoming on an annual basis.
2. In February of 2018, the Kent County Road Commission received bids to perform lane line painting throughout Kent County for 2018.
3. It is in the best interest of the City to authorize the low bidder, M&M Pavement Marking, to perform the lane line painting for approximately \$42,000, which can be financed out of the Major Street Fund Traffic Services account, 202-441-47400-930.000.

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council hereby authorizes M&M Pavement Marking to perform the annual major street pavement marking for 2018 for an estimated cost of \$42,000.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on May 7, 2018.

Kelli A. VandenBerg, Wyoming City Clerk

ATTACHMENTS:

Staff Report

KCRC Bid Tabulation

STAFF REPORT

DATE: April 5, 2018

SUBJECT: Authorize M&M Pavement Marking to Perform 2018 Pavement Marking

FROM: Randal Erickson, Traffic Safety Foreman

Date of Meeting: May 7, 2018

RECOMMENDATION

It is recommended the City Council authorize M&M Pavement Marking to paint, stripe, and detail the street pavement markings within the City of Wyoming, per the unit bid prices received and awarded by the Kent County Road Commission.

SUSTAINABILITY CRITERIA

Environmental Quality - The water based paint used for pavement markings meets all environmental regulations and standards.

Social Equity – Street maintenance is provided throughout the City without regard to income level or socioeconomic status.

Economic Strength – Well maintained pavement markings is just one component in allowing the City of Wyoming to provide high quality infrastructure to all citizens and businesses.

Quality Service Impact – Annual pavement marking will provide increased safety for all pedestrians and motorists traveling in Wyoming.

DISCUSSION

In February of 2018, the Kent County Road Commission received four bids for the annual painting of roadway pavement markings and awarded the work to the low bidder, M&M Pavement Marking. It is in the best interest of Wyoming to utilize the cooperative bid of the Kent County Road Commission and authorize M&M to also perform the annual painting of Wyoming's pavement markings for an estimated cost of \$42,000.

BUDGET IMPACT

Sufficient funds are available in the Major Street Fund, account 202-441-47400-930.000.

ATTACHMENTS

Kent County Road Commission Bid Tabulation

KENT COUNTY ROAD COMMISSION BID BLANK

Tabulation of Bid for: **Contract #18-10: Pavement Marking Services for 2018 with two one-year renewal options**

Date: February 8, 2018 **8:30 AM**

BIDDER	Miles	M & M Pavement Unit	Total	Michigan Pavement Marking Unit	Total	P.K. Contracting Unit	Total	R.S. Contracting Unit	Total
County Roads									
Waterborne Paint									
4" Solid White	1400	205.00	287000.00	215.00	301000.00	216.48	303072.00	253.44	354816.00
4" Skip White	40	300.00	12000.00	300.00	12000.00	221.76	8870.40	110.00	4400.00
4" Solid Yellow	1500	205.00	307500.00	210.00	315000.00	221.76	332640.00	258.72	388080.00
4" Skip Yellow	150	205.00	30750.00	250.00	37500.00	221.76	33264.00	110.00	16500.00
8" Wide Wht Line for Lane Drop	1500	0.10	150.00	0.10	150.00	0.09	135.00	0.06	90.00
Subtotal			637400.00		665650.00		677981.40		763886.00
Regular Dry									
4" Solid White	30	225.00	6750.00	250.00	7500.00	285.12	8553.60	264.00	7920.00
4" Skip White	5	300.00	1500.00	300.00	1500.00	287.76	1438.80	120.00	600.00
4" Solid Yellow	30	225.00	6750.00	250.00	7500.00	287.76	8632.80	264.00	7920.00
4" Skip Yellow	5	300.00	1500.00	300.00	1500.00	287.76	1438.80	120.00	600.00
8" Wide Wht Line for Lane Drop	600	0.25	150.00	0.10	60.00	0.12	72.00	0.10	60.00
Subtotal			16650.00		18060.00		20136.00		17100.00
County Totals			654050.00		683710.00		698117.40		780986.00
Paint Mfg./Supplier	Ennis	Ennis/Sherwin Williams/Ozark		S/W & Ennis		Sherwin Williams			
Product#									
Waterborne -	982221	982221/TM2204		TM2204					
White/Yellow	982222	982222/TM2205		TM2205					
Regular Dry -	982271	TM5604		982271					
White/Yellow	982282	TM5607		98222					

RESOLUTION NO. _____

RESOLUTION TO APPROVE PAYMENT TO OETMAN EXCAVATING, LLC,
FOR THE REPAIR OF A SANITARY SEWER LATERAL AT
5910 CROSSROADS COMMERCE PARKWAY SW

WHEREAS:

1. While connecting a newly constructed building to an existing sanitary sewer lateral, the developer's contractor, Oetman Excavating, LLC, discovered that the sewer lateral was full of sand and had several open pipe joints.
2. Due to the depth of the sewer lateral and impacts from groundwater, Wyoming's equipment was not adequate to perform the necessary repairs.
3. Oetman Excavating, LLC, was requested to repair the damaged sections of the sanitary lateral and restore the street in the area of the repair.
4. Oetman Excavating, LLC, performed the necessary repairs and restoration at a cost of \$36,913.51.
5. There are sufficient funds in the Sewer Fund to reimburse Oetman Excavating, LLC, for its cost, but a budget amendment is necessary.

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council hereby approves payment to Oetman Excavating, LLC, in the amount of \$36,913.51, for the repair of a damaged sanitary sewer lateral at 5910 Crossroads Commerce Parkway SW.
2. The City Council hereby approves the attached budget amendment.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on May 7, 2018.

Kelli A. VandenBerg, Wyoming City Clerk

ATTACHMENTS:

Budget Amendment

Staff Report

Oetman Excavating, LLC, Invoice

Resolution No. _____

STAFF REPORT

DATE: May 1, 2018

SUBJECT: Emergency Sewer Main Repair Expenses

FROM: Russ Henckel, Assistant Director of Public Works - Engineering

Date of Meeting: May 7, 2018

RECOMMENDATION:

It is recommended that the City Council approve payment to Oetman Excavating, LLC, for the repair of a sanitary sewer lateral at 5910 Crossroads Commerce Parkway SW.

SUSTAINABILITY CRITERIA:

Environmental Quality - Sanitary sewer repairs were necessary in order to mitigate a potential sewer backup and overflow.

Social Equity - The sanitary sewer repairs were performed without regard to or impact upon social equity.

Economic Strength - The sanitary sewer lateral was approximately 18 feet deep and below the water table. Wyoming does not have the necessary equipment to complete wet and deep repairs such as this. It was in the best interest to have Oetman Excavating, LLC, perform the repairs.

QUALITY SERVICE IMPACT:

A reliable sanitary sewer system provides Wyoming citizens a high quality infrastructure. Additionally, failure to perform the repairs in a timely manner could lead to significant environmental consequences as well as damaging multiple Wyoming businesses.

DISCUSSION:

In February 2018, Oetman Excavating, LLC, was contracted by a developer to connect a new industrial building to an existing sanitary sewer lateral at 5910 Crossroads Commerce Parkway. They discovered that the lateral full of sand due to multiple open joints. The Public Works department cleaned the sanitary sewer main, but was unable to clean and repair the lateral due to the excessive depth and impacts from the groundwater. Oetman Excavating, LLC, was requested to repair the damaged lateral and restore the street in the affected area. The attached summary of costs totals \$36,913.51 for the associated repairs.

BUDGET IMPACT:

Sufficient funds are available in the Sewer Fund Account Number 590-441-54200-930.000, but a budget amendment is necessary.



Oetman Excavating, LLC



"Residential & Commercial Excavating"

4122 S. Division • Wayland, MI 49348
Ph: (616) 877-4097 • Fax: (616) 877-0210

Bill To
City of Wyoming Public Works Admin. 2660 Burlingame Ave. SW Wyoming, MI 49509

Invoice

Date	Invoice #
3/29/2018	180352

Terms	Project
30 days	5910 Cross Road Commerce

Quantity	Description	Rate	Amount
	Pipe	409.58	409.58
46	6A Stone/yd	26.00	1,196.00
138	Sand/yd	8.00	1,104.00
46	Crushed Concrete/yd	29.85	1,373.10
5	Trucking/load	250.00	1,250.00
	Boot	260.03	260.03
4	210 Excavator/hr	165.00	660.00
49	330 Excavator/hr	175.00	8,575.00
5	Skid Steer/hr	135.00	675.00
3	Hoe Pack/hr	135.00	405.00
1	Roller/hr	130.00	130.00
180	Labor/hr	55.00	9,900.00
300	Fuel/gal for pumps	3.25	975.00
	DeWind DeWatering	2,862.00	2,862.00
	K&H Concrete Cutting	189.00	189.00
	Superior Asphalt	6,949.80	6,949.80
PLEASE PUT INVOICE# ON CHECK		Total	\$36,913.51

Past Due Invoices are subject to finance charges. 1 1/2% per month (18% annual rate).

RESOLUTION NO. _____

RESOLUTION TO AWARD A QUOTE FROM HECO, INC. TO REPAIR
A HIGH SERVICE PUMP MOTOR AT THE WATER TREATMENT PLANT

WHEREAS:

1. As detailed in the staff report, a quote was requested from HECO, Inc. to repair a high service pump motor at the Water Treatment Plant.
2. It is recommended City Council authorize acceptance of the quote in the total amount of \$20,820.
3. Funds for the repairs are available in the Water Treatment Plant Repairs and Maintenance Account 591-591-55300-930000.

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council does hereby authorize acceptance of the quote from HECO, Inc. to repair a high service pump motor at the Water Treatment Plant in the total amount of \$20,820.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried	Yes
	No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on May 7, 2018.

ATTACHMENTS:

Staff Report

Quote

Kelli A. VandenBerg, Wyoming City Clerk

Resolution No. _____

STAFF REPORT

Date: April 29, 2018

Subject: Award of Quote for Service on One High Service Pump Motor

From: Tom Wilson, Utility Maintenance Manager

Meeting Date: May 7, 2018

Recommendation:

It is recommended that the City Council award the quote from HECO Industrial Service Groups to repair one 500-horsepower High Service Pump Motor at a cost of \$20,820.00 which includes delivery.

Sustainability Criteria:

Environmental Quality – The Utilities Department is actively engaged in the protection of Michigan’s natural water environment and the public health of Wyoming’s citizens. As part of our effort to continue making a positive impact on the environment, it is necessary that our infrastructure and the equipment that keeps it running are maintained in a safe, reliable, and optimal working condition.

Social Equity – The Utility function within the City of Wyoming provides the same high quality service to all areas of the City without regard to income level or socio-economic status. All of Wyoming’s residents enjoy equal access to the benefits of our state-of-the-art wastewater and drinking water treatment technologies.

Economic Strength – Regular and proper upkeep of City equipment contributes to the efficiency of the equipment and to the prevention of untimely and costly repairs or replacement that could potentially interrupt the day-to-day operations of the plant.

Quality Service Impact:

Working with a quality motor repair service assures that the motor that is repaired will function according to specifications, therefore providing water to our wholesale customers and City residents.

Discussion:

Recently we’ve had issues with one of our 500-horsepower high service pump motors. The motor would start normally but fault out shortly after initiating a start. Our maintenance staff dug deep into both the electronics and mechanical side of the motor but could not



resolve the problem. Due to the critical nature and urgency, in that it is one of the main pump motors used during the upcoming high demand season, we called HECO Industrial Service Group to investigate the cause of failure. HECO was chosen to investigate the cause of failure because they have been the low bidder of our last four motor repairs. That, coupled with the need to have the motor repaired before the high pumping season, led us to contact HECO for this repair. The price HECO quoted is comparable to their previous quotes, so we believe this decision is a prudent one that will save the City time and money.

