

**AGENDA**  
**WYOMING CITY COUNCIL MEETING**  
**CITY COUNCIL CHAMBERS**  
**MONDAY, AUGUST 3, 2020, 7:00 P.M.**

- 1) Call to Order**
- 2) Invocation** – Pastor Ken Reynolds, Resurrection Life Church  
*If you wish and are able, please stand for the invocation. The Pledge of Allegiance will immediately follow the invocation.*
- 3) Pledge of Allegiance**
- 4) Roll Call**
- 5) Student Recognition**
- 6) Approval of Minutes**  
From the July 20, 2020 Regular Meeting
- 7) Approval of Agenda**
- 8) Public Hearings**  
*If you wish to speak to an item during a public hearing you are welcome to do so. It is important to note this is not an opportunity for dialog or debate; this is an opportunity to provide comment to the City Council. Comments made during a public hearing may become part of the meeting's permanent record. Upon approaching the podium, please begin by providing your name and address. There is a 3 minute limit per person.*
- 9) Public Comment on Agenda Items**  
*This public comment period is reserved for comment on agenda items only. If you wish to speak about an item that is not on the agenda, please hold your comments until the acknowledgement of visitors at the end of the meeting. It is important to note this is not an opportunity for dialog or debate; this is an opportunity to provide comment to the City Council. Upon approaching the podium, please begin by providing your name and address. There is a 3 minute limit per person.*
- 10) Presentations and Proclamations**
  - a) Presentations
  - b) Proclamations
- 11) Petitions and Communications**
  - a) Petitions
  - b) Communications
- 12) Reports from City Officers**
  - a) From City Council
  - b) From City Manager  
20-03 Sale of a Portion of City Property via Quit Claim Deed at 5251 Byron Center Avenue SW (J & M Construction Services, LLC)
- 13) Budget Amendments**
  - a) Budget Amendment No. 10 – To Appropriate \$340,484.00 of Additional Budgetary Authority and Recognize Related Grant Revenue from the U.S. Department of Housing and Urban Development
  - b) Budget Amendment No. 13 – To Reappropriate Monies for Open Purchase Orders, Capital Outlay, Uncompleted Projects and Other Encumbrances from the 2019-2020 Fiscal Year to the 2020-2021 Fiscal Year per the attached list. (General Fund)

- c) Budget Amendment No. 14 – To Reappropriate Monies for Open Purchase Orders, Capital Outlay, Uncompleted Projects, and Other Encumbrances from the 2019-2020 Fiscal Year to the 2020-2021 Fiscal Year per the attached list. (Major Streets Fund)
- d) Budget Amendment No. 15 – To Reappropriate Monies for Open Purchase Orders, Capital Outlay, Uncompleted Projects, and Other Encumbrances from the 2019-2020 Fiscal Year to the 2020-2021 Fiscal Year per the attached list. (Local Street Fund)
- e) Budget Amendment No. 16 – To Reappropriate Monies for Open Purchase Orders, Capital Outlay, Uncompleted Projects, and Other Encumbrances from the 2019-2020 Fiscal Year to the 2020-2021 Fiscal Year per the attached list. (Parks and Recreation Fund)
- f) Budget Amendment No. 17 – To Reappropriate Monies for Open Purchase Orders, Capital Outlay, Uncompleted Projects, and Other Encumbrances from the 2019-2020 Fiscal Year to the 2020-2021 Fiscal Year per the attached list. (Yard Waste Disposal Fund)
- g) Budget Amendment No. 18 – To Reappropriate Monies for Open Purchase Orders, Capital Outlay, Uncompleted Projects, and Other Encumbrances from the 2019-2020 Fiscal Year to the 2020-2021 Fiscal Year per the attached list. (Building Inspection Fund)
- h) Budget Amendment No. 19 – To Reappropriate Monies for Open Purchase Orders, Capital Outlay, Uncompleted Projects, and Other Encumbrances from the 2019-2020 Fiscal Year to the 2020-2021 Fiscal Year per the attached list. (Community Development Fund)
- i) Budget Amendment No. 20 – To Reappropriate Monies for Open Purchase Orders, Capital Outlay, Uncompleted Projects, and Other Encumbrances from the 2019-2020 Fiscal Year to the 2020-2021 Fiscal Year per the attached list. (Indigent Defense Fund)
- j) Budget Amendment No. 21 – To Reappropriate Monies for Open Purchase Orders, Capital Outlay, Uncompleted Projects, and Other Encumbrances from the 2019-2020 Fiscal Year to the 2020-2021 Fiscal Year per the attached list. (Capital Improvement Fund)
- k) Budget Amendment No. 22 – To Reappropriate Monies for Open Purchase Orders, Capital Outlay, Uncompleted Projects, and Other Encumbrances from the 2019-2020 Fiscal Year to the 2020-2021 Fiscal Year per the attached list. (Drug Forfeiture Fund)
- l) Budget Amendment No. 23 – To Reappropriate Monies for Open Purchase Orders, Capital Outlay, Uncompleted Projects, and Other Encumbrances from the 2019-2020 Fiscal Year to the 2020-2021 Fiscal Year per the attached list. (Library Fund)
- m) Budget Amendment No. 24 – To Reappropriate Monies for Open Purchase Orders, Capital Outlay, Uncompleted Projects, and Other Encumbrances from the 2019-2020 Fiscal Year to the 2020-2021 Fiscal Year per the attached list. (Sewer Fund)
- n) Budget Amendment No. 25 – To Reappropriate Monies for Open Purchase Orders, Capital Outlay, Uncompleted Projects, and Other Encumbrances from the 2019-2020 Fiscal Year to the 2020-2021 Fiscal Year per the attached list. (Water Fund)
- o) Budget Amendment No. 26 – To Reappropriate Monies for Open Purchase Orders, Capital Outlay, Uncompleted Projects, and Other Encumbrances from the 2019-2020 Fiscal Year to the 2020-2021 Fiscal Year per the attached list. (Motor Pool – Depreciation Reserve Fund)

- p) Budget Amendment No. 27 – To Reappropriate Monies for Open Purchase Orders, Capital Outlay, Uncompleted Projects, and Other Encumbrances from the 2019-2020 Fiscal Year to the 2020-2021 Fiscal Year per the attached list. (Capital Projects Revolving Fund)

**14) Consent Agenda**

*All items under this section are considered to be routine and will be enacted by one motion with no discussion. If discussion is desired by a Councilmember, that member may request removal from the Consent Agenda.*

- a) To Authorize the Mayor and City Clerk to Execute an Amendment to the Streetlighting Contract with Consumers Energy Company

**15) Resolutions**

- b) Of Support for the City of Grand Rapids Grant Application for the Construction of Sidewalk Along Eastern Avenue from 36<sup>th</sup> Street to 1,015 Feet North of 44<sup>th</sup> Street in the Cities of Wyoming and Grand Rapids, Michigan
- c) To Accept a Grant from the Michigan Municipal Risk Management Authority Certification and Accreditation Program
- d) To Amend the Classification and Salary Schedules Between the City of Wyoming and the Wyoming Administrative and Supervisory Employees Association and the Wyoming City Employees Union

**16) Award of Bids, Contracts, Purchases, and Renewal of Bids and Contracts**

- e) To Authorize M & M Pavement Marking to Perform the Annual Pavement Markings for 2020
- f) To Concur with Emergency Water Service Repairs and to Authorize Payment to Rieth-Riley Construction Company, Inc. (Budget Amendment No. 11)
- g) To Award the Bid for the 2020 Wyoming Resurfacing Program and to Authorize the Mayor and City Clerk to Execute the Contract (Budget Amendment No. 12)
- h) To Accept a Proposal from Multi Serve, Inc. to Provide Cleaning and Disinfecting Services and to Authorize the Mayor and City Clerk to Execute the Contract
- i) To Accept Quotes from Dell Marketing LP for the Purchase of Workstations, Laptops, and Rugged Laptops

**17) Ordinances**

**18) Informational Material**

**19) Acknowledgment of Visitors**

*This public comment period is an opportunity to share concerns or present topics to the City Council that were not part of this meeting's agenda. This is not an opportunity for dialog with Council, but Council may make referrals or request staff to follow up. Please provide your name and address when approaching the podium. There is a 3 minute limit per person.*

**20) Closed Session (as necessary)**

**21) Adjournment**

# City of **Wyoming** Michigan

**City Manager** | 1155 28th St SW, Wyoming, MI 49509  
616.530.7272 | Fax 616.261.7103 | wyomingmi.gov

August 3, 2020

Wyoming City Council  
Wyoming, Michigan

City Manager's Report No. 20-03

**Subject:** Sale of a Portion of City Property via Quit Claim Deed at  
5251 Byron Center Avenue, SW

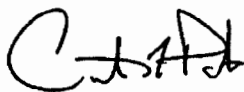
**Councilmembers:**

J & M Construction Services, LLC, owner of 2496 - 52<sup>nd</sup> Street, SW, is desirous of purchasing a portion of the neighboring property owned by the City of Wyoming. The property is a non-developable strip of land adjacent to their property encompassing 429 square feet. The strip of land is part of a larger parcel encompassing a regional stormwater detention basin located south and west of the Byron Center Avenue and 52<sup>nd</sup> Street intersection. The narrow strip of land serves no function as part of the pond, and it is recommended to split off and sell to the neighboring parcel. Selling the land to the property owners of 2496 - 52<sup>nd</sup> Street will allow 2496 - 52<sup>nd</sup> Street access to Coral Ridge Drive. The attached Quit Claim Deed from the City of Wyoming transfers a 15' by 29' strip of land from the parcel at 5251 Byron Center Avenue, SW, to J & M Construction Services, LLC, at 2496 - 52<sup>nd</sup> Street, SW. The Quit Claim Deed conveys the property as shown on the attached Exhibit A drawing.

Grantor:	City of Wyoming
Grantee:	J & M Construction Services, LLC
Address:	2496 - 52 <sup>nd</sup> Street, SW
Size:	429 SF
Consideration:	\$123

It is recommended that the City Council grant the Quit Claim deed, which has been approved as to form by the City Attorney.

Respectfully submitted,



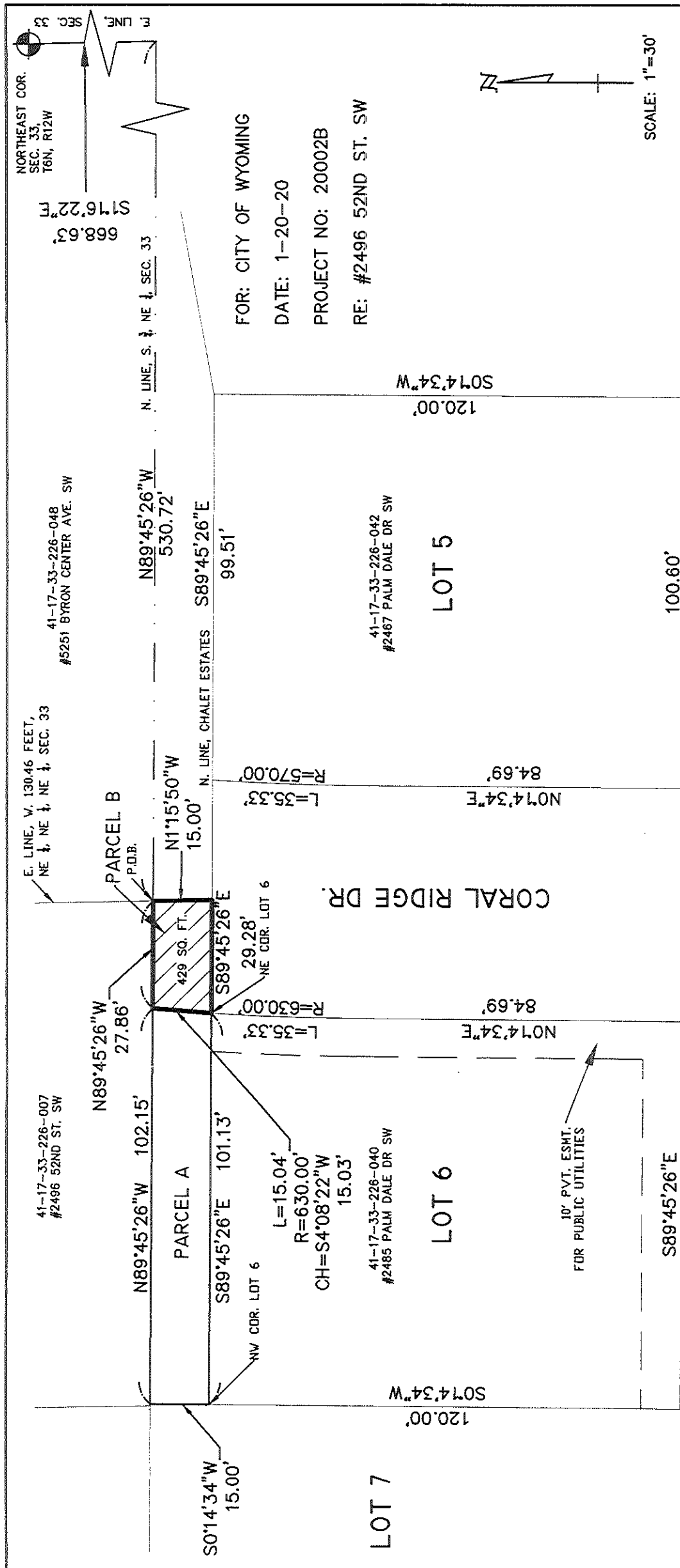
Curtis L. Holt  
City Manager  
Attachments: Quit Claim Deed



CITY COUNCIL

Sheldon DeKryger    Dan Burrill    Kent Vanderwood    Marissa Postler    Robert Postema    Sam Bolt  
**Jack A. Poll, Mayor**





41-17-33-226-007 #2496 52ND ST. SW  
 41-17-33-226-048 #5251 BYRON CENTER AVE. SW  
 41-17-33-226-042 #2467 PALM DALE DR SW  
 41-17-33-226-040 #2485 PALM DALE DR SW

**mbn**  
 meyers, bueche & nies, inc.  
 civil engineers/surveyors  
 1638 leonard st nw  
 grand rapids, mi 49504  
 616-457-5030  
 fax 616-457-8244

**LEGEND**

- WOOD STAKE (SET)
- IRON STAKE (SET)
- IRON STAKE (FOUND)
- FENCE
- L = LENGTH
- R = RADIUS
- CH = CHORD

THIS DRAWING WAS MADE FROM THE LEGAL DESCRIPTION SHOWN HEREON. THE DESCRIPTION SHOULD BE COMPARED WITH THE ABSTRACT OF TITLE OR TITLE POLICY FOR ACCURACY, EASEMENTS, AND EXCEPTIONS.

**DESCRIPTION PARCEL B:** THAT PART OF THE SOUTH 1/4 OF THE NORTHEAST 1/4 OF SECTION 33, T6N, R12W, CITY OF WYOMING, KENT COUNTY, MICHIGAN, DESCRIBED AS: BEGINNING AT THE NORTHEAST CORNER OF SAID SECTION; THENCE S01°16'22"E 668.63 FEET ALONG THE EAST LINE OF SAID SECTION TO THE NORTH LINE OF THE SOUTH 1/4 OF THE NORTHEAST 1/4 OF SAID SECTION; THENCE N89°45'26"W 530.72 FEET ALONG SAID NORTH LINE TO THE POINT OF BEGINNING; THENCE N89°45'26"W 27.86 FEET ALONG SAID NORTH LINE; THENCE S04°08'22"W 15.03 FEET TO THE NORTHEAST CORNER OF LOT 6, CHALET ESTATES (LIBER 92 OF PLATS, PAGE 24-25); THENCE S89°45'26"E 29.28 FEET ALONG THE NORTH LINE OF CHALET ESTATES; THENCE N01°15'50"W 15.00 FEET TO THE POINT OF BEGINNING.

FOR: CITY OF WYOMING  
 DATE: 1-20-20  
 PROJECT NO: 20002B  
 RE: #2496 52ND ST. SW

E. LINE, W. 130.46 FEET, NE 1/4, NE 1/4, NE 1/4, SEC. 33  
 N. LINE, S. 1/4, NE 1/4, SEC. 33  
 N. LINE, CHALET ESTATES  
 N. LINE, S. 1/4, NE 1/4, SEC. 33  
 NORTHEAST COR. SEC. 33, T6N, R12W  
 CORAL RIDGE DR.  
 PALM DALE DR.  
 SCALE: 1"=30'  
 10' PVT. ESMT. FOR PUBLIC UTILITIES

**CITY OF WYOMING  
ESTIMATE OF JUST COMPENSATION**

**PROJECT:** City of Wyoming – Byron Center Property

**SITE DATA:**

Permanent Parcel No.: 41-17-33-226-048

Parcel: City of Wyoming

Land Use: Exempt – Government

Size: 4.45 ac (total)

Address 5251 Byron Center Avenue, SW

Zoning: 703

**ACQUISITION DESCRIPTION:**

Square foot values based on a limited land value study.

**Summary of Costs:**

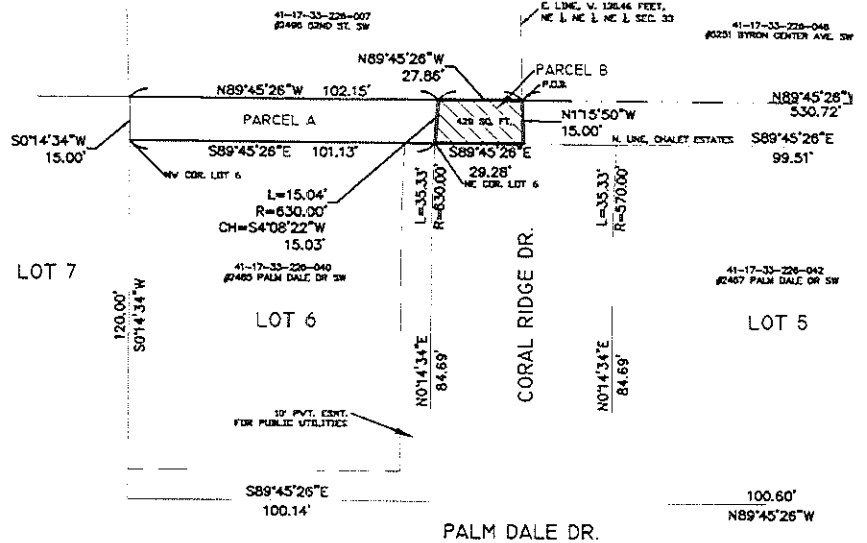
Quit Claim Deed:

A rectangular piece of property located adjacent to 24965<sup>th</sup> Street, SW and shown as Parcel B on the attached sketch.

Area: 429 sft

**SKETCH:**

North ↑



**COMPUTATION OF VALUE:**

LAND ACQUISITION, QUIT CLAIM DEED

429 s.f. (Area) X \$ 2.86 / s.f. x 10% = \$ 122.69 ~ Round to \$123.00

\$ 123.00

REMARKS:

**\$123.00**

Signed: \_\_\_\_\_

Land Matters, llc  
Deborah S. Poeder

For information call 616.791.9805

Agreed to by: \_\_\_\_\_

City of Wyoming  
By:  
Its:

**CITY OF WYOMING BUDGET AMENDMENT**

**Date: August 3, 2020**

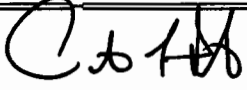
**Budget Amendment No. 010**

To the Wyoming City Council:

A budget amendment is requested for the following reason: To appropriate \$340,484.00 of additional budgetary authority and recognize related grant revenue from the US Department of Housing and Urban Development as per resolution 26677 approved June 1, 2020.

