

CITY OF WYOMING, MICHIGAN
Minutes of City Council Work Session
Monday, May 13, 2019

PRESENT: Councilmembers Bolt, Burrill, DeKryger, Postema, Postler, Vanderwood and Mayor Poll

ABSENT: None

STAFF: Balfoort, Dooley, Holt, Oostindie, Rynbrandt, Sall, Smith and Vandenberg

1. Call to Order

Mayor Pro Tem Bolt called the meeting to order at 5:30 p.m. in the Council Chambers.

2. Student Recognition

None.

3. Public Comment on Agenda Items

None.

4. Snow Removal, Leaf Removal, Tall Grass & Weeds Ordinance Review

Smith noted significant detail was provided in the memo and welcomed questions from the Council. Council had no questions and supports moving this item forward.

Holt noted a resident recently made contact regarding leaf removal, tall grass and weeds and no change has been recommended for these items.

Smith will provide a draft ordinance for snow removal for consideration at an upcoming meeting.

5. Fiscal Year 2020 Budget

a. Budget Changes

Balfoort noted changes developed within the draft budget that was previously presented. These changes are primarily due to reductions in revenue related to the Headlee rollback. Minor changes also occurred in the Community Development Block Grant Fund where revenue increased. All associated items have been updated to reflect these changes.

Next week, the resolution to approve budget will look slightly different to address truth in taxation requirements and to reflect police and fire as one department for budgetary purposes.

Balfoort explained budget amendments will be coming in June to address final gypsy moth treatment costs, Go Bus grant tickets, additional street lighting costs and overages for Facilities and Public Works.

Holt explained a public hearing will be held at next week's council meeting, followed by consideration of the budget as presented tonight.

6. Component Budgets

Holt noted Council will consider approval of the Grand Valley Regional Biosolids Authority (GVRBA) and Downtown Development Authority (DDA) budgets at next week's meeting. The other component budgets are provided for informational purposes.

a. Grand Valley Regional Biosolids Authority Budget for FY 2020

Dooley presented the GVRBA budget, noting the resolution that has been prepared for your approval. Significant changes are noted in the coming year due to the increased cost of land application.

b. Downtown Development Authority Budget for FY 2020

Sall explained this budget is a maintenance budget. Previously the DDA had anticipated a small gain in tax capture, but following a tax adjustment, the DDA base value was reduced yet again resulting in no tax capture. The DDA does receive a small tax payer loss payment from the State of Michigan, which funds most of the maintenance items completed by the DDA. Sall explained there has been some discussion about the need for a DDA, and the board still feels the need to exist.

c. Brownfield Redevelopment Authority Budget for FY 2020

Sall discussed the brownfield budget, noting there are seven brownfield plans, four of which are active. Revenue is the tax increment financing received from those sites and the expenditures reflect reimbursement to property owners on active sites. A small grant and loan are reflected in the budget and these are related to the CWD project at Ramblewood. There is a small fund balance which will primarily be used for maintenance at Site 36. Any sale of property at Site 36 would return funds to authority.

d. Greater Wyoming Community Resource Alliance Budget for FY 2020

Holt explained the GWCRA role as a fiduciary for several other entities and this is provided to Council for informational purposes only. The Alliance provides grants to area organizations and scholarships for Parks and Recreation programs. The carnival is the GWCRA's biggest fund raiser.

e. Retirement Board Budget for FY 2020

Holt discussed the pension and OPEB funds. This information is provided to Council for informational purposes only. Holt discussed funding levels and the methods used to manage these funds.

f. Tree Commission Budget for FY 2020

Holt noted this is still a fairly new organization. This group has been hosting events and has been actively seeking grants.

7. 2020-2028 Street and Utility Capital Improvement Program

Dooley explained this information was detailed several months ago during budget review. This plan documents the expenditure of roughly \$280 million over the nine years of the plan. A resolution, staff report and supporting documentation will be presented for consideration.

8. Fee Schedule Changes

a. Water and Sewer Rates.

Dooley discussed water and sewer fee changes, noting changes recommended to water and sewer rates. Overall, residential customers will see a 3.4% increase in water and sewer bills. Fees have also been adjusted for services such as pool filling and miscellaneous hydrant use.

b. Inspection Fees

Rynbrandt described the minor changes to the inspection fees proposed and the reasoning behind those changes.

9. Michigan Local Agency Pavement Warranty Program

Dooley explained new requirements on local jurisdictions to consider warranties on the paving portion of road work in excess of \$2M that involve state funds. Given the amount spent on road improvements, Wyoming will qualify for this every year moving forward. This item will be presented through two resolutions, one to adopt the program and one to implement the program.

County road commissions and the Michigan Municipal League worked to develop guidelines for this program that can be adopted and implemented universally. The guidelines allow for consideration of the type of work to be performed, as well as the monitoring and inspections that will be required. It is intended that the City will implement this program beginning in 2020.

Council expressed concern with these requirements, the effect it could have on the cost of projects and implications this may have on future funding.

Council supports moving this item forward.

10. Any Other Matters

None.

11. Acknowledgement of Visitors/Public Comment

None.

12. Adjournment

The meeting adjourned at 6:08 p.m.

Kelli A. VandenBerg, City Clerk