HECO has completed its investigation of the motor and found the rings were shorted together, so the entire ring assembly requires a rebuild. There were some other tolerance issues on mechanical fits so quite a bit of other machine work is also needed. The cost for stated repairs is \$20,820.00

Budget Impact:

Based on the information presented, it is recommended that the City Council accept the quote received for the repair of the 500-horsepower High Service Pump Motor as submitted by HECO Industrial Service Groups in the amount of \$20,820.00. Adequate funds exist in the Water Treatment Plant Repairs & Maintenance Account #591-591-55300-930000.

Attachments

HECO Quote



HECO, INC.
 3509 S. BURDICK STREET
 KALAMAZOO, MI 49001
 Phone: (269)-381-7200
 Fax: (269)-381-0099

Job Estimate

Job No.:	013958
Recv'd Date:	03/08/18
Page:	1

Sold To:	Customer Number: 007490 CITY OF WYOMING ACCOUNTING DEPT. P.O. BOX 905 WYOMING, MI 49509-0905 Contact: TOM WILSON	Ship To:	Ship To Number: 000001 WYOMING WTP 16700 NEW HOLLAND STREET HOLLAND, MI 49424
-----------------	---	-----------------	---

Job Number	Recv'd Date	Sales Code	Location	Ship Via	Terms
013958	03/08/18	30		OUR TRUCK	NET 30 DAYS

Customer PO	PO Release	Misc Number

Description	Extension
Nameplate Data: HP:500, SYNC. RPM:1200, VOLTAGE:4000, FRAME:8211Y, MFG:GE, AMPS:57, SERIAL/ID#:JA8353174, MODEL:5TS821156A1, TYPE:TS, HERTZ:60, SF:1.15, DUTY:CONT, CODE:E	
PICK UP MOTOR FROM WTP DISMANTLE FOR COMPLETE RECONDITION BEAD BLAST BRUSH HOLDERS CLEAN AND RECONDITION ROTOR CLEAN AND RECONDITION STATOR CLEAN AND PAINT ALL MAJOR PARTS LABOR & MATERIALS TO DIP ROTOR CLEAN/GRIND VARNISH/VPI OFF ROTOR/ARM RELEAD ROTOR RING LEADS LABOR & MATERIALS TO DIP STATOR CLEAN/GRIND VARNISH OFF STATOR DRILL & TAP STATOR FRAME & MOUNT ROTOR LEAD "C" BOX, OR MFG BRACKET AND DRILL AND TAP ODE ENDBELL MOUNT ROTOR LEAD "C" BOX REBUILD RING ASSEMBLY	

Repair estimate valid for 30 calendar days

Total	Continued ...
--------------	---------------

from the above date.

Total is plus sales tax if applicable.

Based Upon Our Standard Terms And Conditions.

Received By: _____ **Date:** _____

Customer



HECO, INC.
 3509 S. BURDICK STREET
 KALAMAZOO, MI 49001
 Phone: (269)-381-7200
 Fax: (269)-381-0099

Job Estimate

Job No.:	013958
Recv'd Date:	03/08/18
Page:	2

Sold To:	Customer Number: 007490	Ship To:	Ship To Number: 000001
	CITY OF WYOMING ACCOUNTING DEPT. P.O. BOX 905 WYOMING, MI 49509-0905		WYOMING WTP 16700 NEW HOLLAND STREET HOLLAND, MI 49424
Contact: TOM WILSON			

Job Number	Recv'd Date	Sales Code	Location	Ship Via	Terms
013958	03/08/18	30		OUR TRUCK	NET 30 DAYS

Customer PO	PO Release	Misc Number

Description	Extension
MFG O.D.E. SHAFT COVER	
TURN RINGS	
TEST & REINSTALL RINGS	
REMOVE LEAD SIDE FAN & REINSTALL	
GRIND D.E. BEARING JOURNAL TRUE	
REPAIR D.E. INNER BEARING LAND	
POLISH SHAFT FITS	
STRAIGHTEN DE OIL RINGS	
MAKE A NEW KEY	
MFG NEW DE OUTER SEAL TO REPLACE FELT	
PIN SLEEVE ODE INNER HOUSING SEAL	
PIN SLEEVE ODE OUTER HOUSING SEAL	
PIN DE BEARING HOUSING HALVES	
REINSULATE BRUSH STUDS	
REMOVE EXCITOR GENERATOR SHAFT, SHORTEN AND RECENTER	
MODIFY STATOR FOR C-BOX FOR ROTOR LEADS	
DYNAMIC BALANCE ROTOR ASSEMBLY	
INSTALL NEW BEARINGS	
RELEAD BRUSH HOLDERS	
MODIFY D.E. & O.D.E. ENDBELLS FOR RTD'S	
MODIFY D.E. & O.D.E. BEARINGS FOR RTD'S	

Repair estimate valid for 30 calendar days from the above date. **Total** Continued ...

Total is plus sales tax if applicable.
 Based Upon Our Standard Terms And Conditions.

Received By: _____ **Date:** _____

Customer



HECO, INC.
 3509 S. BURDICK STREET
 KALAMAZOO, MI 49001
 Phone: (269)-381-7200
 Fax: (269)-381-0099

Job Estimate

Job No.:	013958
Recv'd Date:	03/08/18
Page:	3

Sold To:	Customer Number: 007490 CITY OF WYOMING ACCOUNTING DEPT. P.O. BOX 905 WYOMING, MI 49509-0905 Contact: TOM WILSON	Ship To:	Ship To Number: 000001 WYOMING WTP 16700 NEW HOLLAND STREET HOLLAND, MI 49424
-----------------	---	-----------------	---

Job Number	Recv'd Date	Sales Code	Location	Ship Via	Terms
013958	03/08/18	30		OUR TRUCK	NET 30 DAYS

Customer PO	PO Release	Misc Number

Description	Extension
INSTALL NEW 1000HM RTD'S	
INSTALL ORIGINAL BRUSHES & RESEAT (100%)	
REMOVE EXCITOR GENERATOR	
ASSEMBLE ALL PARTS	
REPLACE OIL SIGHTS	
DEGAUSS SHAFT	
REINSTALL MERCOID CONTROLLERS	
FINAL ELECTRICAL TEST	
FINAL TEST RUN MOTOR AT FULL RATED VOLTS	
PERFORM VIBRATION SPECTRUM ANALYSIS	
PREPARE, MASK, AND PAINT MOTOR	
FINAL GREEN TAGGING	
DELIVER MOTOR BACK TO WTP	
PAINT, HARDWARE, TAGS, SIGHTS, KEYSTOCK	
SPINCAST DE BEARING & REPAIR INNER LAND	
SEAL MATERIAL	
LEAD WIRE	
1000HM BEARING RTD'S	
ENVIRONMENTAL WASTE DISPOSAL FEE	
ONSITE SERVICE FOR TONY FIELDS	

Repair estimate valid for 30 calendar days
 from the above date.

Total	20,820.00
--------------	-----------

Total is plus sales tax if applicable.
 Based Upon Our Standard Terms And Conditions.

Received By: _____ **Date:** _____

Customer

RESOLUTION NO. _____

RESOLUTION TO ACCEPT A QUOTE FOR
MOYNO PROGRESSIVE CAVITY PUMP PARTS

WHEREAS:

1. As detailed in the attached Staff Report, parts are required to repair the Moyno Progressive Cavity Pumps located at the Clean Water Plant.
2. It is recommended the City Council accept a quote from SunSource Fluid Process Equipment Company in the amount of \$33,542.79 plus freight charges.
3. Funds for the purchase of the pump parts are available in the Sewer Fund Maintenance Supplies account number 590-590-54300-775000.

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council does hereby accept the quote for Moyno progressive cavity pump parts in the amount of \$33,542.79 plus freight.
2. The City Council does hereby waive the provisions of Sections 2-252, 2-253, 2-254 and 2-256 of the City Code regarding publication and posting of bid notices, notification of bidders and the bid opening procedure.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on May 7, 2018.

ATTACHMENTS:
Staff Report
Quotation

Kelli A. VandenBerg, Wyoming City Clerk

Resolution No. _____

STAFF REPORT

Date: April 30, 2018
Subject: Purchase of Moyno Pump Parts
From: Tom Wilson, Utility Maintenance Manager
Meeting Date: May 7, 2018

RECOMMENDATION:

It is recommended that the City Council accept the quote to purchase pump parts for Moyno Progressive Cavity Pumps from the sole source supplier SunSource Fluid Process Equipment Company at a cost of \$33,542.79 plus freight charges estimated to be approximately \$1,000.

SUSTAINABILITY CRITERIA:

Environmental Quality – The Clean Water Plant is actively engaged in the protection of Michigan’s natural water environment and the public health of Wyoming’s citizens. As part of our efforts to continue making a positive impact on the environment, it is necessary that our infrastructure and the equipment that keeps it running are maintained in a safe, reliable, and optimal working condition.

Social Equity – The Utility function within the City of Wyoming provides the same high quality service to all areas of the City without regard to income level or socio-economic status. All of Wyoming’s residents enjoy equal access to the benefits of our state-of-the-art wastewater and drinking water treatment technologies.

Economic Strength – Regular and proper upkeep of city equipment contributes to the efficiency of the equipment, and to the prevention of untimely and costly repairs or replacement that could potentially interrupt the day to day operations.

QUALITY SERVICE IMPACT:

The purchase of the highest quality spare parts ensures that our equipment will run most efficiently, thereby extending the life of the equipment, and also minimizes downtime in the event of component failure.

DISCUSSION:

The parts being quoted are required to make repairs on eight Moyno Progressive Cavity Pumps, six Model #1F065G1 and two Model #1H175G1. The parts being purchased will be used for both an immediate rebuild and for restocking our inventory, in order to have spares readily available for future pump repairs. Having certain key parts on hand eliminates pump downtime and allows us to get the pump back into service as soon as possible.

Historically, formal bids have been obtained when repair parts were required to replenish our Moyno pump parts inventory. However, past experience has proven that purchasing non-Moyno repair parts has necessitated more frequent repairs, with the life of these non-Moyno parts being about half that of genuine Moyno parts. Therefore, we believe that it is in the City's best interest to utilize genuine Moyno repair parts to reduce the frequency of required repairs. Genuine Moyno repair parts are available only from SunSource Fluid Process Equipment Company.

Previously, the City Attorney has ruled that items which are available only from a single source need not be bid in that the bidding of such items would constitute the performance of a needless and useless act. As recently as March of 2016 per City Council Resolution Number 25381, City Council waived the formal bid process and approved the purchase of genuine Moyno Progressive Cavity Pump repair parts from SunSource Fluid Process Equipment Company, formerly known as Fluid Process Equipment.

BUDGET IMPACT:

Adequate funds for the purchase of the pump repair parts exist in the 2018 Sewer Fund Maintenance Supplies Account #590-590-54300-775000.