<u>Description/Account Code</u>	<u>Current</u>	<u>Increase</u>	<u>Decrease</u>	<u>Amended</u>
<b><u>Community Development Fund</u></b>				
General Government - 2020 - Federal Grant Revenue (Project: CDBG CV 2020.Rev)				
256-000-02020-531.001	116,238.00	340,484.00		456,722.00
Planning - CDBG Activities 2020 - Other Services (Project: CDBG CV 2020.Public Services)				
256-400-69220-956.000	-	220,484.00		220,484.00
Planning - CDBG Activities 2020 - Other Services (Project: CDBG CV 2020.Transportation)				
256-400-69220-956.000	-	65,000.00		65,000.00
Planning - CDBG Activities 2020 - Other Services (Project: CDBG CV 2020.Econ Dev)				
256-400-69220-956.000	-	25,000.00		25,000.00
Planning - CDBG Activities 2020 - Other Services (Project: CDBG CV 2020.Food Bank)				
256-400-69220-956.000	-	15,000.00		15,000.00
Planning - CDBG Activities 2020 - Other Services (Project: CDBG CV 2020.Interim Assist)				
256-400-69220-956.000	-	15,000.00		15,000.00
Fund Balance/Working Capital (Fund 256)				
	\$	-	\$	-

Recommended:   
Finance Director

  
City Manager

Motion by Councilmember \_\_\_\_\_, seconded by Councilmember \_\_\_\_\_

Motion carried: Yes \_\_\_\_\_, No \_\_\_\_\_

I hereby certify that at a \_\_\_\_\_ meeting of the Wyoming City Council duly held on

\_\_\_\_\_  
City Clerk

CITY OF WYOMING BUDGET AMENDMENT REQUEST

Date: August 3, 2020

Budget Amendment Number 013

To the Wyoming City Council:

A budget increase of \$ 661,216.59 for the General Fund is requested for the following reason:

To reappropriate monies for open purchase orders, capital outlay, uncompleted projects and other encumbrances from the 2019-2020 fiscal year to the 2020-2021 fiscal year per the attached list.

<u>Description/Account Code</u>	<u>Current</u>	<u>Increase</u>	<u>Decrease</u>	<u>Amended</u>
<u>See Attached Sheet</u>				
Fund Balance/Working Capital		_____	_____	<u>661,216.59</u>

Recommended: Kate Balfanz  
Finance Director

C. H. H.  
City Manager

Motion by Councilmember \_\_\_\_\_, seconded by Councilmember \_\_\_\_\_ that the General Appropriations Act for Fiscal Year 2020-2021 be amended by adoption of the foregoing budget amendment.

Motion carried: \_\_\_\_\_ yeas, \_\_\_\_\_ nays

I hereby certify that at a \_\_\_\_\_ meeting of the Wyoming City Council duly held on \_\_\_\_\_ the foregoing budget amendment was approved.

\_\_\_\_\_  
City Clerk

City of Wyoming  
**Schedule of Reappropriations**  
 To the 2020 - 2021 Fiscal Year  
**For The General Fund**  
 Budget Amendment Number 013

<u>Account Number</u>	<u>Activity</u>	<u>Purpose</u>	<u>Amount</u>	<u>Change in Fund Balance</u>
101-101-10300-900.000 101-675.000	<b>City Council - communication</b>	Other Services MML grant revenue	9,942.14 9,942.14	-
101-136-13600-984.000	<b>District Court</b>	Capital Outlay - State Designated Fund		25,597.44
101-136-13610-975.000	<b>District Court-Building</b>	Capital Outlay Courtroom remodel, garage roof, and security upgrades		140,500.00
101-136-15100-707.000	<b>District Court-Probation</b>	Salaries - Temporary	52,974.94	
101-136-15100-715.000		FICA	1,430.20	
101-136-15100-719.000		Workers Comp Insurance	3,011.44	
101-136-15100-910.000		Liability Insurance	715.34	
101-136-15100-801.000		Professional Services	54,160.37	
101-540.001		State Grant Revenue	19,448.25	
101-583.513		Contributions from Local Units Other Gov Agencies Veterens Treatment Court Grant-Funded by State of Michigan	65,000.00	27,844.04
101-267-26700-975.000	<b>Facilities Maintenance</b>	Capital Outlay Council chambers tech. upgrade		75,000.00
101-305-30500-973.000	<b>Police - Admin</b>	Capital Outlay Justice Assist Byrne Grant Balance of Grant	26,743.00	
101-507.000		Federal Grants Justice Assistance Byrone Byrne Grant expense and revenues	26,743.00	-
101-305-31200-973.013	<b>Police Forensic Science Unit</b>	Capital Outlay-State Grant Funds Drug Testing Revenue		2,107.76
101-305-30500-973.001	<b>Police - Admin</b>	Capital Outlay Federal Grant	38,498.14	
101-531.001		Federal Grant Revenue Coronavirus emergency sup. funding grant	38,498.14	-
101-305-30610-975.000	<b>Police - Building</b>	Capital Outlay Range upgrade project		50,000.00
101-305-31506-709.000	<b>Police</b>	Salaries - Uniform O.T.	10,035.33	
101-305-31506-715.000	<b>OHSP Grant - Strategic</b>	FICA	776.81	
101-305-31506-718.000	<b>Enforcement</b>	Pension	3,883.45	
101-305-31506-719.000		Workers Comp. Insurance	98.90	
101-305-31506-956.520		Other Services - Grand Rapids Dist.	11,567.25	
101-305-31506-956.522		Other Services - Kentwood Dist.	20,008.86	
101-305-31506-956.523		Other Services - Walker Dist.	15,235.68	
101-305-31506-956.525		Other Services - Kent County Dist.	17,881.43	
101-505.003		Federal Grant Revenue - OHSP - Safety Belts	79,487.71	-
101-305-32100-860.000	<b>Police - Training Act 302</b>	Travel and Training		15,471.35

August 3, 2020

City of Wyoming  
**Schedule of Reappropriations**  
To the 2020 - 2021 Fiscal Year  
**For The General Fund**  
Budget Amendment Number 013

<u>Account Number</u>	<u>Activity</u>	<u>Purpose</u>	<u>Amount</u>	<u>Change in Fund Balance</u>
101-337-33800-975.000	<b>Fire Buildings</b>	Capital Outlay Gezon repaving project		300,000.00
101-400-40000-801.000	<b>Planning</b>	Professional Services PO#2020-0479 Houseal Lavigne	16,966.00	
		Master plan consulting	5,000.00	21,966.00
101-400-40000-708.000	<b>Planning</b>	Overtime		500.00
101-400-40000-900.000	<b>Planning</b>	Printing & Advertising for Master Plan and CDBG ConPlan		2,230.00
				<u>661,216.59</u>

CITY OF WYOMING BUDGET AMENDMENT REQUEST

Date: August 3, 2020

Budget Amendment Number 014

To the Wyoming City Council:

A budget increase of 519,976.00 for the Major Streets Fund is requested for the following reason:

To reappropriate monies for open purchase orders, capital outlay, uncompleted projects and other encumbrances from the 2019-2020 fiscal year to the 2020-2021 fiscal year per the attached list.

<u>Description/Account Code</u>	<u>Current</u>	<u>Increase</u>	<u>Decrease</u>	<u>Amended</u>
<u>See Attached Sheet</u>				
Fund Balance/Working Capital			<u>519,976.00</u>	

Recommended: Kate Burfoot  
Finance Director

Chris  
City Manager

Motion by Councilmember \_\_\_\_\_, seconded by Councilmember \_\_\_\_\_ that the General Appropriations Act for Fiscal Year 2020-2021 be amended by adoption of the foregoing budget amendment.

Motion carried: \_\_\_\_\_ yeas, \_\_\_\_\_ nays

I hereby certify that at a \_\_\_\_\_ meeting of the Wyoming City Council duly held on \_\_\_\_\_ the foregoing budget amendment was approved.

\_\_\_\_\_  
City Clerk

City of Wyoming  
**Schedule of Reappropriations**  
 To the 2020 - 2021 Fiscal Year  
**For The Major Street Fund**  
 Budget Amendment Number 014

<u>Account Number</u>	<u>Activity</u>	<u>Purpose</u>	<u>Amount</u>	<u>Change in Fund Balance</u>
202-441-46300-972.510	<b>Street Maintenance</b>	Capital Outlay Street Resurfacing		
		PO #2019-0439 State of Michigan	30,000.00	
		Project: 2016 CP.InterTrailRehab.Expense		
		PO #2020-0389 Fishbeck Thompson	4,848.00	
		Byron Center Ave Resurfacing		
		PO#2020-0390 Fishbeck Thompson	2,828.00	
		Project: 2017 CP.FrogHollowM6		
202-441-46300-972.502	<b>Street Construction</b>	PO#2020-0391 State of Michigan	13,500.00	
		Project: 2017 CP.FrogHollowM6		
		PO#2020-0462 State of Michigan	428,800.00	479,976.00
		Byron Center Resurfacing/44th Turn Lane		
		PO #2020-0175 State of Michigan		40,000.00
		Project: 2017 CP.54th Haughey 131		
			<b>519,976.00</b>	

**CITY OF WYOMING BUDGET AMENDMENT REQUEST**

Date: August 3, 2020

Budget Amendment Number 015

To the Wyoming City Council:

A budget increase of **147,387.02** For The Local Street Fund is requested for the following reason:

To reappropriate monies for open purchase orders, capital outlay, uncompleted projects and other encumbrances from the 2019-2020 fiscal year to the 2020-2021 fiscal year per the attached list.

<u>Description/Account Code</u>	<u>Current</u>	<u>Increase</u>	<u>Decrease</u>	<u>Amended</u>
<u>See Attached Sheet</u>				
Fund Balance/Working Capital		_____	_____	<u>147,387.02</u>

Recommended: Kate Bayliff  
Finance Director

Chris H  
City Manager

Motion by Councilmember \_\_\_\_\_, seconded by Councilmember \_\_\_\_\_ that the General Appropriations Act for Fiscal Year 2020-2021 be amended by adoption of the foregoing budget amendment.

Motion carried: \_\_\_\_\_ yeas, \_\_\_\_\_ nays

I hereby certify that at a \_\_\_\_\_ meeting of the Wyoming City Council duly held on \_\_\_\_\_ the foregoing budget amendment was approved.

\_\_\_\_\_  
City Clerk

City of Wyoming  
**Schedule of Reappropriations**  
To the 2020 - 2021 Fiscal Year  
**For The Local Street Fund**  
Budget Amendment Number 015

<u>Account Number</u>	<u>Activity</u>	<u>Purpose</u>	<u>Amount</u>	<u>Change in Fund Balance</u>
203-441-46300-972.510	<b>Street Maintenance</b>	Capital Outlay Street Resurfacing PO #2019-0174 Rieth-Riley Construction Project: 2018 CP.2019WyoResurface		147,387.02

147,387.02

**CITY OF WYOMING BUDGET AMENDMENT REQUEST**

Date: August 3, 2020

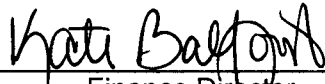
Budget Amendment Number 016

To the Wyoming City Council:

A budget increase of **229,258.36** for the Parks and Recreation Fund is requested for the following reason:

To reappropriate monies for open purchase orders, capital outlay, uncompleted projects and other encumbrances from the 2019-2020 fiscal year to the 2020-2021 fiscal year per the attached list.

<u>Description/Account Code</u>	<u>Current</u>	<u>Increase</u>	<u>Decrease</u>	<u>Amended</u>
<u>See Attached Sheet</u>				
Fund Balance/Working Capital		_____	_____	<u>229,258.36</u>

Recommended:   
Finance Director

  
City Manager

Motion by Councilmember \_\_\_\_\_, seconded by Councilmember \_\_\_\_\_ that the General Appropriations Act for Fiscal Year 2020-2021 be amended by adoption of the foregoing budget amendment.

Motion carried: \_\_\_\_\_ yeas, \_\_\_\_\_ nays

I hereby certify that at a \_\_\_\_\_ meeting of the Wyoming City Council duly held on \_\_\_\_\_ the foregoing budget amendment was approved.

\_\_\_\_\_  
City Clerk

City of Wyoming  
**Schedule of Reappropriations**  
 To the 2020 - 2021 Fiscal Year  
**For The Parks and Recreation Fund**  
 Budget Amendment Number 016

<u>Account Number</u>	<u>Activity</u>	<u>Purpose</u>	<u>Amount</u>	<u>Change in Fund Balance</u>
208-752-75200-801.006	<b>Administration</b>	Professional Services		
		Park master plan	21,000.00	
		PO#2020-0253 Olmsteade Associates	3,655.00	
		PO#2020-0254 Grand Blanc Printing	5,933.93	30,588.93
208-752-75200-984.017		Computer Equipment		1,797.00
		Additional Laptops		
208-752-75600-956.010	<b>Parks &amp; Rec Facility</b>	Other Services - Dog Park		7,643.09
208-752-75600-967.000		Project Costs		9,800.00
		Asphalt crack sealing at parks		
208-752-75600-975.141		Capital Outlay - Ideal Park Improvements		
		PO #2017-0531 PM Blough	123.50	
		PO #2018-0220 Fishbeck Thompson Carr & Huber	2,897.25	
		PO #2019-0490 Katerberg Verhage	25,670.98	
		PO #2019-0491 Katerberg Verhage	55,698.29	
		Balance for project	74,033.31	158,423.33
208-752-75600-975.117		Capital Outlay - Prairie Park Improvments		16,035.00
		Kelloggsville park fence project		
208-752-75800-806.000	<b>Senior Center</b>	Software Services		
		WSC cameral system server software		
		PO #2019-0617 Knight Watch Inc	2,581.18	
		Balance for project	18.82	2,600.00
208-752-75800-956.200		Other Services Go Bus Tickets	6,316.01	
208-522.000		AAA Transportation Grant Revenue	3,945.00	2,371.01
		AAAWM Go Bus Grant		
				<u>229,258.36</u>

**CITY OF WYOMING BUDGET AMENDMENT REQUEST**

Date: August 3, 2020

Budget Amendment Number 017

To the Wyoming City Council:

A budget increase of **89,500.00** for the Yard Waste Disposal Fund is requested for the following reason:

To reappropriate monies for open purchase orders, capital outlay, uncompleted projects and other encumbrances from the 2019-2020 fiscal year to the 2020-2021 fiscal year per the attached list.

<u>Description/Account Code</u>	<u>Current</u>	<u>Increase</u>	<u>Decrease</u>	<u>Amended</u>
<u>See Attached Sheet</u>				
Fund Balance/Working Capital		<u>                    </u>	<u>                    </u>	<u>89,500.00</u>

Recommended:                     Kati Baylont                      
 Finance Director

                    C. J. P. A.                      
 City Manager

Motion by Councilmember \_\_\_\_\_, seconded by Councilmember \_\_\_\_\_ that the General Appropriations Act for Fiscal Year 2020-2021 be amended by adoption of the foregoing budget amendment.

Motion carried: \_\_\_\_\_ yeas, \_\_\_\_\_ nays

I hereby certify that at a \_\_\_\_\_ meeting of the Wyoming City Council duly held on \_\_\_\_\_ the foregoing budget amendment was approved.

\_\_\_\_\_  
 City Clerk

August 3, 2020

City of Wyoming  
**Schedule of Reappropriations**  
To the 2020 - 2021 Fiscal Year  
**For The Yard Waste Disposal Fund**  
Budget Amendment Number 017

<u>Account Number</u>	<u>Activity</u>	<u>Purpose</u>	<u>Amount</u>	<u>Total</u>
<b>Yard Waste Disposal</b>				
230-441-44300-956.000		Other Services		
		PO#2020-0216 Plummer's		69,500.00
		Catch Basin Cleaning		
230-441-44300-978.000		Capital Outlay		20,000.00
		Programmable yard waste sign		
				<u>89,500.00</u>

**CITY OF WYOMING BUDGET AMENDMENT REQUEST**

Date: August 3, 2020

Budget Amendment Number 018

To the Wyoming City Council:

A budget increase of **4,805.00** for the Building Inspection Fund is requested for the following reason:

To reappropriate monies for open purchase orders, capital outlay, uncompleted projects and other encumbrances from the 2019-2020 fiscal year to the 2020-2021 fiscal year per the attached list.

<u>Description/Account Code</u>	<u>Current</u>	<u>Increase</u>	<u>Decrease</u>	<u>Amended</u>
<u>See Attached Sheet</u>				
Fund Balance/Working Capital		<u>          </u>	<u>          </u>	
			<u>          4,805.00</u>	

Recommended:           *Kate Baerom*            
 Finance Director

          *C. J. Ab*            
 City Manager

Motion by Councilmember \_\_\_\_\_, seconded by Councilmember \_\_\_\_\_ that the General Appropriations Act for Fiscal Year 2020-2021 be amended by adoption of the foregoing budget amendment.

Motion carried: \_\_\_\_\_ yeas, \_\_\_\_\_ nays

I hereby certify that at a \_\_\_\_\_ meeting of the Wyoming City Council duly held on \_\_\_\_\_ the foregoing budget amendment was approved.

\_\_\_\_\_  
 City Clerk

City of Wyoming  
**Schedule of Reappropriations**  
 To the 2020 - 2021 Fiscal Year  
**For The Building Inspection Fund**  
 Budget Amendment Number 018

<u>Account Number</u>	<u>Activity</u>	<u>Purpose</u>	<u>Amount</u>	<u>Change in Fund Balance</u>
249-371-37100-806.000	<b>Permits</b>	Software Services Project Tracking Module		2,546.65
249-371-37210-806.000	<b>Code Enforcement Other</b>	Software Services Project Tracking Module		961.00
249-371-37220-806.000	<b>Code Enforcement CDBG</b>	Software Services Project Tracking Module		432.45
249-371-37300-806.000	<b>Rental</b>	Software Services Project Tracking Module		864.90
				<b>4,805.00</b>

**CITY OF WYOMING BUDGET AMENDMENT REQUEST**

Date: August 3, 2020

Budget Amendment Number 019

To the Wyoming City Council:

A budget increase of \_\_\_\_\_ - \_\_\_\_\_ for the Community Development Fund is requested for the following reason:

To reappropriate monies for open purchase orders, capital outlay, uncompleted projects and other encumbrances from the 2019-2020 fiscal year to the 2020-2021 fiscal year per the attached list.

<u>Description/Account Code</u>	<u>Current</u>	<u>Increase</u>	<u>Decrease</u>	<u>Amended</u>
<u>See Attached Sheet</u>				
Fund Balance/Working Capital		_____	_____	_____

Recommended:

Kati Baldoni  
Finance Director

C. J. PA  
City Manager

Motion by Councilmember \_\_\_\_\_, seconded by Councilmember \_\_\_\_\_ that the General Appropriations Act for Fiscal Year 2020-2021 be amended by adoption of the foregoing budget amendment.

