

CITY OF WYOMING, MICHIGAN  
Minutes of City Council Work Session  
Monday, October 14, 2019

PRESENT: Councilmembers Bolt, Burrill, DeKryger, Postema, Postler, Vanderwood and Mayor Poll

ABSENT: None

STAFF: Balfoort, Dooley, Engerson, Holt, Rynbrandt, Sall, Smith and VandenBerg.

**1. Call to Order**

Mayor Pro Tem Bolt called the meeting to order at 5:30 p.m. in the Council Chambers.

**2. Student Recognition**

None.

**3. Public Comment on Agenda Items**

None.

**4. Outsourcing Business Personal Property Tax Services**

Engerson explained the opportunities presented by outsourcing business personal property tax administration, noting the existing vacancy in the Assessor's Office would ensure appropriate funding exists to cover this expense.

Council held brief discussion about the service to be provided.

Council supports moving this item forward to the next regular City Council meeting.

**5. Special Events Ordinance Revision**

Rynbrandt provided background on the special events ordinance, noting this ordinance has been in place for five years. There are roughly 32 applications made each year with 21 special events ultimately held. The goal of the special events ordinance is to ensure these events are held in a safe manner, while not being overly cumbersome to the users. The new ordinance was reviewed by several city departments.

Smith explained goals of the revised special events ordinance, noting consolidation of code book references to special events, flexibility for staffing and/or staffing changes, process clarity for staff and applicants and overall simplification. Smith reviewed portions of the ordinance that addressed these goals. All special events will need approval by the City Manager, though some may require approval by the Mayor and City Clerk following City Council consideration. The

process is clearly laid out in the ordinance to ensure applicants know what is expected. This ordinance will also repeal portions of the ordinance that are no longer needed.

Council supports moving this item to the next regular City Council meeting.

## **6. Proposal A and Headlee Review**

Holt explained Engerson and Balfourt will present information to support the ongoing discussions about financial and service sustainability.

Engerson provided history and information on the Headlee and Proposal A amendments and explained how these amendments have altered the city's ability to generate revenue through property taxes. Engerson provided data illustrating how Headlee and Proposal A have come into play following the 2008 recession. The limitations of these amendments combined with the market conditions in the last decade have resulted in the 2019 taxable value of the City being less than the 2008 taxable value. This results in a greatly reduced tax collection.

Balfourt shared information about the city's budget funds and how millage rates and tax collections are allocated among those funds. Balfourt detailed each of the funds, along with the millage rates, revenue sources, limitations and uses.

## **7. Any Other Matters**

None.

Holt noted a rezoning appeared on the last city council agenda. Holt welcomed questions on that matter and noted this item will come back to the City Council on November 4 for final reading.

Council held brief conversation about what might be permitted in that particular location and the development in the general vicinity.

Rynbrandt noted some aspects of the rezoning would be under the purview of the Planning Commission

Dooley noted a traffic study has been done and the development will have an impact on traffic. The purpose of a traffic study is to ensure traffic flows appropriately.

## **8. Acknowledgement of Visitors/Public Comment**

None.

## **9. Adjournment**

The meeting adjourned at 6:48 p.m.

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Kelli A. VandenBerg, City Clerk