QUOTE



DOCUMENT: Order Quote

CUST #: 90003802

BILL TO:
 CITY OF WYOMING
 2350 IVANREST AVE SW
 CLEAN WATER PLANT
 WYOMING, MI 49418

SHIP TO:
 CITY OF WYOMING
 2350 IVANREST AVE SW
 WYOMING, MI 49418

CORRESPONDENCE TO:
 SUNSOURCE-FLUID PROCESS
 4797 CAMPUS DR
 KALAMAZOO, MI 49008

INSTRUCTIONS: STAGING AREA:

INVOICE DATE		QUOTE NO.	
		2258784g	
P.O. DATE	P.O. NO.	PAGE #	
04/20/18		1	

SHIP POINT	VIA	SCHEDULED DATE	TERMS
SUNSOURCE-FLUID PROCESS EQUIP	UPS Ground		net 30

THANK YOU FOR THE OPPORTUNITY TO PRESENT THE FOLLOWING QUOTE

LINE NO.	PRODUCT AND DESCRIPTION (**)	QUANTITY ORDERED	QUANTITY U/M	UNIT PRICE	PRICE U/M	SHIP DATE	AMOUNT (NET)
	REVISED AARON RICE .						
1	PH110Q O-RING BEARING	1	EA	12.45	EA	05/04/18*	12.45
2	KPH952 MOYNO GEAR JOINT KIT	1	each	2087.45	each	05/04/18*	2087.45
3	4221064001 MOYNO JOINT SEAL KIT H	1	each	144.42	each	05/04/18*	144.42 **
4	PH0261 DRIVE SHAFT CD	1	EA	5200.78	EA	05/18/18*	5200.78 **
5	P10762 BEARING LCK PLG	1	EA	14.94	EA	05/11/18*	14.94
6	PH0581 BEARING LCK NUT	1	EA	322.87	EA	05/11/18*	322.87
7	PH041D PACKING GLAND CD	2	EA	214.97	EA	05/04/18*	429.94
8	PH0571 LANTERN RNG HLF	2	EA	99.60	EA	05/04/18*	199.20
9	AH0085 MOYNO STATOR RETAINING SAME AS EC075	1	EA	23.24	EA	05/04/18*	23.24

Continued

QUOTE



DOCUMENT: Order Quote

INVOICE DATE		QUOTE NO.	
		2258784g	
P.O. DATE	P.O. NO.	PAGE #	
04/20/18		2	

CUST #: 90003802

BILL TO:
CITY OF WYOMING
2350 IVANREST AVE SW
CLEAN WATER PLANT
WYOMING, MI 49418

CORRESPONDENCE TO:
SUNSOURCE-FLUID PROCESS
4797 CAMPUS DR

KALAMAZOO, MI 49008

SHIP TO:
CITY OF WYOMING
2350 IVANREST AVE SW

WYOMING, MI 49418

INSTRUCTIONS: STAGING AREA:

SHIP POINT	VIA	SCHEDULED DATE	TERMS
SUNSOURCE-FLUID PROCESS EQUIP	UPS Ground		net 30

THANK YOU FOR THE OPPORTUNITY TO PRESENT THE FOLLOWING QUOTE

LINE NO.	PRODUCT AND DESCRIPTION (**)	QUANTITY ORDERED	QUANTITY U/M	UNIT PRICE	PRICE U/M	SHIP DATE	AMOUNT (NET)
10	AK0084 STATOR RET RING	2	EA	49.80	EA	05/04/18*	99.60
11	PH0911 GEAR JNT SHELL	1	EA	703.01	EA	05/04/18*	703.01
12	PH034D HEAD RING CD ABOVE PARTS FOR 1H175G1CDQ3AAA SN: M03105197QN & M03105198QN . DELIVERY.....2-4 WEEKS .	1	EA	295.48	EA	05/04/18*	295.48
13	BJ112Q O-RING BRNG COV	4	EA	9.96	EA	05/04/18*	39.84
14	KPF952 MOYNO GEAR JOINT KIT REPLACES #KPF951	4	each	1464.95	each	05/11/18*	5859.80 **
15	KPF88Q MOYNO GEAR JOINT SEAL	4	each	91.30	each	05/04/18*	365.20
16	AG0085 STATOR RET RING	2	EA	14.94	EA	05/11/18*	29.88
17	C310HQ STATOR-NITRILE	2	EA	2388.74	EA	05/04/18*	4777.48 **
18	BF079Q INSP PLATE GASK	2	EA	19.09	EA	05/11/18*	38.18

Continued

QUOTE



DOCUMENT: Order Quote

INVOICE DATE		QUOTE NO.	
		2258784g	
P.O. DATE	P.O. NO.	PAGE #	
04/20/18		3	

CUST #: 90003802

BILL TO:
CITY OF WYOMING
2350 IVANREST AVE SW
CLEAN WATER PLANT
WYOMING, MI 49418

CORRESPONDENCE TO:
SUNSOURCE-FLUID PROCESS
4797 CAMPUS DR

KALAMAZOO, MI 49008

SHIP TO:
CITY OF WYOMING
2350 IVANREST AVE SW

WYOMING, MI 49418

INSTRUCTIONS: STAGING AREA:

SHIP POINT	VIA	SCHEDULED DATE	TERMS
SUNSOURCE-FLUID PROCESS EQUIP	UPS Ground		net 30

THANK YOU FOR THE OPPORTUNITY TO PRESENT THE FOLLOWING QUOTE

LINE NO.	PRODUCT AND DESCRIPTION (**)	QUANTITY ORDERED	QUANTITY U/M	UNIT PRICE	PRICE U/M	SHIP DATE	AMOUNT (NET)
19	BH085Q STATOR GASKET	4	EA	20.75	EA	05/04/18*	83.00
20	AH0085 MOYNO STATOR RETAINING SAME AS EC075	4	EA	23.24	EA	05/04/18*	92.96
21	PF0252 CONN ROD	2	EA	576.85	EA	05/04/18*	1153.70
22	PF0911 GEAR JNT SHELL	1	EA	381.80	EA	05/04/18*	381.80
23	C71FH1 ROTOR	2	EA	5499.58	EA	05/04/18*	10999.16 **
24	PF034D HEAD RING	1	EA	188.41	EA	05/04/18*	188.41
	ABOVE PARTS FOR MOYNO 1F065G1CDQ3AA SN: AM1630802-2EF, AM1630802-1EF, AM162298-2AB, AM1969303-2FH, AM16298-4AB, AM1630802-3EF . DELIVERY.....2-3 WEEKS . ACCOUNT MANAGER.....JOHN SCHIMPF.....269-998-0374 .						

Continued

QUOTE



DOCUMENT: Order Quote

INVOICE DATE		QUOTE NO.	
		2258784g	
P.O. DATE	P.O. NO.	PAGE #	
04/20/18		4	

CUST #: 90003802

BILL TO:
 CITY OF WYOMING
 2350 IVANREST AVE SW
 CLEAN WATER PLANT
 WYOMING, MI 49418

CORRESPONDENCE TO:
 SUNSOURCE-FLUID PROCESS
 4797 CAMPUS DR
 KALAMAZOO, MI 49008

SHIP TO:
 CITY OF WYOMING
 2350 IVANREST AVE SW
 WYOMING, MI 49418

INSTRUCTIONS: STAGING AREA:

SHIP POINT	VIA	SCHEDULED DATE	TERMS
SUNSOURCE-FLUID PROCESS EQUIP	UPS Ground		net 30

THANK YOU FOR THE OPPORTUNITY TO PRESENT THE FOLLOWING QUOTE

LINE NO.	PRODUCT AND DESCRIPTION (**)	QUANTITY ORDERED	QUANTITY U/M	UNIT PRICE	PRICE U/M	SHIP DATE	AMOUNT (NET)
* Ship Dates subject to inventory availability at the time the PO is received							
24	Lines	Qty Quoted Total	47	Total			33542.79
				Frt/Hndlg/Tax to be added at Shipping			
				Order Total			33542.79
<p>** Products noted with an (**) next to the line item are non-cancellable and non-returnable. All other products are subject to cancellation or restock charges. All sales are subject to the SunSource Terms and Conditions of Sale & Warranty available at www.sun-source.com/terms-and-conditions.pdf.</p>							

RESOLUTION NO. _____

RESOLUTION FOR AWARD OF BID

WHEREAS:

1. Formal bids have been obtained on the below listed item.
2. The bids received have been reviewed and evaluated as per the attached Staff Report.
3. The centrifuge replacement will require the approval of the attached budget amendment.

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council does hereby award the bid for the listed items as recommended in the attached Staff Reports and summarized below.

Item	Recommended Bidder	Cost
Centrifuge Replacement	DHE Plumbing & Mechanical	\$898,400

2. The City Council does hereby approve the attached budget amendment which is required for the centrifuge replacement.

Moved by Councilmember:
Seconded by Councilmember:
Motion Carried Yes
 No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on May 7, 2018.

ATTACHMENTS:
Budget Amendment
Staff Report
Bid Proposal Form
Donohue Letter
Tabulation Sheet

Kelli A. VandenBerg, Wyoming City Clerk

Resolution No. _____

CITY OF WYOMING BUDGET AMENDMENT

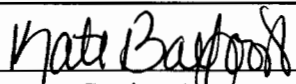
Date: May 7, 2018

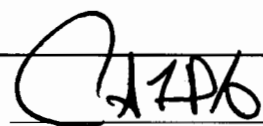
Budget Amendment No. 062

To the Wyoming City Council:

A budget amendment is requested for the following reason: To appropriate \$300,000.00 of additional budgetary authority to increase funding for the centrifuge project at the Clean Water Plant as per the attached resolution.

<u>Description/Account Code</u>	<u>Current</u>	<u>Increase</u>	<u>Decrease</u>	<u>Amended</u>
<u>Sewer Fund</u>				
Wastewater Utility - Capital Outlay - Capital Outlay Plant Expansion				
590-590-54400-986.444	932,027.50	300,000.00		1,232,027.50
Fund Balance/Working Capital (Fund 590)		-	300,000.00	

Recommended: 
Senior Accountant


City Manager

Motion by Councilmember _____, seconded by Councilmember _____ that the General Appropriations Act for Fiscal Year 2017-2018 be amended by adoption of the foregoing budget amendment.

Motion carried: Yes _____, No _____

I hereby certify that at a _____ meeting of the Wyoming City Council duly held on _____ the foregoing budget amendment was approved.

City Clerk

STAFF REPORT

Date: April 24, 2018
Subject: Centrifuge Bid Award of Bid
From: Jon Burke, CWP Superintendent
Date of Meeting: May 7, 2018

RECOMMENDATION:

It is recommended that the City Council accept the bid from DHE Plumbing & Mechanical for the centrifuge purchase and installation, with a cost not to exceed \$898,400.

SUSTAINABILITY CRITERIA:

Environmental Quality – The sludge thickening system at the Clean Water Plant is the main means of removal of residual solids from the City’s wastewater treatment plant. A more efficient operation means better environmental safeguards.

Social Equity – The Utility function within the City of Wyoming provides the same high quality service to all areas of the City without regard to income level or socio-economic status.

Economic Strength – Efficiency of treatment has a direct impact on cost. By improving the efficiency of this treatment system, the costs to run the system will be lowered. Even a modest increase in efficiency can reduce electrical power costs by thousands of dollars a month.

QUALITY SERVICE IMPACT:

Increases in efficiency serve our goals of delivering quality service to our rate payers.

DISCUSSION:

With Resolution No. 25867 dated August 21, 2017, the City entered into an agreement with Donohue & Associates, Inc. to provide engineering services to replace one of the centrifuges at the CWP which date to 1984 and have become obsolete, difficult to maintain, and very costly to run.

Donohue has been working with CWP staff since that time to complete the bid specifications over the winter. The bid package was sent out on March 22nd and we held a mandatory pre-bid meeting on April 9th. On April 17th, two bids were received for the project. They are as follows:

DHE Plumbing & Mechanical = \$898,400
Allied Mechanical Services, Inc. = \$955,000

The bid documents have been reviewed by Donohue Engineering as well as CWP staff. Both groups recommend that we accept the bid from DHE Plumbing & Mechanical to complete this project.

BUDGET IMPACT:

The cost of DHE's bid for the purchase and installation of the equipment is \$898,400. A budget amendment will be required so that sufficient funds will be available in Sewer Fund Capital Outlay Plant Expansion Phase 2, account number 590-590-54400-986.444.

Attachments:

Bid from DHE Plumbing & Mechanical
Letter of recommendation from Donohue & Associates, Inc.

CITY OF
Wyoming
MICHIGAN



BID PROPOSAL FORM

CITY OF WYOMING

CENTRIFUGE REPLACEMENT

WYOMING, MI

State bid price as per the specifications included herein. Bid price shall include all delivery charges.