Motion carried: \_\_\_\_\_ yeas, \_\_\_\_\_ nays

I hereby certify that at a \_\_\_\_\_ meeting of the Wyoming City Council duly held on \_\_\_\_\_ the foregoing budget amendment was approved.

\_\_\_\_\_  
City Clerk

City of Wyoming  
**Schedule of Reappropriations**  
 To the 2020 - 2021 Fiscal Year  
**For The Community Development Fund**  
 Budget Amendment Number 019

<u>Account Number</u>	<u>Activity</u>	<u>Purpose</u>	<u>Amount</u>	<u>Change in Fund Balance</u>
256-000-02020-531.001	<b>Grant 2020</b>	Federal Grant Revenue	225,865.53	
256-400-69220-956.029	<b>CDBG Activities 2020</b>	Other Services Demolition		
256-400-69220-956.045		Other Services Rehab Loans	225,865.53	
256-400-69220-956.313		Other Services Hispanic Center Youth Program		
256-400-69220-956.314		Other Services Commercial Rehab Loans		
256-400-69220-975.113		Capital Outlay Pinery Park Improvements		
256-400-69220-956.308		Other Services Salvation Army Rental Assistance		-

**CITY OF WYOMING BUDGET AMENDMENT REQUEST**

Date: August 3, 2020

Budget Amendment Number 020

To the Wyoming City Council:

A budget increase of **260,684.63** for the Indigent Defense Fund is requested for the following reason:

To reappropriate monies for open purchase orders, capital outlay, uncompleted projects and other encumbrances from the 2019-2020 fiscal year to the 2020-2021 fiscal year per the attached list.

<u>Description/Account Code</u>	<u>Current</u>	<u>Increase</u>	<u>Decrease</u>	<u>Amended</u>
<u>See Attached Sheet</u>				
Fund Balance/Working Capital		<u>          </u>	<u>          </u>	<u>260,684.63</u>

Recommended:

Kate Balfout  
Finance Director

[Signature]  
City Manager

Motion by Councilmember \_\_\_\_\_, seconded by Councilmember \_\_\_\_\_ that the General Appropriations Act for Fiscal Year 2020-2021 be amended by adoption of the foregoing budget amendment.

Motion carried: \_\_\_\_\_ yeas, \_\_\_\_\_ nays

I hereby certify that at a \_\_\_\_\_ meeting of the Wyoming City Council duly held on \_\_\_\_\_ the foregoing budget amendment was approved.

\_\_\_\_\_  
City Clerk

City of Wyoming  
**Schedule of Reappropriations**  
 To the 2020 - 2021 Fiscal Year  
**For The Indigent Defense Fund**  
 Budget Amendment Number 020

<u>Account Number</u>	<u>Activity</u>	<u>Purpose</u>	<u>Amount</u>	<u>Change in Fund Balance</u>
260-000-13600-707.000	<b>General Government</b>	Salaries - Temporary Salaries	28,231.74	
260-000-13600-715.000	<b>District Court</b>	F.I.C.A.	2,164.01	
260-000-13600-719.000		Workers Comp Insurance	40.00	
260-000-13600-740.300		Operating Supplies Equipment	15,127.67	
260-000-13600-801.000		Professional Services	10,000.00	
260-000-13600-801.021		Professional Services Legal Special Counsel	170,092.94	
260-000-13600-806.000		Software Services	7,200.00	
260-000-13600-860.000		Travel and Training	7,200.00	
260-000-13600-910.000		Insurance Liability	628.27	
260-000-13600-973.153		Capital Outlay	20,000.00	260,684.63
				<u>260,684.63</u>

**CITY OF WYOMING BUDGET AMENDMENT REQUEST**

Date: August 3, 2020

Budget Amendment Number 021

To the Wyoming City Council:

A budget increase of **2,710,674.65** for the Capital Improvement Fund is requested for the following reason:

To reappropriate monies for open purchase orders, capital outlay, uncompleted projects and other encumbrances from the 2019-2020 fiscal year to the 2020-2021 fiscal year per the attached list.

<u>Description/Account Code</u>	<u>Current</u>	<u>Increase</u>	<u>Decrease</u>	<u>Amended</u>
<u>See Attached Sheet</u>				
Fund Balance/Working Capital		<u>                    </u>	<u>                    </u>	<u>2,710,674.65</u>

Recommended:                     Kate Bergquist                      
Finance Director

                    C. J. P.                      
City Manager

Motion by Councilmember \_\_\_\_\_, seconded by Councilmember \_\_\_\_\_ that the General Appropriations Act for Fiscal Year 2020-2021 be amended by adoption of the foregoing budget amendment.

Motion carried: \_\_\_\_\_ yeas, \_\_\_\_\_ nays

I hereby certify that at a \_\_\_\_\_ meeting of the Wyoming City Council duly held on \_\_\_\_\_ the foregoing budget amendment was approved.

\_\_\_\_\_  
City Clerk

City of Wyoming  
**Schedule of Reappropriations**  
 To the 2020 - 2021 Fiscal Year  
**For The Capital Improvement Fund**  
 Budget Amendment Number 021

<u>Account Number</u>	<u>Activity</u>	<u>Purpose</u>	<u>Amount</u>	<u>Change in Fund Balance</u>
400-441-45200-972.452	<b>Storm Sewer Construction</b>	Capital Outlay Storm Sewer Outstanding POs: PO #2019-0211 Donohue & Assoc Project: 2019 CP.JacksonPark	21,995.05	
		PO #2020-0244 Kamminga & Roodvoets Project: 2019 CP.JacksonPark	<u>284,035.42</u>	306,030.47
400-441-50200-972.502	<b>Major Street Construction</b>	Capital Outlay Outstanding POs: PO #2018-0292 State of Michigan Project: 2016 CP.56thStBCtolvan.Expense	51,324.00	
		PO #2019-0288 Progressive AE Project: 2017 CP.54th Meijer	<u>45,175.00</u>	96,499.00
400-441-57300-972.573	<b>Watermains Construction</b>	Capital Outlay Outstanding POs: PO #2018-0443 Bultsma Excavating Project: 2020 CP. Marquette WM	1,147,814.18	
		PO #2020-0480 Bultsma Excavating Watermain - Buchanan	<u>1,160,331.00</u>	2,308,145.18
				<u><u>2,710,674.65</u></u>

CITY OF WYOMING BUDGET AMENDMENT REQUEST

Date: August 3, 2020

Budget Amendment Number 022

To the Wyoming City Council:

A budget increase of 28,365.32 for the Drug Forfeiture Account is requested for the following reason:

To reappropriate monies for open purchase orders, capital outlay, uncompleted projects and other encumbrances from the 2019-2020 fiscal year to the 2020-2021 fiscal year per the attached list.

<u>Description/Account Code</u>	<u>Current</u>	<u>Increase</u>	<u>Decrease</u>	<u>Amended</u>
<u>See Attached Sheet</u>				
Fund Balance/Working Capital		_____	_____	<u>28,365.32</u>

Recommended: Kate Bradford  
Finance Director

[Signature]  
City Manager

Motion by Councilmember \_\_\_\_\_, seconded by Councilmember \_\_\_\_\_ that the General Appropriations Act for Fiscal Year 2020-2021 be amended by adoption of the foregoing budget amendment.

Motion carried: \_\_\_\_\_ yeas, \_\_\_\_\_ nays

I hereby certify that at a \_\_\_\_\_ meeting of the Wyoming City Council duly held on \_\_\_\_\_ the foregoing budget amendment was approved.

\_\_\_\_\_  
City Clerk

City of Wyoming  
**Schedule of Reappropriations**  
 To the 2020 - 2021 Fiscal Year  
**For The Drug Forfeiture Account**  
 Budget Amendment Number 022

<u>Account Number</u>	<u>Activity</u>	<u>Purpose</u>	<u>Amount</u>	<u>Change in Fund Balance</u>
265-305-31500-973.014	<b>Police - Patrol</b>	Capital Outlay Federal Justice Grant		1,543.18
265-305-31500-973.013		Capital Outlay State Grant Funds		
		PO# 2020-465 ON DUTY GEAR: external ballistic vest carriers and equipment pouches	16,005.00	
		Remaining State Grant Funds	12,360.32	28,365.32
				<u>29,908.50</u>

**CITY OF WYOMING BUDGET AMENDMENT REQUEST**

Date: August 3, 2020

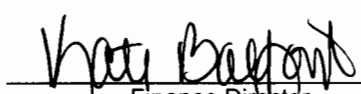
Budget Amendment Number 023

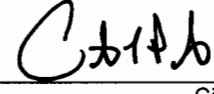
To the Wyoming City Council:

A budget increase of **138,688.46** for the Library Fund is requested for the following reason:

To reappropriate monies for open purchase orders, capital outlay, uncompleted projects and other encumbrances from the 2019-2020 fiscal year to the 2020-2021 fiscal year per the attached list.

<u>Description/Account Code</u>	<u>Current</u>	<u>Increase</u>	<u>Decrease</u>	<u>Amended</u>
<u>See Attached Sheet</u>				
Fund Balance/Working Capital		_____	_____	<u>138,688.46</u>

Recommended:   
 Finance Director

  
 City Manager

Motion by Councilmember \_\_\_\_\_, seconded by Councilmember \_\_\_\_\_ that the General Appropriations Act for Fiscal Year 2020-2021 be amended by adoption of the foregoing budget amendment.

Motion carried: \_\_\_\_\_ yeas, \_\_\_\_\_ nays

I hereby certify that at a \_\_\_\_\_ meeting of the Wyoming City Council duly held on \_\_\_\_\_ the foregoing budget amendment was approved.

\_\_\_\_\_  
 City Clerk

August 3, 2020

City of Wyoming  
**Schedule of Reappropriations**  
To the 2020 - 2021 Fiscal Year  
**For the Library Maintenance and Capital Fund**  
Budget Amendment Number 023

<u>Account Number</u>	<u>Activity</u>	<u>Purpose</u>	<u>Amount</u>	<u>Change in Fund Balance</u>
401-267-26700-975.000	<b>Facilities</b>	Capital Outlay		\$ 61,500.00
	<b>Maintenance</b>	HVAC/Compressor replacement		
401-267-75600-975.000	<b>Facilities</b>	Capital Outlay		
	<b>Parks and Rec</b>	Kelloggsville Park	10,000.00	
		Lemery Park	20,000.00	
		Buck Creek Nature Preserve	35,000.00	
		Ideal Park	12,188.46	77,188.46
				<u>138,688.46</u>

**CITY OF WYOMING BUDGET AMENDMENT REQUEST**

Date: August 3, 2020

Budget Amendment Number 024

To the Wyoming City Council:

A budget increase of **3,278,594.43** for the Sewer Fund is requested for the following reason:

To reappropriate monies for open purchase orders, capital outlay, uncompleted projects and other encumbrances from the 2019-2020 fiscal year to the 2020-2021 fiscal year per the attached list.

<u>Description/Account Code</u>	<u>Current</u>	<u>Increase</u>	<u>Decrease</u>	<u>Amended</u>
<u>See Attached Sheet</u>				
Fund Balance/Working Capital		<u>                    </u>	<u>                    </u>	<u>3,278,594.43</u>

Recommended: Kate Burford  
Finance Director

C. J. A.  
City Manager

Motion by Councilmember \_\_\_\_\_, seconded by Councilmember \_\_\_\_\_ that the General Appropriations Act for Fiscal Year 2020-2021 be amended by adoption of the foregoing budget amendment.

Motion carried: \_\_\_\_\_ yeas, \_\_\_\_\_ nays

I hereby certify that at a \_\_\_\_\_ meeting of the Wyoming City Council duly held on \_\_\_\_\_ the foregoing budget amendment was approved.

\_\_\_\_\_  
City Clerk

City of Wyoming  
**Schedule of Reappropriations**  
 To the 2020 - 2021 Fiscal Year  
**For The Sewer Fund**  
 Budget Amendment Number 024

<u>Account Number</u>	<u>Activity</u>	<u>Purpose</u>	<u>Amount</u>	<u>Change in Fund Balance</u>
590-441-54200-930.000	<b>Public Works - Transmission</b>	Repairs and Maintenance PO #2020-0152 Plummer's - slip-lining		60,000.00
590-590-54300-930.000		Repairs and Maintenance PO #2020-0203 MI CAT - PM Generators PO #2020-0337 Newkirk Electric - PM Electrical	4,518.71 <u>39,100.00</u>	43,618.71
590-590-54400-986.444	<b>Capital Outlay</b>	Capital Outlay PO #2020-0395 Certified Building Solutions - Old Blower Bldg PO #2020-0460 Trojan Technologies - Shop drawings PO #2020-0280 Black & Veatch - UV Design PO #2020-0379 Hamlett - WAS Pumps UV Project - Construction PO #2019-0521 Tetra Tech - CWP Video Security System	2,690.00 115,720.00 332,095.53 6,000.00 2,711,718.37 <u>6,751.82</u>	3,174,975.72
				<u><u>3,278,594.43</u></u>



City of Wyoming  
**Schedule of Reappropriations**  
 To the 2020 - 2021 Fiscal Year  
**For The Water Fund**  
 Budget Amendment Number 025

<u>Account Number</u>	<u>Activity</u>	<u>Purpose</u>	<u>Amount</u>	<u>Change in Fund Balance</u>
591-441-57300-972.573	<b>Capital Outlay</b>	Capital Outlay - Watermains PO #2019-0470 Nagel Construction Project: 2017 CP.Clyde Park WM		40,000.00
591-591-55300-801.000		Professional Services PO #2020-0441 Prein & Newhof PC		573.50
591-591-55300-930.000		Repairs and Maintenance PO #2020-0493 Cofessco Fire Protection PO #2020-0297 Cummins PO#2020-0475 Star Crane & Hoist PO#2020-0459 Wylie Electric Motor Svc	2,603.32 17,315.34 1,406.00 4,995.00	26,319.66
591-591-55300-740.000		Operating Supplies PO#2020-0497 Sentinel Technologies - network switch replacement		135,000.00
591-591-55900-930.000		Repairs and Maintenance PO #2020-0297 Cummins		5,848.95
591-591-56300-775.000		Maintenance Supplies PO#2020-0484 Val-Matic Valve		5,129.00
591-591-57300-986.444	<b>Capital Outlay</b>	Capital Outlay PO #2020-0435 Allied Mechanical Services - Bleach Tank Replacement PO #2019-0481 Black & Veatch - Water Quality and Corrosion Control Study PO #2020-0425 Fedewa - Ground Storage Tanks PO #2020-0424 Franklin Holwerda - Valve Repair PO #2017-0608 FTC&H - Engineering services for second WTP intake pipeline 2020-0285 Hillard Electric - Camera Security Upgrade PO #2019-0311 Prein & Newhof PC - Engineering Services PO#2019-0347 Prein & Newhof PC - Design engineering services	175,900.00 71,919.00 1,396,399.00 95,550.00 317,200.25 38,308.50 3,455.14 1,187,380.00	3,286,111.89
				<u>3,498,983.00</u>

**CITY OF WYOMING BUDGET AMENDMENT REQUEST**

Date: August 3, 2020

Budget Amendment Number 026

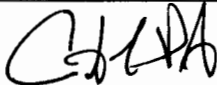
To the Wyoming City Council:

A budget increase of **104,071.76** for the Motor Pool - Depreciation Reserve Fund is requested for the following reason:

To reappropriate monies for open purchase orders, capital outlay, uncompleted projects and other encumbrances from the 2019-2020 fiscal year to the 2020-2021 fiscal year per the attached list.

<u>Description/Account Code</u>	<u>Current</u>	<u>Increase</u>	<u>Decrease</u>	<u>Amended</u>
<u>See Attached Sheet</u>				
Fund Balance/Working Capital		_____	_____	<u>104,071.76</u>

Recommended:   
Finance Director

  
City Manager

Motion by Councilmember \_\_\_\_\_, seconded by Councilmember \_\_\_\_\_ that the General Appropriations Act for Fiscal Year 2020-2021 be amended by adoption of the foregoing budget amendment.

Motion carried: \_\_\_\_\_ yeas, \_\_\_\_\_ nays

I hereby certify that at a \_\_\_\_\_ meeting of the Wyoming City Council duly held on \_\_\_\_\_ the foregoing budget amendment was approved.

\_\_\_\_\_  
City Clerk

City of Wyoming  
**Schedule of Reappropriations**  
 To the 2020 - 2021 Fiscal Year  
**For The Motor Pool - Depreciation Reserve Fund**  
 Budget Amendment Number 026

<u>Account Number</u>	<u>Activity</u>	<u>Purpose</u>	<u>Amount</u>	<u>Change in Fund Balance</u>
662-441-58500-984.017	<b>Capital Outlay</b>	Capital Outlay Computer Equipment PO #2020-0497 Sentinel Technologies - network		
	<b>Public Works</b>	switch replacement		11,000.00
662-441-58500-977.000	<b>Capital Outlay</b>	Capital Outlay Buildings PO #2019-0174 Rieth-Riley Construction Project: 2018 CP.2019WyoResurface	48,071.76	
		PW parking lot resurfacing	45,000.00	93,071.76
				<u>104,071.76</u>



City of Wyoming  
**Schedule of Reappropriations**  
 To the 2020 - 2021 Fiscal Year  
**For the Capital Projects Revolving Fund**  
 Budget Amendment Number 027

<u>Account Number</u>	<u>Activity</u>	<u>Purpose</u>	<u>Amount</u>	<u>Change in Fund Balance</u>
800-000-57300-975.000	<b>Capital Outlay</b>	Capital Outlay		
		PO #2019-0512 MC Smith Associates	31,021.29	
		PO #2019-0313 Fishbeck Thompson	3,516.75	
		PO#2020-0485 Johnson Hill Land	119,494.90	
		PO#2020-0486 Fishbeck TCH	20,721.21	
		PO#2020-0371 Katerberg VerHage	1,077,360.00	
		Balance for project	243,390.95	1,495,505.10
		Jackson Park Improvements		<u>1,495,505.10</u>

RESOLUTION NO. \_\_\_\_\_

RESOLUTION TO AUTHORIZE THE MAYOR AND CITY CLERK  
TO EXECUTE AN AMENDMENT TO THE STREETLIGHTING  
CONTRACT WITH CONSUMERS ENERGY COMPANY

WHEREAS:

1. The City has had a contract with Consumers Energy Company (CE) for CE owned streetlights throughout the City for many years.
2. The City desires to have Consumers Energy Company install six (6) 72-watt LED cobrahead streetlights and one (1) 54-watt LED cobrahead streetlight located on 44<sup>th</sup> Street between Division Avenue and Buchanan Avenue.
3. Consumers Energy will place the seven streetlights and necessary appurtenances at a cost of \$7,147.25.
4. Consumers Energy has submitted the attached modification to the streetlighting contract to address this change.

NOW, THEREFORE, BE IT RESOLVED:

1. That the Mayor and City Clerk are hereby authorized to execute the attached Authorization for Change in Standard Streetlighting Contract and the accompanying Consumers Energy Resolution.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried        Yes  
                                  No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on August 3, 2020.

\_\_\_\_\_  
Kelli A. Vandenberg, Wyoming City Clerk

ATTACHMENTS:

Authorization for Change in Standard Lighting Contract  
Consumers Energy Resolution  
Vicinity Map

Resolution No. \_\_\_\_\_



**AUTHORIZATION FOR CHANGE IN  
STANDARD LIGHTING CONTRACT  
(COMPANY-OWNED) FORM 547**

Contract Number: 103016902985

Consumers Energy Company is authorized as of 6/26/2020, by the City of WYOMING, to make changes, as listed below, in the lighting system(s) covered by the existing Standard Lighting Contract between the Company and the City of WYOMING, dated 2/1/2013.

Lighting Type:  
General Unmetered Experimental Lighting Rate GU-XL

Notification Number(s):  
1051156981

Construction Work Order Number(s):

Except for the changes in the lighting system(s) as herein authorized, all provisions of the aforesaid Standard Lighting Contract dated 2/1/2013 shall remain in full force and effect.

City of WYOMING

By: \_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Printed)

Its \_\_\_\_\_  
(Title)

This Agreement may be executed and delivered in counterparts, including by a facsimile or an electronic transmission thereof, each of which shall be deemed an original. Any document generated by the parties with respect to this Agreement, including this Agreement, may be imaged and stored electronically and introduced as evidence in any proceeding as if original business records. Neither party will object to the admissibility of such images as evidence in any proceeding on account of having been stored electronically.

**RESOLUTION**

RESOLVED, that it is hereby deemed advisable to authorize Consumers Energy Company to make changes in the lighting service as provided in the Standard Lighting Contract between the Company and the City of WYOMING, dated 2/1/2013, in accordance with the Authorization for Change in Standard Lighting Contract dated 6/26/2020,

heretofore submitted to and considered by this  commission  council  board ;and

RESOLVED, further, that the \_\_\_\_\_ Clerk be and are authorized to execute such authorization for change on the behalf of the City.

STATE OF MICHIGAN  
COUNTY OF Kent

I, \_\_\_\_\_, Clerk of the City of WYOMING, do hereby certify that the foregoing resolution was duly adopted by the  commission  council  board of said municipality, at the meeting held on \_\_\_\_\_.

\_\_\_\_\_

Dated:

Municipal Customer Type: City

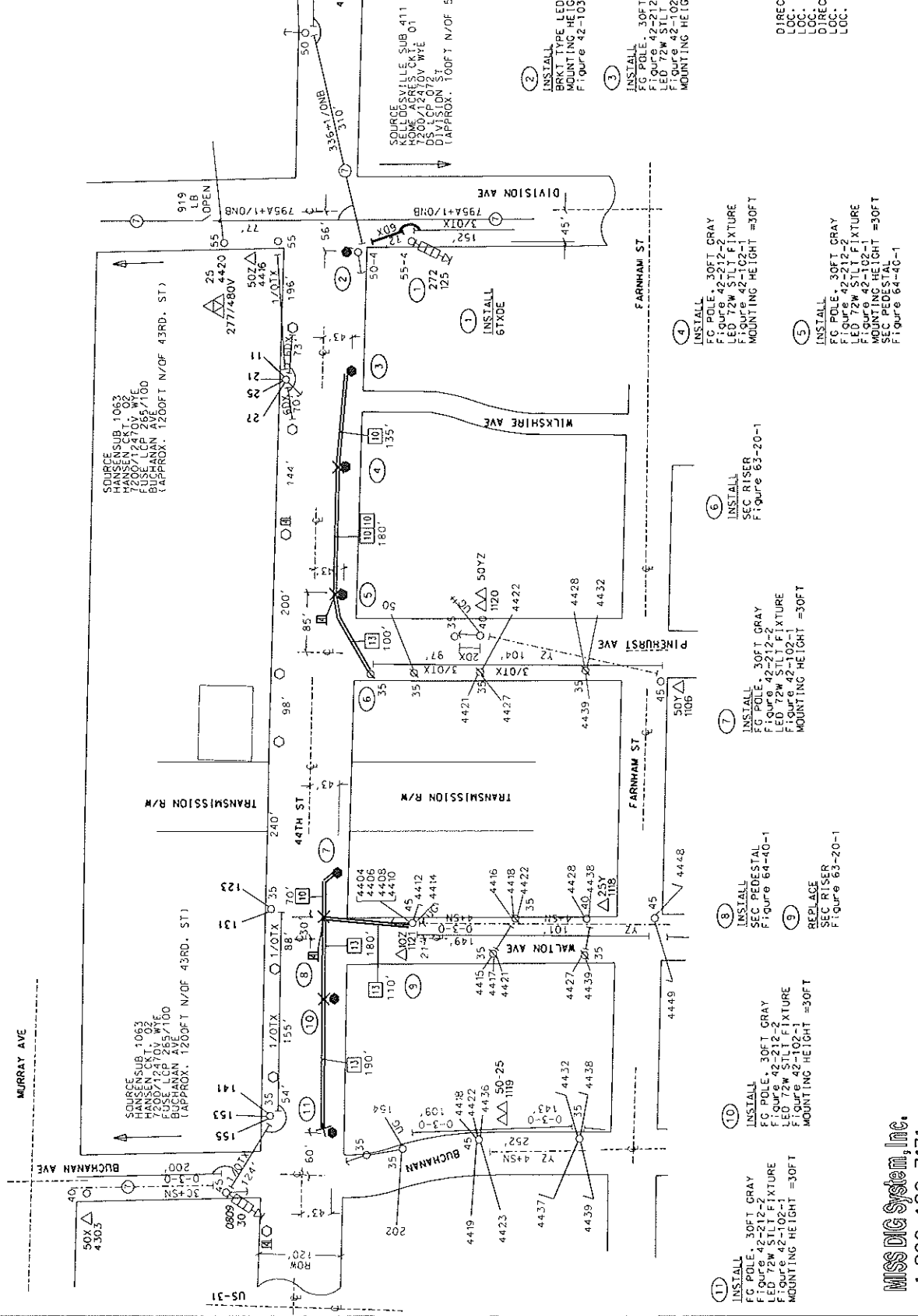
\_\_\_\_\_

## GENERAL UNMETERED EXPERIMENTAL LIGHTING RATE GU-XL

<i>Number of Luminaires</i>	<i>Nominal Watts</i>	<i>Luminaire Type</i>	<i>Fixture Type</i>	<i>Fixture Style</i>	<i>Install Remove</i>	<i>Location</i>
1	<u>54</u>	<u>LED</u>	<u>Cobrahead</u>	<u>Cutoff</u>	<u>Install</u>	SW CORNER DIVISION AVE AND 44TH ST
1	<u>72</u>	<u>LED</u>	<u>Cobrahead</u>	<u>Cutoff</u>	<u>Install</u>	SE CORNER WILKSHIRE AVE AND 44TH ST
1	<u>72</u>	<u>LED</u>	<u>Cobrahead</u>	<u>Cutoff</u>	<u>Install</u>	BETWEEN PINEHURST AND WILKSHIRE AVE ON 44TH ST
1	<u>72</u>	<u>LED</u>	<u>Cobrahead</u>	<u>Cutoff</u>	<u>Install</u>	SE CORNER PINEHURST AVE AND 44TH ST
1	<u>72</u>	<u>LED</u>	<u>Cobrahead</u>	<u>Cutoff</u>	<u>Install</u>	SE CORNER WALTON AVE AND 44TH ST
1	<u>72</u>	<u>LED</u>	<u>Cobrahead</u>	<u>Cutoff</u>	<u>Install</u>	SW CORNER WALTON AVE AND 44TH ST
1	<u>72</u>	<u>LED</u>	<u>Cobrahead</u>	<u>Cutoff</u>	<u>Install</u>	SE CORNER BUCHANAN AND 44TH ST



KENT CO  
WYOMING TWP  
T06 R12 SEC.24



SOURCE SUB-1063  
HANSEN CRK 703  
7200'124'0V WYE  
BUCHANAN AVE  
635E LCP 265/100  
(APPROX. 1200FT N/OF 43RD. ST)

SOURCE SUB-1063  
HANSEN CRK 703  
7200'124'0V WYE  
BUCHANAN AVE  
635E LCP 265/100  
(APPROX. 1200FT N/OF 43RD. ST)

SOURCE KELLOOGSVILLE SUB-411  
7200'124'0V WYE  
DS-1 LCP 072  
DIVISION ST  
(APPROX. 100FT N/OF 50TH ST)

- (1) INSTALL  
FG POLE, 30FT GRAY  
FIGURE 42-212-2  
LED 72W STLT FIXTURE  
MOUNTING HEIGHT =30FT
- (2) INSTALL  
BRKT TYPE LED 54W 6' STLT  
MOUNTING HEIGHT = 25'  
FIGURE 42-103-1 & 42-105-1
- (3) INSTALL  
FG POLE, 30FT GRAY  
FIGURE 42-212-2  
LED 72W STLT FIXTURE  
MOUNTING HEIGHT =30FT
- (4) INSTALL  
FG POLE, 30FT GRAY  
FIGURE 42-212-2  
LED 72W STLT FIXTURE  
MOUNTING HEIGHT =30FT
- (5) INSTALL  
FG POLE, 30FT GRAY  
FIGURE 42-212-2  
LED 72W STLT FIXTURE  
MOUNTING HEIGHT =30FT
- (6) INSTALL  
SEC RISER  
FIGURE 63-20-1
- (7) INSTALL  
FG POLE, 30FT GRAY  
FIGURE 42-212-2  
LED 72W STLT FIXTURE  
MOUNTING HEIGHT =30FT
- (8) INSTALL  
SEC PEDESTAL  
FIGURE 64-40-1
- (9) REPLACE  
SEC RISER  
FIGURE 63-20-1
- (10) INSTALL  
FG POLE, 30FT GRAY  
FIGURE 42-212-2  
LED 72W STLT FIXTURE  
MOUNTING HEIGHT =30FT

**UNDERGROUND LEGEND**

13 FIRE ILLUMINATING CONDUCTOR (3/C- #1/OAL)

10 STREET ILLUMINATING CONDUCTOR (2/C #10 CU)

**NO TRANSMISSION GAS PIPELINE IN AREA**

Work was constructed as Engineered or Changed as Indicated.  
All Salvageable Materials was Returned to Stores.

Signed: \_\_\_\_\_ in Direct Charge of Work  
Dates: Started \_\_\_\_\_ Completed \_\_\_\_\_

MSS DIG NUMBER: \_\_\_\_\_ DATE: \_\_\_\_\_

**CONSTRUCTION CERTIFICATION**

44TH ST BETWEEN BUCHANAN AND DIVISION ST  
44TH ST BETWEEN BUCHANAN AND DIVISION ST

DESIGNED BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
APPROVED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

SHEET 1 OF 1 SALS 11-100  
HOME ACRES

**CONSUMERS ENERGY CONTACTS**

DEPARTMENT	NAME	NUMBER	ALTERNATE
DESIGNER	BELOY ODFORD	516-251-4666	
CORPORATE MGR	MILSTEN GREENWOOD	259-989-8521	

**MISS DIG System, Inc.**  
1-800-482-7171

**NOTIFICATION**  
1051155931

JOB IS TO BE INSTALLED  
ON 44TH ST BETWEEN  
DIVISION ST & BUCHANAN  
PER THE CITY OF WYOMING

CM NO. 100005663306  
ORDER TYPE: UTILITIES  
DESIGN NUMBER: 1107925  
EONC: STL  
SUBSTATION: KELLOOGSVILLE  
SHEET NO.: 01  
JOB NO.: 1245J

DESIGNER: BELLOY ODFORD  
DATE: 11/25/2008

RESOLUTION NO. \_\_\_\_\_

RESOLUTION OF SUPPORT FOR THE CITY OF GRAND RAPIDS  
GRANT APPLICATION FOR THE CONSTRUCTION OF SIDEWALK ALONG EASTERN  
AVENUE FROM 36<sup>TH</sup> STREET TO 1,015 FEET NORTH OF 44<sup>TH</sup> STREET  
IN THE CITIES OF WYOMING AND GRAND RAPIDS, MICHIGAN

WHEREAS:

1. The City of Grand Rapids is applying for a Transportation Alternatives Program (TAP) grant from the State of Michigan for the construction of sidewalk along Eastern Avenue from 36<sup>th</sup> Street to approximately 1,015 feet north of 44<sup>th</sup> Street.
2. Eastern Avenue is a borderline street in both the City of Wyoming and the City of Grand Rapids.
3. The City of Grand Rapids will be the lead agency on the project and will invoice the City of Wyoming for its share of the work.
4. It is anticipated that the project would cost approximately \$531,410 and Wyoming's participation would be approximately \$215,000.
5. If successful with the TAP grant application, construction would be planned for the 2021 construction season.
6. A Resolution of support by the City Council is a requirement for application.

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council does hereby declare its support for the City of Grand Rapids Transportation Alternatives Program grant application for the construction of sidewalk along Eastern Avenue from 36<sup>th</sup> Street to approximately 1,015 feet north of 44<sup>th</sup> Street in the cities of Wyoming and Grand Rapids.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried        Yes  
                                  No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on August 3, 2020.

\_\_\_\_\_  
Kelli A. VandenBerg, Wyoming City Clerk

ATTACHMENT:  
Staff Report

Resolution No. \_\_\_\_\_

## STAFF REPORT

Date: July 27, 2020

Subject: City of Grand Rapids Transportation Alternatives Program Grant Application – Resolution of Support

From: Russ Henckel, Assistant Director of Public Works

Meeting Date: August 3, 2020

---

### RECOMMENDATION:

It is recommended that the City Council support the City of Grand Rapids Transportation Alternatives Program (TAP) grant application for the construction of new sidewalk along the east side of Eastern Avenue from 36<sup>th</sup> Street to approximately 1,015 feet north of 44<sup>th</sup> Street.

### COMMUNITY, SAFETY, STEWARDSHIP:

The project will add sidewalk along the east side of Eastern Avenue from 36<sup>th</sup> Street to approximately 1,015 feet north of 44<sup>th</sup> Street where it would connect with existing sidewalk. The project will improve Wyoming's and Grand Rapids's network of alternative transportation corridors. The improvements will promote non-motorized travel, reducing pollution, vehicular traffic and delay, while improving safety and access to local businesses in both Wyoming and Grand Rapids for all users.

### DISCUSSION:

The City of Grand Rapids is applying for a TAP grant for the construction of sidewalk along the east side of Eastern Avenue from 36<sup>th</sup> Street to approximately 1,015 feet north of 44<sup>th</sup> Street where it would connect to existing sidewalk. Eastern Avenue is a borderline street between both the City of Grand Rapids and the City of Wyoming. Grand Rapids is applying for the TAP grant and will be the lead agency on the proposed \$531,410 project. Wyoming's match is anticipated to be approximately \$215,000 and will be invoiced by the City of Grand Rapids.

Of the total grant amount request (\$231,621), each municipality's share is the following:

	<u>Project Cost</u>	<u>Grant Amount</u>	<u>Cash Contribution</u>
Wyoming	\$367,332	\$152,909	\$214,423
Grand Rapids	\$164,078	\$78,712	\$85,366
Total Project	\$531,410	\$231,621	\$299,789

Staff is in support of the proposed project and grant application. This Resolution has been prepared to provide the City of Grand Rapids the necessary support from the City of Wyoming to submit the application.

### BUDGET IMPACT:

Sufficient funds are available in the 2020/21 fiscal budget.

RESOLUTION NO. \_\_\_\_\_

RESOLUTION TO ACCEPT A GRANT FROM THE MICHIGAN MUNICIPAL RISK  
MANAGEMENT AUTHORITY CERTIFICATION AND ACCREDITATION PROGRAM

WHEREAS:

1. The Department of Public Safety's Fire Service applied for and received a grant through the MMRMA CAP in the amount of \$618.75.
2. The CAP grant was funding for reimbursement for a Fire Inspector class attended by newly promoted Fire Inspector Brad Dornbos.
3. The City of Wyoming provided matching funds at the time of attendance.
4. The MMRMA grant will be used to reimburse the department for funds utilized to send an employee to the Fire Inspector I class held in December 2019.
5. The matching funds have already been utilized and funding is reimbursement for expenses incurred the previous fiscal year.
6. It is recommended the City Council accept MMRMA'S CAP Grant in the amount of \$618.75.

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council does hereby accept the Michigan Municipal Risk Management Authority Certification and Accreditation Program grant in the amount of \$618.75.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried      Yes  
                                    No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on August 3, 2020.

\_\_\_\_\_  
Kelli A. VandenBerg, Wyoming City Clerk

ATTACHMENT:

Staff Report

Resolution No. \_\_\_\_\_

## STAFF REPORT

Date: July 28, 2020  
Subject: Acceptance of Grant Funds for Fire Inspector I Class  
From: Dennis Van Tassell, Deputy Fire Chief  
Meeting Date: August 3, 2020

---

### **RECOMMENDATION:**

It is recommended the City Council accept a grant from the Michigan Municipal Risk Management Authority (MMRMA) Certification and Accreditation Program (CAP). The grant funds will be used for reimbursement for training funds utilized to send Fire Inspector Brad Dornbos to initial Fire Inspector training. This grant totals \$618.75 and does require 25% matching funds. Matching funds were previously provided during the initial funding for this training.

### **COMMUNITY, SAFETY, STEWARDSHIP:**

The money from this grant will be utilized as reimbursement for funds utilized for Fire Inspector training. This grant was provided through the MMRMA CAP program. Matching funding totaling 25% of the project was previously provided in order to attend the training.

### **DISCUSSION:**

The Wyoming Fire Department applied for reimbursement funding for newly promoted Fire Inspector Brad Dornbos to attend Fire Inspector I class. This is a mandatory class necessary for him to fulfill his job classification requirements. The MMRMA CAP program awarded the department \$618.75 as reimbursement for the cost of attending the class and for the State Certification testing process.

### **BUDGET IMPACT:**

This grant provides reimbursement of 75% of the money necessary to attend Fire Inspector I training and testing certification. The entire project was previously funded through Fire Budget Fighting Travel and Training : 101-337-33900-860.000.

RESOLUTION NO. \_\_\_\_\_

RESOLUTION TO AMEND THE CLASSIFICATION AND SALARY SCHEDULES  
BETWEEN THE CITY OF WYOMING AND THE WYOMING  
ADMINISTRATIVE AND SUPERVISORY EMPLOYEES ASSOCIATION  
AND THE WYOMING CITY EMPLOYEES UNION

WHEREAS:

1. The Wyoming City Council has approved employment contracts and classification and salary schedules between the City of Wyoming and the Wyoming Administrative and Supervisory Employees Association and the Wyoming City Employees Union.
2. The City Manager recommends City Council amend the classification and salary schedule of the Wyoming City Employees Union to remove the classifications of Building Inspector II and Property Compliance Analyst.
3. The City Manager recommends City Council amend the classification and salary schedule for the Wyoming Administrative and Supervisory Association to add the classification of Registered Building Official as shown on the attached memorandums of understanding.

NOW, THEREFORE, BE IT RESOLVED:

1. The Wyoming City Council does hereby approve the aforementioned amendments to the classification and salary schedules between the City of Wyoming and the Wyoming Administrative and Supervisory Association and Wyoming City Employees Union.

Moved by Councilmember:  
Seconded by Councilmember:  
Motion Carried        Yes  
                                  No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on August 3, 2020.