\$ 898,400.00

- Noted: Addendums #1, Dated 4-2-18
#2, Dated 4-9-18
#3, Dated 4-13-18
#4, Dated 4-16-18

TERMS

DHE Plumbing & Mechanical

COMPANY

5001 40th Avenue

STREET ADDRESS

PO BOX

Hudsonville

MI

49426

CITY

STATE

ZIP CODE

616-896-8414

616-262-3574

Josh@DHEPlumbing.com

BUSINESS PHONE

CELL PHONE

EMAIL ADDRESS (REQUIRED)



Donohue & Associates, Inc.
3949 Sparks Drive SE, Suite 105 | Grand Rapids, MI 49546
616.201.2810 | donohue-associates.com

April 20, 2018

Jon Burke
Superintendent
City of Wyoming Clean Water Plant
2350 Ivanrest Avenue, SW
Wyoming, MI 49418

Re: Letter of Recommendation
Centrifuge Replacement Project

Dear Jon:

Pursuant to the Official Notice to Bidders, sealed bids for the above referenced projects were received at the Wyoming City Clerk's Office on April 17, 2018 at 11:00 a.m. and publicly opened and read aloud. We have reviewed all the Bids received for the Work and have enclosed a copy of the Bid Tabulation for your information.

Two sealed bids for the project were received. The low bid was submitted by DHE Plumbing & Mechanical, in the amount of \$898,400.00. The second low bid was submitted by Allied Mechanical Services, Inc., in the amount of \$955,000.00. Donohue's opinion of probable construction cost for the Project was \$993,830.00.

It is our opinion that the low Bidder submitted a responsive bid and is qualified and capable of performing the Work as specified. It is therefore recommended that the construction contract be awarded to DHE Plumbing & Mechanical.

We respectfully present these recommendations for City review and consideration. Award of the contract should be made by Resolution followed by official notification to the successful bidder.

We will be pleased to answer any questions concerning the recommendation set forth herein.

Sincerely,

A handwritten signature in blue ink that reads 'TJ Bates'.

TJ Bates, PE
Assistant Project Manager



A handwritten signature in blue ink that reads 'TJ Bates' with the date '4/20/18' written below it.

Enclosures: As noted

Copy: Mike Harvey, Donohue & Associates, Inc.

ENGINEER ESTIMATE / BID RESULTS

Centrifuge Replacement Project
City of Wyoming

Bid Closing: April 11, 2018; 11:00 AM

Contractor	Engineer's Opinion of Probable Construction Cost	DHE Plumbing & Mechanical	Allied Mechanical Services, Inc.
Four Addenda Acknowledged		Yes	Yes
Lump Sum Bid Price	\$993,830	\$898,400	\$955,000
Certified Check or Bid Bond equal to 5% of Bid Price		Bid Bond - 5%	Bid Bond - 5%
Bid Form Signed		Yes	Yes
Miscellaneous/Comments		Low Responsible/Responsive Bider	

Certified: *TJ Bates*
Timothy J. Bates, P.E.

Date: April 24, 2018



ORDINANCE NO. 7-18

AN ORDINANCE TO AMEND SECTION 90-32 OF THE CODE OF THE
CITY OF WYOMING BY ADDING SUBSECTION (113) THERETO

THE CITY OF WYOMING ORDAINS:

Section 1. That Section 90-32 of the Code of the City of Wyoming is hereby amended by adding Subsection (113) thereto, to read as follows:

- (113) To Rezone 0.7 Acres from I-1 Light Industrial to B-2 General Business
(3219 Eastern Avenue SE)

LEGAL DESCRIPTION:

That part of the SE 1/4 of Section 18, T6N, R11W, City of Wyoming, Kent County, Michigan described as: Commencing at the E 1/4 corner of Section 18; thence S03°05'40"E 215.00 feet along the East line of said SE 1/4 to the place of beginning of this description; thence S03°05'40"E 96.00 feet along said East line; thence S89°31'50"W 320.00 feet parallel with the North line of said SE 1/4; thence N03°05'40"W 96.00 feet; thence N89°31'50"E 320.00 feet to the place of beginning.

Section 2. This ordinance shall be in full force and effect on the _____ day of _____, 2018.

I hereby certify that the above-entitled Ordinance was adopted by the City of Wyoming at a regular session of the City Council held on the _____ day of _____, 2018.

Kelli A. VandenBerg
Wyoming City Clerk

April 24, 2018

Ms. Kelli A. VandenBerg
City Clerk
Wyoming, MI

Subject: Request to rezone 0.7 acres from I-1 Light Industrial to B-2 General Business. The property is located at 3219 Eastern Avenue, SE.

Recommendation: To approve the subject rezoning request.

Dear Ms. VandenBerg:

The above referenced request was reviewed by the Wyoming Planning Commission at its regular meeting on April 17, 2018. A motion was made by Arnoys, supported by Smart, to recommend to City Council approval of the rezoning request. The motion passed unanimously. While a more detailed review is available in the Planning Commission minutes, the following is provided as basic background information.

The petitioners have leased a tenant space to a church use within the building. A church use is not allowable in the I-1 Light Industrial district. However, a church use is potentially allowable within the B-2 general Business district with special use approval by the Planning Commission. The petitioner has chosen to seek rezoning of the property to B-2 General Business, and if successful, would then come back to the Planning Commission to seek the special use approval for the church.

This area of 32nd Street and Eastern Avenue is at the boundary between the City of Wyoming and Grand Rapids. There are a wide range of land uses in the immediate area including retail, industrial, office, a charter school, ministries and other community service providers. The subject property has an existing insurance company occupying the front half of the building. This office use is allowable by right in all commercial and industrial districts. The properties along Eastern Avenue and north of this site are zoned B-2 General Business. The rezoning request would extend the B-2 district through this property. The property to the south has a nonconforming automobile repair facility (a B-2 use) within the I-1 Light Industrial district.



CITY COUNCIL

Sheldon DeKryger

Dan Burrill

Kent Vanderwood

Marissa Postler

Robert Postema

Sam Bolt

Jack A. Poll, Mayor

The City of Wyoming Land Use Plan was adopted in 2006. The Plan recommends that the properties from 32nd Street down to 44th Street be used for Business Industrial purposes. This would be compatible with the existing I-1 Light Industrial zoning. However, the Land Use Plan was not so finely scrutinized in its development that the few commercial properties at this intersection would be designated differently from the vast industrial developments occurring to the south and west.

The property is 0.7 acres in area with 96 feet of width. The building is approximately 4000 sq. ft. in area. The I-1 Light Industrial districts minimum requirements are one acre in area and 100 feet of width. The minimum building area is 10,000 square feet. The B-2 General Business districts minimum standards are 6,500 sq. ft. of area, 65 feet of width, and a minimum building area of 600 sq. ft. Rezoning of this nonconforming I-1 property to B-2 General Business would bring it into compliance with the Zoning Ordinance.

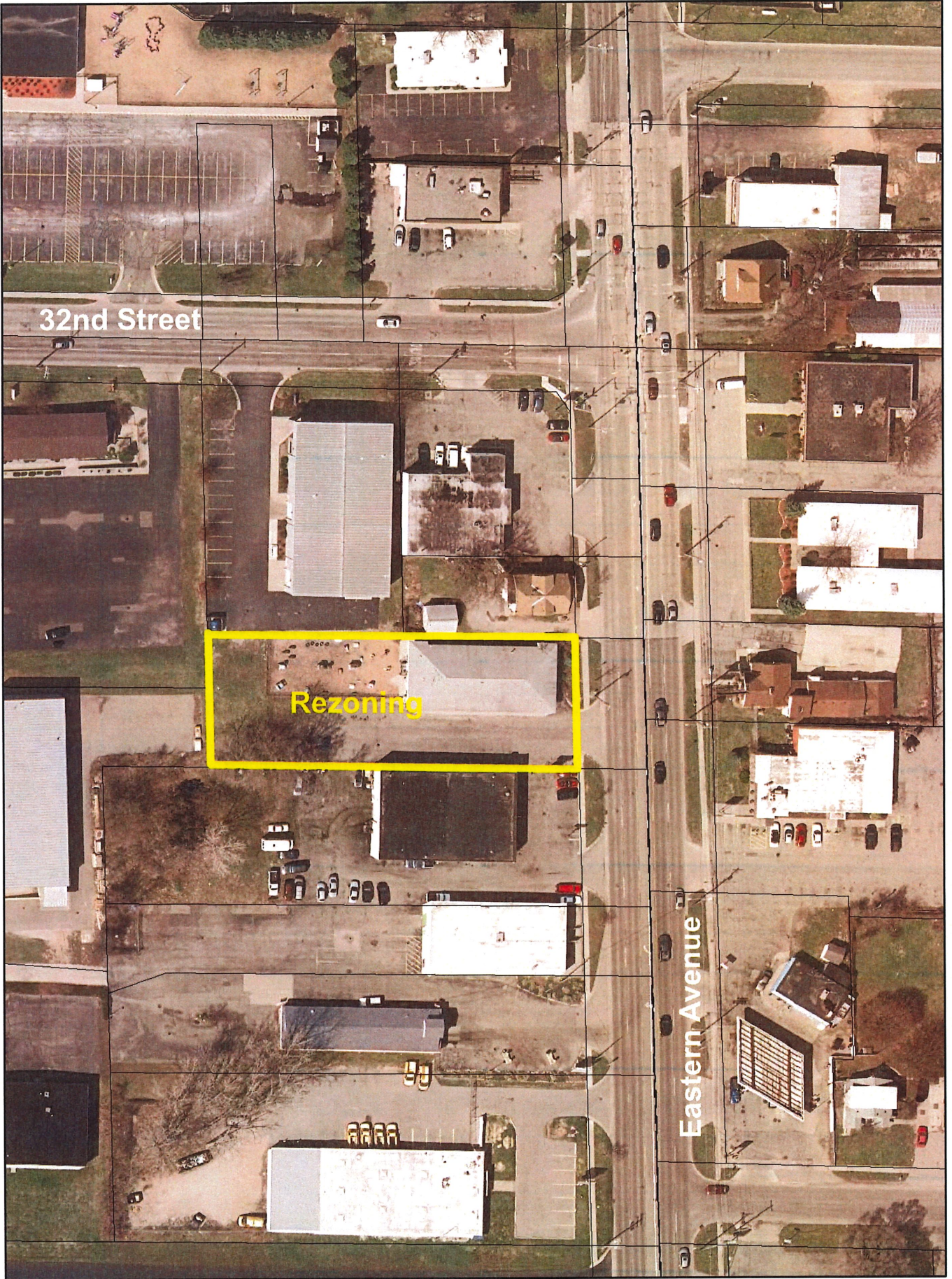
The Development Review Team suggested the Planning Commission recommend to the City Council approval of the rezoning request. No public comments were provided at the hearing.

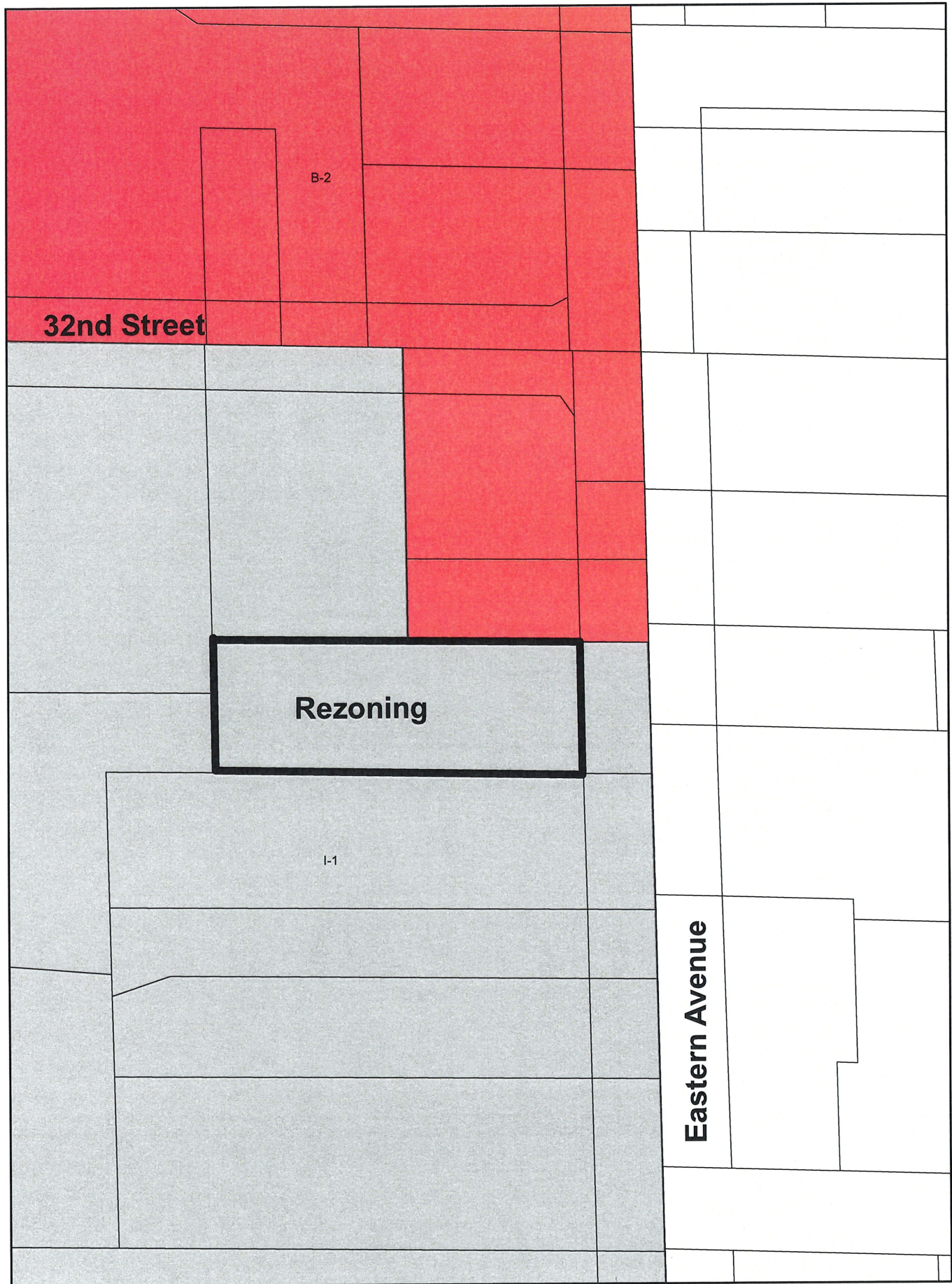
Respectfully submitted,



Timothy Cochran, City Planner
Planning and Development Department

cc: Curtis Holt, City Manager
Rebecca Rynbrandt, Director of Community Services





B-2

32nd Street

Rezoning

I-1

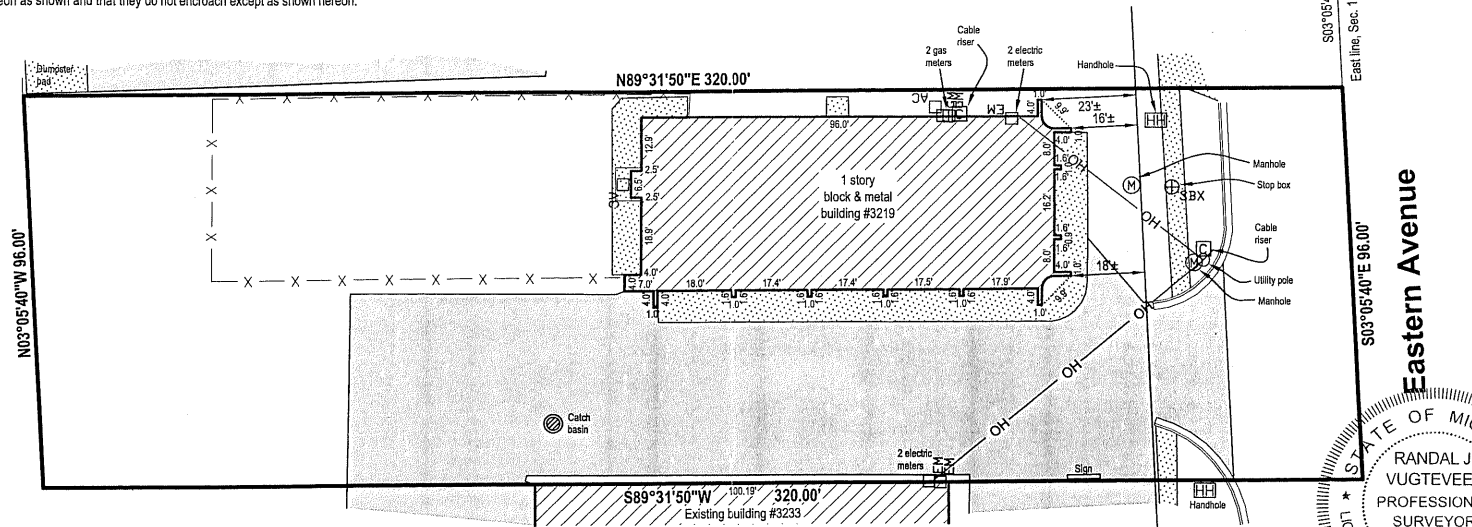
Eastern Avenue

This report was made from the legal description shown above. The description should be compared with the Abstract of Title or Title Policy for accuracy, easements and exceptions.

This report, prepared for mortgage purposes only, does not represent a property line survey; no property corners were set; and is not to be used for the establishment of any fence, building, or other improvements. The location of fences, walls, or other indications of occupancy along or near boundary lines are not shown.

We hereby certify that we have examined the premises herein described, that the buildings are located entirely thereon as shown and that they do not encroach except as shown hereon.

SURVEYOR'S NOTE: Building, concrete and asphalt are on, near or over the property line. A boundary survey is recommended to determine the location of said property line.



DESCRIPTION

That real estate located in the City of Wyoming, Kent County, Michigan, legally described as: That part of the SE 1/4, Section 18, T6N, R11W, City of Wyoming, Kent County, Michigan, described as: Commencing at the E 1/4 corner of Section 18; thence S03°05'40"E 215.00 feet along the East line of said SE 1/4 to the PLACE OF BEGINNING of this description; thence S03°05'40"E 96.00 feet along said East line; thence S89°31'50"W 320.00 feet parallel with the North line of said SE 1/4; thence N03°05'40"W 96.00 feet; thence N89°31'50"E 320.00 feet to the place of beginning, subject to easements of record and to highway R.O.W. for Eastern Avenue. (Quit Claim Deed, dated March 22, 2017, as recorded in Instrument No. 20170327-0027559, Kent County Records)

LEGEND

- Utility Pole
- Overhead Utility
- Asphalt
- Concrete
- Building

By: *Randal J. Vugteveen*
 Randal J. Vugteveen Licensed Professional Surveyor No. 28429

SCALE: 1" = 30' 0' 15' 30'

PREPARED FOR: Richter Realty
 Andy Richter
 3980 Chicago Drive, Suite 120
 Grandville, MI 49418

3219 Eastern Avenue SE

DRAWN BY: VB DATE: 02.22.18 PRJ #: 18400142
 REV. BY: REV. DATE: 1 OF 1



© 2018 Nederveld, Inc. 18400142.dwg VS 2/22/2018 08:23

JRS/sak
05/07/18

ORDINANCE NO. 8-18

AN ORDINANCE TO AMEND ARTICLE 11 OF CHAPTER 90
OF THE CODE OF THE CITY OF WYOMING

THE CITY OF WYOMING ORDAINS:

Section 1. That Article 11 of Chapter 90 of the Code of the City of Wyoming entitled Form Based Code, is hereby amended to read as follows:

ARTICLE 11: FORM BASED CODE

CITY OF WYOMING

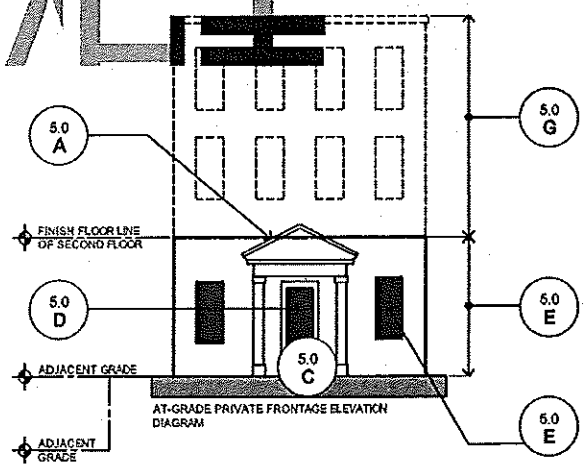
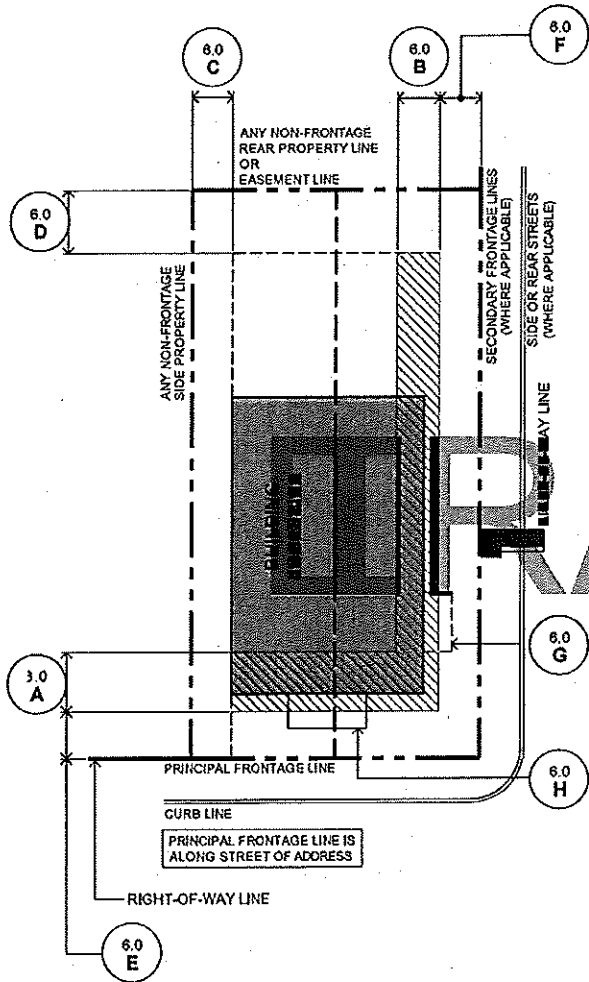
CHAPTER 90

Article 11: FORM BASED CODE

Adoption Date: December 16, 2013

Amended Date: August 1, 2016

Amended Date: xxxxx



DRAFT COPY
JANUARY 30, 2018



**ARTICLE 11 INTRODUCTION
TABLE OF CONTENTS**

INTRODUCTION How to use Wyoming Form Based Code

DIVISION 1 Title, Purpose, and Scope
 90-1100 Title
 90-1101 Purpose
 90-1102 Scope

DIVISION 2 Applicability and Procedures
 90-1200 Applicability
 90-1201 Full Sketch Plan/Sketch Plan Procedures
 90-1202 Special Land Uses
 90-1203 Form Based Code Departures
 90-1204 Adoption and Amendment Date

DIVISION 3 General Provisions
 90-1300 Applicability
 90-1301 Bonuses and Incentives
 90-1302 Encroachments
 90-1303 Height Measurement of Buildings
 90-1304 Outdoor Sealing
 90-1305 Transparency
 90-1306 Civic Buildings
 90-1307 Roof Top Screening
 90-1308 Building Setback from Residential
 90-1309 Building Height Transition Area
 90-1310 Nonconformities
 90-1311 Lighting
 90-1312 Landscaping and Greenbelt