\_\_\_\_\_  
Kelli A. VandenBerg, Wyoming City Clerk

ATTACHMENTS:  
Staff Report  
Memoranda of Understanding  
Organization Chart

Resolution No. \_\_\_\_\_

## STAFF REPORT

Date: July 27, 2020

Subject: Community Services Department Organizational Changes within its Inspection's Office

From: Rebecca Rynbrandt, Director of Community Services

Meeting Date: August 3, 2020

---

### **RECOMMENDATION:**

To align job descriptions and authorized positions with requirements of State of Michigan law.

### **COMMUNITY, SAFETY, STEWARDSHIP:**

Our Inspection office of the Community Services Department assures that all structures within the City are constructed safely and related property is maintained according to minimum code standards. This mission is carried out through the effective enforcement of codes for Building, Electrical, Mechanical, Plumbing, Property Maintenance, Rental Programs and Signs. These standards are used to measure the quality of new construction, the structural integrity of existing structures and sanitary conditions of buildings and exterior property areas.

### **DISCUSSION:**

When the previous position of Chief Building Official was vacated in 2015 due to retirement, the City promoted the then Property Compliance Analyst to be the office supervisor of the Inspections service area and created the Building Inspector II position to perform certain duties of the Registered Building Official in addition to Commercial Building permitting and construction inspection. In May of 2019 the then Building Inspector II resigned employment to return to private sector employment.

Since that time an in-depth review was made to determine if the Building Inspector II position was necessary to department and office operations as well as to affirm the State law requirements of Registered Building Official designations and legal responsibilities in overseeing and operating a municipal enforcement agency. During this review, it was determined that the city job descriptions of the Building Inspections Supervisor and Building Inspector II positions were not in alignment with the requirements of the 2015 Michigan Residential Code.

To come into compliance with the regulatory law and recognizing the duties of the Registered Building Official as supervisory in nature, including but not limited to the following, a reorganization and affirmation of job duties and responsibilities is necessary. For reader understanding, underlined and italicized items were added for clarity:

2015 Michigan Residential Code:

Section R103.1 Creation of enforcement agency. The department [*re: Community Services Department Office of Inspections*] of building safety is hereby created and the official in charge [*of construction permitting*] thereof shall be known as the building official.

Michigan Compiled Laws through PA 178 of 2019:

(t) “Enforcing agency” means the governmental agency that, in accordance with section 8a or 8b, is responsible for the administration and enforcement of the code within a governmental subdivision. However, for the purposes of section 19, enforcing agency means the agency in a governmental unit principally responsible for the administration and enforcement of the applicable construction regulations.

In addition to the in-depth review of the regulatory law, the analysis of job requirements and descriptions included consultations with Kim Oostindie, our Human Resources Director and her team; the City Attorney, the city’s labor attorney, Building Inspections Supervisor, and current acting Registered Building Official.

**BUDGET IMPACT:**

The number of authorized positions within the Community Services Department and its Inspections office shall remain the same.

- The Building Inspector II and the Property Compliance classifications will no longer exist. These positions are vacant.
- The current inspector qualified and registered with the State of Michigan as a Registered Building Official is currently being paid, per General Union contract requirements, 10% out of class premium. The person occupying this position will be available for promotion into the new job description – Registered Building Official.
  - Current Housing Inspector position at G67 A-K range is: \$56,415 - \$68,607
  - 1976 hours per year
  - Eligible for over-time pay
  - 10% out of class pay at G67K step gross annualized wage of \$75,468 prior to any overtime pay
- Following a detailed review of internal comparisons and an external market evaluation, the Registered Building Official position is proposed to be a part of the Administrative Association and classified at the A-24 scale.
  - A24 A-K range is: \$66,435 to \$84,052
  - 2080 hours per year
  - NOT eligible for over-time pay

Funding for this organizational change was planned for within the FY 2021 budgets of the Inspections Fund.

###

**MEMORANDUM OF UNDERSTANDING**

**RE: Registered Building Official**

The City of Wyoming ("City") and the Wyoming Administrative and Supervisory Employees Association agree as follows:


1. The classification of Registered Building Official is hereby added to the bargaining unit.

2. The classification of Registered Building Official is hereby placed at Range A24 of the Classification and Salary Schedule in effect for bargaining unit employees.

CITY OF WYOMING

WYOMING ADMINISTRATIVE AND  
SUPERVISORY EMPLOYEES ASSOCIATION

By: \_\_\_\_\_  
Its: City Manager

By:   
Its: President

Date: \_\_\_\_\_

Date: 7/28/2020

**MEMORANDUM OF UNDERSTANDING**

**RE: Building Inspector II and Property Compliance Analyst**


The City of Wyoming ("City") and the Wyoming City Employees Union agree as follows:

1. The classifications of Building Inspector II and Property Compliance Analyst are removed from the bargaining unit.

CITY OF WYOMING

WYOMING CITY EMPLOYEES UNION

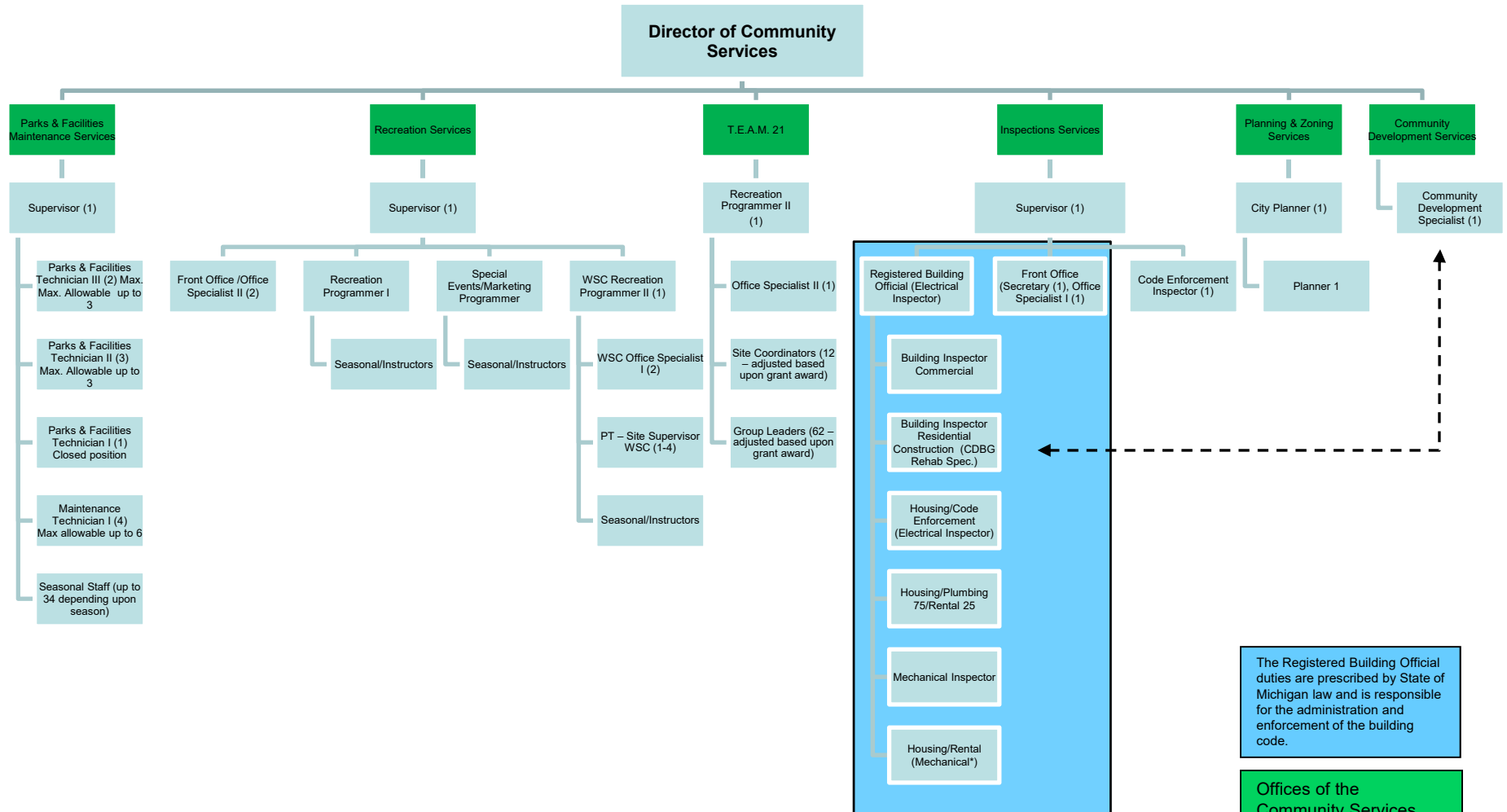
By: \_\_\_\_\_  
Its: City Manager

By:   
Its: President

Date: \_\_\_\_\_

Date: 7-27-20

# Community Services Department



Non supervisory park and facilities maintenance positions authorized are 10.

The Registered Building Official duties are prescribed by State of Michigan law and is responsible for the administration and enforcement of the building code.

Offices of the Community Services Department – Not Positions

Authorized Positions Organizational Chart effective 8/3/2020

RESOLUTION NO. \_\_\_\_\_

RESOLUTION TO AUTHORIZE M & M PAVEMENT MARKING TO  
PERFORM THE ANNUAL PAVEMENT MARKINGS FOR 2020

WHEREAS:

1. It is necessary to repaint approximately 150 miles of major street lane lines within the City of Wyoming on an annual basis.
2. In February of 2018, the Kent County Road Commission received bids to perform lane line painting throughout Kent County for 2018 and awarded the contract to the low bidder, M & M Pavement Marking, with two one-year renewal options.
3. It is in the best interest of the City to authorize the low bidder, M & M Pavement Marking, to perform the lane line painting for approximately \$42,000, which can be financed out of the Major Street Fund Traffic Services account, 202-441-47400-930.000.

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council hereby authorizes M & M Pavement Marking to perform the annual major street pavement marking for 2020 for an estimated cost of \$42,000.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried        Yes  
                                  No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on August 3, 2020.

\_\_\_\_\_  
Kelli A. VandenBerg, Wyoming City Clerk

ATTACHMENTS:

Staff Report  
KCRC Bid Tabulation

Resolution No. \_\_\_\_\_

## STAFF REPORT

Date: July 27, 2020

Subject: Authorize M & M Pavement Marking to Perform 2020 Pavement Marking

From: Russ Henckel, Assistant Director of Public Works - Engineering

Meeting Date: August 3, 2020

---

### **RECOMMENDATION:**

It is recommended the City Council authorize M & M Pavement Marking to paint, stripe, and detail the street pavement markings within the City of Wyoming, per the unit bid prices received and awarded by the Kent County Road Commission.

### **COMMUNITY, SAFETY, STEWARDSHIP:**

Well maintained pavement markings are just one component in allowing the City of Wyoming to provide high quality infrastructure to all citizens and businesses. Annual pavement marking will provide increased safety for all pedestrians and motorists traveling in Wyoming.

### **DISCUSSION:**

In February of 2018, the Kent County Road Commission received four bids for the annual painting of roadway pavement markings and awarded the work to the low bidder, M & M Pavement Marking. The 2018 bid allows for two one-year extensions at these bid prices. It is in the best interest of Wyoming to utilize the cooperative bid of the Kent County Road Commission and authorize M & M to also perform the annual painting of Wyoming's pavement markings for an estimated cost of \$42,000.

### **BUDGET IMPACT**

The unit prices are unchanged from the previous year. Sufficient funds are available in the Major Street Fund, account 202-441-47400-930.000.

**KENT COUNTY ROAD COMMISSION BID BLANK**

Tabulation of Bid for: **Contract #18-10: Pavement Marking Services for 2018 with two one-year renewal options**

Date: February 8, 2018 8:30 AM

<b>BIDDER</b>	<b>Miles</b>	<b>M &amp; M Pavement</b>		<b>Michigan Pavement Marking</b>		<b>P.K. Contracting</b>		<b>R.S. Contracting</b>	
		<b>Unit</b>	<b>Total</b>	<b>Unit</b>	<b>Total</b>	<b>Unit</b>	<b>Total</b>	<b>Unit</b>	<b>Total</b>
<b>County Roads</b>									
<b>Waterborne Paint</b>									
4" Solid White	1400	205.00	287000.00	215.00	301000.00	216.48	303072.00	253.44	354816.00
4" Skip White	40	300.00	12000.00	300.00	12000.00	221.76	8870.40	110.00	4400.00
4" Solid Yellow	1500	205.00	307500.00	210.00	315000.00	221.76	332640.00	258.72	388080.00
4" Skip Yellow	150	205.00	30750.00	250.00	37500.00	221.76	33264.00	110.00	16500.00
8" Wide Wht Line for Lane Drop	1500	0.10	150.00	0.10	150.00	0.09	135.00	0.06	90.00
<b>Subtotal</b>			<b>637400.00</b>		<b>665650.00</b>		<b>677981.40</b>		<b>763886.00</b>
<b>Regular Dry</b>									
4" Solid White	30	225.00	6750.00	250.00	7500.00	285.12	8553.60	264.00	7920.00
4" Skip White	5	300.00	1500.00	300.00	1500.00	287.76	1438.80	120.00	600.00
4" Solid Yellow	30	225.00	6750.00	250.00	7500.00	287.76	8632.80	264.00	7920.00
4" Skip Yellow	5	300.00	1500.00	300.00	1500.00	287.76	1438.80	120.00	600.00
8" Wide Wht Line for Lane Drop	600	0.25	150.00	0.10	60.00	0.12	72.00	0.10	60.00
<b>Subtotal</b>			<b>16650.00</b>		<b>18060.00</b>		<b>20136.00</b>		<b>17100.00</b>
<b>County Totals</b>			<b>654050.00</b>		<b>683710.00</b>		<b>698117.40</b>		<b>780986.00</b>
<b>Paint Mfg./Supplier</b>									
		<b>Ennis</b>		<b>Ennis/Sherwin Williams/Ozark</b>		<b>S/W &amp; Ennis</b>		<b>Sherwin Williams</b>	
<b>Product#</b>									
Waterborne -		982221		982221/TM2204		TM2204			
White/Yellow		982222		982222/TM2205		TM2205			
Regular Dry -		982271		TM5604		982271			
White/Yellow		982282		TM5607		98222			

RESOLUTION NO. \_\_\_\_\_

RESOLUTION TO CONCUR WITH EMERGENCY WATER SERVICE REPAIRS  
AND TO AUTHORIZE PAYMENT TO RIETH-RILEY CONSTRUCTION COMPANY, INC.

WHEREAS:

1. As detailed in the attached Staff Report, Rieth-Riley Construction Company, Inc. provided pavement repair services associated with the emergency water service break at 44<sup>th</sup> Street and Idlewood Drive.
2. It is recommended the City Council authorize payment to Rieth-Riley Construction Company, Inc. in the total amount of \$77,234.53.
3. The water service repairs will require approval of the attached budget amendment.

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council does hereby concur with the emergency water service repairs and authorizes payment to Rieth-Riley Construction Company, Inc. in the total amount of \$77,234.53.
2. The City Council does hereby approve the attached budget amendment.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried      Yes  
                                    No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on August 3, 2020.

ATTACHMENTS:  
Budget Amendment  
Staff Report  
Invoice

\_\_\_\_\_  
Kelli A. VandenBerg, Wyoming City Clerk

Resolution No. \_\_\_\_\_



## STAFF REPORT

Date: July 27, 2020

Subject: Authorize Emergency Water Service Break Repair Paving Expenses

From: Aaron Vis, Assistant Director of Public Works - Maintenance

Date of Meeting: August 3, 2020

---

### **RECOMMENDATION:**

It is recommended that the City Council authorize emergency repair paving expenses of \$77,234.53 from Rieth-Riley Construction Company, Inc. associated with the 44<sup>th</sup> Street water service break.

### **COMMUNITY, SAFETY, STEWARDSHIP:**

The water service break created significant damage to an asphalt portion of west-bound 44<sup>th</sup> Street near Idlewood Drive. Emergency repairs were necessary to provide a safe driving surface. Estimates were obtained from three local contractors before completing the asphalt portion of the repair.

### **DISCUSSION:**

On Saturday, July 18, 2020 a 1" plastic water service broke beneath west-bound 44<sup>th</sup> Street near Idlewood Drive. Water service was maintained to all area residents and the repair was completed by early Sunday morning. However, 44<sup>th</sup> Street was closed to complete the repair. Due to the weather, asphalt, topographic, and underlying soil conditions, approximately 300 feet of asphalt needed to be removed and repaved.

Three local contractors were asked to provide a repair estimate. Rieth-Riley Construction Company, Inc. provided the lowest estimate and quickest repair timeline. Rieth-Riley Construction Company, Inc. started the repair on Tuesday, July 21. 44<sup>th</sup> Street was completely repaired and open by noon on Thursday, July 23. The attached invoice details their expenses for this emergency repair and totals \$77,234.53.

### **BUDGET IMPACT:**

Sufficient funds are available in the water fund account number 661-441-56700-930.000 pending a budget amendment.

### **ATTACHMENTS:**

Rieth-Riley Construction Company, Inc. Invoice  
Budget Amendment

# RIETH-RILEY CONSTRUCTION Co., Inc.

100% Quality • 100% Employee Owned • Over 100 Years

## INVOICE

2100 Chicago Dr. S.W.  
Wyoming, MI 49519  
(616) 248-0920 FAX (616) 248-0928  
[www.rieth-riley.com](http://www.rieth-riley.com)

A Service charge of 1-1/2% per month (18% annual rate) will be made on all account balances not paid, according to the terms stated.

**SOLD TO:**  
WYOMING, CITY OF  
PO BOX 905  
WYOMING, MI 49509

CUSTOMER NUMBER	1544
INVOICE NUMBER	
INVOICE DATE	07/23/20
CUSTOMER PO NUMBER	
JOB NUMBER	7300218
TERMS OF INVOICE	NET ON RECEIPT

Wyoming Resurfacing / 44th St Repair

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
1.00	Mobilization	\$ 4,462.00	\$ 4,462.00
1.00	HMA Surface Rem	\$ 7,500.00	\$ 7,500.00
624.33	Ton - HMA 3 & 4E10 @ Cost	\$ 83.04	\$ 51,844.36
152.22	Ton - HMA 5E10 @ Cost	\$ 82.96	\$ 12,628.17
1.00	Traffic Regulator Control	\$ 800.00	\$ 800.00
<b>**NO BONDS AND DUES ARE TO BE WITHHELD</b>			
Questions concerning this invoice? Please call (616) 248-0920		<b>SUBTOTAL</b>	<b>\$ 77,234.53</b>
			<b>\$ 77,234.53</b>

**MAKE ALL CHECKS PAYABLE TO:**

Rieth-Riley Construction Co., Inc.  
2100 Chicago Dr. S.W.  
Wyoming, MI 49519

**PAY THIS  
AMOUNT**

**THANK YOU FOR YOUR BUSINESS!**

RESOLUTION NO. \_\_\_\_\_

RESOLUTION TO AWARD THE BID FOR THE  
2020 WYOMING RESURFACING PROGRAM AND TO AUTHORIZE  
THE MAYOR AND CITY CLERK TO EXECUTE THE CONTRACT

WHEREAS:

1. On July 14, 2020, the City received four (4) bids for the 2020 Resurfacing Program with Rieth-Riley Construction Co., Inc., submitting the low bid of \$3,023,788.
2. The bid is \$488,357 or 13.9% below the Engineer’s estimate and is in the best interest of the City to perform the aforementioned work.
3. The costs for this project can be financed out of the Major Streets Fund, Local Streets Fund and Library Maintenance & Capital Fund, but a budget amendment is necessary:

Resurfacing Contract	\$3,023,788
Engineering & Contingencies	<u>276,212</u>
Project Cost	\$3,300,000

Local Streets Fund	\$2,496,000
Major Streets Fund	765,000
Library Maintenance & Capital Funds	<u>39,000</u>
Total Project Funding	\$3,300,000

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council does hereby award the 2020 Wyoming Resurfacing Program to Rieth-Riley Construction Co., Inc. in the amount of \$3,023,788, and approves the attached Budget Amendment.
2. The City Council does hereby authorize the Mayor and City Clerk to execute the contract.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried      Yes  
                                     No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on August 3, 2020.