DIVISION 4 Context Areas and Use
 90-1400 Purpose
 90-1401 Applicability
 90-1402 Context Areas
 90-1403 28th Street Corridor Context Area Map
 90-1404 Division Avenue Corridor Context Area Map
 90-1405 Burton Street Corridor Context Area Map
 90-1406 Corridor Center (CC) Context Area
 90-1407 Corridor Urban (CU) Context Area
 90-1408 Corridor General (CG) Context Area
 90-1409 Corridor Sub-Urban (CS) Context Area
 90-1410 Corridor Edge (CE) Context Area
 90-1411 Corridor Neighborhood (CN) Context Area

DIVISION 5 Subdivision and Access Standards
 90-1500 Applicability
 90-1501 Lot Requirements
 90-1502 Block Requirements
 90-1503 Access Requirements
 90-1504 Driveway Requirements
 90-1505 Platting Requirements

DIVISION 6 Building Type Standards
 90-1600 Purpose
 90-1601 Applicability
 90-1602 Building Types by Context Area
 90-1603 Contents of this Division
 90-1604 How to Use this Division
 90-1605 Standards for all Building Types
 90-1606 Mixed Use Building Type
 90-1607 Zero Lot Line Retail Building Type
 90-1608 Retail Building Type
 90-1609 Live / Work Building Type
 90-1610 Apartment Building Type
 90-1611 Rowhouse Building Type
 90-1612 Two-Family House Building Type
 90-1613 Single-Family House Building Type
 90-1614 Materials and Technique

DIVISION 7 Private Frontage Type Standards
 90-1700 Purpose
 90-1701 Applicability
 90-1702 Frontage Types by Building Type
 90-1703 Contents of this Division
 90-1704 How to Use this Division
 90-1705 Standards for all Private Frontage Types
 90-1706 Storefront Private Frontage Type
 90-1707 Balcony Private Frontage Type
 90-1708 Shopfront Private Frontage Type
 90-1709 Drive-through Private Frontage Type
 90-1710 At-Grade Private Frontage Type
 90-1711 Lightwell Private Frontage Type
 90-1712 Stoop Private Frontage Type
 90-1713 Porch Private Frontage Type
 90-1714 Materials and Technique

DIVISION 8 Thoroughfare Guidelines
 90-1800 Purpose
 90-1801 Applicability
 90-1802 Thoroughfares by Context Area
 90-1803 Contents of this Division
 90-1804 How to Use this Division
 90-1805 Guidelines for all Thoroughfares
 90-1806 Guidelines for Avenue AV-110-66-C
 90-1807 Guidelines for Street ST-60-35-C
 90-1808 Guidelines for Street ST-110-66-R
 90-1809 Guidelines for Yield Street YS-60-27-R
 90-1810 Guidelines for Rear Alley RA-20-20-C
 90-1811 Guidelines for Rear Alley RA-20-12-R

DIVISION 9 Off-Street Parking Standards
 90-1900 Purpose
 90-1901 Applicability
 90-1902 Required Off-Street Parking Spaces
 90-1903 Modification of Parking Requirements
 90-1904 Parking Easements and Agreements
 90-1905 Banked Parking
 90-1906 Off-Street Parking Facility Design
 90-1907 Parking Construction and Development
 90-1908 Parking Structures
 90-1909 Parking Facility Maintenance
 90-1910 Limitations on Use of Parking Lots
 90-1911 Off-Street Loading Requirements
 90-1912 Driveway Access Management
 90-1913 Parking Lot Landscaping

DIVISION 10 Sign Standards
 90-2000 Purpose
 90-2001 Applicability
 90-2002 Exempt Signs
 90-2003 Prohibited Signs
 90-2004 General Sign Standards
 90-2005 Specific Sign Requirement
 90-2006 Off Premise Advertising
 90-2007 Nonconforming Signs
 90-2008 Dangerous, Unsafe, Abandoned, & Illegal Erected Signs
 90-2009 Administration
 90-2010 Sign Band Signs
 90-2011 Wall Signs
 90-2012 Projecting Signs
 90-2013 Awning and Canopy Signs
 90-2014 Window Signs
 90-2015 Sidewalk Signs
 90-2016 Ground Signs
 90-2017 Table 90-2017 Sign Sizes
 90-2018 Table 90-2018 Sign Quantity

DIVISION 11 Form Based Code Definitions
 90-2100 Applicability
 Definitions A - Z

1 Introduction	2 Title, Purpose & Scope	3 Applicability & Procedures	4 General Provisions	5 Context Areas & Use	6 Subdivision & Access	7 Building Types
8 Private Frontages	9 Thoroughfare Guidelines	10 Off-Street Parking	11 Sign Standards	12 FBC Definitions	City of Wyoming Zoning Ordinance	

Wyoming Form Based Code

Adopted: December 16, 2013

Amended: August 1, 2016 (to include properties along Division Avenue)

Amended: xxxxxxxx (to include properties along Burton Street)

DRAFT

The Wyoming Form Based Code regulates properties in the Form Based Code Areas along 28th Street, Division Avenue and Burton Street.

CITY OF WYOMING
PLANNING AND DEVELOPMENT DEPARTMENT
1155 - 28 th Street SW
Wyoming , MI 49509

Phone: 616.530.7266

Fax: 616.249.3442

<http://wyomingmi.gov/Planning/Planning.asp>

Section 2. This ordinance shall be in full force and effect on the _____ day of _____, 2018.

I hereby certify that the above-entitled Ordinance was adopted by the City of Wyoming at a _____ session of the City Council held on the _____ day of _____, 2018.

Kelli A. Vandenberg
Wyoming City Clerk

Ordinance No. 8-18

March 21, 2018

Ms. Kelli A. VandenBerg
City Clerk
Wyoming, MI

Subject: Request to amend Zoning Ordinance Chapter 90 Article 11 Form Based Code. The amendments extend the applicable provisions to the Burton street corridor.

Recommendation: To approve the subject amended Form Based Code.

Dear Ms. VandenBerg:

The above referenced request was reviewed by the Wyoming Planning Commission at its regular meeting on March 20, 2018. A motion was made by Hegyi, supported by Smart, to recommend the proposed Form Based Code amendments to City Council. The motion passed unanimously. While a more detailed review is available in the Planning Commission minutes, the following is provided as basic background information.

Amendment Information:

The FBC contains six potential context districts which may be assigned to particular areas. For the Burton Street corridor, three context areas Corridor Center, Corridor Edge and Corridor Neighborhood are relevant due to both the existing development pattern and potential for integrating new redevelopments (see attached study maps). The Corridor Center Context Area would replace the existing B-1 Local Business and B-2 General Business districts through the central area around Godfrey and Cleveland Avenues. New development in this area should place the buildings at the sidewalks with parking to the side or rear. The FBC would require a quality building façade, which current zoning does not dictate. Developers will also be able to obtain greater building mass on their properties as landscape greenbelts are removed and parking requirements are reduced due to businesses serving the adjoining walk-in neighborhoods. The Corridor Edge Context area would apply at Clyde Park Avenue where the existing gas station and car wash are suburban designs and there is B-2 General Business zoning. The Corridor Neighborhood Context Area would replace the R-2 and R-3 Residential zonings for the homes. Many of these homes are aged and rented. The likelihood of replacing these homes with another new home is doubtful. However, the potential to assemble properties to redevelop as two-family or row houses creates significant investment opportunities.



CITY COUNCIL

Bill VerHulst Dan Burrill Kent Vanderwood Marissa Postler Robert Postema Sam Bolt


Jack A. Poll, Mayor

Specific Amendments Proposed to the FBC:

- Cover and inside cover: Added placeholder for amended date.
- Table of Contents: Changed Division 4 to include Burton Street context maps (90-1405), and this impacted all subsequent numbering.
- Division 1, page 1: Added Burton corridor to purpose (item 3) in 90-1101 and added a sentence about it in 90-1102.
- Division 2, page 1: Added placeholder for amendment.
- Division 3, page 1: Added Burton Street to 90-1301, item D.
- Division 4, page 1: Changed CC area description to include “and to preserve business district character along Burton Street”.
- Division 4, page 1: Changed CE area description to include Burton Street.
- Division 4, page 3: New page to add Burton Corridor context maps. This became 90-1405, and all subsequent sections in this division increased by one. This has been changed in each section and corresponding use table.
- Division 4, page 5: Changed section numbering, added map, changed description and also changed use table numbering for this section.
- Division 4, page 9: Changed section numbering and also changed use table numbering for this section.
- Division 4, page 13: Changed section numbering and also changed use table numbering for this section.
- Division 4, page 17: Changed section numbering and also changed use table numbering for this section.
- Division 4, page 21: Changed section numbering, added map, changed description, and also changed use table numbering for this section.
- Division 4, page 25: Changed section numbering and also changed use table numbering for this section.
- Division 6, page 9: Changed the item in 6.0 to reflect Burton Street.

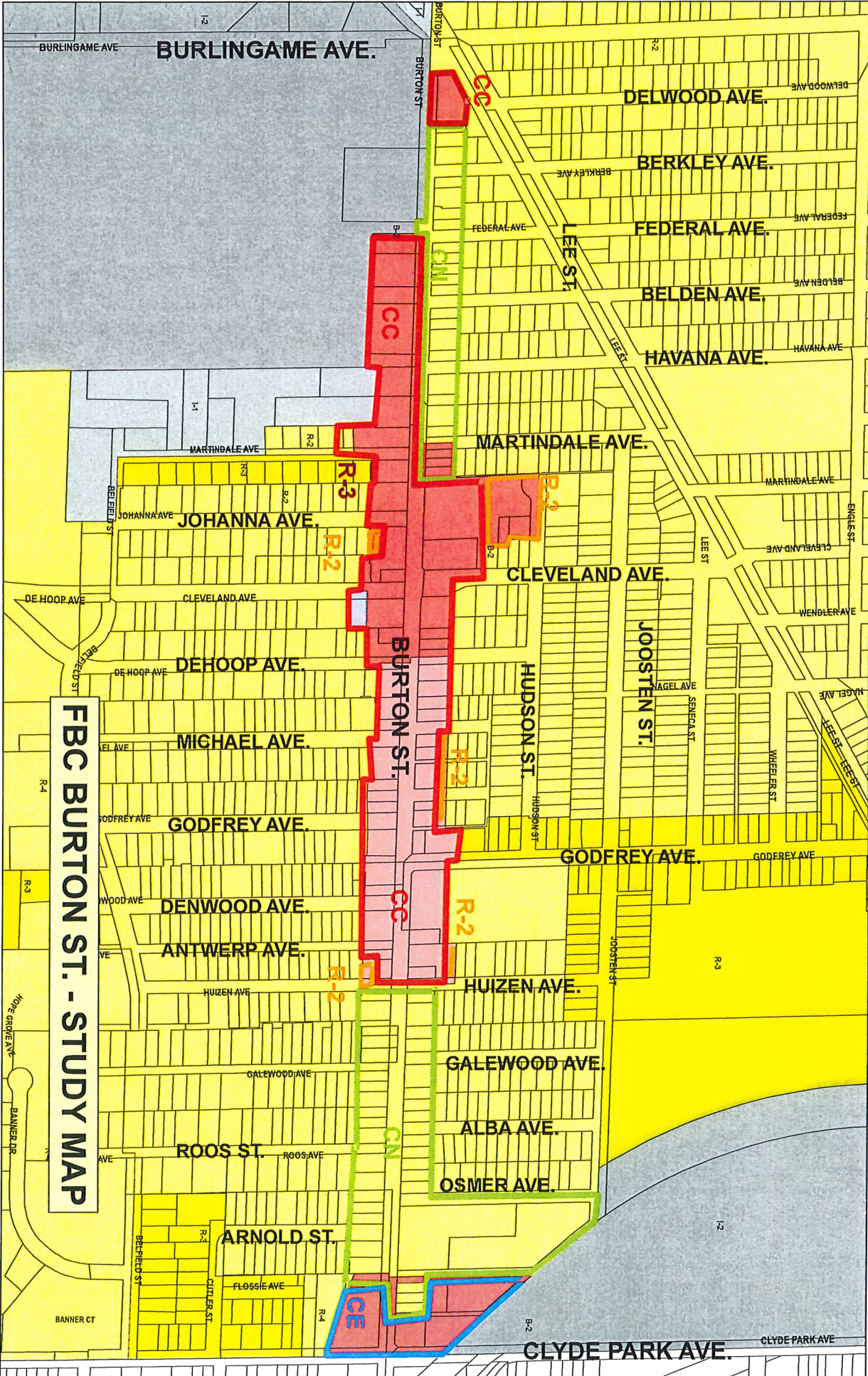
The Development Review Team suggested the Planning Commission recommend approval of the proposed amendments to the Form Based Code to the City Council. No public comments were offered at the hearing.

Respectfully submitted,



Timothy Cochran, City Planner
Planning and Development Department

cc: Curtis Holt, City Manager
Rebecca Rynbrandt, Director of Community Services



FBC BURTON ST. - STUDY MAP

BURLINGAME AVE.

DELWOOD AVE.

BERKLEY AVE.

FEDERAL AVE.

BELDEN AVE.

HAVANA AVE.

MARTINDALE AVE.

JOHANNA AVE.

CLEVELAND AVE.

DEHOOP AVE.

MICHAEL AVE.

GODFREY AVE.

DENWOOD AVE.

ANTWERP AVE.

HUIZEN AVE.

GALEWOOD AVE.

ALBA AVE.

OSMER AVE.

ROOS ST.

ARNOLD ST.

FLOSSIE AVE.

CLYDE PARK AVE.

BURTON ST.

HUDSON ST.

JOOSTEN ST.

LEE ST.

JOOSTEN ST.

JOOSTEN ST.

LEE ST.

MARTINDALE AVE.

MARTINDALE AVE.

LEE ST.

FEDERAL AVE.

BERKLEY AVE.

DELWOOD AVE.

BURTON ST.

BURTON ST.

BURTON ST.

BURTON ST.

BURTON ST.

BURTON ST.

BURTON ST.

BURLINGAME AVE. MARTINDALE AVE. JOHANNA AVE. DEHOOP AVE. MICHAEL AVE. GODFREY AVE. DENWOOD AVE. ANTWERP AVE. HUIZEN AVE. GALEWOOD AVE. ALBA AVE. OSMER AVE. ROOS ST. ARNOLD ST. FLOSSIE AVE. CLYDE PARK AVE.

FBC BURTON ST. - STUDY MAP

BURTON ST.

HUDSON ST.

JOOSTEN ST.

LEE ST.

JOOSTEN ST.

JOOSTEN ST.

LEE ST.

MARTINDALE AVE.

MARTINDALE AVE.

LEE ST.

FEDERAL AVE.

BERKLEY AVE.

DELWOOD AVE.

BURTON ST.

BURTON ST.

BURTON ST.

BURTON ST.

BURTON ST.

BURTON ST.

BURTON ST.

BURLINGAME AVE. MARTINDALE AVE. JOHANNA AVE. DEHOOP AVE. MICHAEL AVE. GODFREY AVE. DENWOOD AVE. ANTWERP AVE. HUIZEN AVE. GALEWOOD AVE. ALBA AVE. OSMER AVE. ROOS ST. ARNOLD ST. FLOSSIE AVE. CLYDE PARK AVE.

City of **Wyoming** Michigan

Community Development | 1155 28th St SW, Wyoming, MI 49509
616.530.7266 | Fax 616.249.3442 | wyomingmi.gov

April 24, 2018

Kelli A. Vandenberg
City Clerk
Wyoming, MI

Subject: Wyoming Planning Commission Annual Report

The Wyoming Planning Commission reviewed the attached 2017 Annual Report at their regular meeting on April 17, 2018. The Michigan Planning Enabling Act (Act 33 of 2008) stipulates that:

“The Planning Commission shall make an annual written report to the legislative body concerning its operations and the status of planning activities, including recommendations regarding actions by the legislative body related to planning and development.”

A motion was made by Micele, supported by Goodheart, to approve the 2017 Wyoming Planning Commission Annual Report and forward it to City Council. After discussion, the motion carried unanimously. The report is provided to the City Council for information purposes.

Respectfully submitted,



Timothy Cochran
Planning and Development Department

Cc: Curtis Holt
Rebecca Rynbrandt



CITY COUNCIL

Sheldon DeKryger

Dan Burrill

Kent Vanderwood

Marissa Postler

Robert Postema

Sam Bolt

Jack A. Poll, Mayor

WYOMING PLANNING COMMISSION 2017 ANNUAL REPORT

This report is a summary of Wyoming Planning Commission actions taken during 2017, as a requirement of the Michigan Zoning Enabling Act of 2008. The Planning Commission met monthly, except for the cancelled meetings of January, February, July and September due to lack of agenda items. For additional information, please contact the Wyoming Planning Department at 616-530-7258.

Site Plan Reviews

- 3/21/2017 Approved Site Plan for additions to Oliver VanDyk Insurance. The property is located at 2780 – 44th St SW. (Section 28) (Exxel Engineering)

- 4/18/2017 Approved the request to amend the Condominium Plan for Metro Health Village Planned Unit Development. The property is located at the northeast corner of M-6 and Byron Center Avenue. (Section 3) (Land-Metro LLC)

- 4/18/2017 Approved amendment of Site Plan for Rivertown Park – The Vistas Phase II. The property is located at 3540 Copper River Ave, SW. (Section 29) (Redstone Land Development)

- 5/16/2017 Approved Site Plan for Remax Building. The property is located at 5651 Byron Center Avenue, SW. (Section 33) (Richard Postema Associates)

- 6/20/2017 Approved Site Plan for Wolverine Dermatology Office. The property is located at 1673 Gezon Parkway, SW. (Section 34) (First Companies, Inc.)

- 6/20/2017 Approved the request to amend the Condominium Plan for Metro Health Village Planned Unit Development. The amended condominium units are located at 5970 and 5976 Metro Way, SW. (Section 3) (Metro GG, LLC)

- 8/15/2017 Approved Site Plan for 36th Street Townhouse. The property is located at 1035 – 36th Street, SW. (Section 14) (Dan Burrill)

- 8/15/2017 Approved Site Plan for 5830 Clyde Park Hotel Development. The property is located at 5830 Clyde Park Avenue, SW. (Section 36) (Stellar Hospitality LLC)

- 10/17/2017 Approved Site Plan for 5910 Crossroads Commerce. The property is located at 5910 Crossroads Commerce Drive, SW. (Section 34) (Venture Engineering)

- 12/19/2017 Approved Site Plan for Traditions at Rivertown Park. The property is located at 3555 Copper River Avenue, SW. (Section 29) (DCI Group, Inc.)
- 12/19/2017 Approved Site Plan for Burlingame Manufacturing Building. The property is located at the southeast corner of Burlingame Avenue and 60th Street, SW. (Section 2) (Exxel Engineering)
- 12/19/2017 Approved Site Plan for Parcel B West M-6 Industrial Park. The property is located at the southeast corner of Burlingame Avenue and 60th Street, SW. (Section 2) (Pathfinder Engineering)

Special Use Reviews

- 4/18/2017 Approved Special Use for Gordon Foods Park. The property is located at 328 – 50th St, SW. (Section 25) (Gordon Food Service) (Included Site Plan Approval)
- 4/18/2017 Approved Special Use for Home 2 Suites by Hilton Hotel. The property is located at 2160, 2184 and 2200 Metro Lane, SW. (Section 3) (Rich Curto) (Included Site Plan Approval)
- 5/16/2017 Approved Special Use for Fairfield Inn & Suites. The property is located at 5970 and 5976 Metro Way, SW. (Section 34) (Asmar Capital LLC) (Included Site Plan Approval)
- 6/20/2017 Approved Special Use for Budget Truck Rental. The property is located at 2823 Clydon Avenue, SW. (Section 16) (I.E. Investments, LLC) (Includes Site Plan Approval)
- 6/20/2017 Approved Special Use for Fowkes Emergency Logistics. The property is located at 455 – 32nd St, SE. (Section 18) (Fowkes Emergency Logistics) (Included Site Plan Approval)
- 8/15/2017 Approved Special Use for Accelerated Auto Sales. The property is located at 3001 Madison Avenue, SE. (Section 18) (Scott Oshinski) (Included Site Plan Approval)
- 10/17/2017 Approved Special Use for Fortitude Computers – used computer sales. The property is located at 2240 – 28th Street, SW. (Section 15) (Daniel Griswold) (Included Site Plan Approval)

Plat Approvals

- 6/20/2017 Recommended to City Council approval of the request for Preliminary Plat – Tentative Approval for Reservoir Ridge. The property is located at 3723 – 56th St SW. (Section 32) (DPW, Inc.)

- 8/15/2017 Tabled the request, dependent upon City Council authorization of the rezoning, for Preliminary Plat – Tentative Approval for The Reserves Phases 1 through 6. The properties are generally located at the southeast corner of Wilson Avenue and 56th Street along Nile Drive extended. (Section 32) (The Granger Group)

- 8/15/2017 Recommended to City Council approval of the request for Preliminary Plat – Final Approval for The Greens of Wyoming Subdivision. The property is located at 1207 – 56th Street, SW. (Section 35) (The Merestone Group)

- 8/15/2017 Recommended to City Council approval of the request for Preliminary Plat – Final Approval for Reservoir Ridge Subdivision. The property is located at 3723 – 56th Street, SW. (Section 32) (Pathfinder Engineering)

Rezoning

- 4/18/2017 Recommended to City Council approval of the request to rezone 308 – 54th St, 318 – 54th St, 330 – 54th St, 5429 Averill Ave and 5438 Crippen Ave SW from R-2 Single Family Residential and R-4 Multiple Family Residential to RO-1 Restricted Office. (Section 36) (Bosch Architecture and City of Wyoming)

- 8/15/2017 Recommended to City Council denial of the request to rezone 98.4 acres from ER Estate Residential (66.9 acres), B-2 General Business (9.5 acres), B-1 Local Business (15.7 acres), and RO-1 Restricted Office (6.3 acres) to PUD-1 Low Density Planned Unit Development. The properties are located at 3928 – 56th Street, 3952 – 56th Street, 5700 Wilson Avenue, 5850 Wilson Avenue, 5950 Wilson Avenue, 5972 Wilson Avenue, 5988 Wilson Avenue, 6002 Wilson Avenue, 6010 Wilson Avenue, and 6030 Wilson Avenue. (Section 32) (The Granger Group) Also deferred the associated Overall Development Plan, incorporating the PUD narrative, subject to City Council’s decision on the rezoning.