\_\_\_\_\_  
 Kelli A. VandenBerg, Wyoming City Clerk

ATTACHMENTS:

- Budget Amendment
- Staff Report
- Bid Comparison
- Contract Form
- Map

Resolution No. \_\_\_\_\_

**CITY OF WYOMING BUDGET AMENDMENT**

**Date: August 3, 2020**

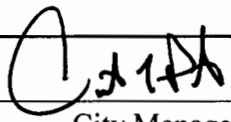
**Budget Amendment No. 012**

To the Wyoming City Council:

A budget amendment is requested for the following reason: To appropriate \$2,496,000 of budgetary authority for street resurfacing in the Local Streets Fund and recognize the associated transfer from the Major Streets Fund as per the attached resolution.

<u>Description/Account Code</u>	<u>Current</u>	<u>Increase</u>	<u>Decrease</u>	<u>Amended</u>
<b><u>Local Streets Fund</u></b>				
Public Works - Street Maintenance - Capital Outlay Street Resurfacing				
203-441-46300-972.510	-	2,496,000.00		2,496,000.00
Transfer From Major Street Fund				
203-699.002	-	2,496,000.00		2,496,000.00
Fund Balance/Working Capital (Fund 203)		-	-	
<b><u>Major Streets Fund</u></b>				
Public Works - Street Maintenance - Capital Outlay Street Resurfacing				
202-441-46300-972.510	4,700,000.00		2,496,000.00	2,204,000.00
202-441-48400-999.002	-	2,496,000.00		2,496,000.00
Fund Balance/Working Capital (Fund 202)		-	-	

Recommended:   
Finance Director

  
City Manager

Motion by Councilmember \_\_\_\_\_, seconded by Councilmember \_\_\_\_\_ that the General Appropriations Act for Fiscal Year 2020-2021 be amended by adoption of the foregoing budget amendment.

Motion carried: Yes \_\_\_\_\_, No \_\_\_\_\_

I hereby certify that at a \_\_\_\_\_ meeting of the Wyoming City Council duly held on \_\_\_\_\_ the foregoing budget amendment was approved.

\_\_\_\_\_  
City Clerk

## STAFF REPORT

Date: July 27, 2020  
Subject: 2020 Wyoming Resurfacing Program – Award of Bid  
From: Jeffrey Oonk, Senior Civil Engineer  
Cc: Rebecca Rynbrandt, Director of Community Services  
Meeting Date: August 3, 2020

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### RECOMMENDATION:

It is recommended City Council award the 2020 Wyoming Resurfacing Program to Rieth-Riley Construction Co., Inc. in the amount of \$3,023,788.

### COMMUNITY, SAFETY, STEWARDSHIP:

Street resurfacing maintains the infrastructure that allows for safe, convenient and efficient vehicular travel within Wyoming.

### DISCUSSION:

Part of the City of Wyoming’s annual major maintenance of streets includes rotomilling and resurfacing asphalt pavement. The 2020 Wyoming Resurfacing Program includes locations throughout the City as shown on the attached map. These streets are currently in need of repair to extend the life of the pavement section. Additionally, this project award ensures the replacement of the Buck Creek Nature Preserve entrance and parking lot is safe and maintained to acceptable standards.

On July 14, 2020, the City of Wyoming received four (4) bids for the 2020 Wyoming Resurfacing Program. Rieth-Riley Construction Co., Inc. submitted the low bid of \$3,023,788 which is 13.9% below the Engineer’s Estimate.

Resurfacing Contract	\$3,023,788
Engineering & Contingencies	<u>276,212</u>
Project Cost	\$3,300,000
Local Streets Fund	\$2,496,000
Major Streets Fund	765,000
Library Maintenance & Capital Funds	<u>39,000</u>
Total Project Funding	\$3,300,000

**BUDGET IMPACT:**

Funds can be financed out of the Major Streets Fund account number 202-441-46300-972.510 and the Local Streets Fund account number. 203-441-46300-972.510, but a budget amendment is necessary.

Buck Creek Nature Preserve parking lot replacement funds are originally planned in the FY 2020 Library Maintenance & Capital Fund budget, account number 401-267-75600-975.000. These FY 2020 funds have been requested to be re-appropriated into the FY 2021 budget and conversations with the City Manager to this affect have been positively received and are planned for Monday, August 3, 2020. As a result, the project is included in this resolution.

## Bid Comparison

**Contract ID:** 2020.4  
**Description:** 2020 area wide resurfacing  
**Location:** 2020 Local Resurfacing  
**Projects(s):** 2020.4

Rank	Bidder	Total Bid	% Over Low	% Over Est.
0	ENGINEER'S ESTIMATE	\$3,512,145.00	16.15%	0.00%
1	(_21) Rieth-Riley Construction	\$3,023,788.00	0.00%	-13.90%
2	(_23) Michigan Paving & Materials Co.	\$3,040,453.50	0.55%	-13.43%
3	(_9) Kamminga & Roodvoets, Inc	\$3,234,284.50	6.96%	-7.91%
4	(08551) Superior Asphalt, Inc.	\$3,255,000.00	7.64%	-7.32%

Line	Pay Item Code	Quantity	Units	(0) ENGINEER'S ESTIMATE		(1) Rieth-Riley Construction		(2) Michigan Paving & Materials Co.	
				Bid Price	Total	Bid Price	Total	Bid Price	Total
<b>Category:</b>									
0001	1000	1	LSUM	\$310,000.00	\$310,000.00	\$111,830.00	\$111,830.00	\$231,740.00	\$231,740.00
	MOBILIZATION								
0002	1008	9,045	Ft	\$10.00	\$90,450.00	\$12.00	\$108,540.00	\$12.00	\$108,540.00
	REMOVE CURB AND GUTTER								
0003	1035	1,933	Syd	\$10.00	\$19,330.00	\$12.00	\$23,196.00	\$12.00	\$23,196.00
	REMOVE SIDEWALK								
0004	1045	697	Syd	\$10.00	\$6,970.00	\$12.00	\$8,364.00	\$12.00	\$8,364.00
	REMOVE PAVEMENT								
0005	1125	50	Ft	\$10.00	\$500.00	\$40.00	\$2,000.00	\$40.00	\$2,000.00
	REMOVE EX SEWER								
0006	1142	314	Ea	\$250.00	\$78,500.00	\$250.00	\$78,500.00	\$250.00	\$78,500.00
	REMOVE EX COVER AND CASTINGS								
0007	1145	2	Ea	\$500.00	\$1,000.00	\$500.00	\$1,000.00	\$500.00	\$1,000.00
	REMOVE EX DRAINAGE STRUCTURE								
0008	1208	32,890	Syd	\$1.50	\$49,335.00	\$0.95	\$31,245.50	\$1.36	\$44,730.40
	COLD MILL - 2"								
0009	1212	99,745	Syd	\$1.50	\$149,617.50	\$1.00	\$99,745.00	\$1.82	\$181,535.90
	COLD MILL - 3"								
0010	1218	5,695	Syd	\$1.50	\$8,542.50	\$1.22	\$6,947.90	\$2.36	\$13,440.20
	COLD MILL - 4"								
0011	4016	2	Ea	\$2,000.00	\$4,000.00	\$1,600.00	\$3,200.00	\$1,600.00	\$3,200.00
	DRAINAGE STRUCTURE 4' DIA (CATCH BASIN)								
0012	4031	314	Ea	\$450.00	\$141,300.00	\$450.00	\$141,300.00	\$450.00	\$141,300.00
	COVER AND CASTING								
0013	4032	10	Ea	\$450.00	\$4,500.00	\$500.00	\$5,000.00	\$500.00	\$5,000.00
	CATCH BASIN COVER AND CASTING								
0014	4033	19	Ea	\$600.00	\$11,400.00	\$600.00	\$11,400.00	\$600.00	\$11,400.00
	CATCH BASIN COVER AND CASTING - DOUBLE								
0015	4201	50	Ft	\$55.00	\$2,750.00	\$60.00	\$3,000.00	\$60.00	\$3,000.00
	STORM SEWER 12" (0' - 14' DEPTH)								

Line	Pay Item Code	Quantity	Units	(0) ENGINEER'S ESTIMATE		(1) Rieth-Riley Construction		(2) Michigan Paving & Materials Co.	
				Bid Price	Total	Bid Price	Total	Bid Price	Total
<b>Category:</b>									
0016	5065	49	Ea	\$350.00	\$17,150.00	\$300.00	\$14,700.00	\$300.00	\$14,700.00
	ADJUST EX VALVE BOX								
0017	5067	45	Ea	\$150.00	\$6,750.00	\$200.00	\$9,000.00	\$200.00	\$9,000.00
	NEW VALVE BOX, TOP ONLY								
0018	6210	13,400	Sft	\$3.50	\$46,900.00	\$3.85	\$51,590.00	\$3.85	\$51,590.00
	SIDEWALK RAMP, 4"								
0019	6217	783	Ft	\$65.00	\$50,895.00	\$60.00	\$46,980.00	\$60.00	\$46,980.00
	DETECTABLE WARNING PLATES								
0020	6220	100	Ft	\$20.00	\$2,000.00	\$20.00	\$2,000.00	\$20.00	\$2,000.00
	CONCRETE GUTTER, 48"								
0021	6240	9,045	Ft	\$18.00	\$162,810.00	\$16.00	\$144,720.00	\$16.00	\$144,720.00
	CONCRETE CURB AND GUTTER, 30"								
0022	6270	4,260	Sft	\$3.50	\$14,910.00	\$2.85	\$12,141.00	\$2.85	\$12,141.00
	CONCRETE SIDEWALK, 4"								
0023	6280	400	Syd	\$30.00	\$12,000.00	\$24.00	\$9,600.00	\$24.00	\$9,600.00
	CONCRETE PAVEMENT NON REINFORCED, 4"								
0024	6284	63	Syd	\$45.00	\$2,835.00	\$45.00	\$2,835.00	\$45.00	\$2,835.00
	CONCRETE PAVEMENT NON REINFORCED, 8"								
0025	6295	362	Ea	\$370.00	\$133,940.00	\$350.00	\$126,700.00	\$350.00	\$126,700.00
	ADJUST CASTINGS								
0026	6296	27	Ea	\$500.00	\$13,500.00	\$600.00	\$16,200.00	\$600.00	\$16,200.00
	REBUILD DRAINAGE STRUCTURE								
0027	6305	120	Ton	\$175.00	\$21,000.00	\$175.00	\$21,000.00	\$250.00	\$30,000.00
	HAND PATCHING								
0028	6354	14,310	Ton	\$77.00	\$1,101,870.00	\$66.25	\$948,037.50	\$45.92	\$657,115.20
	HMA MIXTURE - 5E1								
0029	6362	10,712	Ton	\$75.00	\$803,400.00	\$65.70	\$703,778.40	\$46.05	\$493,287.60
	HMA MIXTURE - 3C								
0030	6430	150	Ft	\$10.00	\$1,500.00	\$25.00	\$3,750.00	\$12.95	\$1,942.50
	PAVT MRKG, INLAID COLD PLASTIC, 24" -CROSSWALK								

Line	Pay Item Code	Quantity	Units	(0) ENGINEER'S ESTIMATE		(1) Rieth-Riley Construction		(2) Michigan Paving & Materials Co.	
				Bid Price	Total	Bid Price	Total	Bid Price	Total
<b>Category:</b>									
0031	6431	84	Ft	\$10.00	\$840.00	\$25.00	\$2,100.00	\$12.95	\$1,087.80
	PAVT MRKG, INLAID COLD PLASTIC, 24" STOP BAR								
0032	6441	5	Ea	\$100.00	\$500.00	\$300.00	\$1,500.00	\$165.00	\$825.00
	PAVT MRKG, INLAID COLD PLASTIC, LEFT TURN ARROW								
0033	6478	1	Ea	\$450.00	\$450.00	\$1,000.00	\$1,000.00	\$250.00	\$250.00
	PAVT MRKG, COLD PLASTIC, RAILROAD SYMBOL INLAID								
0034	6590	3,400	Ft	\$0.10	\$340.00	\$0.25	\$850.00	\$0.35	\$1,190.00
	PAVT MRKG, WATERBORNE, 4" WHITE								
0035	6592	15,560	Ft	\$0.10	\$1,556.00	\$0.20	\$3,112.00	\$0.35	\$5,446.00
	PAVT MRKG, WATERBORNE, 4" YELLOW								
0036	6594	1,640	Ft	\$0.10	\$164.00	\$0.40	\$656.00	\$0.45	\$738.00
	PAVT MRKG, WATERBORNE, 6" WHITE								
0037	7005	6,905	Syd	\$7.00	\$48,335.00	\$6.00	\$41,430.00	\$6.00	\$41,430.00
	TOP SOIL 4" SCREENED								
0038	7015	6,905	Syd	\$1.00	\$6,905.00	\$1.20	\$8,286.00	\$1.20	\$8,286.00
	CLASS A SEED HYDRO-MULCH								
0039	8000	1	LSUM	\$40,000.00	\$40,000.00	\$27,500.00	\$27,500.00	\$51,250.00	\$51,250.00
	FLAG CONTROL								
0040	8010	1	LSUM	\$100,000.00	\$100,000.00	\$106,908.70	\$106,908.70	\$379,625.00	\$379,625.00
	MINOR TRAFFIC CONTROL DEVICES								
0041	8115	500	Ea	\$25.00	\$12,500.00	\$24.00	\$12,000.00	\$24.00	\$12,000.00
	42 INCH CHANNELIZING DEVICE - FURNISHED								
0042	8116	500	Ea	\$1.00	\$500.00	\$1.00	\$500.00	\$1.00	\$500.00
	42 INCH CHANNELIZING DEVICE - OPERATED								
0043	8120	4	Ea	\$500.00	\$2,000.00	\$950.00	\$3,800.00	\$950.00	\$3,800.00
	LIGHTED ARROW TYPE A - FURNISHED								
0044	8121	4	Ea	\$100.00	\$400.00	\$250.00	\$1,000.00	\$250.00	\$1,000.00
	LIGHTED ARROW TYPE A - OPERATED								

Line	Pay Item Code	Quantity	Units	(0) ENGINEER'S ESTIMATE		(1) Rieth-Riley Construction		(2) Michigan Paving & Materials Co.	
				Bid Price	Total	Bid Price	Total	Bid Price	Total
<b>Category:</b>									
0045	8122	4	Ea	\$4,500.00	\$18,000.00	\$4,450.00	\$17,800.00	\$4,450.00	\$17,800.00
	MESSAGE BOARD - FURNISHED								
0046	8123	4	Ea	\$500.00	\$2,000.00	\$500.00	\$2,000.00	\$500.00	\$2,000.00
	MESSAGE BOARD - OPERATED								
0047	8235	4	Ea	\$2,000.00	\$8,000.00	\$1,875.00	\$7,500.00	\$1,875.00	\$7,500.00
	TRAFFIC LOOP, COMPLETE								
<b>Category Totals:</b>					<b>\$3,512,145.00</b>		<b>\$2,986,243.00</b>		<b>\$3,010,485.60</b>
<b>Category: 0001 Buck Creek</b>									
0048	1212	1,625	Syd	\$0.00	\$0.00	\$5.00	\$8,125.00	\$1.82	\$2,957.50
	COLD MILL - 3"								
0049	6380	160	Ton	\$0.00	\$0.00	\$85.00	\$13,600.00	\$71.25	\$11,400.00
	HMA MIXTURE - 13A								
0050	6382	160	Ton	\$0.00	\$0.00	\$85.00	\$13,600.00	\$79.89	\$12,782.40
	HMA MIXTURE - 36A								
0051	6612	260	Ft	\$0.00	\$0.00	\$2.00	\$520.00	\$3.50	\$910.00
	PAVT MRKG, REGULAR, 4" YELLOW								
0052	6614	60	Ft	\$0.00	\$0.00	\$2.00	\$120.00	\$4.50	\$270.00
	PAVT MRKG, REGULAR, 4" BLUE								
0053	6640	1	Ea	\$0.00	\$0.00	\$75.00	\$75.00	\$100.00	\$100.00
	PAVT MRKG, REGULAR, BLUE, HANDICAP SYMBOL								
0054	7005	215	Syd	\$0.00	\$0.00	\$6.00	\$1,290.00	\$6.00	\$1,290.00
	TOP SOIL 4" SCREENED								
0055	7015	215	Syd	\$0.00	\$0.00	\$1.00	\$215.00	\$1.20	\$258.00
	CLASS A SEED HYDRO-MULCH								
<b>Category 1 Totals:</b>					<b>\$0.00</b>		<b>\$37,545.00</b>		<b>\$29,967.90</b>
<b>Bid Totals:</b>					<b>\$3,512,145.00</b>		<b>\$3,023,788.00</b>		<b>\$3,040,453.50</b>

Line	Pay Item Code	Quantity	Units	(3) Kamminga & Roodvoets, Inc		(4) Superior Asphalt, Inc.			
Description				Bid Price	Total	Bid Price	Total	Bid Price	Total
<b>Category:</b>									
0001	1000	1	LSUM	\$330,375.00	\$330,375.00	\$107,025.00	\$107,025.00		\$0.00
	MOBILIZATION								
0002	1008	9,045	Ft	\$9.00	\$81,405.00	\$8.25	\$74,621.25		\$0.00
	REMOVE CURB AND GUTTER								
0003	1035	1,933	Syd	\$9.00	\$17,397.00	\$11.00	\$21,263.00		\$0.00
	REMOVE SIDEWALK								
0004	1045	697	Syd	\$9.00	\$6,273.00	\$9.00	\$6,273.00		\$0.00
	REMOVE PAVEMENT								
0005	1125	50	Ft	\$17.00	\$850.00	\$10.00	\$500.00		\$0.00
	REMOVE EX SEWER								
0006	1142	314	Ea	\$255.00	\$80,070.00	\$250.00	\$78,500.00		\$0.00
	REMOVE EX COVER AND CASTINGS								
0007	1145	2	Ea	\$325.00	\$650.00	\$500.00	\$1,000.00		\$0.00
	REMOVE EX DRAINAGE STRUCTURE								
0008	1208	32,890	Syd	\$2.00	\$65,780.00	\$0.90	\$29,601.00		\$0.00
	COLD MILL - 2"								
0009	1212	99,745	Syd	\$2.50	\$249,362.50	\$0.90	\$89,770.50		\$0.00
	COLD MILL - 3"								
0010	1218	5,695	Syd	\$3.00	\$17,085.00	\$0.90	\$5,125.50		\$0.00
	COLD MILL - 4"								
0011	4016	2	Ea	\$1,850.00	\$3,700.00	\$3,200.00	\$6,400.00		\$0.00
	DRAINAGE STRUCTURE 4' DIA (CATCH BASIN)								
0012	4031	314	Ea	\$385.00	\$120,890.00	\$375.00	\$117,750.00		\$0.00
	COVER AND CASTING								
0013	4032	10	Ea	\$450.00	\$4,500.00	\$400.00	\$4,000.00		\$0.00
	CATCH BASIN COVER AND CASTING								
0014	4033	19	Ea	\$570.00	\$10,830.00	\$600.00	\$11,400.00		\$0.00
	CATCH BASIN COVER AND CASTING - DOUBLE								
0015	4201	50	Ft	\$105.00	\$5,250.00	\$80.00	\$4,000.00		\$0.00
	STORM SEWER 12" (0' - 14' DEPTH)								