- 11/21/2017 Recommended to City Council approval of the request to rezone 212 and 220 – 54th Street, SW, and 5414 and 5432 Haughey Avenue, from R-2, Single Family Residential to RO-1 Restricted Office. (Section 36) (Bosch Architecture)

Resolutions, Reports & Correspondence

- 3/21/2017 Approved the Wyoming Planning Commission 2016 Annual Report and forwarded it to City Council. (Wyoming Planning Department)

Election of Officers/Appointments

- 3/21/2017 Elected Secretary Hegyi.
- 3/21/2017 Appointed DeLange as Planning Commission representative to the Board of Zoning Appeals.
- 3/21/2017 Appointed Smart, Goodheart and Micele as Planning Commission representatives to the Burton Street Form Based Code Steering Committee.
- 10/17/2017 Election of Officers

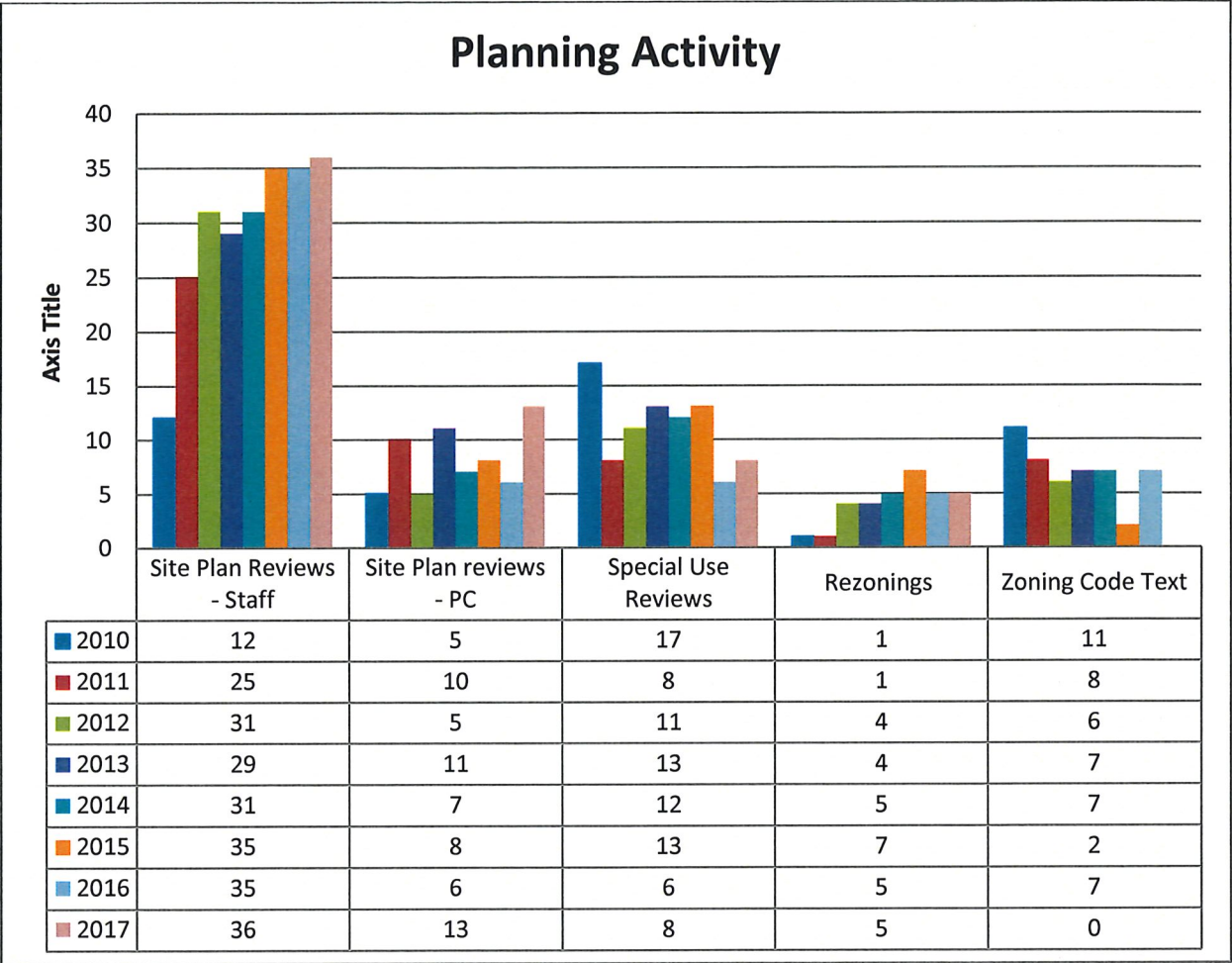
Presentations

- 3/21/2017 Redevelopment Ready Communities Program MEDC (City Planner Timothy Cochran)

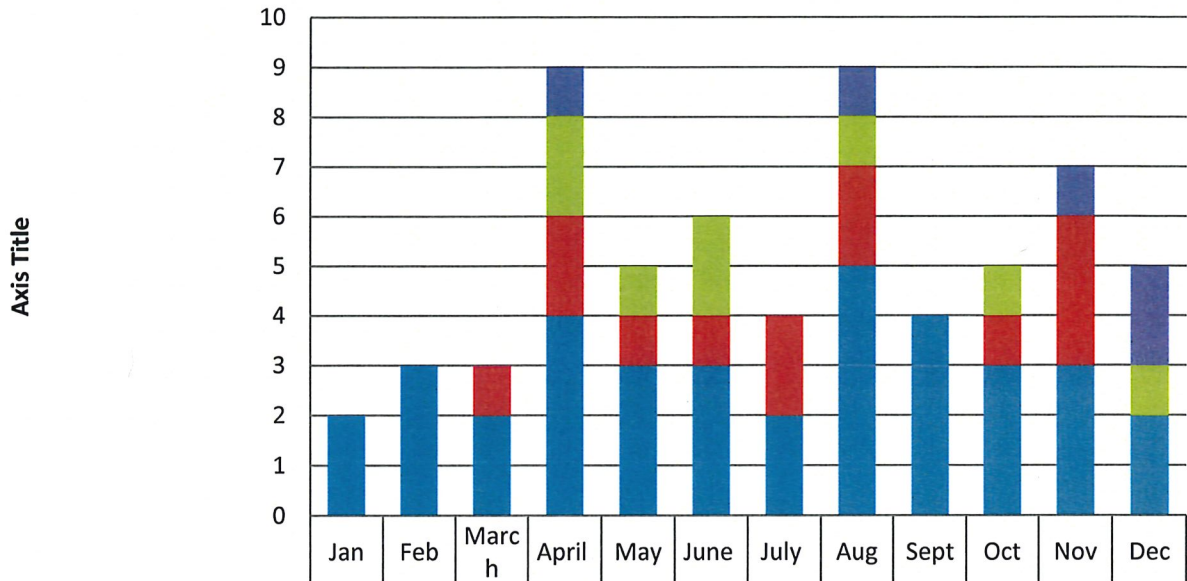
Ongoing Planning Activities

- 28 West Place Development
- Burton Street Form Based Code
- Redevelopment Ready Community Certification
- Gezon Park Redevelopment

Annual Comparisons:

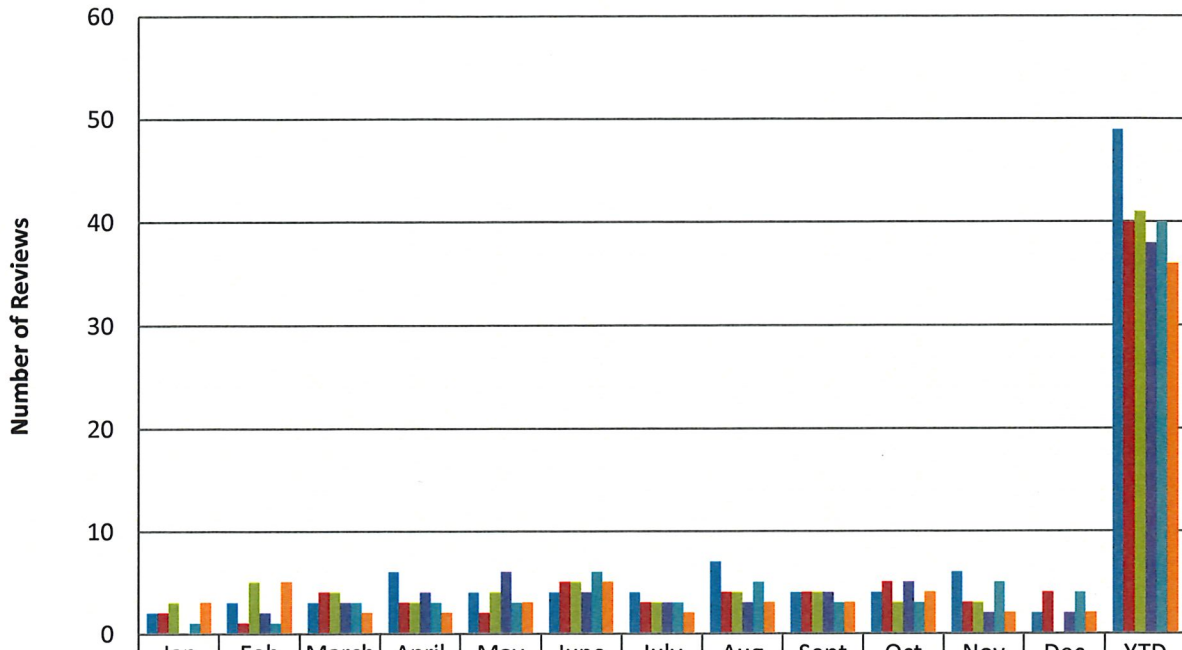


CY 2017 Planning Dept. Activity



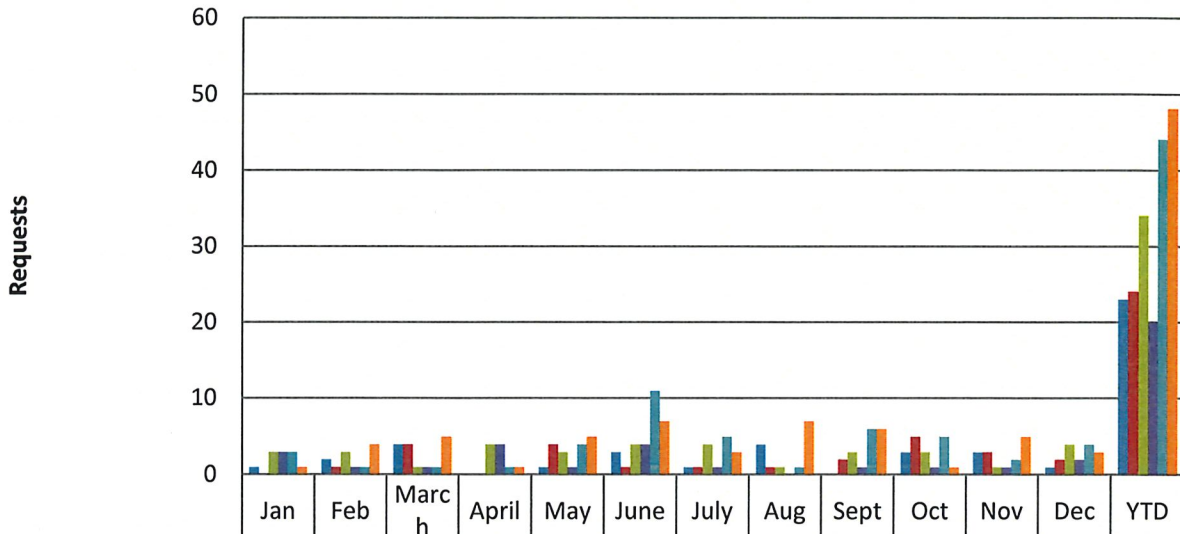
■ Zoning Code Text												
■ Rezoning				1				1			1	2
■ Special Use Reviews				2	1	2		1		1		1
■ Site Plan Reviews - PC			1	2	1	1	2	2		1	3	
■ Site Plan Reviews - Staff	2	3	2	4	3	3	2	5	4	3	3	2

Site Plan Reviews Staff & PC Combined



	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD
CY 2017	2	3	3	6	4	4	4	7	4	4	6	2	49
CY 2016	2	1	4	3	2	5	3	4	4	5	3	4	40
CY 2015	3	5	4	3	4	5	3	4	4	3	3	0	41
CY 2014	0	2	3	4	6	4	3	3	4	5	2	2	38
CY 2013	1	1	3	3	3	6	3	5	3	3	5	4	40
CY 2012	3	5	2	2	3	5	2	3	3	4	2	2	36

Board of Zoning Appeal



Requests CY 2017	1	2	4		1	3	1	4		3	3	1	23
Requests CY 2016	0	1	4		4	1	1	1	2	5	3	2	24
Requests CY 2015	3	3	1	4	3	4	4	1	3	3	1	4	34
Requests CY 2014	3	1	1	4	1	4	1	0	1	1	1	2	20
Requests CY 2013	3	1	1	1	4	11	5	1	6	5	2	4	44
Requests CY 2012	1	4	5	1	5	7	3	7	6	1	5	3	48

Note: The number of reviews reflects multiple considerations of particular projects at different Planning Commission meetings.

Sherrie Spencer, Chair
Wyoming Planning Commission