Line	Pay Item Code	Quantity	Units	(3) Kamminga & Roodvoets, Inc Bid Price	Total	(4) Superior Asphalt, Inc. Bid Price	Total	Bid Price	Total
Description									
<b>Category:</b>									
0016	5065	49	Ea	\$475.00	\$23,275.00	\$425.00	\$20,825.00		\$0.00
ADJUST EX VALVE BOX									
0017	5067	45	Ea	\$130.00	\$5,850.00	\$90.00	\$4,050.00		\$0.00
NEW VALVE BOX, TOP ONLY									
0018	6210	13,400	Sft	\$4.25	\$56,950.00	\$3.85	\$51,590.00		\$0.00
SIDEWALK RAMP, 4"									
0019	6217	783	Ft	\$40.00	\$31,320.00	\$60.00	\$46,980.00		\$0.00
DETECTABLE WARNING PLATES									
0020	6220	100	Ft	\$25.00	\$2,500.00	\$20.00	\$2,000.00		\$0.00
CONCRETE GUTTER, 48"									
0021	6240	9,045	Ft	\$24.00	\$217,080.00	\$16.00	\$144,720.00		\$0.00
CONCRETE CURB AND GUTTER, 30"									
0022	6270	4,260	Sft	\$4.00	\$17,040.00	\$2.85	\$12,141.00		\$0.00
CONCRETE SIDEWALK, 4"									
0023	6280	400	Syd	\$28.00	\$11,200.00	\$24.00	\$9,600.00		\$0.00
CONCRETE PAVEMENT NON REINFORCED, 4"									
0024	6284	63	Syd	\$48.00	\$3,024.00	\$45.00	\$2,835.00		\$0.00
CONCRETE PAVEMENT NON REINFORCED, 8"									
0025	6295	362	Ea	\$385.00	\$139,370.00	\$375.00	\$135,750.00		\$0.00
ADJUST CASTINGS									
0026	6296	27	Ea	\$850.00	\$22,950.00	\$225.00	\$6,075.00		\$0.00
REBUILD DRAINAGE STRUCTURE									
0027	6305	120	Ton	\$250.00	\$30,000.00	\$125.00	\$15,000.00		\$0.00
HAND PATCHING									
0028	6354	14,310	Ton	\$46.50	\$665,415.00	\$78.50	\$1,123,335.00		\$0.00
HMA MIXTURE - 5E1									
0029	6362	10,712	Ton	\$46.00	\$492,752.00	\$76.00	\$814,112.00		\$0.00
HMA MIXTURE - 3C									
0030	6430	150	Ft	\$13.00	\$1,950.00	\$25.00	\$3,750.00		\$0.00
PAVT MRKG, INLAID COLD PLASTIC, 24" CROSSWALK									

Line	Pay Item Code	Quantity	Units	(3) Kamminga & Roodvoets, Inc		(4) Superior Asphalt, Inc.			
				Bid Price	Total	Bid Price	Total	Bid Price	Total
<b>Category:</b>									
0031	6431	84	Ft	\$13.00	\$1,092.00	\$25.00	\$2,100.00		\$0.00
	PAVT MRKG, INLAID COLD PLASTIC, 24" STOP BAR								
0032	6441	5	Ea	\$165.00	\$825.00	\$300.00	\$1,500.00		\$0.00
	PAVT MRKG, INLAID COLD PLASTIC, LEFT TURN ARROW								
0033	6478	1	Ea	\$250.00	\$250.00	\$1,000.00	\$1,000.00		\$0.00
	PAVT MRKG, COLD PLASTIC, RAILROAD SYMBOL INLAID								
0034	6590	3,400	Ft	\$0.35	\$1,190.00	\$0.25	\$850.00		\$0.00
	PAVT MRKG, WATERBORNE, 4" WHITE								
0035	6592	15,580	Ft	\$0.35	\$5,446.00	\$0.20	\$3,112.00		\$0.00
	PAVT MRKG, WATERBORNE, 4" YELLOW								
0036	6594	1,640	Ft	\$0.45	\$738.00	\$0.40	\$656.00		\$0.00
	PAVT MRKG, WATERBORNE, 6" WHITE								
0037	7005	6,905	Syd	\$7.00	\$48,335.00	\$7.00	\$48,335.00		\$0.00
	TOP SOIL 4" SCREENED								
0038	7015	6,905	Syd	\$2.00	\$13,810.00	\$2.00	\$13,810.00		\$0.00
	CLASS A SEED HYDRO-MULCH								
0039	8000	1	LSUM	\$61,000.00	\$61,000.00	\$73,669.75	\$73,669.75		\$0.00
	FLAG CONTROL								
0040	8010	1	LSUM	\$325,000.00	\$325,000.00	\$77,950.00	\$77,950.00		\$0.00
	MINOR TRAFFIC CONTROL DEVICES								
0041	8115	500	Ea	\$12.00	\$6,000.00	\$24.00	\$12,000.00		\$0.00
	42 INCH CHANNELIZING DEVICE - FURNISHED								
0042	8116	500	Ea	\$1.00	\$500.00	\$1.00	\$500.00		\$0.00
	42 INCH CHANNELIZING DEVICE - OPERATED								
0043	8120	4	Ea	\$800.00	\$3,200.00	\$950.00	\$3,800.00		\$0.00
	LIGHTED ARROW TYPE A - FURNISHED								
0044	8121	4	Ea	\$10.00	\$40.00	\$250.00	\$1,000.00		\$0.00
	LIGHTED ARROW TYPE A - OPERATED								

Line	Pay Item Code	Quantity	Units	(3) Kamminga & Roodvoets, Inc		(4) Superior Asphalt, Inc.		Bid Price	Total
				Bid Price	Total	Bid Price	Total		
<b>Category:</b>									
0045	8122	4	Ea	\$3,300.00	\$13,200.00	\$4,450.00	\$17,800.00		\$0.00
	MESSAGE BOARD - FURNISHED								
0046	8123	4	Ea	\$100.00	\$400.00	\$500.00	\$2,000.00		\$0.00
	MESSAGE BOARD - OPERATED								
0047	8235	4	Ea	\$1,875.00	\$7,500.00	\$1,875.00	\$7,500.00		\$0.00
	TRAFFIC LOOP, COMPLETE								
<b>Category Totals:</b>				<b>\$3,203,619.50</b>		<b>\$3,217,575.00</b>			
<b>Category: 0001 Buck Creek</b>									
0048	1212	1,625	Syd	\$2.00	\$3,250.00	\$3.00	\$4,875.00		\$0.00
	COLD MILL - 3"								
0049	6380	180	Ton	\$71.25	\$11,400.00	\$90.00	\$14,400.00		\$0.00
	HMA MIXTURE - 13A								
0050	6382	160	Ton	\$80.00	\$12,800.00	\$90.00	\$14,400.00		\$0.00
	HMA MIXTURE - 36A								
0051	6612	260	Ft	\$3.50	\$910.00	\$2.00	\$520.00		\$0.00
	PAVT MRKG, REGULAR, 4" YELLOW								
0052	6614	60	Ft	\$4.50	\$270.00	\$2.00	\$120.00		\$0.00
	PAVT MRKG, REGULAR, 4" BLUE								
0053	6640	1	Ea	\$100.00	\$100.00	\$100.00	\$100.00		\$0.00
	PAVT MRKG, REGULAR, BLUE, HANDICAP SYMBOL								
0054	7005	215	Syd	\$7.00	\$1,505.00	\$7.00	\$1,505.00		\$0.00
	TOP SOIL 4" SCREENED								
0055	7015	215	Syd	\$2.00	\$430.00	\$7.00	\$1,505.00		\$0.00
	CLASS A SEED HYDRO-MULCH								
<b>Category 1 Totals:</b>				<b>\$30,665.00</b>		<b>\$37,425.00</b>			
<b>Bid Totals:</b>				<b>\$3,234,284.50</b>		<b>\$3,255,000.00</b>			

CONTRACT FORM

This Contract Form must be signed by the Bidder and provided as part of the Bid submittal. If the Bidder is selected, the Contract is approved by the City Council, the City receives all bonds, insurance and other required documents, the City Mayor, Clerk and Attorney will sign this contract form. A copy will be provided to the Contractor.

City Standard Contract for 2020 Wyoming Resurfacing Program

This Contract is made as of the Effective Date between the City and the Contractor.

"Contract Documents" means the bid together with the invitation to bid, bid specifications, city standard terms and conditions, plans, instructions to bidders, bid form, any prequalification submittals filed by the bidder, and other documents comprising of or required in the bid package, City Council resolution, insurance, and any required bonds.

"City" means the City of Wyoming, a Michigan municipal corporation, of 1155 28<sup>th</sup> Street SW, Wyoming, MI 49509.

"Contractor" means:

RIETH-RILEY CONSTRUCTION CO., INC.  
LEGAL NAME OF COMPANY

BUSINESS NAME / D.B.A., IF DIFFERENT FROM ABOVE

Corp.

FORM OF BUSINESS and STATE IN WHICH FORMED -- e.g. partnership, corporation, limited liability company, professional corporation and the state in which it was formed

2100 CHICAGO DR. S.W.

ADDRESS

Wyoming  
CITY

MI  
STATE

49519  
ZIP CODE

"Effective Date" means the day after the date the Contract is approved by the City Council and the City receives all bonds, insurance documents, and other documents required from Contractor.

Terms and Conditions

In exchange for the consideration in and referred by this Contract, the parties agree:

1. Contractor will provide the materials and services in accordance with the Bid Documents.
2. City will pay the Contractor in accordance with the Bid Documents.
3. Waived or modified specifications are as follows: None
4. This is the only agreement between the parties regarding its subject matter. There are no other agreements, representations or warranties. **No terms and conditions apply other than those expressly and fully stated in the Contract Documents.** This contract can be amended only in writing signed by both City and Contractor.

CONTRACT FORM, CONTINUED

Page 2 of 2

City and Contractor have signed this Contract as of the Effective Date.

City of Wyoming

By: \_\_\_\_\_  
Jack A. Poll, Mayor

By: \_\_\_\_\_  
Kelli A. Vandenberg, City Clerk

Date signed: \_\_\_\_\_

Approved as to form:

\_\_\_\_\_  
Scott G. Smith, City Attorney

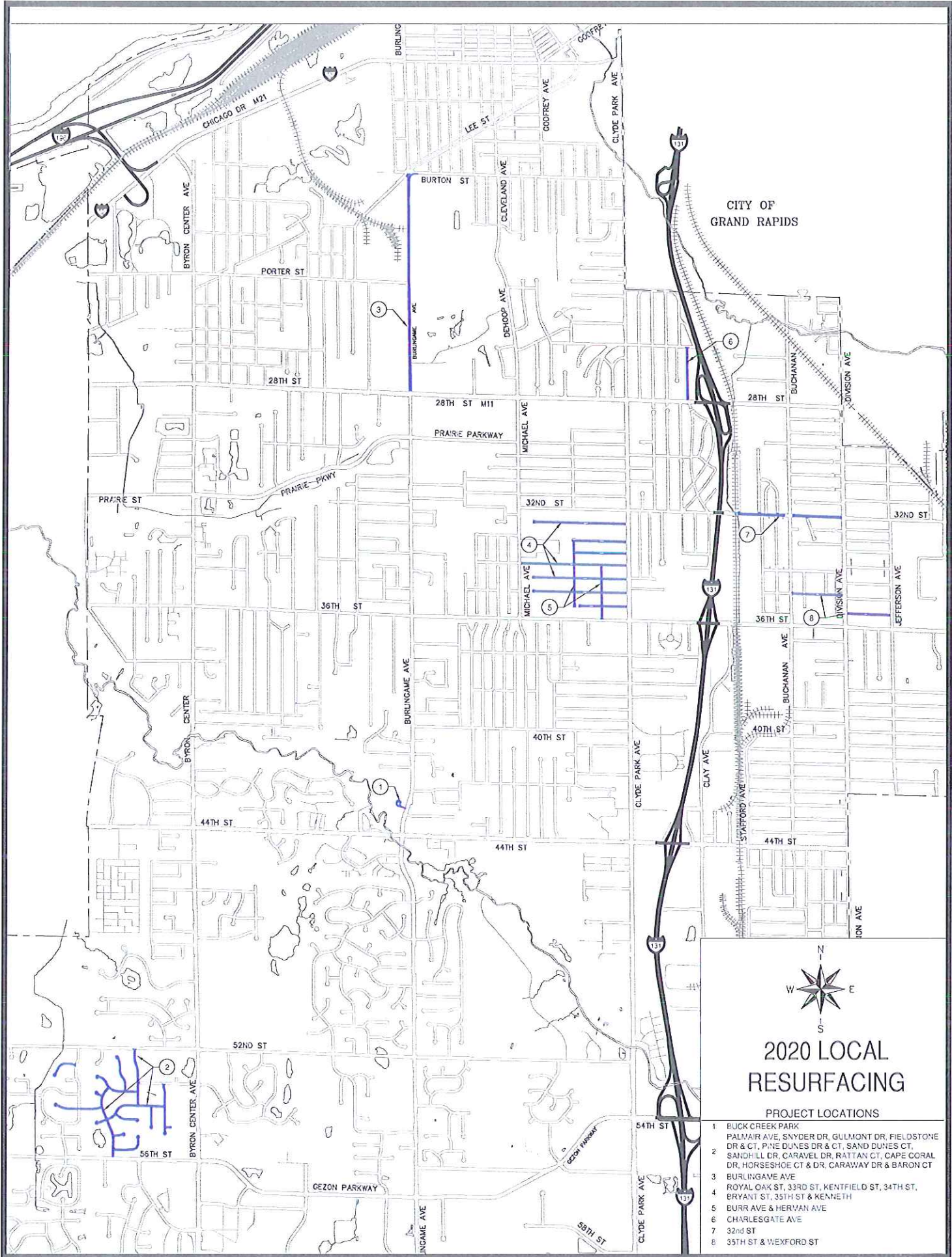
Contractor

By: John Boveal  
Signature of Bidder

JOHN BOVEAL  
Printed Name of Bidder

SENIOR ESTIMATOR  
Title

Date signed: 7/14/20



CITY OF  
GRAND RAPIDS

2020 LOCAL  
RESURFACING

PROJECT LOCATIONS

- 1 BUCK CREEK PARK  
PALMAIR AVE, SNYDER DR, GULMONT DR, FIELDSTONE  
DR & CT, PINE DUNES DR & CT, SAND DUNES CT,  
SANDHILL DR, CARAVEL DR, RATTAN CT, CAPE CORAL  
DR, HORSESHOE CT & DR, CARAWAY DR & BARON CT
- 2 BURLINGAME AVE
- 3 ROYAL OAK ST, 33RD ST, KENTFIELD ST, 34TH ST,  
BRYANT ST, 35TH ST & KENNETH
- 4 BURR AVE & HERVAN AVE
- 5 CHARLES GATE AVE
- 6 32ND ST
- 7 35TH ST & WEXFORD ST

RESOLUTION NO. \_\_\_\_\_

RESOLUTION TO ACCEPT A PROPOSAL FROM MULTI SERVE, INC.  
TO PROVIDE CLEANING AND DISINFECTING SERVICES AND TO  
AUTHORIZE THE MAYOR AND CITY CLERK TO EXECUTE THE CONTRACT

WHEREAS:

1. As detailed in the attached Staff Report, Multi Serve, Inc. has provided the City with a proposal to extend their current bid pricing for cleaning and disinfecting services through July 31, 2021.
2. It is estimated the City will spend approximately \$100,000 for cleaning and disinfecting services.
3. Funds are available in the sewer and water maintenance account numbers 590-441-54200-930.000 and 591-441-56700-930.000.

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council does hereby accept a proposal from Multi Serve, Inc. to provide cleaning and disinfecting services through July 31, 2021.
2. The City Council does hereby authorize the Mayor and City Clerk to execute the contract.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried      Yes  
                                    No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on August 3, 2020.

\_\_\_\_\_  
Kelli A. VandenBerg, Wyoming City Clerk

ATTACHMENTS:

Staff Report

City Standard Contract

Resolution No. \_\_\_\_\_

## STAFF REPORT

Date: July 17, 2020

Subject: Extension of Contract for Cleaning and Disinfecting Services

From: Jennifer Brunsink, Office Specialist

Date of Meeting: August 3, 2020

---

### **RECOMMENDATION:**

It is recommended that the City Council extend the contract for cleaning and disinfecting services with Multi Serve, Inc through July 31, 2021.

### **COMMUNITY, SAFETY, STEWARDSHIP:**

The Public Works Department is ardently involved in the protection of Michigan's natural resources and the public's health and welfare. The services contracted with Multi Serve, Inc provide a safe way to resolve potentially hazardous situations involving unclean water. Offering these services immediately to Wyoming residents who experience water or sewer damage may reduce overall property damages and prevent potential litigation.

### **DISCUSSION:**

Wyoming has a generous customer service approach where it comes to residences affected by sewer or water backups. The City goes above and beyond in helping residents get their properties cleaned and sanitized, and, in some circumstances, reimbursing them for damaged possessions. Working with an efficient and knowledgeable company that is available twenty-four hours a day assures that there is a timely response in emergency situations and therefore helps to reduce additional property damage and health risks.

Multi Serve has successfully provided cleaning and disinfecting services for the City of Wyoming since 2016. The original contract, which expired June 2019, was extended by one year to June 2020. In May of this year, a request for bid was posted to the City's website and sent to 112 companies that provide these services. No bids were received. Three companies were then contacted personally to explore possible contracts (Rotorooter, Multi Serve, and ServPro). Multi Serve, Inc is the only company that responded and has agreed to extend their pricing through July 31, 2021 as stated in the original Resolution No. 25499, dated June 20, 2016.

### **BUDGET IMPACT:**

The annual cost is expected to be approximately \$100,000 and will be paid based on unit prices in the bid tabulation. Funds are available in the sewer and water maintenance accounts 590-441-54200-930.000 and 591-441-56700-930.000.

CITY OF  
**Wyoming**  
MICHIGAN

**STANDARD CITY PROFESSIONAL SERVICES CONTRACT**  
CITY OF WYOMING, MICHIGAN  
(CONTRACT OVER \$8,500)

This Contract is made as of the Effective Date between the City and the Professional.

"City" means: City of Wyoming  
A Michigan municipal corporation  
1155 28<sup>th</sup> Street SW  
Wyoming, MI 49509

"City Professional Services Contract Standard Terms and Conditions" means the 2-page document attached as Exhibit A entitled "City of Wyoming, Michigan City Professional Services Contract Standard Terms and Conditions."

"Effective Date" means: July 1, 2020.

"Professional" means: Multi Serve Inc  
[Name of professional entity]

A Michigan S Corp  
[State and type of entity, e.g., corporation, limited liability company, etc.]

929 Alpine Commerce Park NW, Ste 600  
[Professional's street address]

Grand Rapids, MI 49504  
[Professional's city, state & zip]

"Proposal" means the Professional's proposal for the Services attached as Exhibit B.

"Services" means: provide cleaning and disinfecting services for water/sewer events  
[Detail the work: e.g., "design and construction services for . . ." "appraisal of . . ." "delineate wetlands at . . ." etc.]  
through July 31, 2021.

TERMS AND CONDITIONS

In exchange for the consideration in and referred by this Contract, the parties agree:

1. The Professional will perform the Services as detailed in the Proposal. Except as otherwise provided in the Proposal, the Professional will provide all qualified personnel, supplies and tools needed to perform the Services as described in the Proposal.
2. The City will pay the Professional in accordance with the Proposal. The City will, on a timely basis, provide any information and services the Proposal identifies as being provided by the City so the Professional can perform the Services as described by the Proposal.
3. The Professional represents and warrants, except for those specifically waived in this paragraph it is complying with and will comply with the City Professional Services Contract Standard Terms and Conditions. Waived conditions are as follows:

None  
[Identify those the City Attorney have agreed may be waived or write "None."]

4. This is the only agreement between the parties regarding the Services that are the subject of the Proposal and there are no other agreements, representations or warranties except as are stated in the Proposal. This contract can be amended only in writing signed by both the City and Professional.

The City and Professional have signed this Contract as of the Effective Date.

City of Wyoming

By: \_\_\_\_\_  
Jack A. Poll, Mayor

By: \_\_\_\_\_  
Kelli A. Vandenberg, City Clerk  
Date signed: \_\_\_\_\_, 20\_\_  
Approved as to form:

\_\_\_\_\_  
Scott G. Smith, City Attorney

Multi Serve, Inc.  
[Professional's name]

By: Jon Palmer  
[Signature of officer, director or principal of Professional]  
Jon Palmer, Owner

[Typed/Printed Name & Title of Person Signing for Professional]  
Date signed: July 23, 2020

Exhibit A  
CITY OF  
**Wyoming**  
MICHIGAN

**CITY PROFESSIONAL SERVICES CONTRACT STANDARD TERMS AND CONDITIONS**

1. **Applicability.** These Standard Terms and Conditions apply to all professional services contracts to which the City of Wyoming (the "City") is a party ("City Contracts") except as expressly modified in writing signed by the Mayor and City Clerk or the City Manager. By signing a City Contract or acknowledging below, the party contracting with the City ("Professional") attests it complies with and will comply with these Standard Terms and Conditions.
2. **Legal Compliance.** Professional will comply with all applicable (i) laws, rules, regulations, codes, and ordinances, (ii) license and permit requirements, and (iii) orders of any governmental agency, official or court of competent jurisdiction. This includes, for example and without limitation, complying with federal Occupational Safety and Health Administration (OSHA) and Michigan Occupational Safety and Health Act (MIOSHA) safe practices.
3. **Approvals.** Unless the City Contract or the Proposal states otherwise, Professional will, without expense to the City, obtain all permits and other approvals required to lawfully perform the services under the City Contract and, upon the City's request, will furnish copies of them to the City.
4. **Grant Compliance.** If state or federal grant funds have been identified to Professional as a source of payment for any part of the services, by signing the contract, Professional (i) represents Professional has reviewed the grant agreement and (ii) agrees to comply with any grant agreement terms and conditions that are applicable to the City Contract.
5. **Qualifications.** Professional represents and promises that:
  - A. Professional has and will maintain and any personnel Professional engages to provide services under the City Contract have and will maintain (i) any needed licenses, registrations, certifications, memberships, or other approvals needed to perform such services or work in Michigan and (ii) the experience and other qualifications stated in the Proposal.
  - B. Neither Contractor nor any subcontractor or their respective principals, owners, officers, shareholders, key employees, directors or member partners: (i) are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency; (ii) have within 3-years preceding this Contract been convicted of or have a judgment against them for fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; (iii) are presently indicted for or otherwise criminally charged by a governmental entity with commission of any of the offenses enumerated in this certification; and (iv) have within 3-years preceding this Contract had one or more public transactions terminated for cause or default.
  - C. If the City Contract is for a CDBG, federal and/or state funded project, Professional and any subcontractors are not listed on the US-HUD listing of debarred and suspended participants.
  - D. Contractor and any subcontractor are not on and will remain off the Federal System for Award Management list of persons and entities ineligible for federal contracts.
  - E. Neither Professional nor any subcontractor is an "Iran linked business" under Michigan's Iran Economic Sanctions Act, 2012 PA 517.
6. **Diversity and Inclusion.** Professional and subcontractors shall not discriminate against an employee or applicant for employment with respect to hiring, tenure, terms, conditions, or privileges of employment, or directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, marital status, mental or physical disability, or any other reason prohibited by law (e.g., Elliott-Larsen Civil Rights Act, 1976 PA 453, Persons with Disabilities Civil Rights Act, 1976 PA 220, and <https://www.eeoc.gov/>).
7. **Ethical Standards.** Professional and its directors, members, partners, officers and employees, as well as any parent, affiliate, or subsidiary organization or subcontractor of Professional has not engaged in and shall refrain from: (i) holding or acquiring an interest that would conflict with the City Contract; (ii) engaging in any act that creates an appearance of impropriety with respect to the award or performance of the City Contract; (iii) attempting to influence or appearing to influence any City elected or appointed officer or employee by a direct or indirect offer of anything of value; or (iv) paying or agreeing to pay any person, other than its employees and consultants, any consideration contingent upon the award of the City Contract. No owner, director, officer, member, partner or key employee of Professional and no owner, director, officer, member, partner or key employee of any parent, affiliate, or subsidiary organization or subcontractor of Professional is a spouse, parent, child, grandchild, or sibling of the mayor, city council member, or any other elected or appointed officer or board/commission member of the City except as already disclosed in writing to the City when submitting its proposal. Professional will immediately notify the City of any violation of these standards.
8. **Media Releases.** Media releases (including promotional literature and commercial advertisements) pertaining to the City Contract or a project to which it relates shall not be made without the City Manager's prior written approval and only in accordance with the written terms provided in that approval.
9. **W-9.** Professional and all its subcontractors will, before beginning work complete and return by email to the City Finance Department at [accounts payable@wyomingmi.gov](mailto:accounts payable@wyomingmi.gov) an IRS W-9 form (available at [www.irs.gov](http://www.irs.gov)).
10. **Document Ownership and Use.** All documents Professional generates as part of its services under the City Contract, whether in paper, electronic or other media or format, including for example and without limitation, any plans, specifications, bid documents, drawings, designs, and manuals, shall belong to the City upon the City's payment of any amounts due the Professional under the City Contract. The City will hold Professional harmless from and indemnify Professional for any liability that results from the use of those documents for any purpose or project beyond those purposes and projects for which they were provided to the City.
11. **Intellectual Property Guaranty.** Professional guarantees the sale or use of software, records or other intellectual property

provided under or used to perform the City Contract will not infringe any copyright, patent, trademark or other intellectual property rights. Professional will, without expense to the City, defend every action brought against the City or the City's officers or employees for any alleged infringement of any intellectual property rights by reason of their use as part of the City Contract and will pay all costs, damages, and profits recoverable in any such action.

12. Taxes. The City is generally exempt from federal and state taxes and a copy of its Tax Certificate of Exemption can be requested by contacting the City Finance Department.

13. Disposal. Unless the City Contract or Proposal expressly states otherwise, Professional will remove and dispose of all materials, equipment or other items demolished, removed or replaced during the work and cleanup and remove all debris resulting from the work. Disposal will comply with applicable laws, rules and regulations and Professional will retain and, upon request, provide the City copies of any required manifest or other required disposal documentation.

14. Restoration. Professional shall restore, without expense to the City, any property damaged as a result of any services under the City Contract to a condition similar to and equal to that existing before such damage. If Professional fails to make such repairs or restorations, the City, after 48-hours' notice to Professional, may do so and deduct the cost the City incurs to do so from any amounts due Professional.

15. Risk Allocation. Professional is solely responsible for (i) the means and methods of services provided under the City Contract, (ii) the conduct of its officers, employees, subcontractors and consultants, and (iii) any injuries or property damage during the Professional's performance of services under the City Contract. Professional shall hold the City and the City's officers and employees harmless from, indemnify them for, and defend them (with legal counsel reasonably acceptable to the City) against any claims made by persons other than the City for personal injuries or property damage occurring during and as a result of Professional's performance of services under the City Contract, but not for any negligence or wrongdoing of the City or the City's officers or employees.

16. Professional Responsibility. Unless the Proposal provides a higher standard of care, Professional will perform Professional's services under the City Contract consistent with the standard of practice and care of other, similar professionals performing similar services in Michigan.

17. Insurance.

<b>COMMERCIAL GENERAL LIABILITY</b>
Minimal Limits: \$1,000,000 Each Occurrence Limit \$2,000,000 General Aggregate Limit Coverage shall include the following: (A) Contractual Liability; (B) Independent Contractors Coverage; (C) Broad Form General Liability Extensions or equivalent, if not already included; (E) Deletion of all Explosion, Collapse, and Underground (EXU) Exclusions, if applicable.
<b>AUTOMOBILE LIABILITY INSURANCE</b>
Minimal Limits (hired and non-owned automobile coverage): \$1,000,000 per person \$1,000,000 per occurrence
<b>WORKERS' DISABILITY COMPENSATION</b>
Coverage shall be in accordance with applicable Michigan statutes. Waiver of subrogation, except where waiver is prohibited by law.
<b>PROFESSIONAL LIABILITY INSURANCE</b>

Professional liability insurance shall be in a minimum amount of the greater of \$250,000 or the amounts to be paid Professional for services under the City Contract.

**EXCESS/UMBRELLA INSURANCE**

Required liability limits may be obtained using an Excess-Umbrella Liability policy in addition to primary liability policy(ies). If Excess and/or Umbrella policy used to satisfy coverage limits, coverage must follow the form of the primary liability policy(ies).

Upon the City's request, Professional will provide to the City's Purchasing Department copies of certificates of insurance, policies and endorsements.

18. Records. Because the City is a public entity and because it receives funds from other governmental agencies, the City is required to retain, be able to obtain, and/or audit records related to City contracts. Professional will retain copies of all records related to the City Contract for at least 6 years after completion of the City Contract. Professional will, upon the City's request, allow inspection, auditing and copying of all retained records.

19. Assignment/Beneficiaries. Unless otherwise provided in the City Contract, (i) no right or duty of Professional under the City Contract may be assigned or delegated without the City's prior written consent and (ii) no other individuals or entities are intended to be beneficiaries of the City Contract.

20. Independent Contractor. Professional is wholly independent of the City and none of Professional's personnel shall be or be represented to be City officers or employees. Professional is solely responsible for the acts, omissions and statements of Professional's personnel. Professional is solely responsible for any compensation and benefits to be provided Professional's personnel for services or work provided under the City Contract. The City has no responsibility to supervise, compensate or insure Professional or Professional's personnel.

**ACKNOWLEDGEMENT**

Professional acknowledges receipt of these Standard Terms and Conditions and acknowledges that, unless modified by the City Contract, (i) they apply to the City Contract and (ii) Professional complies with and will comply with them.



(Signature)

Jon Palmer, Owner

(Printed Name and Title of Person Signing)

(Printed Name of Professional)

Date signed: July 23, 2020

**BID TABULATION**  
**Cleaning and Disinfecting Personal Property - 5/24/2016**

WORK ITEM DESCRIPTION	UNIT	EST.	Anderson Brothers Steamatic		Flagship Restoration		Multi-Serve, Inc	
			UNIT PRICE	TOTAL COST	UNIT PRICE	TOTAL COST	UNIT PRICE	TOTAL COST
Service Call Business Hours (one per backup)	each	50	\$0.00	\$0.00	\$0.00	\$0.00	\$74.50	\$3,725.00
Service Call After Hours (one per backup)	each	75	\$150.00	\$11,250.00	\$145.00	\$10,875.00	\$111.50	\$8,362.50
Extract Water	SF	30,000	\$0.24	\$7,200.00	\$0.85	\$25,500.00	\$0.28	\$8,400.00
Clean & Disinfect Floors & Walls	SF	50,000	\$0.24	\$12,000.00	\$0.30	\$15,000.00	\$0.28	\$14,000.00
Mold & Mildew Treatment	SF	50,000	\$0.18	\$9,000.00	\$0.16	\$8,000.00	\$0.11	\$5,500.00
Removal of Carpet & Pad	SF	10,000	\$0.35	\$3,500.00	\$0.55	\$5,500.00	\$0.28	\$2,800.00
Removal of Furniture & Personal Items	hours	500	\$37.50	\$18,750.00	\$33.50	\$16,750.00	\$35.20	\$17,600.00
Disposal of Items	tons	20	\$106.00	\$2,120.00	\$95.00	\$1,900.00	\$95.00	\$1,900.00
Furnish & Place Air Movers	ea/day	300	\$22.00	\$6,600.00	\$21.73	\$6,519.00	\$20.58	\$6,174.00
Furnish & Place Dehumidifiers	large ea/day	300	\$95.00	\$28,500.00	\$97.51	\$29,253.00	\$105.20	\$31,560.00
	small ea/day	300	\$70.00	\$21,000.00	\$62.16	\$18,648.00	\$52.10	\$15,630.00
Clean & Disinfect Furniture & Misc. Personal Items	hours	200	\$37.50	\$7,500.00	\$33.50	\$6,700.00	\$35.20	\$7,040.00
Content Manipulation	hours	200	\$37.50	\$7,500.00	\$33.50	\$6,700.00	\$35.20	\$7,040.00
Monitoring Equipment	hours	250	\$37.50	\$9,375.00	\$33.50	\$8,375.00	\$35.20	\$8,800.00
Inventory & Photos	hours	250	\$37.50	\$9,375.00	\$33.50	\$8,375.00	\$35.20	\$8,800.00
Miscellaneous	hours	100	\$37.50	\$3,750.00	\$33.50	\$3,350.00	\$35.20	\$3,520.00
Average Response Time			Hours/Minutes:	1-2 hours	Hours/Minutes:	1 hour	Hours/Minutes:	1 hour
Business Hours			From: 8 a.m. To: 5 p.m.		From: 8 a.m. To: 5 p.m.		From: 8 a.m. To: 5 p.m.	
Days			Monday through Friday		Monday through Friday		Monday through Friday	
Average Response Time (After Hours- Including weekends & holidays)			Hours/Minutes:	1-2 hours	Hours/Minutes:	1-2 hours	Hours/Minutes:	2 hours
How will service calls be charged: (per address, per call-several homes affected by a main line backup, etc.)			1 service call per crew dispatched		per address / per crew of 2 on large jobs		per address	
Experience in flood or disaster restoration			Forty Seven yrs. experience. Six Techs certified in water damage		Eight yrs experience.		Five yrs experience.	
Experience with large sewer backup situations (Multiple Locations)			Experience with several multi location backups (Calvin College 2 dorm bldgs 10-15" sewage)		Has experience with large, multi location sewer backups for municipalities.		City's current contractor. Has sewer and water experience. Familiar with City's damage policy.	
			\$157,420.00		\$171,445.00		\$150,851.50	

RESOLUTION NO. \_\_\_\_\_

RESOLUTION TO ACCEPT QUOTES FROM DELL MARKETING LP  
FOR THE PURCHASE OF WORKSTATIONS, LAPTOPS, AND RUGGED LAPTOPS

WHEREAS:

1. As detailed in the attached Staff Report, quotes were received for the purchase of workstations, laptops, and rugged laptops.
2. It is recommended City Council accept the low quotes received from Dell Marketing LP in the total estimated amount of \$90,000.
3. Funds for the purchase are budgeted in various departmental accounts with the appropriate account being charged at the time of purchase.

NOW, THEREFORE, BE IT RESOLVED:

1. The City Council does hereby accept the quotes from Dell Marketing LP for the purchase of workstations, laptops, and rugged laptops.
2. The City Council does hereby waive the provisions of Sections 2-252, 2-253, 2-254 and 2-256 of the City Code regarding publication and posting of bid notices, notification of bidders and the bid opening procedure.

Moved by Councilmember:

Seconded by Councilmember:

Motion Carried        Yes  
                                  No

I hereby certify that the foregoing Resolution was adopted by the City Council for the City of Wyoming, Michigan at a regular session held on August 3, 2020.

\_\_\_\_\_  
Kelli A. VandenBerg, Wyoming City Clerk

ATTACHMENT:  
Staff Report

Resolution No. \_\_\_\_\_

## STAFF REPORT

Date: July 21, 2020

Subject: City Computer Hardware: Workstation/Laptop Purchase

From: Pat Firestone, Director of Information Technology

Meeting Date: August 3, 2020

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### RECOMMENDATION:

It is recommended that the City Council authorize the purchase of Dell workstations, laptops, and rugged laptops (patrol cars) which would cover normal replacement cycles for the 2020/2021 budget year from the vendor Dell Marketing LP, in the total estimated amount of \$90,000.

### COMMUNITY, SAFETY, STEWARDSHIP:

Community - Information Technology staff continues to standardize and update software and hardware on a regular basis. This normal upgrade process continues to keep the City up-to-date with the latest hardware and software, providing faster response times for employee computer-related tasks and preventing obsolescence.

Stewardship - Performing large, consistent computer hardware purchases is a benefit to the City, providing cost-effective and consistent hardware used throughout the City. By moving to Dell computers, the cost of replacements this year will be reduced by nearly 18% over HP computers.

### DISCUSSION:

Quotes were requested from Dell and HP for workstations, laptops and rugged laptops (patrol cars). Quotes were received from Dell Marketing LP., SHI and Southern Computer Warehouse. Dell Marketing LP provided the lowest quote; thus, it is recommended to standardize on Dell as our technology equipment vendor for this fiscal year.

The City is currently on a normal, 5-year replacement cycle for computer workstations. This purchase will bring the City current for workstation and laptop replacements for the 2020/2021 budget year. In the past, purchases of HP equipment were executed based on known performance and a need to standardize. With recent research on product quality, in-house testing and price savings, we have continued the changeover to Dell computers and laptops.

### BUDGET IMPACT:

Funding for the purchase of computer equipment and/or peripherals is budgeted and available from the following funds: Information Technology #101-258-25800-740.200; Parks and Recreation #208-752-75200-984.017; Public Works #662-441-58500-984.017; Utilities/CWP #590-590-54300-740.000 and Utilities/WTP #591-591-55300-740.000.